

DECATUR PUBLIC LIBRARY
Decatur, Illinois
COMBINED BUDGET AND BILL LIST - DECEMBER 1961

<u>Code</u>	<u>Expense Allocation</u>	<u>Amt. for Yr.</u>	<u>For Dec.</u>	<u>Year-to-date</u>	<u>Balance</u>
100	SALARIES S BL CR AND CITIZENS N DEC CITY C TREAS CITY UNITED FUN	17500000		10787660	6712340
			14304 ✓ 199334 ✓ 19000 ✓ 81514 ✓ 2200 ✓		
			1013567		
100	TOTAL	<u>17500000</u>	<u>1329919</u>	<u>12117579</u>	<u>5382421*</u>
150	SALARIES B CITIZENS N TREAS CITY UNITED FUN	552000		315190	236810
			5610 ✓ 2893 ✓ 100 ✓		
			37996		
150	TOTAL	<u>552000</u>	<u>46599</u>	<u>361789</u>	<u>190211*</u>
		18052000	1376518	12479368	5572632*
201	BINDING SU GAYLORD BR	140000		21210	118790
			11260 ✓		
201		140000	11260	32470	107530*
202	CAT MATERI GAYLORD BR GAYLORD BR	161000		22960	138040
			3200 ✓ 7900 ✓		
202		161000	11100	34060	126940*
203	FREIGHT EX I K C RAILWAY EX VAN DORN I	10000		11789	1789
			849 ✓ 374 ✓ 553 ✓		
203		10000	1776	13565	3565*
204	IBM SUPPLI IBM IBM	568000		370263	197737
			21800 ✓ 51500 ✓ 549 ✓		
204		568000	73849	444112	123888*
205	OFFICE SUP DEC PAPER GAYLORD BR PFILES CAM PFILES CAM CARPENTIER CARPENTIER CARPENTIER CARPENTIER POSTMASTER VERIFAX	266000		152325	113675
			821 ✓ 4572 ✓ 750 ✓ 75 ✓ 200 ✓ 200 ✓ 200 ✓ 200 ✓ 30 ✓ 516CR ✓		
205		266000	6532	158857	107143*

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100	SALARIES S	17500000		10787660	6712340
	BL CR AND		14304 ✓		
	CITIZENS N		199334 ✓		
	DEC CITY C		19000 ✓		
	TREAS CITY		81514 ✓		
	UNITED FUN		2200 ✓		
			<u>1013567</u>		
100	TOTAL	<u>17500000</u>	<u>1329919</u>	<u>12117579</u>	<u>5382421*</u>
150	SALARIES B	552000		315190	236810
	CITIZENS N		5610 ✓		
	TREAS CITY		2893 ✓		
	UNITED FUN		100 ✓		
			<u>37996</u>		
150	TOTAL	<u>552000</u>	<u>46599</u>	<u>361789</u>	<u>190211*</u>
		<u>18052000</u>	<u>1376518</u>	<u>12479368</u>	<u>5572632*</u>
201	BINDING SU	140000		21210	118790
	GAYLORD BR		11260 ✓		
201	TOTAL	140000	11260	32470	107530*
202	CAT MATERI	161000		22960	138040
	GAYLORD BR		3200 ✓		
	GAYLORD BR		7900 ✓		
202	TOTAL	161000	11100	34060	126940*
203	FREIGHT EX	10000		11789	1789
	IKC		849 ✓		
	RAILWAY EX		374 ✓		
	VAN DORN I		553 ✓		
203	TOTAL	10000	1776	13565	3565*
204	IBM SUPPLI	568000		370263	197737
	IBM		21800 ✓		
	IBM		51500 ✓		
	IBM		549 ✓		
204	TOTAL	568000	73849	444112	123888*
205	OFFICE SUP	266000		152325	113675
	DEC PAPER		821 ✓		
	GAYLORD BR		4572 ✓		
	PFILES CAM		750 ✓		
	PFILES CAM		75 ✓		
	CARPENTIER		200 ✓		
	CARPENTIER		200 ✓		
	CARPENTIER		200 ✓		
	CARPENTIER		200 ✓		
	POSTMASTER		30 ✓		
	VERIFAX		516CR ✓		
205	TOTAL	<u>266000</u>	<u>6532</u>	<u>158857</u>	<u>107143*</u>

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Code	Expense Allocation	Amt. for Yr.	For Dec.	Year-to-date	Balance
206	POSTAGE	117500		76261	41239
	AMER BK PR		34 ✓		
	APPLE TREE		25 ✓		
	BACON PAM		29 ✓		
	BACON PAM		19 ✓		
	CATTELL J		50 ✓		
	COLUMBIA U		16 ✓		
	DOUBLEDAY		19 ✓		
	HACKER ART		29 ✓		
	HACKER ART		224 ✓		
	HACKER ART		59 ✓		
	INTERSTATE		14 ✓		
	MCGRAW HIL		34 ✓		
	MCGRAW HIL		34 ✓		
	POSTMASTER		2000 ✓		
	U CHICAGO		64 ✓		
	WHITE JAME		49 ✓		
	POSTMASTER		50 ✓		
	POSTMASTER		71 ✓		
	POSTMASTER		39 ✓		
	POSTMASTER		279 ✓		
	POSTMASTER		327 ✓		
	RESERVES		364 CR ✓		
206		117500	3101	79362	38138
	PRINTING	100000		41065	58935
	INDUSTRIAL		2030 ✓		
	INDUSTRIAL		10000 ✓		
	INDUSTRIAL		2000 ✓		
207		100000	14030	55095	44905
208	REP TO EQU	50000		44658	5342
	IBM		750 ✓		
	TRAUGHBER		64675 ✓		
208		50000	65425	110083	60083
209	TEL TOLLS	10000		6088	3912
	ILLINOIS B		290 ✓		
209		10000	290	6378	3622
210	TEL SERVIC			12999	12999
	ILLINOIS B		455 CR ✓		
	ILLINOIS B		1600 ✓		
210			1145	14144	14144
211	TEL ALARM	3600			3600
211		3600			3600
212	RENT OF MA	51600		47900	3700
212		51600		47900	3700
213	SERV CONTR	34400		6708	27692

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213	ALLIED OFF	34400	5500 ✓	12208	22192*
214	MANPOWER I		4285 ✓		
	MANPOWER I		4180 ✓		
	MANPOWER I		4232 ✓		
	MANPOWER I		2822 ✓		
214			15519	15519	15519*
220	PROF DEVEL YAMAMOTO M	110000	1500 ✓	124296	14296
220		110000	1500	125796	15796*
221	COMM SERVI SHYER JOHN SHYER JOHN SHYER JOHN SHYER JOHN YAMAMOTO M	10000	1000 ✓ 800 ✓ 400 ✓ 400 ✓ 148 ✓	16899	6899
221		10000	2748	19647	9647*
222	EXHIBIT EX BLACK & CO HAINES & E KRESGE S S KRESGE S S	6500	109 ✓ 363 ✓ 121 ✓ 664 ✓	186	6314
222		6500	1257	1443	5057*
223	HANDLING C BACON PAM I K C INTERSTATE CITIZENS N	3400	35 ✓ 100 ✓ 5 ✓ 10 ✓	2079	1321
223		3400	150	2229	1171*
224	ADVERTISIN	2000		540	1460
224		2000		540	1460*
225	AUDITING	50000		53615	3615
225		50000		53615	3615*
228	INVESTMENT	5000			5000
228		5000			5000*
229	R O E CONSUMER S DECATUR GR F HUBBARD G E DAY SO G E DAY SO G E DAY SO G E DAY SO		3 ✓ 55 ✓ 94 ✓ 10 ✓ 102 ✓ 6 ✓ 10 ✓	22177	22177

