

BOARD OF DIRECTORS MEETING

AGENDA

OCTOBER 21, 1982

- I. CALL TO ORDER
SHIRLEY MOORE, PRESIDENT
- II. APPROVAL OF MINUTES:
 - A. REGULAR BOARD MEETING SEPTEMBER 16, 1982
- III. CITY LIBRARIAN'S REPORT
- IV. REPORTS OF COMMITTEES:
 - A. FINANCE AND PROPERTIES
 1. Approval of Bills
 2. Progress report on computer contract with RPL
 - B. PERSONNEL AND PUBLIC RELATIONS
 1. Tabled motions re non-resident borrowing privileges
- V. OLD BUSINESS
- VI. NEW BUSINESS
- VII. ADJOURNMENT

MEMBERS EXPECTED TO BE PRESENT:

Mrs. Jackson
Mr. Marshall
Mrs. Moore
Mr. Mueller
Mrs. Rossiter
Mr. Seidman
Mr. Susler

DECATUR PUBLIC LIBRARY
DECATUR, ILLINOIS

Minutes of Board of Directors Meeting - October 21, 1982

The regular meeting of the Board of Directors of the Decatur Public Library was held October 21, 1982 in the board room of the main library.

Members Present:

Mr. Marshall
Mrs. Moore
Mr. Mueller
Mrs. Rossiter
Mr. Seidman
Mr. Susler

Members Absent:

Mr. Grieve
Mrs. Jackson
Ms. Taylor

Others Present:

Ms. Burch
Mr. Dumas
Miss Schwegman

The meeting was called to order at 4:35 p.m. by the President, Shirley Moore.

Mrs. Moore opened the meeting by announcing the birth of a baby girl approximately three weeks ago to board member Sharon Taylor, and since this is the first time she remembers this happening, Mrs. Moore wondered what would be appropriate. It was suggested from the floor that a card and a recent book on child care might be appreciated.

The minutes of the regular meeting of September 16, 1982 were approved as printed and mailed.

In his monthly report to the Board, Mr. Dumas stated the computer has been down for almost two weeks as a result of the upgrading of the hardware to a more sophisticated system which can handle far more programs than previously. They have had a number of difficulties in bringing in the upgrade and bringing the system back on line - a number of small problems to frustrate the engineers - but as a matter of fact the system came up last night. We are hopeful it will all be worthwhile now that we have added growth capabilities, Mr. Dumas commented.

Mr. Dumas announced with regret the resignation of Craighton Hippenhammer as Children's Librarian. He will be taking a position as assistant supervisor of Children's Services in the Cuyahoga County Library outside Cleveland where his wife will be taking her residency as a physician. Mr. Hippenhammer has served the Library well and has greatly developed the children's program and circulation, and we are pleased that the move entailed by family circumstances is congruent with his career development.

Continuing, Mr. Dumas reported the City has begun a program of self insurance. They are doing away with all their insurance contracts -

hospitalization, Workmans Compensation, liability, automotive, etc. - and since we have our insurance in most cases packaged in with the City's policies, we will be partaking of the self-insurance program of the City. The City hopes to save a great deal of money, and they have hired the Gallagher Bassett Insurance Service of Peoria to be the City's professional claims handler and backup force, Mr. Dumas stated. What the Library's financial obligation for this program will be and how the costs will be parcelled out, Mr. Dumas stated, he has been unable to ascertain as Mr. DeMichiel has been busy when an attempt was made to get in touch with him. I am sure it will result in a net savings to the Library - probably a very considerable savings, Mr. Dumas concluded. Mr. Marshall suggested we should have some sort of a contractual agreement with the City, so that if our building burns down we won't have problems, because we do have separate legal entities. Mr. Susler asked if this self insurance is going to be on all claims or just certain kinds. Mr. Dumas answered that Dan Sommerfeldt, the City's new "risk manager", had informed the self insurance program would cover everything. Mr. Susler further asked how claims would be allocated as far as our budget is concerned. These are matters that must be explained, Mr. Marshall stated, and he plans to call Joe DeMichiel on the matter. Mr. Susler proposed Mr. Landholt or the Library's attorney Ed Booth be contacted to study legal and financial aspects of the program and advise the Board. Mr. Dumas stated he would call Mr. Booth.

Further reporting, Mr. Dumas noted that the Friends of the Library book sale, chaired by Martin Seidman, netted approximately \$900, which is a good day's work.

