

DECATUR PUBLIC LIBRARY
DECATUR, ILLINOIS

COMMITTEES OF THE BOARD OF DIRECTORS

AUGUST, 1983

<u>NAME</u>	<u>TERM OF OFFICE</u>	<u>TELEPHONE</u>	<u>ADDRESS</u>	<u>ZIP CODE #</u>
MRS. SHARON TAYLOR ALPI PRESIDENT	1981-1984	423-8423 (H) 562-2161 (B)	511 WEST MACON WKXK, PANA	62522
MR. MARSHALL SUSLER VICE PRESIDENT	1983-1986	428-4204 (H) 428-4385 (B)	2431 FOREST AVE. 132 SOUTH WATER	62522 62522
MR. WILLIAM GRIEVE SECRETARY	1983-1986	428-6504 (H) 875-7200 (B) (Ext. 265)	#4 CIRCLE DRIVE 2425 FEDERAL DRIVE	62521 62526
MRS. CHARLIE JACKSON	1983-1986	423-3970 (H) 424-3245 (B)	206 DOVER DRIVE 2115 S TAYLOR ROAD	62521 62521
MR. DAVID H. MARSHALL	1982-1985	422-0824 (H) 424-6288 (B)	155 SOUTH GLENCOE 1184 WEST MAIN	62522 62522
MRS. DANIEL MOORE, JR.	1982-1985	422-2565 (H)	418 WOODHILL DRIVE	62521
MR. JOHN W. MUELLER	1982-1985	877-2634 (H) 424-3196 (B)	632 KAREN DRIVE 400 SOUTH MAFFIT	62526 62521
MRS. WILLIAM ROSSITER	1981-1984	877-7082 (H) 429-2436 (B)	18 MONTEZ DRIVE 248 WEST MAIN	62526 62523
MR. MARTIN SEIDMAN	1981-1984	428-0644 (H) 423-4411 (B)	346 WEST MACON NORTH 22ND	62522 62521

PERSONNEL AND PUBLIC RELATIONS COMMITTEE:

Mr. Grieve, Chairman
Mr. Mueller
Mrs. Rossiter
Mr. Seidman

FINANCE AND PROPERTIES COMMITTEE:

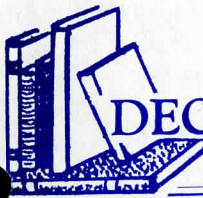
Mr. Marshall, Chairman
Mrs. Jackson
Mrs. Moore
Mr. Susler

ROLLING PRAIRIE LIBRARIES REPRESENTATIVE
Mrs. Alpi

FRIENDS OF THE LIBRARY REPRESENTATIVE
Mr. Seidman

LIBRARY COUNSEL - Edward Booth - 423-6076

LIBRARY - 428-6617 CITY LIBRARIAN - 428-0529 (H)



BOARD OF DIRECTORS MEETING

AGENDA

AUGUST 18, 1983

- I. CALL TO ORDER
SHARON ALPI, PRESIDENT
- II. APPROVAL OF MINUTES:
 - A. REGULAR BOARD MEETING JULY 21, 1983
- III. CITY LIBRARIAN'S REPORT
- IV. REPORTS OF COMMITTEES:
 - A. FINANCE AND PROPERTIES
 1. Approval of Bills
 2. Meeting with Council on Library Levy
 - B. PERSONNEL AND PUBLIC RELATIONS
- V. OLD BUSINESS
- VI. NEW BUSINESS
 - A. APPOINTMENT OF COMMITTEES BY PRESIDENT
- VII. ADJOURNMENT

MEMBERS EXPECTED TO BE PRESENT:

Mrs. Alpi
Mrs. Jackson
Mr. Marshall
Mrs. Moore
Mr. Mueller
Mrs. Rossiter
Mr. Seidman

DECATUR PUBLIC LIBRARY
DECATUR, ILLINOIS

Minutes of Board of Directors Meeting - August 18, 1983

The regular meeting of the Board of Directors of the Decatur Public Library was held August 18, 1983 in the board room of the main library.

Members Present:

Mrs. Alpi
Mrs. Jackson
Mr. Marshall
Mrs. Moore
Mr. Mueller
Mrs. Rossiter
Mr. Seidman

Members Absent:

Mr. Grieve
Mr. Susler

Others Present:

Mrs. Brooks
Mr. Dumas
Mrs. Nichols
Miss Schwegman

The meeting was called to order at 4:30 p.m. by the President, Sharon Alpi.

