

DECATUR PUBLIC LIBRARY

BOARD OF TRUSTEES

Regular Meeting Minutes

December 15, 2011

I. CALL TO ORDER:

Teena Zindel-McWilliams, president called the meeting to order at 4:32 p.m. Members present: Jim Alpi, Gail Crookshank, Michael Deatherage, Mary Gendry, Edward Costa and Eugene King. Carol Craig was absent. Ann Chambliss arrived at 4:41 p.m. Staff present: Lee Ann Fisher, City Librarian and Karen Bjorkman, Asst. City Librarian. Others present: Ken Lowe from the Herald & Review. Mr. King left at 5:55 p.m.

II: AGENDA

Motion to approve agenda by Mr. King and seconded by Mrs. Crookshank. Motion carried unanimously.

III. MINUTES:

Motion by Mr. Deatherage and seconded by Mrs. Gendry to approve the November 17, 2011, minutes as stated. Motion carried unanimously.

IV. COMMUNICATIONS FROM THE PUBLIC:

None

V. CITY LIBRARIAN'S REPORT:

We are setting up a trial to access Freegal (an on-line music download) similar to e-books. Since the e-books are in high demand and the statistics for usage are very easy to track. The music will have a limit of 3 downloads per week with no due dates.

VI: WELCOME:

Mrs. Zindel-McWilliams welcomed Mrs. Chambliss to the board as a new trustee. Members introduced themselves and she was inducted as a board member.

VII. REPORTS OF COMMITTEES:

Motion by Mr. King and seconded by Mr. Deatherage to come out of closed session at 4:50 p.m.
Motion carried on a voice vote.

Motion by Mrs. Crookshank and seconded by Mrs. Gendry to approve the changes from Systems Support Specialist to Adult Division Support Specialist. Motion carried on a voice vote.

Finance and Properties Committee:

Motion by Mr. Deatherage and seconded by Mr. King to approve the check register as presented.
Motion carried on a voice vote.

Mr. Deatherage stated that the committee had discussed the bookmobiles and had asked for additional information on what it is costing to keep them.

Presented the budget for information. Ms. Fisher explained the additional percentage figures printed on the budget sheet.

Motion by Mrs. Gendry and seconded by Mr. Alpi at 5:06 p.m. to go into closed session under section (5 ILCS 120/2)(c) (6) of the Open Meeting Act.
“I move that the Board enter into closed session for the setting of a price for sale or lease of property owned by the public body.”
Motion carried on a voice vote with one no.

Motion by Mr. King and seconded by Mr. Costa at 5:25 p.m. to return to open session.
Motion carried on a voice vote.

Motion by Mrs. Gendry and seconded by Mr. King to continue pursuing all possible options for usage of the Library Annex. Motion carried unanimously.

Ms. Fisher presented the information about having Rick Bibb of Millikin University’s marketing class do the survey for the library. The cost is less than was originally approved by the board but the survey will not be done until after the project ends on May 18, 2012. Mr. Deatherage stated that the Finance Committee recommendation was to continue with the Long Range Plan and modify the plan if necessary after the survey was completed.

Motion by Mr. Deatherage and seconded by Mr. King to accept Mr. Bibb’s proposal for his class project with the survey. Motion carried on a voice vote.

Illinois Heartland Library System:

Friends of the Decatur Public Library:

Mrs. Gendry announced that the Friends Board has 4 new trustees. They are wanting to use the money donated in memory of Dottie Butts to purchase a large piece of stained glass to hang in the stair well as a permanent memorial. They were adamant that they would not purchase books or shelving and they wanted to purchase something beautiful as a permanent memorial and not something practical.

The board discussed the various issues and possibilities that Mrs. Gendry had presented. Ms. Zindel-McWilliams asked Mrs. Gendry about setting up a meeting with the Friends.

Foundation:

The next meeting is Monday, March 5, 2012, at 4:30 p.m. Mr. Gibson is arranging to put the funds in staggered CD for a better rate of interest. New officers are Sally Krigbaum, President, Ronda England, Vice-president, and Jenny Leyden as Secretary/Treasurer.

VIII. NEW BUSINESS:

None

IX. OLD BUSINESS:

Next meeting of the Long Range Planning Committee is at 5:00 p.m. on Wednesday, January 25, 2012.

X. SERVING OUR PUBLIC:

Serving Our Public 2.0: Standards for Illinois Public Libraries:

Will restart at the January 19, 2012 meeting.

XII. COMMENTS FROM PUBLIC:

None

XIII. ADJOURNMENT:

Motion by Mr. Costa and seconded by Mr. Deatherage to adjourn the meeting. Motion carried unanimously.