

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes

Date: May 22, 2014

Time: 4:30 p.m.

Location: Decatur Public Library Board Room

In Attendance: Jim Alpi (Chair)
John Phillips
Eugene King
Mark Sorensen
Garry Davis
Mary Gendry
Ed Costa

Staff: Rick Meyer, City Librarian,
Robert Edwards, Asst. City Librarian

Absent: Teena Zindel-McWilliams, Dr. Priscilla Palmer

Call to order

Meeting called to order by Mr. Alpi at 4:36 p.m.

Agenda

Motion to approve the agenda by Mr. Sorensen, seconded by Mr. Costa

Minutes of Previous Meeting

Motion to approved amended minutes by Mr. Phillips, seconded by Mrs. Gendry.

Communications from the Public

None

City Librarian's report

Mr. Meyer mentioned that he had officially started on April 28, so his report would be short for the month of April. He mentioned that the Library appreciated that scanner donation delivered by Mike Deatherage. He mentioned that there had been some issues with the chiller. Mr. Meyer also mentioned that he had been made aware of the decline in Circulation, especially Children's. He discussed some of the highlights that had happened over the Library. Mr. Meyer asked the Board what changes they would like to see in the City Librarian's report. Mr. Sorensen mentioned that

he would like to see the report with the Board packets. Mr. Sorensen asked about the bathrooms. Mrs. Gendry mentioned that she was excited about the collaboration between the Staley and the Library.

Reports of committees

There was discussion about the evaluation for the City Librarian. Mr. Meyer mentioned that he was given an evaluation with goals. Mr. Meyer mentioned that he would like to explore shifting library hours of operation. There was a consensus from the group that it was a good idea. There was discussion about the back-pay of employees that resigned and laid off in 2013. Mr. Phillips mentioned a discussion with Mr. Zientara concerning the payouts. Mr. Meyer mentioned that the letters had already gone out to the former employees. There was more conversation about the back-pay. Mrs. Gendry mentioned that she was in favor of going with what had been previously discussed.

Mr. Alpi presented the check register. Motion to approve the check register by Mrs. Gendry, seconded by Mr. Davis all approved.

Mr. Alpi discussed the budget reports; he mentioned that Mr. Meyer is working on a simpler version that might be easier to understand. Mrs. Gendry asked if the City Council is able to see the Library reports. Mr. Davis answered that he believes they can. There was discussion about the past trust accounts. Mr. Sorensen asked about the pension contribution. There was discussion about the IMRF. Mr. Meyer mentioned that he would get with Mr. Zientara for clarification. There was discussion about the Board goals for the 2015 budget. Mr. Alpi mentioned that Mrs. Zindel-McWilliams was assembling the budget goals. Mrs. Gendry asked about displaying the budget goals some place in the Library, maybe on the website. Mr. Meyer mentioned that he would also like to put the Board packets on the website.

SHARE

Mr. Edwards mentioned that the SHARE meeting had been postponed. He informed the group that Innovative Inc. has purchased Polaris.

Friends of the Library

Mrs. Gendry informed the Board that the reception for the City Librarian was a great success. Mrs. McEvoy mentioned that the Friends book sale had done very well in May. She announced that the memberships had gone out in the Connection.

Mr. Edwards mentioned that the Foundation meeting was scheduled for June 10th.

Mr. Alpi mentioned that he had a conversation with Mr. Haley. He added that the plans should be ready by July. Mr. Meyer mentioned that he had spoken with a space consultant about evaluating the ripple effects that the Local History project would have on the rest of the space in the Library

New Business

Mrs. Gendry mentioned that she is preparing to start earning money to pave the parking lot. She mentioned that there were already offers to help with the funding. There was discussion about the involvement of the Foundation in fund raising.

Mr. Meyer discussed the Core Standards mentioned in Chapter 8 of Standards for Illinois Libraries. He mentioned that the Library is in pretty good shape.

Standards for Illinois Libraries

Mr. Edwards discussed the Chapter 8 in the Core Standards for libraries in Illinois.

Meeting Adjourned

Motion to adjourn by Mr. Davis, seconded by Mr. Costa
Adjourned at 5:56 p.m.

Scribe,

Robert L. Edwards

Assistant City Librarian

Approved 6/19/2014