The Minutes of the regular meeting of July 21, 1983 were approved as printed and mailed.

In his monthly report to the Board, Mr. Dumas noted circulation for the past 12 months exceeded the previous 12 months by 36,000. Computer downtime for the month was 10-1/4 hours due in part to air conditioning problems at RPL, but 3½ hours of that time was the result of a paper jam on a Saturday when the person attending the computer left without notifying anyone. Further reporting, Mr. Dumas informed Mrs. Hicks, Extension Librarian, has been absent from the Library since the first part of July in order to undergo required surgery. She is expected to return in approximately two or three weeks, and in the meantime her staff is carrying on and managing well under the circumstances.

Further reporting, Mr. Dumas called to the Board's attention new carpeting which has been installed in the stairwell area. We are planning on rearranging some shelving near the magazine racks to cover worn spots and when funds permit, new carpeting will be installed in front and behind the circulation desk.

Mr. Dumas stated a check in the amount of \$82,969.25 from the Cantoni estate was received by the Library this past week and forwarded to the City Finance Director to establish the Peter and Ellen Cantoni Library Fund. There are to be two restrictions on the fund: the money must be used for the purchase of books and only the interest is to be spent each year for this purpose. Special book plates will be printed to identify the books purchased. Also received from the estate were a few shares of common stock which have little or no value at present as the company has taken up bankruptcy, Mr. Dumas explained.

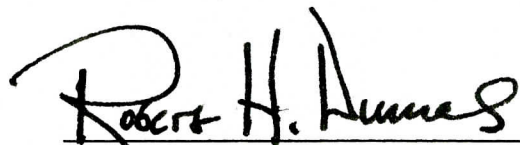
The "Ride and Read" program in conjunction with the City Schools and the Summer Reading Club ended in July, Mr. Dumas noted, and 426 children attended parties held in the Library Auditorium where cookies and punch were served to commemorate the end of the summer program. Mr. Dumas presented Mrs. Judith Nichols, Children's Librarian for the past six months (in whom we feel we have a good one) to tell us about it. Mrs. Nichols gave a brief and interesting account of her background and experience, her philosophy, her accomplishments during the past six months, and her plans for children's programming in the future. Her glowing report was well received by the Board.

As Chairman of the Finance and Properties Committee, Mr. Marshall moved on behalf of his Committee the approval of bills through July 31, 1983, Mrs. Rossiter seconded the motion, and it was unanimously approved by a roll-call vote.

Mr. Marshall informed his Committee had met with the City Council a couple of weeks ago in a work session on the levy request we had submitted in our annual report in the amount of \$1,467,800. We arrived at that figure by forecasting what our other income was going to be and what our expenditures are going to be, subtract the total expenditures from the amount of the other income, and the difference is the levy requested. Our process in effect does not involve utilizing any of the fund balance, Mr. Marshall explained. The current forecast of the fund balance to be carried over next year is about \$395,000 and that is based on the actual fund balance at the end of 1983 plus the forecast for 83/84. The Finance Director and the Manager in reviewing that took the approach that the fund balance should be no more than two month's expenditures in order to carry us over for the months of May and June when tax moneys are received. They bought the expenditures forecast we had used in preparing our estimate, an increase of about 6%, but did say the fund balance was higher than it should be by \$120,000. On that basis the Manager recommended to the Council and the Council approved in its work session a levy of \$120,000 less than we had asked for. That should not provide any difficulties for us, and we should be able to build a budget based upon the factors considered, Mr. Marshall concluded.

Under New Business, the President appointed the following Committees and Representatives: Finance and Properties: Mr. Marshall, Chairman, Mrs. Moore, Mrs. Jackson and Mr. Susler; Personnel and Public Relations: Mr. Grieve, Chairman, Mr. Mueller, Mrs. Rossiter and Mr. Seidman; RPL representative, Mrs. Alpi, and Friends Representative, Mr. Seidman.

The meeting was adjourned at 5:05 p.m.



