

**Finance and Properties Committee**  
**August 2, 1994**

John Stengel called the meeting to order at 4:30 p.m. Members present: Mr. Stengel, Janice Lambert, and Dick Lockmiller. Absent: Ed McClure. Staff present: John Moorman and Linda Humphreys.

Quote for selling unused furniture: Mr. Moorman reported that he requested a bid from Associated Office Furnishings to sell 6 sofas that are in storage. Associated is the only company that has expressed an interest in purchasing used office equipment. Mr. Lockmiller made a motion to recommend approval of the quote from Associated for \$400. The motion was seconded by Mrs. Lambert and unanimously approved.

Contract negotiations: Mr. Lockmiller made a motion to adjourn to closed executive session to discuss collective negotiating matters. The motion was seconded by Mrs. Lambert and unanimously carried on roll call vote. The Board went into closed session at 4:49 p.m. The meeting was re-convened at 5:00 p.m.

Oil recovery system for air conditioning compressors: Mr. Moorman reported that a hot oil bypass system has been installed. Owen Richardson, Head of the Building Division, does not feel that it will be necessary to purchase a recovery system.

Security cameras: Mr. Moorman reported that ADT Security System has quoted \$1,900 for two cameras with 4mm lenses and a monitoring station to be located on the second floor. There was a question about how one monitor could cover two cameras. Mr. Moorman will look into this. There was discussion about how long to keep tapes. It was agreed that a notice of the surveillance should be posted at the front entrance. Mr. Lockmiller made a motion to recommend approval of ADT's proposal for a security system for \$1,900. The motion was seconded by Mrs. Lambert and unanimously approved.

Sunday hours: Mr. Moorman reported that he plans to begin Sunday hours on October 2.

Library security: Mr. Moorman reported that he did not see an immediate need for two security guards in the fall. He recommended evaluating the situation after the school year begins and keeping options open for a second guard if needed. Mrs. Lambert noted that the school system has developed plans which might ease the library's security situation.

There was no further business. The meeting was adjourned at 5:30 p.m.

Respectfully submitted,

John A. Moorman, City Librarian