

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes

Date: October 17, 2013

Time: 4:30 p.m.

Location: Decatur Public Library Board Room

In Attendance: Teena Zindel-McWilliams

Jim Alpi
Dr. Priscilla Palmer
Mary Gendry
John Phillips
Ed Costa
Mark Sorensen

Staff: Robert Edwards, Interim City Librarian

Absent: Garry Davis, Eugene King

Public comments:

1. Call to order

Mrs. Zindel-McWilliams called the meeting to order at 4:35 p.m.

Mrs. Zindel-McWilliams mentioned that the Board would be combining the closed sessions.

2. Agenda

Motion to approve the agenda with change made by Mr. Alpi, seconded by Dr. Palmer

Minutes of Previous Meeting

Motion made by Mr. Costa to approve the minutes, seconded by Mr. Alpi

3. Communications from the Public

Mr. Edwards lead Mr. Phillips through the swearing process to become a Library Board Trustee

4. City Librarian's report

Mr. Edwards covered the status of the Library since the previous reduction in force the plans for the reduced hours. He informed the Board on meeting by staff, shifting of workflows and informed the board of the shortened budget year planned by the City. He discussed the continued slowness of the City Munis system. He reported that Eleanor Wood had announced her resignation last month. The library participated in the Kroger Food Drive, delivering items to the

store. The Library volunteered to become an official pickup place for the WAND coat drive. He covered the various statistics and accomplishments by various departments.

5. Reports of Committees

Mrs. Zindel-McWilliams mentioned the adjustments to the Impact Bargaining Agreement. Motion by Mr. Sorensen to approve letter of agreement, seconded by Mr. Costa, All approved

Mr. Alpi discussed the present budget and the 2014 budget proposal. He mentioned the accomplishments that the Library had made concerning finances at the Library that had been recently been discussed at the Finance meeting. He discussed the desire for Mr. Phillips to visit a City Council meeting and inform them of the Library's accomplishments and provide some options for the money collected by the City for fines and fees. He discussed that the idea to create a reserve by holding back a certain amount of the fees of a period of time. He discussed that the committee had approved Mr. Phillips to draft a letter to be read to the City Council. Mr. Sorensen made note that Core Standards mentioned that the Board should present a request to the Board each year, so it might not be a good idea to say they wouldn't ask for more funds.

Mr. Alpi discussed that there were various entities interested in the lease space. The Board was presently working toward getting the building appraised, which should take about 3 weeks. Motion to use Webster Appraisals made by Mr. Alpi, seconded by Dr. Palmer, all approved

6. Illinois Heartland Library System (IHLS)

Mr. Edwards mentioned that there wasn't much to report for IHLS, but the Library was still waiting to have the V-Tel connected.

7. Friends of the Library

Mr. Edwards discussed that the Friends of the Library had recently sponsored the Thomas Cole exhibit. He discussed that the Friends group had picked up some of the Baby Talk funding.

8. Foundation

Mr. Edwards reported that the Foundation Annual meeting was October, 28, 2013.

9. New Business

Mr. Phillips mentioned that he and Mr. Sorensen had discussed the local history project, the expenditures of funds and the criteria of the trusts. Mr. Alpi mentioned some of the options involved, the past engagement of Cordogan Clark and the funds that were presently available. He mentioned that there had been a recommendation that the Board president appoint person(s) to establish a direction they should go with the budget they had available. There was discussion about the Meyer funds and the best use for them. Motion to create a special sub-committee by Mr. Alpi, seconded by Mrs. Gendry, all approved

10. Old Business

Mrs. Zindel-McWilliams mentioned that the Board needed vote if they were going to adopt the new fiscal year, which is the calendar year, proposed by the City. Motion to adopt new fiscal year by Mr. Alpi, seconded by Mr. Costa, all approved

Mr. Sorensen covered the recent progress of the search committee, specifically the survey.

Mr. Edwards mentioned that Rick Marley and some of the engineers from the City had recently visited to discuss how the Streetscape project would affect the front of the Library building.

11. Standards for Illinois Libraries

Mr. Edwards discussed the Core Standards for libraries in Illinois.

Meeting Adjourned

Motion to adjourn by Dr. Palmer, seconded by Mr. Costa

Meeting adjourned at 6:47 p.m.

Scribe,

Robert L. Edwards

Assistant City Librarian

Approved 11/21/2013