

CITY LIBRARIAN'S REPORT  
AUGUST 1987

STATISTICS:

August circulation increased 1% over August of 1986, with a 3.8% increase over the 12-month period. Audio-visual circulation showed the largest increase with 8.6%, primarily due to an increase of 20% in circulation of videocassettes. Average daily usage increased 2.5% over August 1986.

COLLECTION DEVELOPMENT AND MATERIALS:

Overall spending of the materials budget is at 42.6% which is very close to projections. The only department behind in spending is audio-visual. Effort will be made by the administration and department head to order the materials.

As noted in statistics, the audio-visual department was extremely busy helping patrons with videocassettes. In addition, retrospective buying of records and cassettes (filling gaps in library's collection of popular music, jazz, and the classics) is being done.

The summer reading program finale featuring David Holt was attended by 405 children and an estimated 200 adults. The children's department reports that numerous patrons are still commenting about this program. At a recent Friends of the Library meeting the Friends president read three letters from children thanking them for sponsoring Mr. Holt.

Mr. Steve Serber will report his findings concerning the Read in the Parks program at the Sept. 17 board meeting.

The cataloging department has reduced the backlog of materials to the normal level. A project to standardize our music uniform title headings in accordance with AACR2 was begun after the backlog was completed.

The library has ordered an automated fire alarm system to replace the present ADT system. Pay back by the new system will take two years. The system will allow us to have a central fire alarm button at the circulation desk which will sound the fire bells on all three floors. A fire drill will be held yearly as required by OSHA.

PUBLIC RELATIONS

The Friends of the Library and the Library will have a booth at the Decatur Leadership Institute on Wednesday October 7, 1987. The Friends are paying for the booth. They are also supporting a Fall Film Series on the five Thursdays in October. Theme for the series is "Those Radiant Ladies of Hollywood."

A touring exhibit of science and technology books from the Museum of Science and Industry will be at DPL from Sept. 29 to October 13. On Monday, October 5, Dr. Robert Rockwell will present a program for parents and their children which encourages children to read science books and perform experiments.

The Baby Talk program grant received media attention with two articles in the Herald and Review and a 10 minute interview of Mr. Seidl by WFHL-TV.

The Extension Department put a great deal of effort into publicizing the new bookmobile schedule. The Herald and Review published the schedule and it has been broadcast frequently by local radio stations WDZ and WSOY. Schedules were also distributed in several of the public elementary schools.

Over the summer the staff presented four reviews during the Friends of the Library "Books Between Bites" program. Ms. Burch, Ms. Voorhees, Ms. Ritchie and Ms. Apley presented excellent reviews.

*Seidl*

**STATISTICAL REPORT**

**August, 1987**

**CIRCULATION**

	<u>Adult</u>	<u>Youth</u>	<u>Juvenile</u>	<u>Total</u>	<u>Year to Date</u>
Total books, 1987	27,365	2,305	20,746	50,416	669,807
1986	26,668	2,289	21,485	50,442	649,609
AV materials, 1987	7,043		386	7,429	84,386
1986	6,296		544	6,840	76,719
Total circulation, 1987	34,408	2,305	21,132	57,845	754,193
1986	32,964	2,289	22,029	57,282	726,328

**TECHNICAL SERVICES**

New books added	1,139
New titles added	595
Books withdrawn	415
Books mended	994
Gifts	222

**FINANCIAL REPORT**

	<u>Budgeted</u>	<u>YTD Expended</u> <u>1987/88</u>	<u>YTD Expended</u> <u>1986/87</u>	<u>Unexpended</u>
Personal Services	1,532,609	490,393.86	477,716	1,042,215.14
Operating	296,199	78,778.29	80,410	217,420.68
Capital & books	281,899	41,600.95	79,025	73,772.05

**STAFF STRENGTH**

	<u>Previous month</u>	<u>Terminations</u>	<u>New staff</u>	<u>Present Strength</u>
Professional	10	0	0	10
Library Assistants	8 + 5	0	0	8 + 5
Clerical	24 + 19	0	1	24 + 20
Maintenance	3 + 1	0	0	3 + 1

**CURRENT VACANCIES:** YA/AV Librarian

**COMPUTER DOWN-TIME FOR MONTH:** 3 hours 25 minutes

**PATRONS REGISTERED:** 299 adult, 29 youth, 83 juvenile = 411 total