

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES

Finance & Properties Committee Meeting Minutes

July 10, 2012

I. CALL TO ORDER:

Mike Deatherage, Acting Chair, called the meeting to order at 4:40 p.m. Members present: Teena Zindel-McWilliams, Jim Alpi and Gail Crookshank. Staff present: Lee Ann Fisher, City Librarian, Robert Edwards, Assistant City Librarian, Amanda Standerfer, Head of Adult Services, Becky Damptz, Noah Tipton, Head of Maintenance Division.

II. AGENDA:

Agenda –no quorum

III. MINUTES:

Minutes were presented-no quorum

IV. FINANCIAL REPORTS:

The committee reviewed the corrected budget and check register. Mr. Deatherage asked about Baby Talk. Ms. Fisher explained about the Penny Severns Grant and the Baby Talk funding. Ms. Fisher explained that Baby Talk funding is expected to be cut by the State. Mr. Deatherage asked about the bindery expense. Ms. Fisher explained that periodically some books are sent to the Hutchens bindery.

V. OLD BUSINESS:

Robert stated that he hadn't heard back from Heartland Fresh2u owners, Pete Vercellini and Tony Caccamo about the bookmobiles. He stated that on their last conversation Tony had mentioned he was in Chicago and would call the library when he was back in Decatur. Ms. Fisher explained that Millikin survey would be covered in the Long Range planning meeting. Mr. Deatherage asked if Ms. Fisher had discovered if the money from bookmobile sales could be placed in a foundation. Ms. Fisher stated that she had spoken with the library lawyer and the library would not be able to create a foundation account this year.

VI. NEW BUSINESS:

Robert stated that there had been several inquiries about the RFQ. He stated that there were several inquiries from other cities. Mr. Deatherage asked if some other areas could be addressed than Local History by the RFQ inquirers. Mr. Alpi stated that the vendors should eventually show what they can do for the library. Ms. Fisher informed the group about the patron running into the library storage shed with his car. Mrs. Zindel-McWilliams asked Ms. Fisher to tell the

group about the door by Project Read shattering. Ms. Fisher informed the committee that the door by Project Read had shattered. She explained that they believed that it was because of the heat vs. cold. Mr. Alpi asked if it was a double door. She stated that it was a double door and the Maintenance department had boarded it up temporarily.

VII. ADJOURNMENT:

The committee members decided to move into the long range meeting.

Meeting was ended at 5:13 p.m.

Respectfully submitted,

Robert Edwards

Assistant City Librarian

Approved 8/14/2013