

MEMORANDUM

November 10, 1988

MEMO TO: Library Board of Trustees
FROM: Jim Seidl
SUBJECT: Personnel

The Board at their November 2, 1988 meeting requested the proposed cost estimates to upgrade staff listed in the reclassification study. Below are the proposed upgrades and the cost associated. Any proposed cost of living increase in 1989/90 will increase these costs proportionately.

Recommendation #1

Technical Services Clerk I to Administrative Clerk

| | | |
|--------|--------|--------|
| 9F | 11E | |
| 18,200 | 19,109 | 909.00 |

Recommendation #3

Library Clerk Supervisor to Circulation Librarian

| | | |
|--------|--------|----------|
| 16F | 22A | |
| 25,610 | 28,939 | 3,329.00 |

Page to Telephone Page

| | | |
|--------|--------|--------|
| 3F | 5E | |
| 13,580 | 14,258 | 678.00 |

Half-time Page to Half-time Telephone Page

| | | |
|-------|-------|--------|
| 3E | 5D | |
| 6,467 | 6,790 | 323.00 |

Recommendation #6

Catalog Clerk II to Junior Cataloger

| | | |
|--------|--------|----------|
| 11F | 15C | |
| 20,067 | 21,072 | 1,005.00 |

Catalog Clerk I to Catalog Clerk II

| | | |
|--------|--------|--------|
| 9F | 11E | |
| 18,200 | 19,109 | 909.00 |

| | | |
|--------|--------|--------|
| 9F | 11E | |
| 18,200 | 19,109 | 909.00 |

Library Page to Technical Services Clerk I

| | | |
|--------|--------|----------|
| 3F | 9A + B | |
| 13,580 | 15,158 | 1,578.00 |

| | | |
|--|---------------|-----------------|
| | TOTAL | 9,640.00 |
| | Retirement/SS | <u>1,132.00</u> |
| | | \$10,772.00 |

| | 86/87 | % | 87/88 | % | 88/89 | % | 89/90 | % | 90/91 | % | 91/92 | % |
|---------------|-----------|----|-----------|-------|-----------|----|-----------|-----|-----------|-----|-----------|-----|
| Personnel | 1,345,783 | 73 | 1,508,331 | 73 | 1,557,217 | 74 | 1,696,632 | 75 | 1,781,464 | 74 | 1,870,537 | 74 |
| Contractual | 150,147 | 8 | 181,653 | 9 | 189,805 | 9 | 221,200 | 10 | 232,260 | 10 | 243,873 | 10 |
| Commodities | 49,563 | 3 | 44,475 | 2 | 52,880 | 3 | 52,000 | 2 | 54,600 | 2 | 57,330 | 2 |
| Other charges | 35,720 | 2 | 44,004 | 2 | 60,034 | 3 | 64,900 | 3 | 68,145 | 3 | 71,552 | 3 |
| Capital | 37,296 | 2 | 25,967 | 1 | 4,850 | 0 | 10,510 | 0 | 11,036 | 0 | 11,588 | 0 |
| Materials | 235,093 | 13 | 258,823 | 13 | 235,993 | 11 | 240,000 | 10 | 252,000 | 11 | 264,600 | 11 |
| | 1,853,602 | | 2,063,253 | *11.3 | 2,100,779 | 2 | 2,285,242 | 8.8 | 2,399,505 | 5.0 | 2,519,480 | 5.0 |
| | | | | 13.3 | | | | 23 | | | | 30 |
| | | | | | | | | | | | | 36 |

*27 pay periods