



# DECATUR PUBLIC LIBRARY

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JAMES C. SEIDL, City Librarian



## DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES

### AGENDA

March 15, 1990 4:30 P.M.

- I. Call to Order - Barbara Ohlsen, President
- II. Approval of Minutes
  - A. Meeting of February 15, 1990
- III. Communication from the Public
- IV. City Librarian's Report
- V. Reports of Committees
  - A. Personnel, Policies, and Public Relations Committee
    1. No meeting
  - B. Finance & Properties Committee
    1. Approval of bills for February 1990
  - C. Rolling Prairie
    1. Report on March RPLS Board meeting
  - D. Foundation
    1. No meeting
  - E. Friends of the Library
    1. Meeting of February 8, 1990
- VI. Avenues to Excellence II

## MINUTES

### DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES

March 15, 1990

#### I. Call to Order

The meeting was called to order at 4:30 p.m. by Vice-president Lockmiller. Members present: Mrs. Ohlsen, Mr. Gaumer, Mr. Lockmiller, Mrs. Martin, Mr. Oakes, Mrs. Shade, Mr. Smith, and Mr. Sorensen. Members absent: Mrs. Lutovsky. Staff present: Ms. Humphreys, Mrs. Gibson, Mr. Seidl, Mrs. Brooks. Others present: Owen Balding, Charlie Brown, and Officer Ward.

#### II. Approval of Minutes

There were no corrections or additions to the February minutes; they stood approved as mailed.

#### III. Communication from the Public

Owen Balding addressed the Board on a variety of his concerns.

#### IV. City Librarian's Report

The City Librarian's written report had been previously mailed.

The library has received about \$115,000 less revenue than anticipated. The BIC grant money is arriving quarterly, and the last payment will not be received until fiscal year 1990/91. In addition, the state has been slow in sending the library its share of the replacement tax money. This could make the budget carry-over into 1990/91 about \$100,000 less than expected. Mr. Lockmiller asked the Finance and Properties Committee to review the situation and develop a plan for paying bills during the first two months of fiscal year 1990/91 if there is not enough money in the library's account.

CLSI claims to have "the fix" for their ailing system; it is being tested at two libraries and appears to be working. After the system is up and running at Rolling Prairie, Decatur Public Library should be ready to install the new system.

#### V. Reports of Committees

**Personnel, Policies, and Public Relations Committee:** The committee did not meet.

The Personnel, Policies and Public Relations Committee will meet April 5 at 7:00 p.m.

**Finance and Properties Committee:** Mr. Gaumer made a motion to approve the February bills. The motion was seconded by Mr. Sorensen and unanimously carried on roll call vote.

The Finance and Properties Committee will meet April 18 at 4:00 p.m.

**Rolling Prairie:** In Mrs. Lutovsky's absence, Mr. Seidl reported that the new state library will open June 20. Rolling Prairie will celebrate its 25th anniversary on March 1, 1991. Lincoln Library's Sunday hours (1-5) have been very busy.

**Foundation:** The Foundation will meet March 27 at 7:00 p.m.

**Friends of the Library:** The Friends approved giving \$5,000 to the Foundation for the development and printing of a promotional brochure. The book sale will be May 4 and 5.

#### **VI. Avenues to Excellence II:**

Chapter VIII, Materials, was reviewed.

#### **VII. Old Business**

The cooperative plan between the Library and District 61 of having the Apple computer in the library for use by the students is now working.

#### **VIII. New Business**

The trend of declining circulation on the bookmobiles was discussed. Suggestions included adding new public school stops and cutting the time of some of the existing stops. There was also some discussion about why there are two people on each bookmobile. Mr. Sorensen felt that there should always be two people in the field.

Mrs. Ohlsen moved that the Board go into closed executive session to consider information regarding the appointment, employment, or dismissal of an employee. The motion was seconded by Mr. Oakes and unanimously carried. The Board went into executive session at 5:45 p.m.

Following closed session, the meeting was re-opened to the public at 6:15 p.m.

#### **IX. Adjournment**