Mr. Marshall asked about our staffing of professional librarian vacancies, and Mr. Dumas replied we have had responses for the Supervisor of Technical Services and the Head of the Home Reading Department. There are a couple of good potentials for both positions. I will be interviewing tomorrow a candidate for the Head of Home Reading and have an interview scheduled on Wednesday of next week with a candidate for Supervisor of Technical Services. Both of these candidates come highly recommended, Mr. Dumas informed. The advertisement for a Children's Librarian will appear in November, but we will probably be without a Children's Librarian for a while as Mr. Hippenhammer will be leaving the end of November, Mr. Dumas concluded.

As Chairman of the Finance and Properties Committee, Mr. Marshall moved that bills through September 30, 1982 be approved, Mrs. Rossiter seconded the motion, and it was unanimously approved by a roll-call vote. Mr. Marshall noted the jacks for the headphones for the TVs of our video collection have come in and asked if the collection is up and running. Mr. Dumas answered we had hoped to have the collection downstairs by November 1, but we will be a little late in doing this, as we have a cataloging backlog at present.

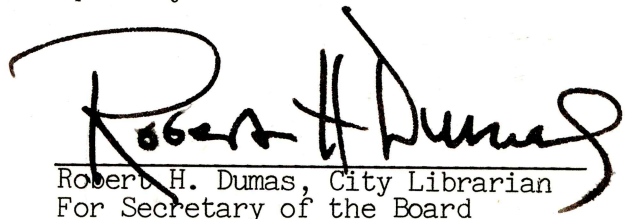
Mr. Marshall reported his Committee had a meeting last Tuesday with Bob Plotzke and Paul Johnson of RPL. Our contract with them on the computer which has been in existence for the last five years has now expired. The principal question is how from this point forward we share maintenance costs. RPL originally proposed sharing maintenance costs on a circulation basis, but we went back to them with the idea it would be more equitable on the basis of ports being used. Our current estimate is that we will need 11 ports for going on-line with the public catalog and one more port each for the Children's room and for Extension. What we would like is a guarantee these ports will be made available to us when we need them. Continuing, Mr. Marshall stated that allocating maintenance costs on the port basis will increase our costs approximately \$3,000 a year before a January 1 increase of 10%. We have been paying a total of \$303 which will be increased about \$250 a month now and with a 10% increase come January 1, our total maintenance costs will be approximately \$600 per month, with the understanding they will reserve some of the currently available ports for us. On the other side of this coin, that is all we are paying for the computer capacity we are using. We are not paying any overhead costs over there for forms, supplies, electricity, operators, or anything else; compared to having our own system, Mr. Marshall stated, it is a bargain. We won't take any action on this until we have an agreement with RPL as to how the additional capacity is going to be reserved, Mr. Marshall concluded.

As a member of the Personnel and Public Relations Committee, Mr. Susler moved as a substitute motion for the tabled motion of last meeting that Article II, Circulation, of the Code of Library Policy shall be amended in Paragraph A, Section 3, by the addition of the following: "(3)iv. Other requirements to the contrary notwithstanding, employees of the Decatur Public Library shall be eligible for registration as patrons regardless of place of residence." Mr. Mueller seconded the motion and it was approved.

Mr. Susler stated the second question considered by the Committee was the request of RPL that their employees who were non-resident of the City be given reciprocal borrowing privileges by this Library. This was a tabled motion referred back to Committee, Mr. Susler informed, and it is the recommendation of the Committee that no such policy change be made, and that the RPL request be denied. It was felt by the Committee that this privilege should be an RPL fringe benefit. This recommendation was accepted by those present.

Under New Business, Mr. Marshall moved that a Resolution commending the Staff for its commitment, resourcefulness and resilience during the recent distressing computer downtime be approved. Mrs. Rossiter seconded the motion, and it was approved. A copy of this Resolution becomes a part of these Minutes.

The meeting was adjourned at 5:35 p.m. by Mrs. Moore.