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Code	Expense Allocation	Amt. for Yr.	For Dec.	Year-to-date	Balance
	HUNTER POG		3 ✓		
	HUNTER POG		52 ✓		
	HUNTER POG		5 ✓		
	IBM		382 ✓		
	IBM		2060 ✓		
	MCCLURG A		11 ✓		
	NATL CITY		31 ✓		
	NATL CITY		9 ✓		
	NEW METHOD		154 ✓		
	NEW METHOD		828 ✓		
	NEW METHOD		61 ✓		
	NEW METHOD		67 ✓		
	NEW METHOD		281 ✓		
	NEW METHOD		97 ✓		
	NEW METHOD		97 ✓		
	NEW METHOD		24 ✓		
	PFILES CAM		30 ✓		
	PFILES CAM		3 ✓		
	RAND MCNAL		59 ✓		
	STAPPENBEC		6 ✓		
229			4540	26717	26717
9	MISC	5000		2000	3000
299		5000		2000	3000
	TCTAL	1704000	219722	1255740	4482600
01	BLDG SUPPL	160000		75326	84674
	BLACK & CO		125 ✓		
	BLACK & CO		49 ✓		
	DEC PAPER		1152 ✓		
	DECATUR GR		1382 ✓		
	G E DAY SO		248 ✓		
	G E DAY SO		2558 ✓		
	G E DAY SO		152 ✓		
	G E DAY SO		248 ✓		
	HUNTER POG		528 ✓		
	HUNTER POG		66 ✓		
	HUNTER POG		1304 ✓		
	HUNTER POG		132 ✓		
301		160000	7944	83270	76730
302	CLEANING S	17500		3022	14478
302		17500		3022	14478
303	CONTRACT R			6000	6000
3				6000	6000
304	GARBAGE &	10000		6100	3900
	MAXEDON E		400 ✓		
304		10000	400	6500	3500

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305	HEAT & FUE	300000		12136	17864
305		300000		12136	17864*
306	INSURANCE	260000		117879	142121
	BENNETT SH		31860 ✓		
	CREIGHTON		755 CR ✓		
	NICHOLSON		88184 CR ✓		
306		260000	57079 CR	60800	199200*
307	LIGHT & PO	260000		116186	143814
	ILLINOIS P		15355 ✓		
307		260000	15355	131541	128459*
308	BLDG REPAI	100000		140267	40267
	BURDICK PL		650 ✓		
308		100000	650	140917	40917*
309	TRAVEL	700000		26017	43983
	CONSUMER S		332 ✓		
	CONSUMER S		120 ✓		
	CONSUMER S		298 ✓		
	CONSUMER S		314 ✓		
	CONSUMER S		358 ✓		
	CONSUMER S		70 ✓		
	CONSUMER S		670 ✓		
	CONSUMER S		104 ✓		
	CONSUMER S		506 ✓		
	CONSUMER S		309 ✓		
	CONSUMER S		910 ✓		
	CONSUMER S		104 ✓		
	CONSUMER S		585 ✓		
	CONSUMER S		250 ✓		
309		700000	4930	30947	39053*
310	HEALTH & S	12000		308	11692
310		12000		308	11692*
311	CONTRACT C	453200		234500	218700
	DEC WINDOW		35700 ✓		
311		453200	35700	270200	183000*
312	ARCHITECT	100000		22000	78000
	SWEETNAM J		27500 ✓		
312		100000	27500	49500	50500*
313	REP AUTO E	200000		163702	36298
	B & C GARA		500 ✓		
	EL BAUER		8733 ✓		
	EL BAUER		2000 ✓		
	F HUBBARD		1860 ✓		
	F HUBBARD		4839 ✓		

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	K I L B O R N S		5 1 5 2 ✓		
	N A T L C I T Y		6 6 3 ✓		
	N A T L C I T Y		2 1 7 5 ✓		
	N A T L C I T Y		3 1 6 3 ✓		
	V O G E L S A U T		1 0 0 0 ✓		
3 1 3		2 0 0 0 0 0	3 0 0 8 5	1 9 3 7 8 7	6 2 1 3 *
3 1 4	C L E A N I N G S	7 5 0 0		1 0 1 7 6	2 6 7 6
	N O R M A N S		1 5 9 ✓		
	N O R M A N S		1 1 0 4 ✓		
3 1 4		7 5 0 0	1 2 6 3	1 1 4 3 9	3 9 3 9 *
3 1 5	A P P R A I S A L	1 5 0 0 0			1 5 0 0 0
3 1 5		1 5 0 0 0			1 5 0 0 0 *
3 9 9	M I S C	5 0 0 0		2 2 5	4 7 7 5
3 9 9		5 0 0 0		2 2 5	4 7 7 5 *
	TOTAL	1 7 0 0 2 0 0	6 6 7 4 8	1 0 0 0 5 9 2	6 9 9 6 0 8 *
4 0 1	B I N D I N G	3 0 0 0 0 0		5 7 0 4 4	2 4 2 9 5 6
	S T A P P E N B E C		7 2 0 ✓		
4 0 1		3 0 0 0 0 0	7 2 0	5 7 7 6 4	2 4 2 2 3 6 *
4 0 2	B O O K S	4 3 0 0 0 0 0		1 8 1 5 1 5 8	2 4 8 4 8 4 2
	A M E R B K P R		5 0 0 0 ✓		
	B A K E R & T A		1 0 5 3 6 ✓		
	B A K E R & T A		8 6 7 2 ✓		
	B A K E R & T A		1 3 9 1 1 ✓		
	B A K E R & T A		1 0 4 4 4 ✓		
	B A K E R & T A		5 3 6 ✓		
	B A K E R & T A		1 3 4 1 2 ✓		
	B A K E R & T A		9 0 3 1 ✓		
	B A K E R & T A		1 5 9 8 6 ✓		
	B A K E R & T A		2 0 8 2 7 ✓		
	B O W K E R R R		3 6 0 0 ✓		
	C A T T E L L J		2 3 0 0 ✓		
	C O L U M B I A U		4 5 0 ✓		
	D O U B L E D A Y		7 7 3 ✓		
	D O U B L E D A Y		1 8 9 ✓		
	D O U B L E D A Y		5 7 0 ✓		
	D O U B L E D A Y		2 5 3 ✓		
	D O U B L E D A Y		1 2 5 ✓		
	D O U B L E D A Y		2 3 3 6 ✓		
	H A C K E R A R T		1 7 5 0 ✓		
	H A C K E R A R T		1 4 1 6 5 ✓		
	H A C K E R A R T		2 7 0 0 ✓		
	I L L I N O I S B		2 7 5 0 ✓		
	I M P E R I A L B		7 2 6 9 ✓		
	I N T E R S T A T E		3 3 7 ✓		
	M C C L U R G A		2 5 7 ✓		
	M C G R A W H I L		9 2 0 ✓		
	M C G R A W H I L		1 8 3 6 ✓		
	M C N A U G H T O N		1 2 1 6 5 ✓		
	N E W M E T H O D		3 8 5 3 ✓		

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File	Expense Allocation	Amt. for Yr.	For Dec.	Year-to-date	Balance
	NEW METHOD		20392 ✓		
	NEW METHOD		1518 ✓		
	NEW METHOD		1674 ✓		
	NEW METHOD		7023 ✓		
	NEW METHOD		2426 ✓		
	NEW METHOD		2420 ✓		
	NEW METHOD		611 ✓		
	NEW YORK P		600 ✓		
	RAND MCNAL		1995 ✓		
	U CHICAGO		2321 ✓		
	WHITE JAME		1575 ✓		
	STAFF BOOK		8094 CR ✓		
	L AND D		1669 CR ✓		
402		4300000	199745	2014903	2285097*
405	FILMS 16MM	1000000		19300	80700
	EDW HARRIS		12000 ✓		
	UNIV OF IL		500 ✓		
	WESTON WOO		9000 ✓		
405		1000000	21500	40800	59200*
406	FILMS SLID	5000		338	4662
406		5000		338	4662*
407	FILMS CP	10000			10000
407		10000			10000*
408	FILMS MICR	1500000		44266	105734
	DEC HERLD		2268 ✓		
	UNIV MICRO		11725 ✓		
408		1500000	13993	58259	91741*
409	FILMS RENT	5000		1870 CR	6870
	INDIANA UN		2610 ✓		
409		5000	2610	740	4260*
410	PAMPHLETS	25000		12890	12110
	APPLE TREE		1260 ✓		
	BACON PAM		90 ✓		
	BACON PAM		380 ✓		
410		25000	1730	14620	10380*
411	UNIV MISSO		1250 ✓		
411			1250	1250	1250*
412	PICTURES	10000		766	9234
412		10000		766	9234*
414	RECORDS LP	2000000		81208	118792
	CHESTERFIE		3835 ✓		
	MACON MUSI		1345 ✓		
	MACON MUSI		5106 ✓		
	MACON MUSI		4389 ✓		
414		2000000	14675	95883	104117*
415	RECORDS S			837	837
415				837	837*