Robert H. Dumas, City Librarian

For Secretary of the Board

STATISTICAL REPORT

July, 1983

CIRCULATION

	<u>Adult</u>	<u>Youth</u>	<u>Juvenile</u>	<u>Total</u>	<u>12 Month to Date</u>
Total Books, 1983 -	33,015	3,219	32,149	68,383	622,712
1982 -	28,477	2,930	24,597	56,004	587,042
A-V Materials, 1983 -	3,198	--	366	3,564	35,275
1982 -	2,093	--	251	2,344	30,464
Total Circulation, 1983 -	36,213	3,219	32,515	71,947	657,987
1982 -	30,570	2,930	24,848	58,348	617,506

TECHNICAL PROCESSING

Cataloging

New books added	1,244
New titles added	545
Books withdrawn	899
Books mended	757

Acquisitions

Books checked in	1,263
Telephone Directories	54
Pamphlets	168
Gifts	146

Materials in the State of Processing

Materials (physical items) - 1032
Titles - 924

FINANCIAL REPORT

	<u>Budgeted</u>	<u>YTD Expended 1982/83</u>	<u>YTD Expended 1983/84</u>	<u>Unencumbered</u>
Personal Services	1,081,520	257,555	273,057	808,463
Operating	212,741	41,272	43,555	169,186
Capital and Books	221,400	39,652	38,467	182,933

STAFF STRENGTH

	<u>Strength Previous Month</u>	<u>Terminations</u>	<u>New Staff</u>	<u>Present Strength</u>
Professional	6	--	--	6
Library Assistants	7 + 6 (516 hrs)	--	--	7 + 6 (480 hrs)
Clerical	22 + 17 (1198)	--	--	22 + 17 (1220 hrs)
Maintenance	3½	--	--	3½

Current Vacancies: 1 Technical Services Clerk I, 1 Supervisor, Technical Services,
1 A-V Youth Librarian

Computer Downtime for Month: 10-1/4 hours

ACTIVITY 940 DECATUR PUBLIC LIBRARY FUND (RIDGES)

MAY 1, 1983 THRU JUL 31, 1983

REVENUE ITEMS	ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
FUND BALANCE MAY 1, 1983	544,592.00	0.00	634,190.86	89,598.86	
CURRENT YEAR TAXES	1,147,825.00	564,404.03	564,404.03	583,428.97	
INVESTMENTS	45,000.00	19,258.82	23,441.43	21,352.53	
LIBRARY FINES & FEES	5,000.00	1,628.55	1,141.15	17,852.85	
NON-RESIDENT FEES	3,100.00	159.00	1,330.00	3,670.00	
LOST & DAMAGED BOOKS	700.00	73.44	236.77	2,445.78	
PRINTS MADE ON COPY MACHINE	47,000.00	0.00	0.00	47,000.00	
ILLST PER CAPITA GRANT	3,200.00	250.75	618.07	2,581.93	
MISCELLANEOUS INCOME					
TOTAL REVENUE	1,821,417.00	586,354.59	1,232,028.55	589,388.45	67.64