Robert H. Dumas, City Librarian
For Secretary of the Board

STATISTICAL REPORT

September, 1982

CIRCULATION

	<u>Adult</u>	<u>Youth</u>	<u>Juvenile</u>	<u>Total</u>	<u>Y-Date</u>
Total Books, 1982 -	25,459	2,197	18,958	46,614	253,394
1981 -	27,372	2,451	19,772	49,595	251,448
A-V Materials, 1982 -	2,004	--	277	2,281	11,656
1981 -	2,281	--	268	2,549	12,435
Total Circulation, 1982 -	27,463	2,197	19,235	48,895	265,050
1981 -	29,653	2,451	20,040	52,144	263,883

TECHNICAL PROCESSING

Cataloging

New books added	848
New titles added	426
Books withdrawn	1,552
Books mended	769

Acquisitions

Books checked in	892
Telephone Directories	0
Pamphlets	365
Gifts	169

Materials in the State of Processing

Materials (physical items) -	839
Titles -	728

FINANCIAL REPORT

	<u>Budgeted</u>	<u>YTD Expended</u> <u>1981/82</u>	<u>YTD Expended</u> <u>1982/83</u>	<u>P.O.s</u> <u>Out</u>	<u>Unencumbered</u>
Personal Services	1,037,535	378,934	410,715	--	626,820
Operating	196,737	61,682	71,003	--	125,734
Capital and Books	225,965	77,812	67,487	--	158,478

STAFF STRENGTH

	<u>Strength</u> <u>Previous Month</u>	<u>Terminations</u>	<u>New Staff</u>	<u>Present</u> <u>Strength</u>
Professional	5	--	--	5
Library Assistants	7 + 6 (480 hrs)	--	--	7 + 6 (480 hrs)
Clerical	21 + 15 (992 hrs)	--	--	21 + 15 (924 hrs)
Maintenance	3½	--	--	3½
Current Vacancies:	2 Technical Services Clerks I, 1 Supervisor, Technical Services, 1 Head, Home Reading			

Computer Downtime for Month: 23 hours

R E S O L U T I O N

WHEREAS the computer was inoperative for an extended period in October for the purpose of upgrading the equipment, and

WHEREAS the lack of availability of the computer has occasioned great inconvenience to the Circulation, Extension and Catalog Departments, creating backlogs to be contended with after completion of the equipment upgrade; and inasmuch as throughout this disruptive period the reaction of the Staff has been thoroughly professional in maintaining best levels of service consistent with the problem and has throughout this period maintained high morale

NOW THEREFORE, the Board of Library Directors of the City of Decatur, Illinois, hereby commends the Staff for its commitment, resourcefulness and resilience.

DATED this 21st day of October, 1982.

Shirley M. Moore
President, Library Board of Directors

ATTEST:

David H. Marshall
Vice President, Library Board
of Directors

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44

VOUCHER #	PAYMENTS MADE TO:	FOR:	AMOUNT
98063	TREAS PAYROLL FUND	PD ENDING 9-1-82	2,699.18
98081	TREAS EMPLOYEE'S INS FUND	LIFE & HOSP INS	1,693.42
98085	POSTMASTER	POSTAGE	300.00
98087	TREAS CENTRAL SERVICE FND	GASOLINE	650.61
98094	MILLIKIN NATIONAL BANK	FISCAL FEES	92.56
TOTAL OF ALL VOUCHER CHECKS =			5,435.77

VOUCHER #	PAYMENTS MADE TO:	FOR:	AMOUNT
98181	AMER STAMP & MARKING PROD	OFFICE SUPPLIES	53.43
98182	BLACK & CO	HARDWARE	35.66
98183	BOB'S REPAIR SERVICE	REPAIR SERVICE	400.86
98184	BOLAND ELECT SUPPLY CO	LIGHT FIXTURES	467.36
98185	CLARK CASTER CO	SUPPLIES	23.02
98186	CLEARY INTL	AUTO PARTS	27.70
98187	DASH DISPOSAL	SERVICE FOR MONTH	16.50
98188	DAY'S PAINT	PAINT	43.13
98189	DECATUR REFRIGERATION CO	REPAIR SERVICE	137.16
98190	DEMCO EDUCATIONAL CORP	OFFICE SUPPLIES	261.60
98191	HAINES & ESSICK CO	OFFICE SUPPLIES	49.56
98192	ILL BELL TELEPHONE CO	TELEPHONE SERVICE	566.84
98193	JAN SAN SUPPLY CO	JANITORIAL SUPPLIE	51.68
98194	OTIS ELEVATOR CO	MAINT SERVICE	286.02
98195	SANGAMO AUTO SUPPLY CO	AUTO PARTS	3.02
98196	SCHUERMAN KEY SHOP	LOCKS & KEYS	28.35
98197	SOY CITY ELECTRIC SUPPLY	AUTO PARTS	20.89
98447	TREAS WATER FUNDS	WATER BILLS	90.02
98448	SATTLE'S OFFICE SUPPLIES	OFFICE SUPPLIES	12.10
98449	GAYLORD BROS	OFFICE SUPPLIES	1,710.88
98454	TREAS CENTRAL SERVICE FND	GASOLINE	194.65
98487	ADMINISTRATIVE MANAGEMENT	BOOKS	35.00
98488	AMERICAN LIBRARY ASSN	BOOKS	18.00
98489	ANTIQUES	BOOKS	175.00
98490	ART NEWS	BOOKS	56.00
98491	CREATIVE CRAFTS	BOOKS	20.00
98492	NAIL GEOGRAPHIC SOCIETY	BOOKS	15.00