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416	RECORDS SR CHESTERFIE MACON MUSI	45000	1198 ✓ 1606 ✓	1296	43704
416		45000	2804	4100	40900*
419	PERIODICAL DEC HERLD DEC HERLD DEC HERLD DEC HERLD	150000	45 ✓ 75 ✓ 45 ✓ 255 ✓	26617	123383
419		150000	420	27037	122963*
420	MAPS	5000		1564	3436
420		5000		1564	3436*
421	MEMBERSHIP AM LIBRARY N O M A	60000	14600 ✓ 3000 ✓	37250	22750
421		60000	17600	54850	5150*
422	SERVICES COMMERCE C CONG QUART CRONER PUB H W WILSON KIRKUS V S LIB OF CON	200000	8500 ✓ 9600 ✓ 900 ✓ 28600 ✓ 4000 ✓ 26300 ✓	52150	147850
422		200000	77900	130050	69950*
TOTAL		5565000	354947	2503761	3061239*
502	ADD TO EQU DICTAPHONE VAN DORN I	165000	1400 ✓ 8600 ✓	33370	131630
502		165000	10000	43370	121630*
TOTAL		165000	10000	43370	121630*

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603	SWARTZ HOM		1 6750 ✓		
603			1 6750	1 6750	1 6750 *
			1 6750	1 6750	1 6750 *
100	GRAND TOTAL	<u>27186200</u>	<u>2044685</u>	<u>17299581</u>	<u>9886619 *</u>
	Balance in the Checking Account				\$ <u>6,692.14</u>

Bills Presented for Payment

Mary T. Howe
Harold W. Koslofski
Edward M. Moorhead
Allice E. Stern

Approved for Payment

00	BAL LAST M	731229
	TREAS BILL	2500000
	TAX INCOME	4000000
	FINES	55244
	NON RES FE	6300
	L AND D	1669 ✓
	RESERVES	364 ✓
	STAFF BOOK	8094 ✓
	VERIFAX	516 ✓
	CREIGHTON	755 ✓
	NICHOLSON	38184 ✓
	CREDIT BUR	100
	TREASURY B	994329 CR
	CASH CREDI	99582 CR
	BILL LIST	2029330 CR
	Balance in checking account	669214

✓
✓
✓
✓
✓

DECATUR PUBLIC LIBRARY
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MINUTES OF THE BOARD OF DIRECTOR'S MEETING - DECEMBER 29, 1961

A special meeting of the Board of Directors was held December 29, 1961, in the Board Room, 457 North Main Street, Decatur, Illinois.

Members Present: Mr. Jack Burnett, President
Mr. Francis Hart, Vice-President
Mr. John Cheeks
Mr. Harold Koslofski
Mrs. Harry Moothart
Mrs. Mary T. Howe, Secretary-Librarian

Members Absent: Mr. James Sommer, Mrs. Erich Stern, and Mrs. Roger Pogue

Also present were: Miss Sandy Salenski and Mr. Eldon Libby from the Herald and Review newspapers; Mrs. Susan Arisman, staff member.

The meeting was called to order at 4:02 PM by Mr. Jack Burnett, president. The minutes of the Board meeting for November 24, 1961 were approved as submitted by mail.

The new auto-page was reported by the librarian as being too small to use at the Main Library. It will be moved to the Dill Branch. The old auto-page is being reconditioned by Mr. Burton and will be replaced in front of the Main Library.

The personnel survey by Mr. Bodnar was not completed in time for the Board Meeting.

The Dill Branch will be opened formally January 2, 1962. The Mayor and several City officials will be present. Mrs. Read will take Miss Maude Dill (Miss Minnie Dill's sister) to the opening. Mr. Lloyd Latendresse, president of the Friends of the Library will be present.

The report of the Finance Committee was made by the Chairman, Mr. Harold Koslofski. He reported the bills and vouchers were checked and moved the bills for December be paid. Mr. Cheeks seconded the motion. Roll call was taken: Mr. Burnett, Mr. Hart, Mr. Cheeks, Mr. Koslofski, and Mrs. Moothart voted aye. No nays or abstentions were recorded. The motion carried.

Staff salaries	\$13,299.19
Janitors salaries	<u>465.99</u>
Total salaries	\$13,765.18
Operating expenditures	<u>6,681.67</u>
Total Expenditures	\$20,446.85

Mr. Koslofski reported the Finance Committee met two different times and considered the proposed budgets for 1962/63 and 1963/64. The seven pages on the budget are statements of cash receipts, disbursements, and balance as of the eight months ~~this~~ year and ~~next two years~~; and the budgets for the next two years. He then discussed the major points of each budget. Although the bills will be higher for the next four months, the library will disburse all of the appropriation for this year. Salaries item has been lower because of losing some people and the new assistant librarian will not be here until February 1962.

Mr. Burnett pointed out that the \$111,789 figure includes some taxes yet to be collected. Actually the library has only \$64,000 but the difference of \$47,000 is additional taxes to be collected, plus \$17,000 carried over from last year. That \$12,923 in effect becomes what is an unappropriated surplus, which is the excess of our actual cash receipts over our estimated disbursements.

At this point the Librarian left the meeting to investigate an emergency "of something burning in the stack lights." She reported back that it was a ballast burning out; however, there have been two shorts in the wiring during the past week. Mr. Primm is taking care of the repairs.

Discussion was continued on the proposed budgets. The auditing bill is estimated to be the same for 1962/63. The auditors have been in to go over the accounts for the first seven months this fiscal year and reported the checking was accomplished much faster this time. It did not take two days to check the accounts this year; but the auditors must spend quite a lot of time back at their offices.

Mr. Hart objected to the small allocation for repairs and it was agreed that the Properties Committee would reconsider this part of the budget. ~~Mr. Hart~~, chairman of the Properties Committee reported the Dill Branch had been inspected by Mr. Swartz, Mrs. Howe and Mr. Hart. Agreements were made on certain adjustments such as replacing two broken floor tiles, the edges of the parking lot and the yard work. He thanked the Library Staff for the excellent job of preparing and decorating the new branch.

Mr. Hart proposed the purchase of the tape recorder for \$139.50. Mr. Koslofski seconded the motion. Roll call was taken and all present voted aye. There were no objections. The motion carried.

Mr. Cheeks, chairman of the Personnel Committee reported no progress on the survey but expected it in January.

Mrs. Howe reported a visit from the tax representative and confirmed the Attorney-General's ruling that the Library will not have to pay the sales tax. Mr. Burnett instructed the Librarian to cross off the tax on all bills because it will be hard to get it back. The Librarian reported the IBM co. is setting aside the tax on their bills so that it will be refunded.

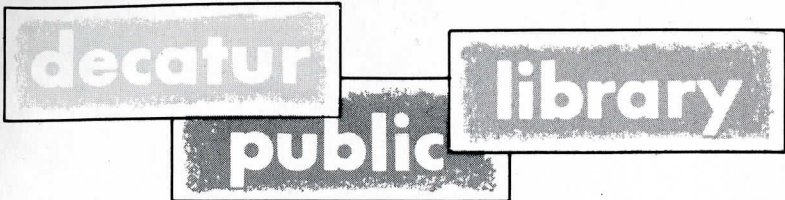
Final action on the budget was deferred until the January Board of Directors meeting.

Mrs. Moothart moved adjournment at 5:30 PM.

Respectfully submitted,

Mary T. Howe

Mary T. Howe (Mrs. H.L.)
Secretary



MARY T. HOWE, Librarian

457 NORTH MAIN STREET DECATUR, ILLINOIS

GIFT LIST FOR DECEMBER, 1961

(Page 2)

W. K. Kellogg Foundation 250 Campion Street Battle creek, Michigan	12/7/61	Toward improved school administration
Mr. Karl Pansch 2270 Yorkshire Drive Decatur, Illinois	12/7/61	Markandaya - Nectar in a sieve Rawlings - The sojourner Seeley - Woman of property Bowen - The heat of the day Walker - Winter wheat Keyes - The old gray homestead and the career of David Noble
Pearl Grant 237 East Leafland Decatur, Illinois	12/7/61	14 misc. volumes
Mr. Grover Jenkins 1014 E. Olive Street Decatur, Illinois	12/19/61	Ivory sculpture through the ages
Seth Richards c/o Pageant Press, Inc. 101 Fifth Avenue New York 3, N. Y.	12/19/61	Pletz - Above judgement
Eleanor Dodson 1453 East Wood Decatur, Illinois	12/26/61	Effendi, Shoghi - The promised day is come

decatu
public library

MARY T. HOWE, Librarian

457 NORTH MAIN STREET DECATUR, ILLINOIS

Mr. & Mrs. F.G. Bridges 262 South Union Decatur, Illinois	12/4/61	Enterprise in Oil, by Kendall Beaton
Mr. Longstreet 615 West Center Decatur, Illinois	12/4/61	30 volumes
Mrs. James D. White	12/7/61	11 Spanish volumes
Mrs. S. B. Hadden 407 W. Green Street Urbana, Illinois	12/7/61	Civil War letters of Henry C. Bear
Maurice and Laura Falk Foundation Grant Building Pittsburgh 19, Pa.	12/7/61	Falk project for economic research in Israel - Fifth report 1959 and 1960
National Committee for Children and Youth Associations Building 1145 19th Street, N.W. Washington 6, D.C.	12/7/61	Slums and suburbs
Indiana University Foundation 10th and Morton St. Bloomington, Indiana	12/7/61	Drug addiction: crime or disease
Bonnett, Clarence E 7311 Hurst St. New Orleans 18, La.	12/7/61	History of Employers Associations in the United States
Social Science Institute Harborside, Maine	12/7/61	Freedom: Promise and menace
The Sporting News 2018 Washington Avenue St. Louis 66, Missouri	12/7/61	Official world's series records
The Dietz Press 109 East Cary Street Richmond 19, Virginia	12/7/61	Grecy - Virginia Antiquary vol.1
Automobile manufacturers Assoc. 320 New Central Building Detroit 2, Michigan	12/7/61	Automobiles of America