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
101	REGULAR SALARIES	904,640.00	0.00	65,094.66	226,799.01	677,840.99	
102	STRAIGHT OVERTIME	150.00	0.00	508.54	937.16	787.16	
103	RETIREMENT FUND	126,855.00	0.00	9,263.32	32,109.93	94,745.07	
105	WORKMEN'S COMPENSATION	4,522.00	0.00	1,128.00	1,128.00	3,394.00	
106	EMPLOYMENT COMPENSATION	5,209.00	0.00	1,525.71	1,525.71	3,683.29	
107	HOSPITALIZATION MEDICAL & LIFE INSURANCE	24,580.00	0.00	2,048.00	6,144.00	18,436.00	
109	TEMPORARY SALARIES	16,564.00	0.00	1,739.41	5,939.19	10,624.81	
201	ADVERTISING	500.00	0.00	58.57	66.09	433.91	
202	PRINTING & BINDING	6,500.00	0.00	283.21	728.84	5,771.26	
211	SERVICE TO MAINTAIN BUILDINGS	10,000.00	0.00	409.28	1,554.84	8,445.16	
212	SERVICE TO MAINTAIN IMPROV OTHER BLDGS	600.00	0.00	16.50	69.50	530.50	
214	SERVICE TO MAINTAIN OFFICE EQUIPMENT	19,600.00	0.00	20.00	3,135.06	15,464.94	
215	SERVICE TO MAINTAIN AUTOMOTIVE EQUIPMENT	1,500.00	0.00	0.00	500.00	1,000.00	
221	SERVICE TO MAINTAIN AUTOMOTIVE EQUIPMENT	650.00	0.00	45.00	500.00	150.00	
229	AUDITING PROFESSIONAL SERVICES	1,000.00	0.00	433.64	80.00	920.00	
231	ELECTRICITY	10,000.00	0.00	442.75	13,934.87	60,065.13	
233	TELEPHONE	1,500.00	0.00	0.00	2,179.38	7,820.62	
234	WATER	500.00	0.00	0.00	123.32	376.68	
241	CONFERENCE AND OTHER TRAVEL EXPENSE	5,088.00	0.00	1,684.00	2,461.35	2,626.65	
245	POSTAGE	2,800.00	0.00	14.70	1,117.79	1,682.21	
284	PROFESSIONAL ASSOCIATION MEMBERSHIP FEES	1,380.00	0.00	0.00	1,315.00	65.00	
310	GAS OIL & ANTIFREEZE	2,665.00	0.00	400.00	1,379.72	1,285.28	
312	JANITORIAL SUPPLIES	2,500.00	0.00	140.08	1,519.41	1,980.59	
324	MATERIALS TO MAINTAIN BLDNGS & IMPROVNT	2,200.00	0.00	30.91	1,777.29	422.71	
324	MATERIALS TO MAINTAIN AUTOMOTIVE EQUIP	1,000.00	0.00	31.96	47.24	952.76	
330	MEDICAL & LABORATORY SUPPLIES	1,500.00	0.00	31.96	0.00	1,468.04	
345	CONTINGENCIES	19,000.00	0.00	2,374.91	4,928.26	13,071.74	
402	TRANS TO G F (ADMIN SERV)	16,335.00	0.00	0.00	0.00	17,500.00	
415	SERVICE RECOGNITION PAYROLL	1,675.00	0.00	1,365.50	4,083.00	12,252.00	

ACTIVITY 940 DECATUR PUBLIC LIBRARY FUND

MAY 1, 1983 THRU JUL 31, 1983

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
423	INSURANCE	8,303.00	0.00	691.00	2,073.00	6,230.00	
499	SMALL CAPITAL ITEMS	1,940.00	0.00	0.00	117.90	1,822.10	
	TOTAL OPERATING EXPENDITURES	1,294,261.00	0.00	94,679.87	316,612.23	977,648.77	24.46
510	AUTOMOTIVE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	
515	OFFICE MACHINERY & EQUIPMENT	16,270.00	0.00	0.00	0.00	16,270.00	
520	OTHER MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	0.00	
525	LIBRARY BOOKS, RECORDS, & EXHIBITS	160,000.00	0.00	11,954.14	32,055.41	124,944.59	
525 A	AUDIO VISUAL MATERIALS	45,130.00	0.00	1,874.46	3,411.83	41,718.17	
	TOTAL CAPITAL OUTLAY	221,400.00	0.00	13,828.60	38,467.24	182,932.76	17.37
	TOTAL EXPENDITURES	1,515,661.00	0.00	108,508.47	355,079.47	1,160,581.53	23.43