AMOUNT
4.20

FUR:
POSTAGE

PAYMENTS MADE TO:
POSTMASTER

VOUCHER #
98522

5,752.91

TOTAL OF ALL VOUCHER CHECKS =

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44

DECATUR PUBLIC LIBRARY

09/16/82 THRU 09/30/82

VOUCHER #	PAYMENTS MADE TO:	FOR:	AMOUNT
98540	TREAS PAYROLL FUND	PD ENDING 9-15-82	2,667.60
98571	TREAS PAYROLL FUND	PD ENDING 9-22-82	28,979.00
98583	ALVA MUSEUM REPLICAS INC	BOOKS	460.66
98584	AMERICAN BINDERY	BOOK BINDING	243.75
98585	AMERICAN SCHOLAR	BOOKS	27.00
98586	AUDIO BUFF CO INC	BOOKS	435.13
98587	AMERICAN LIBRARY ASSN	BOOKS	24.00
98588	CLSI SYSTEMS	MAINTENANCE	1,566.06
98589	CAROLRHODA BOOKS INC	BOOKS	18.70
98590	FIDELER	BOOKS	11.84
98591	GAYLORD BROS	SUPPLIES	44.74
98592	HAINES & ESSICK CO	OFFICE SUPPLIES	37.48
98593	HIGHSMITH CO INC	OFFICE SUPPLIES	7.97
98594	ILL BELL TELEPHONE CO	TELEPHONE SERVICE	48.49
98595	ILLINOIS HISTORY	BOOKS	1.50
98596	NAIL GEOGRAPHIC SOCIETY	BOOKS	137.40
98597	PITNEY BOWES	METER RENTAL	55.50
98598	SOVIET LIFE	BOOKS	19.50
98599	SPORTS ILLUSTRATED	BOOKS	195.00
98600	STANDARD & POOR'S CORP	BOOKS	270.00
98601	TV GUIDE	BOOKS	23.40
98602	H W WILSON CO	BOOKS	45.00
98603	WINCHESTER PRESS	BOOKS	28.21
98841	TREAS PETTY CASH FUND	REIMBURSEMENT	102.39

TOTAL OF ALL VOUCHER CHECKS = 35,450.32

DECATUR PUBLIC LIBRARY

09/16/82 THRU 09/30/82

VOUCHER #	PAYMENTS MADE TO:	FOR:	AMOUNT
98851	TREAS PAYROLL FUND	PD ENDING 9-29-82	2,647.62
98860	ARCHITECTURAL DIGEST	BOOKS	60.00
98861	AUDIO BUFF CO INC	AUDIO VISUAL	1,002.76
98862	ARNOLD BERNHARD & CO	BOOKS	220.00
98863	BYTE	BOOKS	19.00
98864	CONVERSATIONS	BOOKS	1.45
98865	DOVER PUBLICATIONS	BOOKS	3.70
98866	EDISON RECORD CLEARANCE	AUDIO VISUAL	250.24
98867	HERALD & REVIEW	BOOKS	47.41
98868	THE HORN BOOK	BOOKS	2.00
98869	INSIDE SPORTS	BOOKS	144.00
98870	LANDSCAPE ARCHITECTURE	BOOKS	46.00
98871	MICROFILMING CORP OF AMER	BOOKS	1,421.00
98872	MOREHOUSE-BARLOW CO	BOOKS	3.50
98873	NATION'S BUSINESS	BOOKS	35.00
98874	NEW REPUBLIC	BOOKS	89.00
98875	PENDLE HILL	BOOKS	1.55
98876	POPULAR MECHANICS	BOOKS	31.97
98877	REPUBLIC & GAZETTE	BOOKS	78.00
98878	SCHWANN RECORDS	BOOKS	25.00
98879	SPORTS & ATHLETES	BOOKS	40.50
98880	UP FRONT	BOOKS	2.70
98881	UNIV OF CHICAGO PRESS	BOOKS	91.80
98882	WEST PUBL CO	BOOKS	289.50
98883	ZIFF-DAVIS	BOOKS	16.00
98886	TREAS GNL OPERATING FUND	ADM CHARGES	1,361.00
98875	REC TV SERVICE	OFFICE SUPPLIES	43.80

