

The Goals and Evaluation Committee met in the Decatur Public Library on Thursday, September 10, 1987 at 7 P.M. The committee invited Chuck Phillips, Personnel Director for the City of Decatur to speak to the committee about goal setting procedures for the library director. The committee discussed the goals submitted by last year's committee and the director and then they revised these goals. These will be presented to the director and board members at the next meeting. If any board member has additional goals to suggest, he or she should submit them in writing to the vice president of the library board before the October board meeting. The goals will then be voted upon at that meeting.

1. To make the public more aware of the library and its services through expanded public relations efforts to include: expanded media presentations, work with community organizations, and speaking engagements.
2. To develop and implement a procedure for writing a long range plan for the library that includes staff and board input.
3. To conduct a needs assessment with District #61 administrators and to attain a closer working relationship with the educational community.
4. To write and implement an emergency evacuation plan and disaster preparedness plan for the library.
5. To complete the organization of the Library foundation and develop a brochure to promote it.
6. To attend a management and supervisory skills seminar within the next year.