COUNCIL - MANAGER
GOVERNMENT

CITY OF DECATUR

COUNTY BUILDING • DECATUR, ILLINOIS



December 14, 1961

Mrs. Mary T. Howe
Secretary
Board of Directors
Decatur Public Library
457 N. Main Street
Decatur, Illinois

Dear Mrs. Howe,

In their regular meeting on the 11th day of December, 1961, the City Council adopted a resolution approving the appointment of Mrs. Olivia B. Pogue to the Board of Directors of the Decatur Public Library and Reading Room for a term expiring on the 30th day of June, 1964.

This appointment will fill out the term of Mrs. David Greider, whose resignation has been accepted.

Cordially yours,

David R. Kirk
City Clerk

cc: File No. 40295

RESOLUTION NO. R 188

RESOLUTION CALLING FOR AGENCY BUDGETS

WHEREAS, IT IS NECESSARY FOR THE CITY COUNCIL TO REVIEW AND STUDY BUDGETS OF VARIOUS AGENCIES FOR WHICH THE COUNCIL MUST LEVY PROPERTY TAXES AND APPROPRIATE FUNDS,

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL, CITY OF DECATUR THAT THE BUDGET OF EACH AGENCY REQUESTING A TAX LEVY FOR 1962 TO BE COLLECTED IN 1963 AND APPROPRIATION FOR THE FISCAL YEAR 1962-1963 BE SUBMITTED TO THE CITY COUNCIL IN TEN (10) COPIES NO LATER THAN MARCH 1, 1962.

AND IT IS FURTHER RESOLVED THAT THE CITY CLERK FORWARD A COPY OF THIS RESOLUTION TO EACH OF THESE AGENCIES.

DATED: DECEMBER 27, 1961.

ROBERT A. GROHNE
MAYOR

ATTEST:

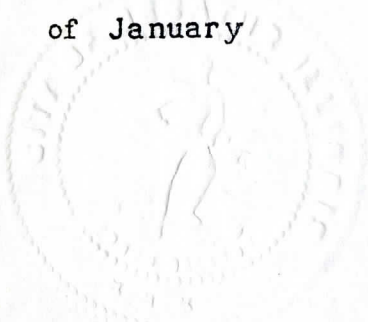
DAVID R. KIRK
CITY CLERK

STATE OF ILLINOIS)
)
COUNTY OF MACON) SS.
)
CITY OF DECATUR)

I, DAVID R. KIRK, City Clerk of the City of Decatur,
Illinois, DO HEREBY CERTIFY that the foregoing ~~Ordinance~~ ^{Resolution} is a true
and correct copy of an ~~Ordinance~~ ^{Resolution} adopted and passed by the Council
of the City of Decatur at a regular meeting of said Council, held
on the 27th day of December 19 61, and that the same was
signed and approved by the Mayor of said City on the 27th day
of December 19 61 .

I DO FURTHER CERTIFY that the original of which the
foregoing is a true and correct copy is entrusted to me as Clerk
of said City for my safekeeping and that I am the lawful keeper
and custodian of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and
affixed the corporate seal of said corporation this 2nd day
of January 19 62 .



David R. Kirk
City Clerk of Decatur, Illinois

DECEMBER 1961 - Payroll

DECATUR PUBLIC LIBRARY
Decatur, Illinois

NAME ANNUAL No. MONTHLY REF. & S. S. INC. TAX C. U. B. C. & B. S. U. F. TOT. DED. NET SALARY

Atchison, Russell	\$442.	37	37017	2684	500	1430	7454	29563
Ayers, Myrna	2462.	33	20517	1282		534	5596	14921
Bogard, Russell	3410.	75	28417	2060		534	5596	14921
Bogess, Jennylind	606v.	8	16968	1059			6320	22097
Bogess, John	4905.	9	15696	1139		1430	4189	12779
Dobrick, Marjorie	3518.	29	8323	920		1430	3489	12207
Ensign, Eunice	2462.	31	20517	1282		534	1270	7053
Goff, Patricia	4046.	27	33717	2107	4000		3596	16921
Honold, Opal	4410.	20	36750	2297			8367	25350
Houck, Hattie	4310.	26	35917	2245		100	8957	27793
Howe, Mary T.	9500.	1	79167	4948	12500	1430	31478	47689
Hunk, Clara E.	3254.	34	27117	1695		534	5199	21918
Johnson, Carolyn	2330.	53	19417	1214			3774	15643
Jones, Edna F.	4410.	16	36750	2297			7997	28753
*Kelley, Neva A.	3518.	87	25096	1569			5249	19847
Larmon, Margaret	3518.	30	29317	1832		534	6766	22551
Leonard, Mildred	7157.	7	59642	3728	11160		14888	44754
McMillan, Harold	4310.	39	35917	2604			3154	32763
McNabb, Nellie	7157.	3	29821	1864		534	7938	21883
Mitchell, Frances	3238.	23	26983	1686		1430	8186	18797
O'Dell, Gladys	4019.	21	33492	2093		1430	8993	24499
Puhk, Esther B.	6893.	4	57442	3590		500	13710	43732
Read, Mary A.	4740.	15	39500	2469		534	10563	28937
Ruedger, Ora.	4905.	19	40875	2555			9295	31580
Shafer, Meredythe	4019.	82	33492	2093			8213	25279
Stafford, Marjorie	8175.	2	68125	4258	12320	384	17462	50663
Turnbo, Dorthia	3320.	28	27667	1729	2110		4039	23628
Vogler, Ozella	2990. ²⁴⁶²	35	20517	1282		100	5162	15355
Ward, Emery	3905.	38	32342	2359			6339	26203
Weidner, Mary K.	4574.	25	38117	2382		1430	7792	30325
White, Carola	3634.	22	30284	1893	1000	534	8067	22217
Williams, Charlotte	4740.	18	39500	2469			9019	30481
Williams, Nancy	2924.	32	24367	1523		534	5597	18770
Yamamoto, M. Catherine	7421.	5	61822	3864	11880		17278	44544

\$1170808 \$74671 \$174650 \$15000 \$13770 \$2200 \$284291 886517

Artsman, Susan 48 1/2 @ 2.00
Bork, Shirley 40 @ 1.43
Collinsworth, James 99:32 @ 1.38
Cook, Beverly 34 @ 1.25
*Duncan, Jewell 28 1/2 @ 1.25

65 9650 302 1840
59 8437 264 620
60 13736 429 1560
83 4250 133 765
88 3531 110 636
2142 2142
884 884
1989 1989
898 898
746 746
7508 7508
7553 7553
11747 11747
3352 3352
2785 2785