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DECATUR PUBLIC LIBRARY

07/01/83 THRU 07/31/83

VOUCHER #	PAYMENTS MADE TO:	FOR:	AMOUNT
5905	HARVEY INMAN	TRAVEL REIMB	543.50
5913	DOUBLEDAY & CO INC	BOOKS	531.96
5918	TREAS PAYROLL FUND	PD ENDING 7-13-83	33,790.11
5931	ROBERT H DUMAS	TRAVEL REIMB	584.00
5932	AUDIO BUFF CO INC	AUDIO VISUAL	334.45
5933	A M BEST CO	BOOKS	195.00
5934	DUKE'S OFFICE SUPPLIES	OFFICE SUPPLIES	207.44
5935	FARRAR STRAUS & GIROUX	BOOKS	1.94
5936	HAINES & ESSICK CO	OFFICE SUPPLIES	6.11
5937	HEALTH	BOOKS	9.95
5938	NATL GEOGRAPHIC SOCIETY	BOOKS	26.85
5939	NATL GEOGRAPHIC SOCIETY	AUDIO VISUAL	730.00
5940	OTIS ELEVATOR CO	MAINTENANCE	293.28
5941	PBS VIDEO	AUDIO VISUAL	275.00
5942	SOUND/VIDEO UNLTD	BOOKS, SUPPLIES	997.22
5943	JOHN WILEY & SONS INC	BOOKS	46.04
6011	ILL POWER CO	POWER FOR MONTH	4,433.64
6035	PEAT MARWICK MITCHELL CO	AUDITING SERVICE	500.00
6044	GAYLORD BROS	OFFICE SUPPLIES	406.00
6045	DASH DISPOSAL	SERVICE FOR MONTH	16.50
6046	DOWNTOWN DECATUR COUNCIL	PARKING FOR JULY	400.00
6047	BARCLAY ROBERT INC	FITTINGS	3.34
6048	BILYEU'S PAINT	MOLDING	72.00
6049	BOLAND ELECT SUPPLY CO	ELECT SUPPLIES	44.81
6050	JERALD A MERRICK	TRAVEL REIMB	595.10
6099	TREAS CENTRAL SERVICE FND	FUEL FROM PUMP	142.08
6102	TREAS GNL OPERATING FUND	OFFICE SUPPLIES	40.00

TOTAL OF ALL VOUCHER CHECKS = 45,226.32

ACCOUNT NO	METER MAKE	METER SERIAL #	METER LOCATION DESCRIPTION	ROUTE CODE	CODE	AMOUNT	DATE	CONSUMPTION	DATE	AMOUNT	DATE	CONSUMPTION	DATE	AMOUNT	DATE	CONSUMPTION	DATE	AMOUNT	DATE
54338840	901	N FAIRLAW	REMOTE NORTH 20	6	2	11.00	81/01/83	81/01/83	00	2.00	81/01/83	81/01/83	00	2.00	81/01/83	81/01/83	00	2.00	81/01/83
54338841	901	N FAIRLAW	REMOTE NORTH 20	6	2	11.00	81/01/83	81/01/83	00	2.00	81/01/83	81/01/83	00	2.00	81/01/83	81/01/83	00	2.00	81/01/83