VOUCHER #	PAYMENTS MADE TO:	FOR:	AMOUNT
98981	ILL BELL TELEPHONE CO	TELEPHONE SERVICE	140.87
98982	INSURANCE LICENSE BUREAU	BOOKS	48.00
98983	K'S MERCHANDISE MART	EXTINGUISHERS	67.01
98984	LIBRARY CARDS LTD	CATALOG CARDS	155.89
98985	R D MCMILLEN	JANITORIAL	22.50
98986	OTIS ELEVATOR CO	MAINTENANCE	286.02
98987	ROLLING PRAIRIE LIBRARIES	TURNTABLES	669.47
98988	YANKEE	BOOKS	14.00
98989	TREAS GNL OPERATING FUND	SIGNS	62.80
98990	SUPT OF DOCUMENTS	BOOKS	1.00
99028	VOGUE	BOOKS	46.00
99029	TREAS ILL MUNI RETIREMENT	RETIREMENT	8,746.80
99074	POSTMASTER	POSTAGE	7.20

TOTAL OF ALL VOUCHER CHECKS = 25,597.69

REVENUE ITEMS

	ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
	383,118.00	0.00	520,174.94	137,056.94-	
101	FUND BALANCE MAY 1, 1982				
	1,310,300.00	0.00	547,237.71	763,062.29	
101A	CURRENT YEAR TAXES	0.00	0.00	0.00	
	0.00	0.00	0.00	0.00	
524	PRIOR YEARS TAXES	924.39	27,061.82	12,938.18	
728	INTEREST ON INVESTMENTS	40,000.00	2,448.86	11,154.69	14,345.31
728A	LIBRARY FINES & FEES	25,500.00	646.00	2,508.00	8.00-
729	NON-RESIDENT FEES	2,500.00	317.74	1,423.37	976.63
730	LUST & DAMAGED BOOKS	800.00	82.61	133.01	666.99
733	PRINTS MADE ON COPY MACHINE	45,000.00	0.00	0.00	45,000.00
799	ILL ST PER CAPITA GRANT	4,000.00	142.43	1,502.02	2,497.98
	MISCELLANEOUS INCOME				
	1,813,618.00	4,562.03	1,111,195.56	702,422.44	61.27

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
101	REGULAR SALARIES	887,938.00	0.00	64,600.96	347,927.60	540,010.40	
102 A	STRAIGHT OVERTIME	150.00	0.00	0.00	0.00	150.00	
103	RETIREMENT FUND	123,920.00	0.00	8,746.80	48,507.93	75,412.07	
105	WORKMEN'S COMPENSATION	3,201.00	0.00	0.00	0.00	3,201.00	
106	UNEMPLOYMENT COMPENSATION	3,806.00	0.00	0.00	1,292.41	2,513.59	
107	HOSPITALIZATION MEDICAL & LIFE INSURANCE	18,520.00	0.00	1,693.42	8,188.02	10,331.98	
109	TEMPORARY SALARIES	16,421.00	0.00	1,094.86	4,899.46	11,521.54	
201	ADVERTISING	500.00	0.00	0.00	49.10	450.90	
202	PRINTING & BINDING	5,500.00	0.00	399.64	1,766.95	3,733.05	
211	SERVICE TO MAINTAIN BUILDINGS	10,000.00	0.00	696.04	2,040.59	7,959.41	
212	SERVICE MAINTAIN IMPROV OTHR THAN BLDGS	750.00	0.00	21.50	92.50	657.50	
214	SERVICE TO MAINTAIN OFFICE EQUIPMENT	16,345.00	0.00	1,606.06	5,790.71	10,554.29	
215	SERVICE TO MAINTAIN AUTOMOTIVE EQUIPMENT	2,500.00	0.00	262.50	506.05	1,993.95	
221	AUDITING SERVICES	650.00	0.00	0.00	650.00	0.00	
229	OTHER PROFESSIONAL SERVICES	1,000.00	0.00	92.56	187.56	812.44	
231	ELECTRICITY	53,000.00	0.00	6,449.63	24,526.12	28,473.88	
233	TELEPHONE	10,000.00	0.00	756.20	3,369.37	6,630.63	
234	WATER	500.00	0.00	0.00	83.15	416.85	
241	CONFERENCE AND OTHER TRAVEL EXPENSE	4,896.00	0.00	56.67	2,117.88	2,778.12	
245	POSTAGE	5,400.00	0.00	401.94	2,051.60	3,348.40	
284	PROFESSIONAL ASSOCIATION MEMBERSHIP FEES	1,380.00	0.00	0.00	20.00	1,360.00	
288	RENTALS	5,705.00	0.00	410.00	2,178.40	3,526.60	
310	GAS OIL & ANTIFREEZE	2,500.00	0.00	883.76	916.76	1,583.24	
312	JANITORIAL SUPPLIES	3,000.00	0.00	94.16	487.59	2,512.41	
320	MATERIALS TO MAINTAIN BLDNGS & IMPROVMT	11,000.00	0.00	712.31	3,019.82	7,980.18	
324	MATERIALS TO MAINTAIN AUTOMOTIVE EQUIP	1,500.00	0.00	340.78	709.16	790.84	
330	MEDICAL & LABORATORY SUPPLIES	5.00	0.00	0.00	0.00	5.00	
345	OFFICE SUPPLIES	16,000.00	0.00	2,185.07	6,811.26	9,188.74	
403	TRANS TO G F (ADMIN SERVI)	16,335.00	0.00	1,361.00	6,805.00	9,530.00	
415	SERVICE RECOGNITION PAYROLL	1,550.00	0.00	215.00	560.00	990.00	
423	INSURANCE	10,300.00	0.00	0.00	5,076.00	5,224.00	