NAME	ANNUAL	NO.	MONTHLY	RET. & S.S.	INC. TAX	C.U.	B.C. & B.S.	U.F.	TOTL. DED.	NET SALARY
Langenberg, David 92h @ .83	69		7 63 6	2 39	1 48 0				7 19	5 91 7
McBride, Jim 93:50h @ .83	70		7 78 8	2 44	1 48 0				1 72 4	6 06 4
Petersen, Dora 159h @ 2.00	47		3 18 0 0	1 98 8	5 63 0				7 81 8	2 39 8 2
Rutland, Betty 34h @ 1.25	84		4 25 0	1 57	7 65				9 22	3 32 8
Schultz, Verna 119h @ 1.27	75		1 51 1 3	4 72	1 77 0				2 24 2	1 28 7 1
Schaller, Rosalinde 39h @ 1.25	85		4 87 5	1 52	8 78				2 24 2	1 28 7 1
Spittler, Helen 165h @ 1.65	49		2 72 2 5	1 70 2	4 11 0	53 4			1 03 0	3 84 5
Schlotzhauer, Rachel 44h @ 1.25	86		5 50 0	1 72	9 90				6 34 6	2 08 7 9
Stuke, Sally 60h @ 1.27	64		7 62 0	2 38	4 80				1 16 2	4 33 8
Woodard, Glenda 77h @ 1.00	78		7 70 0	2 41	1 48 0				7 18	6 90 2
TOTAL			1 59 1 1 1	6 8 4 3	2 4 6 8 4				3 20 6 1	1 2 7 0 5 0
Burton, Lynn 4180.	40		3 48 3 3	2 52 5	3 41 0				6 03 5	2 8 7 9 8
Hendrian, Don 79½h @ 1.48	41		1 17 6 6	3 68	2 20 0				2 56 8	9 19 8
Janitors Salaries			4 65 9 9	2 89 3	5 61 0				8 60 3	3 79 9 6
Staff Salaries			1 32 9 9 1 9	8 15 1 4	1 99 3 3 4				3 16 3 5 2	1 0 1 3 5 8 7
GRAND TOTAL			1 37 6 5 1 8	8 4 4 0 7	2 0 4 9 4 4				3 2 4 9 5 5 1	0 5 1 5 6 3

* Neva Ann Kelley - Began work 12-6-61 as Key punch operator @ \$3518. per year.
Jowellyn Duncan - Began work as college shelver at Main Desk @ 1.25 per hour.

Boegans 21157
Boegans 163.25
Checks signed
12-21-61
T.M. Mast

2	3	0	0				
1	4	3	0	4			
1	8	4	4	0	7		
1	9	0	0	0	0		
2	0	4	9	4	4		
<u>1</u>	<u>2</u>	<u>7</u>	<u>7</u>	<u>9</u>	<u>W</u>		
<u>1</u>	<u>2</u>	<u>9</u>	<u>5</u>	<u>6</u>	<u>W</u>		
2	1	2	4	9	2	1	W
1	2	7	7	0	9	2	W
2	2	7	7	0	2	2	W
1	2	2	7	7	0	2	W
1	2	5	3	5	5	1	W
1	6	7	0	5	2	1	W
2	4	4	7	6	8	9	W
2	1	5	6	1	4	3	W
2	1	2	8	7	5	4	W
2	1	2	9	8	4	7	W
3	2	4	2	7	5	4	W
2	1	2	4	4	7	7	W
2	4	4	2	1	8	7	W
2	1	2	4	4	7	8	W
3	2	4	2	7	6	3	W
2	1	8	7	8	8	7	W
2	5	0	5	6	2	7	W
2	2	5	6	6	6	7	W
2	5	0	5	6	2	7	W
2	1	2	5	3	0	5	W
2	3	0	2	3	1	7	W
1	1	3	7	7	5	4	W
1	1	3	7	8	5	5	W
2	3	3	3	2	1	4	W
2	3	6	9	1	6	7	W
2	6	0	6	8	4	2	W
1	3	2	8	7	4	5	W
2	3	3	3	7	1	5	W
1	3	0	8	7	4	9	W
2	4	4	5	9	7	9	W
2	5	9	7	9	7	9	W
9	8	7	1	9	9	8	W
9	8	7	1	9	9	8	W

1 3 7 6 5 1 8 5
1 3 7 6 5 1 8 *
ckd { 9 9 43.29
with { 2 75.00
239 83.47

5	0	4	0	0	0	0	0	0
5	5	8	5	0	0	0	0	0
1	5	2	8	5	0	0	0	0
1	5	5	5	3	0	0	0	0
1	0	3	3	5	0	0	0	0
1	3	1	1	0	0	0	0	0
1	3	5	3	6	0	0	0	0
1	0	3	1	6	5	0	0	0
3	6	5	0	0	0	0	0	0
2	3	5	0	0	0	0	0	0
2	5	0	3	3	0	0	0	0
2	1	9	7	0	8	0	0	0
5	1	5	7	0	7	0	0	0
1	1	4	4	0	5	0	0	0
1	4	2	0	6	5	0	0	0
1	2	0	7	9	3	0	0	0
1	6	3	7	9	3	0	0	0
2	8	9	9	0	7	0	0	0
2	8	8	9	0	2	0	0	0
2	8	9	0	2	7	0	0	0
7	7	0	4	1	1	0	0	0
7	4	1	8	9	0	0	0	0
7	4	2	6	9	0	0	0	0
1	4	0	5	6	1	0	0	0
1	4	0	5	6	1	0	0	0
4	0	0	0	0	0	0	0	0
2	6	3	4	4	6	0	0	0
2	1	5	5	1	0	0	0	0
4	2	4	4	1	0	0	0	0
2	8	2	4	0	8	0	0	0
1	2	1	0	4	1	0	0	0
1	3	0	0	4	1	0	0	0
4	1	6	5	0	2	6	0	0
1	2	6	3	8	0	0	0	0
2	0	7	4	0	4	0	0	0
2	0	7	4	0	4	0	0	0
2	7	2	6	0	0	0	0	0
1	6	7	5	0	0	0	0	0
1	6	6	7	5	0	0	0	0
1	6	2	3	8	5	0	0	0
1	1	1	2	5	0	0	0	0
1	1	1	2	5	0	0	0	0
9	1	0	0	2	4	0	0	0
9	1	0	0	2	4	0	0	0
9	1	7	5	3	1	0	0	0
1	4	6	0	4	6	0	0	0
1	4	6	0	4	6	0	0	0
7	2	4	8	9	4	8	9	4



18	BIBLIOGRAPHIES	1			1	41
219	BOOKTALKS					7
220	CEILING PROJECT					6
221	CLASS VISITS			4	4	48
222	BOOK TALKS	114	31	32	177	1428
223	INSTRUCTION	114	31	32	177	1470
224	STORIES					24
225	ATTENDANCE			126	126	1414
226	EXHIBITS	3			3	81
227	FILMS ATTENDANC	716		263	979	5591
228	SHOWINGS	23		5	28	208
229	16 MM	14		4	18	99
230	C PROJECTOR					74
231	FILM STRIPS	4			4	5
232	RECORDAK	282			282	1025
235	GROUPS NOT CLAS			7	7	82
236	ATTENDANCE			113	113	1026
237	HOME SERVICE VI	90		3	93	702
238	HOME SER NEW PA	90		3	93	702
239	HOME SER NEW PA	1			1	24
240	INTER LIBRARY L	17			17	79
241	MAPS	1			1	22
242	MEETINGS IN BLD	6		2	8	129
243	ATTENDANCE	64		23	87	1310
244	MENDING	209	105	454	911	7316
245	OVERDUE BOOKS	793	86	600	1479	4019
246	OVERDUE NOTICES	513	65	381	959	2312
247	PICTURES FRAMED	6		3	9	95
248	PICTURES MOUNTE	157		266	423	3995
249	PROFESSIONAL VI					41
250	RADIO	2			2	21
251	RECORDS LP	882	4	7	893	5837
252	RECORDS S	1			1	60
253	RECORDS SR	121			121	466
256	READERS ADVISOR	565	808	865	2238	21868
257	REQUESTS	45	15	13	73	1231
259	STORY HOURS			1	1	62
260	ATTENDANCE	21		19	40	726
261	NUM OF STORIES	2		4	6	77
262	TELEPHONE INCOM	1140			1140	10902
263	TV	43			43	44
264	VISITS IN COMM					13
265	RECORD BAGS	170			170	974
301	MABELS NURSING					195
302	VELWYN	102			102	337
306		45			45	339
307	MINOR NURSING H	90			90	369
308	MINOR NURSING H	44			44	116
401	18TH & E WILLIA	101	85	610	796	5898
402	LARKDALE					894
403	NORTHLAND HEIGH	234	115	886	1235	17857
404	RAVINA PARK RD					1440
405	WATSON COURT	196	71	387	654	8197
406	HOME PARK					2195
407	GARFIELD & WATE	179	44	585	808	6814
408	SAWYER MONROE	214	137	564	915	10748
411	GRAND & SUMMIT	226	144	779	1149	12719
501	OAKLAND W WOO	70	11	434	515	4940
503	FOREST LINCOL	77	21	282	380	3315
506	MT CALVARY CHUR	293	144	1046	1483	20066
507	S ILLINOIS & E					872
508	S TAYLOR & W WO	177	94	891	1162	11421
509	S FRANKLIN					1146
510	L BR RD SOUTH	41	51	355	447	3092