ACCOUNT NO.	SERVICE ADDRESS					NAME	BILLING ADDRESS					CITY - STATE	ZIP	BILLING ACCT #							
24328540	901 N FAIRLAWN					TIM PINKEWICH	901 N FAIRLAWN					DECATUR IL	62522								
METER SIZE	METER MAKE	METER SERIAL #	METER LOCATION DESCRIPTION		DIGITS	ROUTE CODE	CODE	AMOUNT	ADJUSTMENTS	DATE	CODE	AMOUNT	ADJUSTMENTS	DATE	LOW CONSUMPTION	PRESENT DATE	PRESENT READING				
580	BADGER DISK	80536431	REMOTE NORTH SD		6		85	11 00		81/01/05	92	5 00		76/03/30	360	83/03/09	24100				
CURB BOX LOCATION					CURB DISTANCE		RENEWALS		CONSUMPTION 01	DAYS 01	TYPE	AMOUNT	ADJUSTMENTS	DATE	TYPE	HIGH CONSUMPTION	PREVIOUS DATE	PREVIOUS READING			
32'8"NS 6'6"EE E ON L OF N SDE HSE					17'6"E		YEAR	LAST REASON	4370	104		37 15		83/01/04	C	6400	82/12/22	20440			
TAP ADDRESS			TAP SIZE	ORIG. TAP DATE	PLUMBERS NAME			CONSUMPTION 02		DAYS 02	TYPE	AMOUNT	ADJUSTMENTS	DATE	TYPE	BILLING DATE	DELINQUENT DATE	CONSUMPTION			
FAIRLAWN AVE			34	08/03/59				4260		99		36 40		82/09/22	C	83/03/14	83/04/04	3660			
ORIG. SERVICE ON	SERVICE ON	SERVICE OFF	SERVICE REASON		BOX/HOUSE		CONSUMPTION 03		DAYS 03	TYPE	AMOUNT	ADJUSTMENTS	DATE	TYPE	STAT	DELR	SO	MULT	PENALTY AMOUNT	CURRENT BILLING	
07/31/59	03/30/76	03/30/76	DELINQUENT WATER BILL		TAP/HOUSE		1820		77	E	17 49		82/06/23	C	A				2 07	41 58	
SHOP IN 1	SHOP OUT 1	REASON	SHOP IN 2	SHOP OUT 2	REASON	BOX/ONLY		CONSUMPTION 04		DAYS 04	TYPE	AMOUNT	ADJUSTMENTS	DATE	TYPE	EST	DEAD	FIN	RATE	ARREARS	OUTSTANDING AMT.
06/14/82	06/14/82	P	01/05/81	01/05/81	M	CURB/COCK		2100		106		19 90		82/03/25	C						41 58
24329020	907 N FAIRLAWN					RAYMOND BALES	907 N FAIRLAWN					DECATUR IL	62522								
580	BADGER DISK	82448087	REMOTE N SD		6										730	83/03/09	210				
CURB BOX LOCATION					CURB DISTANCE		RENEWALS		CONSUMPTION 01	DAYS 01	TYPE	AMOUNT	ADJUSTMENTS	DATE	TYPE	HIGH CONSUMPTION	PREVIOUS DATE	PREVIOUS READING			
6'6" EE 6'10" SN					17' E		YEAR	LAST REASON	1050	104		11 68		83/01/04	C	3590	82/12/22	999590			
TAP ADDRESS			TAP SIZE	ORIG. TAP DATE	PLUMBERS NAME			CONSUMPTION 02		DAYS 02	TYPE	AMOUNT	ADJUSTMENTS	DATE	TYPE	BILLING DATE	DELINQUENT DATE	CONSUMPTION			
FAIRLAWN AVE			34	03/19/55				1160		99		12 51		82/09/21	C	83/03/14	83/04/04	620			
ORIG. SERVICE ON	SERVICE ON	SERVICE OFF	SERVICE REASON		BOX/HOUSE		CONSUMPTION 03		DAYS 03	TYPE	AMOUNT	ADJUSTMENTS	DATE	TYPE	STAT	DELR	SO	MULT	PENALTY AMOUNT	CURRENT BILLING	
06/27/55	06/12/58	03/31/58	REQUEST FOR FINAL BILLING		TAP/HOUSE		770		77		9 19		82/06/14	C	A				49	9 80	
SHOP IN 1	SHOP OUT 1	REASON	SHOP IN 2	SHOP OUT 2	REASON	BOX/ONLY		CONSUMPTION 04		DAYS 04	TYPE	AMOUNT	ADJUSTMENTS	DATE	TYPE	EST	DEAD	FIN	RATE	ARREARS	OUTSTANDING AMT.
02/15/83	02/15/83	M				CURB/COCK		1070		106		11 68		82/03/25	C	N					9 80
24329510	912 N FAIRLAWN					EUGENE LAHR	912 N FAIRLAWN					DECATUR IL	62522								
584	BADGER DISK	80522131	REMOTE BACK		6		85	11 00		81/04/28					530	83/03/09	6800				
CURB BOX LOCATION					CURB DISTANCE		RENEWALS		CONSUMPTION 01	DAYS 01	TYPE	AMOUNT	ADJUSTMENTS	DATE	TYPE	HIGH CONSUMPTION	PREVIOUS DATE	PREVIOUS READING			
24' SN 6'6" WW					17'6" W		YEAR	LAST REASON	530	104		6 70		83/01/05	C	3557	82/12/22	6410			
