

REGULAR MEETING AGENDA
DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES

Thursday, January 20, 2011

4:30 p.m.

Decatur Public Library Board Room

- I. Call to order – Teena Zindel-McWilliams, President
- II. Approval of agenda
- III. Approval of minutes for December 16, 2010, regular meeting
- IV. Communications from the public
 - A
- V. City Librarian’s report – Lee Ann Fisher
- VI. Reports of committees
 - A. Personnel, Policy & Public Relations Committee – Eugene King
 - i. No meeting in January
 - ii. Employment/Appointment Matters: Closed Session (5 ILCS 120/2(c)(1))

I move that the Board enter into closed session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

- B. Finance and Properties Committee – Carol Craig
 - i. Approval of bills for December 2010
 - ii. Budget Report
 - iii. Litigation Matters: Closed Session (5 ILCS 120/2(c)(11))

I move that the Board enter into closed session for the purpose of discussing pending litigation.

- iv. Meeting Dates

- C. Rolling Prairie Library System
 - i. Need Representative
- D. Friends of the Library
 - i. January 13, 2011 meeting – Mary Gendry
- E. Foundation
 - i. No meeting is scheduled
 - ii. Appointments

- VII. Old business
 - A. Board Meeting Location

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES
Regular Meeting
January 20, 2011

I. CALL TO ORDER:

Teena Zindel-McWilliams, president called the meeting to order at 4:32 p.m. Members present: Michael Deatherage, Mary Gendry, Edward Costa, Gail Crookshank, Darryl Barbee and James Alpi. Carol Craig and Eugene King were absent. Staff present: Lee Ann Fisher, City Librarian and Karen Bjorkman, assist. city librarian. Others present Ed Booth, Library Attorney.

II. AGENDA

Motion by Mrs. Gendry and seconded by Mr. Alpi to approve the agenda as corrected. Motion carried unanimously.

III. MINUTES:

Motion by Mr. Deatherage and seconded by Ms. Crookshank to approve the December 16, 2010, meeting minutes. Motion carried unanimously.

IV. COMMUNICATIONS FROM THE PUBLIC:

None.

V. LIBRARIAN'S REPORT:

Ms. Fisher's report was presented for information.

VI. REPORTS OF COMMITTEES:

Personnel, Policy, and Public Relations Committee:

Motion by Mrs. Zindel-McWilliams at 4:40 p.m. that pursuant to Illinois Code 5 ILCS 120/2(c)(11) I move that the Board enter into closed session for the purpose of discussing pending litigation.) Seconded by Mrs. Gendry. Motion carried on a roll call vote of all yes.

Motion by Mrs. Zindel-McWilliams at 4:56 p.m. that the Board return to open session. Seconded by Mr. Alpi. Motion carried on a roll call vote of all yes.

Finance and Properties Committee:

Mr. Deatherage presented the check register.

Ms. Fisher presented the flowchart showing the electrical bills for the current fiscal year.

Motion by Mr. Deatherage and ~~seconded by Mrs. Crookshank and~~ seconded by Mr. Alpi to approve the bills for December 2010. Motion carried on a roll call vote yes.

Mr. Deatherage presented the budget for discussion.

Motion by Mr. Deatherage and seconded by Mr. Alpi to change the Finance and Property Committee meeting to the second Tuesday of each month at 4:30 p.m. Motion carried unanimously.

Rolling Prairie Library System:

Mrs. Gendry offered to continue as the representative from the Board to RPLS in March and April. Mr. Deatherage will act as alternate. They meet the 3rd Tuesday of the month over the lunch hour.

Friends of the Decatur Public Library:

Will be advertising for a secretary in March. The Connections mailing list is being updated and made more efficient. They will publish 4 issues per year instead of 6.

Foundation:

There is currently no meeting scheduled.

Ms. Fisher stated that the Board still needs to have a representative to the Foundation and that we need 2 other outside representatives on the Foundation Board. One member should handle connections to the community and one member should have a financial background. The Foundation Board meets 4 times per year and additional meetings are called as needed.

VII. OLD BUSINESS:

Meeting Location – Ms. Fisher has spoken with Billy Tyus.

Annex – Using more fuel than last year but the weather has been colder. The tank from Morgan is appreciated by the maintenance staff.

Ms. Fisher has spoken with Mark Sorenson about the Local History collection. Some of the material in Local History needs to be evaluated to determine if it should be transferred to a different location and to narrow the focus on the materials that the library is keeping. Personnel, Policy and Public Relations will look over the proposal and bring a recommendation to the board at a later date.

VIII. NEW BUSINESS:

None.

IX. SERVING OUR PUBLIC:

Serving Our Public 2.0: Standards for Illinois Public Libraries: Ms. Fisher went over Chapter 3: Personnel. We meet the standards.

X. COMMENTS FROM PUBLIC:

None

XI. ADJOURNMENT:

Meeting adjourned at 5:31 p.m.

Respectfully submitted,
Karen Bjorkman
Assistant City Librarian

Pending Approval at the 2/17/2011 meeting.