511	STALEY BRIDGE	36	18	162	216	1098
512	22ND & E CLAY	57	14	40	111	3873
513	24TH & E WILLIA	50	19	187	256	2447
514	16TH & LINCOLN	110	43	392	545	9417
601	AP	20		358	378	3895
602	AM	4		8	12	40
603	AT	8	63	353	424	3059
604	YP		15	184	199	1294
605	YM			7	7	7
606	YT		2		2	14
607	JP	30		27	57	564
609	JT			1	1	30

DECEMBER 1961

MAIN ADULT	7800		212	8012	71942
MAIN YOUTH	2940	1907		4847	37212
MAGIC CARPET			4304	4304	45568
REFERENCE	15			15	71
MARY T HOWE					4
JUV COORDINATOR			3	3	312
	10755	1907	4519	17181	155109

EXTENSION DEPT

B 1	1178	614	3911	5703	54799
B 2	883	397	3689	4969	53011
EVANS BRANCH	1173	273	1548	2994	30579
MILLIKIN HOME					421
HOME SERVICE	813	30	66	909	6265
ST MARYS HOSP	142	6	14	162	1500
D M C	272	67	327	666	6798
T B SAN	81	1	1	83	1882
GIRLS HOME					806
BROWN BOOKMOBIL					20639
NURSES RES	239			239	2555
	4781	1388	9556	15725	179395
	15536	3295	14075	32906	334504

DECEMBER 1961					
MAIN ADULT					
	GENERAL WORKS	39		39	230
001	PHILOSOPHY	236		236	2101
002	RELIGION	236	3	239	1870
003	SOCIAL SCIENCE	641	4	645	5359
004	LANGUAGE	52		52	508
005	SCIENCE	264		264	2254
006	USEFUL ARTS	715		715	7210
007	FINE ARTS	700		700	5965
008	LITERATURE	344	4	348	2894
009	HISTORY	398		398	2969
010	TRAVEL	217		217	1748
011	BIOGRAPHY	353	4	357	2409
012	FOREIGN NON FIC	11		11	135
013	PERIODICALS	296		296	2478
014	PAMPHLETS	21		21	383
015	PAPERBACKS	10		10	47
		4533	15	4548	38560
115	FICTION	3261	63	3324	31820
116	FOREIGN FICTION	6		6	198
117	J E		134	134	1364
		3267	197	3464	33382
		7800	212	8012	71942
218	BIBLIOGRAPHIES				2
226	EXHIBITS	3		3	67
235	GROUPS NOT CLAS				21
236	ATTENDANCE				58
241	MAPS	1		1	20
242	MEETINGS IN BLD	6		6	51
243	ATTENDANCE	64		64	530
246	OVERDUE NOTICES				1
247	PICTURES FRAMED	5		5	76
248	PICTURES MOUNTE	39		39	938
250	RADIO	1		1	2
251	RECORDS LP	663	4	667	4435
252	RECORDS S				40
253	RECORDS SR	101		101	399
256	READERS ADVISOR	151	12	163	1840
257	REQUESTS				14
262	TELEPHONE INCOM	375		375	1709
263	TV	43		43	43
265	RECORD BAGS	121		121	776
		1573	12	1589	11022
		1573	12	1589	11022

DECEMBER 1961

MAIN YOUTH

	GENERAL WORKS	26	7		33	202
001	PHILOSOPHY	102	13		115	637
002	RELIGION	63	8		71	343
003	SOCIAL SCIENCE	354	54		408	1855
004	LANGUAGE	12	3		15	211
005	SCIENCE	133	69		202	1687
006	USEFUL ARTS	248	71		319	2342
007	FINE ARTS	254	70		324	2521
008	LITERATURE	265	32		297	1534
009	HISTORY	292	135		427	2776
010	TRAVEL	77			77	435
011	BIOGRAPHY	258	145		403	2250
012	FOREIGN NON FIC	3			3	51
013	PERIODICALS	175	17		192	936
014	PAMPHLETS	11			11	154
015	PAPERBACKS	10			10	61
		2283	624		2907	17995
115	FICTION	656	1283		1939	18993
116	FOREIGN FICTION	1			1	224
		657	1283		1940	19217
		2940	1907		4847	37212
218	BIBLIOGRAPHIES					1
221	CLASS VISITS					1
225	ATTENDANCE					26
226	EXHIBITS					2
235	GROUPS NOT CLAS					3
236	ATTENDANCE					84
241	MAPS					2
242	MEETINGS IN BLD					2
243	ATTENDANCE					21
248	PICTURES MOUNTE	118			118	479
249	PROFESSIONAL VI					1
251	RECORDS LP	131	1	1	133	797
252	RECORDS S					9
253	RECORDS SR	14			14	46
256	READERS ADVISOR		250		250	1894
256	READERS ADVISOR		7		7	7
262	TELEPHONE INCOM					1
263	TV					1
264	VISITS IN COMM					4
265	RECORD BAGS	49			49	198
		312	258	1	571	3579
		312	258	1	571	3579
601	AP			3	3	35
602	AM					2
603	AT					2
604	YP			178	178	1182
605	YM			7	7	7
606	YT					11
607	JP			8	8	9
				196	196	1248
				196	196	1248

DECEMBER 1961						
MAGIC CARPET						
	GENERAL WORKS			17	17	164
001	PHILOSOPHY					7
002	RELIGION			25	25	321
003	SOCIAL SCIENCE			274	274	2010
004	LANGUAGE			1	1	29
005	SCIENCE			175	175	2546
006	USEFUL ARTS			102	102	1455
007	FINE ARTS			130	130	1064
008	LITERATURE			70	70	627
009	HISTORY			89	89	884
010	TRAVEL			72	72	704
011	BIOGRAPHY			178	178	1819
012	FOREIGN NON FIC			6	6	100
013	PERIODICALS			23	23	181
014	PAMPHLETS			5	5	20
				1167	1167	11931
115	FICTION			1153	1153	13986
116	FOREIGN FICTION			126	126	207
117	J E			1858	1858	19444
				3137	3137	33637
				4304	4304	45568
218	BIBLIOGRAPHIES					3
219	BOOKTALKS					2
221	CLASS VISITS			4	4	28
222	BOOK TALKS			3	3	24
223	INSTRUCTION			1	1	93
224	STORIES					11
225	ATTENDANCE			126	126	858
226	EXHIBITS					1
235	GROUPS NOT CLAS					4
236	ATTENDANCE					81
242	MEETINGS IN BLD					9
243	ATTENDANCE					115
244	MENDING			89	89	426
245	OVERDUE BOOKS			182	182	1123
246	OVERDUE NOTICES			86	86	560
247	PICTURES FRAMED			3	3	8
248	PICTURES MOUNTE			39	39	341
249	PROFESSIONAL VI					2
250	RADIO					2
256	READERS ADVISOR	17	13	115	145	2183
257	REQUESTS					117
259	STORY HOURS			1	1	13
260	ATTENDANCE			19	19	270
261	NUM OF STORIES			4	4	46
		17	13	672	702	6320
		17	13	672	702	6320
601	AP	7		20	27	198
602	AM	4		4	8	8
603	AT	3		10	13	145
604	YP			6	6	37
606	YT					1
607	JP	30		18	48	484
609	JT			1	1	30
		44		59	103	903
		44		59	103	903

DECEMBER 1961

REFERENCE

001	PHILOSOPHY	3			3	3
002	RELIGION					4
003	SOCIAL SCIENCE	3			3	13
005	SCIENCE					3
006	USEFUL ARTS	4			4	18
007	FINE ARTS					5
008	LITERATURE	3			3	5
009	HISTORY	2			2	12
011	BIOGRAPHY					3
		15			15	66

115	FICTION					5
						5
		15			15	71

218	BIBLIOGRAPHIES					28
219	BOOKTALKS					2
221	CLASS VISITS					3
223	INSTRUCTION					30
225	ATTENDANCE					106
226	EXHIBITS					1
232	RECORDAK	282			282	1025
240	INTER LIBRARY L	17			17	79
250	RADIO					1
251	RECORDS LP					1
256	READERS ADVISOR	192	348	4	544	3011
		491	348	4	843	4287
		491	348	4	843	4287