TAP ADDRESS			TAP SIZE	ORIG. TAP DATE	PLUMBERS NAME			CONSUMPTION 02		DAYS 02	TYPE	AMOUNT	ADJUSTMENTS	DATE	TYPE	BILLING DATE	DELINQUENT DATE	CONSUMPTION			
FAIRLAWN AVE			34	07/10/52				620		99		7 53		82/09/20	C	83/03/14	83/04/04	390			
ORIG. SERVICE ON	SERVICE ON	SERVICE OFF	SERVICE REASON		BOX/HOUSE		CONSUMPTION 03		DAYS 03	TYPE	AMOUNT	ADJUSTMENTS	DATE	TYPE	STAT	DELR	SO	MULT	PENALTY AMOUNT	CURRENT BILLING	
07/15/52					TAP/HOUSE		790		77		9 19		82/06/16	C	A				38	7 64	
SHOP IN 1	SHOP OUT 1	REASON	SHOP IN 2	SHOP OUT 2	REASON	BOX/ONLY		CONSUMPTION 04		DAYS 04	TYPE	AMOUNT	ADJUSTMENTS	DATE	TYPE	EST	DEAD	FIN	RATE	ARREARS	OUTSTANDING AMT.
04/28/81	04/28/81	M	04/30/64		L	CURB/COCK		1140		106		11 68		82/04/06	C						7 64
24330070	917 N FAIRLAWN					ORVILLE BUTT	917 N FAIRLAWN					DECATUR IL	62522								
580	BADGER DISK	80093210	REMOTE S SD		6			25		72/12/01		4 50CR		71/09/01		723	83/03/09	26740			
CURB BOX LOCATION					CURB DISTANCE		RENEWALS		CONSUMPTION 01	DAYS 01	TYPE	AMOUNT	ADJUSTMENTS	DATE	TYPE	HIGH CONSUMPTION	PREVIOUS DATE	PREVIOUS READING			
5' EE 25' SN					18'6" E		YEAR	LAST REASON	2670	104		24 40		83/01/06	C	3390	82/12/22	24960			
TAP ADDRESS			TAP SIZE	ORIG. TAP DATE	PLUMBERS NAME			CONSUMPTION 02		DAYS 02	TYPE	AMOUNT	ADJUSTMENTS	DATE	TYPE	BILLING DATE	DELINQUENT DATE	CONSUMPTION			
FAIRLAWN AVE			34	04/29/52	G S WALKER			3240		99		28 15		82/09/21	C	83/03/14	83/04/04	1780			
ORIG. SERVICE ON	SERVICE ON	SERVICE OFF	SERVICE REASON		BOX/HOUSE		CONSUMPTION 03		DAYS 03	TYPE	AMOUNT	ADJUSTMENTS	DATE	TYPE	STAT	DELR	SO	MULT	PENALTY AMOUNT	CURRENT BILLING	
05/07/52	08/16/55	08/15/55	REQUEST FOR FINAL BILLING		TAP/HOUSE		1920		77		18 32		82/06/18	C	A				1 13	22 76	
SHOP IN 1	SHOP OUT 1	REASON	SHOP IN 2	SHOP OUT 2	REASON	BOX/ONLY		CONSUMPTION 04		DAYS 04	TYPE	AMOUNT	ADJUSTMENTS	DATE	TYPE	EST	DEAD	FIN	RATE	ARREARS	OUTSTANDING AMT.
03/06/80	03/06/80	M	06/30/69		L	CURB/COCK		2220		106		20 65		82/03/30	C						22 76
24330560	916 N FAIRLAWN					ART HUNTER	916 N FAIRLAWN					DECATUR IL	62522								
580	BADGER REG	5216179	REMOTE BACK SD HS		6		84	4 00		70/00/00		4 00		70/00/00		80	83/03/09	20610			
CURB BOX LOCATION					CURB DISTANCE		RENEWALS		CONSUMPTION 01	DAYS 01	TYPE	AMOUNT	ADJUSTMENTS	DATE	TYPE	HIGH CONSUMPTION	PREVIOUS DATE	PREVIOUS READING			
1' SN 6'6" WW					16' E		YEAR	LAST REASON	2360	104		22 15		83/01/07	C	3089	82/12/22	19430			
TAP ADDRESS			TAP SIZE	ORIG. TAP DATE	PLUMBERS NAME			CONSUMPTION 02		DAYS 02	TYPE	AMOUNT	ADJUSTMENTS	DATE	TYPE	BILLING DATE	DELINQUENT DATE	CONSUMPTION			
FAIRLAWN AVE			34	06/25/54	G S WALKER			1270		99		14 00		82/10/21	D	83/03/14	83/04/04	1180			
ORIG. SERVICE ON	SERVICE ON	SERVICE OFF	SERVICE REASON		BOX/HOUSE		CONSUMPTION 03		DAYS 03	TYPE	AMOUNT	ADJUSTMENTS	DATE	TYPE	STAT	DELR	SO	MULT	PENALTY AMOUNT	CURRENT BILLING	
06/25/54	03/04/74	02/19/74	REQUEST FOR FINAL BILLING		TAP/HOUSE		550		77		7 90		82/07/15	S	A				81	16 28	
SHOP IN 1	SHOP OUT 1	REASON	SHOP IN 2	SHOP OUT 2	REASON	BOX/ONLY		CONSUMPTION 04		DAYS 04	TYPE	AMOUNT	ADJUSTMENTS	DATE	TYPE	EST	DEAD	FIN	RATE	ARREARS	OUTSTANDING AMT.
01/18/63		L				CURB/COCK		590		106		7 90		82/04/19	D						16 28

