

DECATUR PUBLIC LIBRARY  
Decatur, Illinois

MINUTES OF BOARD OF DIRECTORS' MEETING - SEPTEMBER 24, 1965

The regular meeting of the Board of Directors of the Decatur Public Library was held on September 24, 1965 in the Board Room of the Main Library, 457 North Main Street, Decatur, Illinois.

MEMBERS PRESENT:

Mr. Sappington  
Mr. Olsen  
Mr. Pilcher  
Mrs. Pogue  
Mrs. Russell (late)  
Mrs. Stern  
Mr. Tebussek

MEMBERS ABSENT:

Mr. Grohne  
Mr. West

OTHERS PRESENT:

Mrs. Howe  
Mrs. Edith McNabb  
Miss Judi Schultz (H & R)  
Mrs. Byrd (secretary)

The meeting was called to order at 4:07 p.m. by Mr. Sappington, President. Attendance was taken by Mrs. Howe. Minutes of the August 27, 1965 meeting were discussed and approved as received.

Mr. Olsen, Finance Committee, moved the September bills be approved for payment. Mrs. Stern seconded the motion. Roll call vote was taken. Mr. Sappington, Mr. Olsen, Mr. Pilcher, Mrs. Pogue, Mrs. Stern, and Mr. Tebussek voted aye. Motion carried.

September 1965 bills approved for payment:

Salaries:	\$ 18,249.47
Operating Expenses:	<u>5,378.00</u>
TOTAL	\$ 23,627.47

Mr. Olsen gave the Finance report. The committee met Wednesday at noon. The averages per month expenditures were very close to the allocation. The grand total was somewhat less than \$50.00 of the average month spent and to spend. The page salaries were discussed and it was decided to wait for Mr. Landholt's interpretation to see if the library falls in the minimum wage classification or not. There was a discussion of revising the budget to cut down on the variance between amounts spent and amounts allocated.

Mrs. Stern made the report for the Personnel Committee. The wages for pages is 85 cents per hour. It is difficult to find appropriate candidates. The committee thinks it should be \$1.00 per hour. Mr. Olsen reminded the Directors the Finance and Personnel Committees were supposed to meet.

Mr. Tebussek gave the report for the Properties Committee. The Insurance Study has been set aside temporarily. He asked Mrs. Howe to show the City map to locate the position of the South Shores Branch. The bookmobiles have been repaired and painted. The roof of Main Library has been repaired by Gates and Johnson. The South Shores Branch needs 2,000 square feet and, since the ground slopes, we could put in a basement to get another 1,000 square feet.

Mrs. Howe explained the Dill Branch had a 100% increase in circulation since 1962. The bookmobile at Northland Heights stop in 1959-62 gave 6 1/4 hours of service each week. Dill Branch gives service 40 hours a week. At South Shores, the bookmobile gave service 6 1/4 hours a week until July 1964 when we sent out the bookmobile on Wednesday afternoon, thereby adding 3 hours service a week to relieve the congested condition. In 9 1/4 hours a week, the South

Shores stop is circulating 35,000 - 36,000 books a year. (Dill Branch circulates 38,000 books a year.) We expect the South Shores' circulation to double when they go on a 40 hour week schedule in the new building. The book stock would be about 15,000 volumes with 10,000 volumes on the shelf at one time. The extra 1000 feet in the basement would allow for expansion. It is estimated there are 7,000 people in South Shores and in ten years there will be 15,000. The book collection will be expanded as the population increases.

Mr. Sappington asked for a motion to approve the report so it could be sent back to the Properties Committee. Mr. Pilcher moved the report be approved. Mrs. Stern seconded the motion. All present voted aye. Motion carried.

Mr. Sappington suggested some Board members talk with the City before the Properties Committee meets to plan its procedure. He read the request from Mr. Kirk, "We are working up a list of community projects under way or being considered. Please supply the approximate cost (split, if any), starting date, completion date of library expansion program." Therefore, the report included 960 additional feet for Dill Branch and the Main Library building.

The plans and target dates for the three expansion projects were discussed. The target date for South Shores was changed to August or September. Main Library target date was set at December 1967.

Mr. Sappington asked for a motion "that these dates as called for in the memo be forwarded to Mr. Kirk". Mrs. Pogue moved the motion. Mr. Tebussek seconded the motion. All present voted aye. Motion carried.

The Librarian gave her report. The last stereo records concert was held and a total of 100 persons attended the three concerts. Rolling Prairie Libraries received its charter as a not-for-profit corporation August 17, 1965, the same day Governor Kerner signed the new law for Library Development. They approved the by-laws and elected officers. The next meeting will be October 13, 1965. A number of libraries and areas are asking to join the system. We held a number of in-service training sessions with staff on circulation control. The Librarian attended a two-day session in Chicago on rules and regulations for library systems; a one-day meeting of the executive board of ILA; a meeting with representatives sponsoring the United Nations meeting October 26, 1965; a Properties and Finance Committee meeting of the Board; AAUW and AMS executive board meetings; and met with John Sweetman concerning the roof leaks. The report on South Shores was drawn and plans for the October 12th Staff Institute were finalized. Ruth Warncke, Deputy Executive Director of ALA, will be the main speaker for Institute. Reports from the five self-study groups will be made. Awards for excellence will be made. Two staff members who have worked 40 years for Decatur Public Library, five members who have worked 10 years, and two members who have worked 5 years will be honored. This makes a total of 25 employees with 5 or more years of service in DPL. The Librarian asked all Board members to attend. The examination for pages will be given soon. Mrs. Edith McNabb and the Librarian served as hostesses at the Barn Colony Art Fair.

Mrs. Edith McNabb spoke briefly about the Friends. She gave out programs from the Staff Association which listed some of its activities. Books-between-Bites is being sponsored by the Friends and the Staff Association. There will be four reviewers. The Christmas Party will be December 11th.

The Illinois Library Association Conference is in Chicago October 28, 29, and 30, 1965. Sean Lawrence Clark Powell will speak to the Public Library Section. Mr. Sappington said he will attend the Trustees meeting on Friday. Mrs. Russell and Mrs. Pogue might attend ILA.

The Librarian will speak at a data processing meeting to be held at Drexel Institute in Philadelphia, Saturday, October 23, 1965.

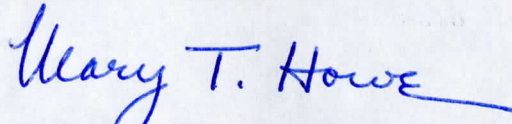
Plans were discussed for the Library's 100th Anniversary on December 3, 1967. It was decided to begin the search for an outstanding speaker. Events will take place all week and culminate in one large dinner. Mrs. Pogue moved the Librarian of Congress be asked to speak. Mrs. Russell seconded the motion. All present voted aye. Motion carried.

Mr. Sappington announced RPL was now doing business on its own. He said he would go over these finances with the Board at some future time.

Mr. Pilcher moved adjournment. Mrs. Pogue seconded motion.

Meeting adjourned at 5:07 p.m.

Respectfully submitted,



MARY T. HOWE  
Secretary