601	AP			335	335	3626
602	AM					26
603	AT	4	63	343	410	2911
604	YP					17
		4	63	678	745	6580
		4	63	678	745	6580

DECEMBER 1961
2ND OFFICE

242	MEETINGS IN BLD	4
243	ATTENDANCE	21
249	PROFESSIONAL VI	4
262	TELEPHONE INCOM	6843
		6872
		6872

DECEMBER 1961
MARY T HOWE

008 LITERATURE

		4
		4
		4
218	BIBLIOGRAPHIES	
219	BOOKTALKS	1
		3
242	MEETINGS IN BLD	
243	ATTENDANCE	43
249	PROFESSIONAL VI	405
250	RADIO	29
		2
262	TELEPHONE INCOM	75
264	VISITS IN COMM	9
		567
		567

DECEMBER 1961
TECHNICAL PROCE

244 MENDING

1 4 3	1 8 1 8
1 4 3	1 8 1 8
1 4 3	1 8 1 8

DECEMBER 1961
LINCOLN ROOM

227	FILMS ATTENDANC	716		186	902	5237
228	SHOWINGS	23		4	27	120
229	16 MM	14		2	16	93
231	FILM STRIPS	4			4	5
245	OVERDUE BOOKS	672	73	310	1055	1055
246	OVERDUE NOTICES	428	55	235	718	718
262	TELEPHONE INCOM	580			580	2070
		2437	128	737	3302	9298
		2437	128	737	3302	9298

	DECEMBER 1961	
	EXTENSION DEPT	
	GENERAL WORKS	2
002	RELIGION	5
003	SOCIAL SCIENCE	17
006	USEFUL ARTS	9
008	LITERATURE	2
009	HISTORY	4
011	BIOGRAPHY	4
013	PERIODICALS	19
		62
115	FICTION	75
117	J E	3
		78
		140
242	MEETINGS IN BLD	5
243	ATTENDANCE	46
244	MENDING	189
		240
		240

DECEMBER 1961

B 1

	GENERAL WORKS	10	1		11	146
001	PHILOSOPHY	6	6		12	149
002	RELIGION	7		17	24	229
003	SOCIAL SCIENCE	30	10	76	116	1007
004	LANGUAGE	2		11	13	57
005	SCIENCE	7	9	130	146	1661
006	USEFUL ARTS	46	16	143	205	2092
007	FINE ARTS	46	21	94	161	1378
008	LITERATURE	43	3	51	97	631
009	HISTORY	40	20	51	111	1087
010	TRAVEL	20	1	42	63	678
011	BIOGRAPHY	34	24	95	153	1728
012	FOREIGN NON FIC			4	4	31
013	PERIODICALS	96	4	12	112	1026
014	PAMPHLETS	1			1	11
015	PAPERBACKS	4			4	4
		392	115	726	1233	11915
115	FICTION	786	499	1164	2449	23030
116	FOREIGN FICTION			44	44	180
117	J E			1977	1977	19674
		786	499	3185	4470	42884
		1178	614	3911	5703	54799
221	CLASS VISITS					4
223	INSTRUCTION					2
224	STORIES					6
225	ATTENDANCE					159
226	EXHIBITS					1
235	GROUPS NOT CLAS					1
236	ATTENDANCE					23
244	MENDING	36	12	88	136	779
245	OVERDUE BOOKS	54			54	426
246	OVERDUE NOTICES	36			36	211
251	RECORDS LP	4			4	23
252	RECORDS S					4
256	READERS ADVISOR	89	87	283	459	4373
257	REQUESTS	8	11	13	32	192
259	STORY HOURS					8
260	ATTENDANCE					142
261	NUM OF STORIES					27
		227	110	384	721	6381
		227	110	384	721	6381
401	18TH & E WILLIA	101	85	610	796	5898
403	NORTHLAND HEIGH	234	115	886	1235	17802
405	WATSON COURT	196	71	387	654	8197
407	GARFIELD & WATE	179	44	585	808	6814
408	SAWYER & MONROE	214	137	564	915	3223
411	GRAND & SUMMIT	226	144	779	1149	12719
511	STALEY BRIDGE	28	18	100	146	146
601	AP					3
602	AM			4	4	4
604	YP					5
607	JP					1
		1178	614	3915	5707	54812
		1178	614	3915	5707	54812

	B 2						
	GENERAL WORKS	7	4	8	19	118	
001	PHILOSOPHY	7	10	2	19	122	
002	RELIGION	16		27	43	400	
003	SOCIAL SCIENCE	21	14	145	180	1630	
004	LANGUAGE	2		4	6	75	
005	SCIENCE	2	5	152	159	1962	
006	USEFUL ARTS	31	17	101	149	1784	
007	FINE ARTS	25	10	71	106	1333	
008	LITERATURE	50	3	37	90	631	
009	HISTORY	39	16	63	118	1156	
010	TRAVEL	15	3	55	73	859	
011	BIOGRAPHY	33	26	130	189	2023	
012	FOREIGN NON FIC			5	5	85	
013	PERIODICALS	75	11	21	107	1040	
014	PAMPHLETS	2			2	26	
015	PAPERBACKS	1			1	1	
		326	119	821	1266	13245	
115	FICTION	557	278	1041	1876	21013	
116	FOREIGN FICTION			15	15	121	
117	J E			1812	1812	18632	
		557	278	2868	3703	39766	
		883	397	3689	4969	53011	
218	BIBLIOGRAPHIES					1	
221	CLASS VISITS					1	
223	INSTRUCTION					1	
225	ATTENDANCE					24	
226	EXHIBITS					6	
235	GROUPS NOT CLAS			7	7	50	
236	ATTENDANCE			113	113	723	
244	MENDING	170	93	262	525	2037	
245	OVERDUE BOOKS	23	13	74	110	563	
246	OVERDUE NOTICES	17	10	43	70	325	
250	RADIO					2	
251	RECORDS LP	32			32	116	
256	READERS ADVISOR	64	36	316	416	4313	
257	REQUESTS	34	4		38	461	
		340	156	815	1311	8623	
		340	156	815	1311	8623	
501	OAKLAND & W WOO	70	11	434	515	4940	
503	FOREST & LINCOL	77	21	282	380	3315	
506	MT CALVARY CHUR	293	144	1046	1483	20066	
508	S TAYLOR & W WO	177	94	891	1162	11421	
509	S FRANKLIN					1146	
510	L BR RD & SOUTH	41	51	355	447	1246	
511	STALEY BRIDGE	8		62	70	213	
512	22ND & E CLAY	57	14	40	111	365	
513	24TH & E WILLIA	50	19	187	256	882	
514	16TH & LINCOLN	110	43	392	545	9417	
601	AP					13	
604	YP					30	
607	JP			1	1	69	
		883	397	3690	4970	53123	
		883	397	3690	4970	53123	

DECEMBER 1961

EVANS BRANCH

	GENERAL WORKS	5	1	5	11	122
1	PHILOSOPHY	12	2		14	155
2	RELIGION	14	1	8	23	283
3	SOCIAL SCIENCE	44	2	73	119	1029
4	LANGUAGE	7		2	9	73
5	SCIENCE	11	8	91	110	1036
6	USEFUL ARTS	60	15	26	101	1240
7	FINE ARTS	57	5	36	98	1033
8	LITERATURE	40	3	31	74	592
9	HISTORY	16	8	27	51	634
10	TRAVEL	21	5	22	48	406
11	BIOGRAPHY	44	15	33	92	952
12	FOREIGN NON FIC			14	14	74
13	PERIODICALS	195	5	7	207	1598
14	PAMPHLETS	7	1		8	31
		533	71	375	979	9258
115	FICTION	640	202	426	1268	13714
116	FOREIGN FICTION			1	1	56
117	J E			746	746	7551
		640	202	1173	2015	21321
		1173	273	1548	2994	30579
218	BIBLIOGRAPHIES					2
221	CLASS VISITS					11
223	INSTRUCTION					4
224	STORIES					7
225	ATTENDANCE					241
227	FILMS ATTENDANC			77	77	239
228	SHOWINGS			1	1	3
229	16 MM			2	2	6
244	MENDING	3		15	18	877
245	OVERDUE BOOKS	44		34	78	679
246	OVERDUE NOTICES	32		17	49	395
247	PICTURES FRAMED					10
248	PICTURES MOUNTE			227	227	2227
249	PROFESSIONAL VI					2
250	RADIO					9
251	RECORDS LP	52	3	2	57	464
252	RECORDS S	1			1	7
253	RECORDS SR	6			6	21
256	READERS ADVISOR	52	55	147	254	2508
257	REQUESTS					23
259	STORY HOURS					40
260	ATTENDANCE	21			21	309
261	NUM OF STORIES	2			2	2
262	TELEPHONE INCOM	185			185	204
		398	58	522	978	8290
		398	58	522	978	8290
601	AP	13			13	13
603	AT	1			1	1
604	YP		15		15	18
606	YT		2		2	2
		14	17		31	34
		14	17		31	34