2A6990

CREATIVE BUSINESS FORMS

VOUCHER #	PAYMENTS MADE TO:	FOR:	AMOUNT
6123	JERALD A MERRICK	TRAVEL REIMB	556.50
6177	DIRECTOR OF LABOR	UNEMPLOYMENT COMP	1,525.71
6226	C L SYSTEMS INC	OFFICE SUPPLIES	55.40
6227	DECATUR PAPER HOUSE	OFFICE SUPPLIES	331.61
6228	FLAUGHER ELECTRIC	BOOKMOBILE PART	31.96
6229	GAYLORD BROS	OFFICE SUPPLIES	804.81
6230	GREANIAS AND BOOTH	PROF SERVICES	45.00
6231	HERALD & REVIEW	ADVERTISING	7.26
6232	JAN SAN SUPPLY CO	JANITORIAL	30.99
6233	R R BOWKER CO	ADVERTISING	51.24
6234	MACO REPRODUCTION	OFFICE SUPPLIES	15.50
6235	MAVIS POGUE LUMBER CO	LUMBER	67.16
6236	MIDSTATE MACHINE CO	AIR COND PARTS	118.65
6237	MONTGOMERY WARDS	TOOLS	57.64
6238	WM A WAIT	FRAME REPAIRED	20.00
6239	EDIFICIO SELECCIONES	BOOKS	11.66
6240	GALE RESEARCH	BOOKS	109.25
6241	G K HALL & CO	BOOKS	337.86
6242	HOT ROD	BOOKS	99.70
6243	MONEY	BOOKS	20.00
6244	NATL GEOGRAPHIC SOCIETY	BOOKS	7.30
6245	ROLLING PRAIRIE LIBRARIES	BOOKS	21.00
6246	WEST PUBL CO	BOOKS	399.50
6264	TREAS GNL OPERATING FUND	ADM CHARGES	1,361.00
TOTAL OF ALL VOUCHER CHECKS =			6,086.70

CITY OF DECATUR, ILLINOIS

DECATUR PUBLIC LIBRARY

07/01/83 THRU 07/31/83

VOUCHER #	PAYMENTS MADE TO:	FOR:	AMOUNT
6283	POSTMASTER	POSTAGE	14.70
6299	TREAS PAYROLL FUND	PD ENDING 7-17-83	33,607.60
6311	TREAS %NON MED INS ES	NON MED INSURANCE	1,819.00
6313	TREAS %MED INS ESCROW	INSURANCE CHARGES	2,048.00
6359	AUDIO BUFF CO INC	AUDIO VISUAL	409.40
6360	BAKER & TAYLOR CO	BOOKS	400.55
6361	BAKER & TAYLOR CO	BOOKS	8,807.88
6362	BLACK & CO	HARDWARE	16.61
6363	C C FIRE EQUIPMENT CO	REPAIR SERVICE	116.00
6364	COMMONWEAL	BOOKS	43.00
6365	DOUBLEDAY & CO INC	BOOKS	462.16
6366	DOVER PUBLICATIONS	BOOKS	4.04
6367	FINANCIAL WORLD	BOOKS	78.00
6368	HAINES & ESSICK CO	OFFICE SUPPLIES	312.32
6369	ILL BELL TELEPHONE CO	TELEPHONE CHARGES	442.75
6370	INTERTEX PUBLISHING	BOOKS	15.90
6371	LIBRARY CARDS LTD	CATALOG CARDS	163.61
6372	PRENTICE HALL INC	BOOKS	10.10
6373	SCRIBNER BOOK CO INC	BOOKS	161.35
6374	SOUND/VIDEO UNLTD	AUDIO VISUAL	235.51
6375	WOOD PRINTING SERVICE	PRINTED CARDS	120.00
6550	TREAS ILL MUNI RETIREMENT	RETIREMENT	9,263.32
TOTAL OF ALL VOUCHER CHECKS =			58,551.80