SEP 1, 1982 THRU SEP 30, 1982

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
499	SMALL CAPITAL ITEMS	0.00	0.00	0.00	1,087.47	1,087.47-	
	TOTAL OPERATING EXPENDITURES	1,234,272.00	0.00	93,080.86	481,718.46	752,553.54	39.03
510	AUTOMOTIVE EQUIPMENT	9,350.00	0.00	0.00	0.00	9,350.00	
515	OFFICE MACHINERY & EQUIPMENT	24,715.00	0.00	669.47	4,989.37	19,725.63	
520	OTHER MACHINERY & EQUIPMENT	1,500.00	0.00	0.00	811.40	688.60	
525	LIBRARY BOOKS RECORDS & EXHIBITS	160,000.00	0.00	11,965.01	56,883.66	103,116.34	
525 A	AUDIO VISUAL MATERIALS	30,400.00	0.00	1,688.13	4,803.55	25,596.45	
	TOTAL CAPITAL OUTLAY	225,965.00	0.00	14,322.61	67,487.98	158,477.02	29.87
	TOTAL EXPENDITURES	1,460,237.00	0.00	107,403.47	549,206.44	911,030.56	37.61

SEP 1, 1982 THRU SEP 30, 1982

REVENUE ITEMS

	ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
56 FUND BALANCE MAY 1, 1982	76,553.00	0.00	78,154.61	1,601.61-	
524 INCOME	0.00	0.00	0.00	0.00	
799 INTEREST ON INVESTMENTS	7,655.00	0.03	3,912.11	3,742.89	
MISC INCOME	0.00	0.00	0.00	0.00	
TOTAL REVENUE	84,208.00	0.03	82,066.72	2,141.28	97.46

SEP 1, 1982 THRU SEP 30, 1982

REVENUE ITEMS

		ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
518	FUND BALANCE MAY 1, 1982	20,000.00	0.00	20,080.87	80.87-	
524	SALE OF CITY PROPERTY	0.00	0.00	0.00	0.00	
731	INTEREST SAVINGS	1,000.00	4.56	784.03	215.97	
	TRANS FROM CITY OF DECATUR	0.00	0.00	0.00	0.00	
	TOTAL REVENUE	21,000.00	4.56	20,864.90	135.10	99.36

SEP 1, 1982 THRU SEP 30, 1982

REVENUE ITEMS		ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
56	FUND BALANCE MAY 1, 1982	2,950.00	0.00	3,472.55	522.55-	
524	REVENUE	0.00	0.00	0.00	0.00	
799	INTEREST ON INVESTMENTS	300.00	1.35	170.26	129.74	
	MISC INCOME	900.00	0.00	0.00	900.00	
	TOTAL REVENUE	4,150.00	1.35	3,642.81	507.19	87.78

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
58	EXPENDITURES	2,000.00	0.00	18.70	263.59	1,736.41	13.18
	TOTAL EXPENDITURES	2,000.00	0.00	18.70	263.59	1,736.41	13.18