	DECEMBER 1961	
	MILLIKIN HOME	
	GENERAL WORKS	1
001	PHILOSOPHY	11
002	RELIGION	22
003	SOCIAL SCIENCE	5
005	SCIENCE	4
006	USEFUL ARTS	6
007	FINE ARTS	17
008	LITERATURE	33
009	HISTORY	17
010	TRAVEL	54
011	BIOGRAPHY	23
013	PERIODICALS	66
		259
115	FICTION	162
		162
		421
218	BIBLIOGRAPHIES	1
237	HOME SERVICE VI	97
238	HOME SER NEW PA	97
239	HOME SER NEW PA	2
257	REQUESTS	18
		215
		215

DECEMBER 1961						
HOME SERVICE						
	GENERAL WORKS	2			2	13
001	PHILOSOPHY	2			2	50
002	RELIGION	27			27	274
003	SOCIAL SCIENCE	31			31	150
004	LANGUAGE					7
005	SCIENCE	7	4		11	43
006	USEFUL ARTS	17	1	2	20	208
007	FINE ARTS	12	3		15	129
008	LITERATURE	74			74	403
009	HISTORY	37		4	41	319
010	TRAVEL	60		12	72	483
011	BIOGRAPHY	50	6	3	59	695
012	FOREIGN NON FIC					14
013	PERIODICALS	71			71	491
		390	14	21	425	3279
115	FICTION	405	16	4	425	2763
116	FOREIGN FICTION	18			18	20
117	J E			41	41	203
		423	16	45	484	2986
		813	30	66	909	6265
218	BIBLIOGRAPHIES	1			1	1
227	FILMS ATTENDANC					30
228	SHOWINGS					10
230	C PROJECTOR					10
237	HOME SERVICE VI	90		3	93	603
238	HOME SER NEW PA	90		3	93	603
239	HOME SER NEW PA	1			1	21
249	PROFESSIONAL VI					1
250	RADIO	1			1	2
257	REQUESTS	1			1	91
		184		6	190	1372
		184		6	190	1372
301	MABELS NURSING					195
302	VELWYN	102			102	337
306		45			45	339
307	MINOR NURSING H	90			90	369
308	MINOR NURSING H	44			44	116
601	AP					1
		281			281	1357
		281			281	1357

DECEMBER 1961
ST MARYS HOSP

001	PHILOSOPHY					7
002	RELIGION	1			1	41
003	SOCIAL SCIENCE	2			2	7
005	SCIENCE					4
006	USEFUL ARTS		1		1	26
007	FINE ARTS	4			4	14
008	LITERATURE	4			4	80
009	HISTORY	6	2		8	61
010	TRAVEL	9			9	64
011	BIOGRAPHY	10	1		11	110
013	PERIODICALS	12			12	78
		48	4		52	492
115	FICTION	94	2	1	97	978
117	J E			13	13	30
		94	2	14	110	1008
		142	6	14	162	1500
237	HOME SERVICE VI					1
238	HOME SER NEW PA					1
249	PROFESSIONAL VI					2
257	REQUESTS	1			1	34
		1			1	38
		1			1	38
601	AP					1
						1
						1

DECEMBER 1961

D M C

GENERAL WORKS

					14	
001	PHILOSOPHY	1		1	33	
002	RELIGION	5		5	145	
003	SOCIAL SCIENCE	6	16	22	275	
004	LANGUAGE		2	2	7	
005	SCIENCE		57	57	451	
006	USEFUL ARTS	1	21	22	341	
007	FINE ARTS	41	8	49	433	
008	LITERATURE	2	14	16	173	
009	HISTORY	3	10	13	112	
010	TRAVEL	16	1	18	316	
011	BIOGRAPHY	5		22	370	
013	PERIODICALS	22		22	234	
		102	1	163	2904	
115	FICTION	170	66	62	298	2930
116	FOREIGN FICTION					37
117	J E			102	102	927
		170	66	164	400	3894
		272	67	327	666	6798
218	BIBLIOGRAPHIES					1
220	CEILING PROJECT					6
227	FILMS ATTENDANC					85
228	SHOWINGS					75
230	C PROJECTOR					64
237	HOME SERVICE VI					1
238	HOME SER NEW PA					1
239	HOME SER NEW PA					1
250	RADIO					1
257	REQUESTS	1		1		43
		1		1		278
		1		1		278

DECEMBER 1961

T B SAN

GENERAL WORKS

						2
001	PHILOSOPHY					2
002	RELIGION					22
003	SOCIAL SCIENCE					31
005	SCIENCE	2		1	3	40
006	USEFUL ARTS					50
007	FINE ARTS		1		1	68
008	LITERATURE	10			10	99
009	HISTORY	3			3	100
010	TRAVEL	12			12	252
011	BIOGRAPHY	2			2	71
012	FOREIGN NON FIC					10
013	PERIODICALS	7		7		259
		36	1	1	38	1006
115	FICTION	45			45	841
116	FOREIGN FICTION					17
117	J E					18
		45			45	876
		81	1	1	83	1882
248	PICTURES MOUNTE					10
257	REQUESTS					24
						34
						34

	DECEMBER 1961	
	GIRLS HOME	
001	PHILOSOPHY	12
002	RELIGION	4
003	SOCIAL SCIENCE	39
004	LANGUAGE	2
005	SCIENCE	18
006	USEFUL ARTS	28
007	FINE ARTS	7
008	LITERATURE	23
009	HISTORY	6
010	TRAVEL	2
011	BIOGRAPHY	32
		173
115	FICTION	536
117	J E	97
		633
		806
256	READERS ADVISOR	131
257	REQUESTS	59
259	STORY HOURS	1
260	ATTENDANCE	5
261	NUM OF STORIES	2
		198
		198

	DECEMBER 1961	
	BROWN BOOKMOBIL	
	GENERAL WORKS	32
001	PHILOSOPHY	93
002	RELIGION	224
003	SOCIAL SCIENCE	721
004	LANGUAGE	27
005	SCIENCE	1081
006	USEFUL ARTS	853
007	FINE ARTS	463
008	LITERATURE	305
009	HISTORY	321
010	TRAVEL	360
011	BIOGRAPHY	899
012	FOREIGN NON FIC	15
013	PERIODICALS	467
014	PAMPHLETS	1
		5862
115	FICTION	7648
116	FOREIGN FICTION	23
117	J E	7106
		14777
		20639
226	EXHIBITS	3
235	GROUPS NOT CLAS	1
236	ATTENDANCE	33
244	MENDING	1190
245	OVERDUE BOOKS	173
246	OVERDUE NOTICES	102
251	RECORDS LP	1
256	READERS ADVISOR	1608
257	REQUESTS	155
		3266
		3266
402	LARKDALE	894
403	NORTHLAND HEIGH	55
404	RAVINA PARK RD	1440
406	HOME PARK	2195
408	SAWYER & MONROE	7525
507	S ILLINOIS & E	872
510	L BR RD & SOUTH	1846
511	STALEY BRIDGE	739
512	22ND & E CLAY	3508
513	24TH & E WILLIA	1565
601	AP	5
604	YP	5
607	JP	1
		20650
		20650

DECEMBER 1961
JUV COORDINATOR

002	RELIGION			11
003	SOCIAL SCIENCE			49
005	SCIENCE			11
006	USEFUL ARTS			14
007	FINE ARTS			8
008	LITERATURE			27
011	BIOGRAPHY			46
				166
115	FICTION	3	3	81
117	J E			65
		3	3	146
		3	3	312
235	GROUPS NOT CLAS			2
236	ATTENDANCE			24
242	MEETINGS IN BLD	2	2	15
243	ATTENDANCE	23	23	172
		25	25	213
		25	25	213

DECEMBER 1961
NURSES RESIDENC

001	PHILOSOPHY	2	2	13
002	RELIGION	6	6	56
003	SOCIAL SCIENCE	1	1	40
004	LANGUAGE	1	1	15
005	SCIENCE	5	5	42
006	USEFUL ARTS	10	10	69
007	FINE ARTS	1	1	10
008	LITERATURE	6	6	42
009	HISTORY	2	2	33
010	TRAVEL	11	11	84
011	BIOGRAPHY	6	6	78
		51	51	482
115	FICTION	188	188	2006
116	FOREIGN FICTION			67
		188	188	2073
		239	239	2555
247	PICTURES FRAMED	1	1	1
		1	1	1
		1	1	1