



DECATUR PUBLIC LIBRARY

knowledge | creativity | inspiration

**Board of Trustees
FINANCE AND PROPERTIES COMMITTEE
Meeting AGENDA
Wednesday, May 10, 2023
4:30 p.m.
Board Room**

- I. Call to Order** – Jacobie Jones
- II. Approval of Agenda**
- III. Minutes**—April 12, 2023 Meeting
- IV. Written Communications from the Public**
- V. Public Comment**— 15-minute time period for citizens to appear and express their views before the Decatur Public Library Board. Limit of 3 minutes per speaker; total of 15 minutes. No immediate response will be given by the Library Trustees or Library staff members
- VI. Old Business**
 - A. Capital Needs (Discussion)
 - B. Friends of the Library Relocation (Discussion)
 - C. Other
- VII. New Business**
 - A. April 2023 Check Register (Action)
 - B. FY2023 Budget Actuals & Projection (Discussion)
 - C. Vendor Report (Discussion)
- VIII. Other**
- IX. Adjournment**



DECATUR PUBLIC LIBRARY

knowledge | creativity | inspiration

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES Finance and Properties Minutes

Date: April 12, 2023
Time: 4:30 p.m.
Location: Board Room

Present: Sofia Xethalis
Jeffrey Cancienne
Jacobie Jones (Chair)

Staff: Michelle Whitehead, Executive Administrative Assistant

Absent:
Rick Meyer
Alana Banks

Guests: none

Call to Order:
Mr. Jones called the meeting to order at 4:31pm.

Approval of Agenda
Mr. Jones requested a motion to approve the agenda. Ms. Xethalis made a motion to approve the agenda, seconded by Mr. Cancienne. All in favor. The motion was adopted.

Approval of Minutes: March 8, 2023 meeting minutes
Mr. Jones requested a motion to approve the March 8, 2023 meeting minutes. Ms. Xethalis made a motion to approve the minutes, seconded by Mr. Cancienne. All in favor. The motion was adopted.

Written Communication from the Public: none

Public Comments: none

Old Business
Capital Needs (Discussion) No discussion.

Friends of the Library Relocation (Discussion) No Discussion.

Increased Security Hours (Discussion) Discussion about Securitas option to be brought to Board meeting.

New Business

March 2023 Check Register (Action) Ms. Xethalis made a motion to send the check register to the full Board, seconded by Mr. Cancienne. Mr. Jones requested a roll call vote, Mr. Jones, yes, Ms. Xethalis, yes, Mr. Cancienne, yes. The motion was adopted.

FY2023 Budget Actuals & Projection (Discussion) No discussion.

Vendor Report (Discussion) No discussion.

Balance Sheet Reconciliation (Discussion) No discussion.

Potential Grant (Action) Request made to reach out to State Representative, Sue Scherer about the grant details to be presented at the upcoming Board meeting.

Adjournment

Mr. Jones made a motion to adjourn at 5:40pm, seconded by Mr. Cancienne. All in favor. The motion was adopted.

Scribe, Michelle Whitehead, Executive Administrative Assistant

Final 4/12/2023

**CITY OF DECATUR
LIBRARY FUNDS CHECK REGISTER**
For invoices from -- 4/1/2023 to 4/30/2023

35 -- LIBRARY FUND

<u>Check #</u>	<u>Check Date</u>	<u>Vendor</u>	<u>Check Amt</u>	<u>Account Description</u>
152862	04/06/2023	ARGENTA-OREANA PUBLIC LIBRARY DISTRICT LOST OR DAMAGED MATERIAL	8.00	LOST OR DAMAGED BOOKS
152875	04/06/2023	COMMERCIAL MAIL SERVICES MAR 16 - MAR 31'23	183.77	POSTAGE
152907	04/06/2023	ISLAM, KHONDKER LUNCH/LEARN COLON HEALTH	50.00	OTHER LIBRARY GRANT EXI
152909	04/06/2023	JERSEYVILLE PUBLIC LIBRARY LOST OR DAMAGED MATERIAL	9.97	LOST OR DAMAGED BOOKS
152921	04/06/2023	MATTOON PUBLIC LIBRARY LOST OR DAMAGED MATERIAL	25.99	LOST OR DAMAGED BOOKS
152925	04/06/2023	MIDWEST TAPE, LLC 1 BOX CD SINGLE CASES	157.99	OFFICE SUPPLIES
152931	04/06/2023	NICKI BOND DEI CONSULTING FOR MAR'23	1,200.00	PROFESSIONAL SERVICES
152934	04/06/2023	PAETEC ACCT 633292627001	70.90	TELEPHONE
152961	04/06/2023	WEBB, ALYSON LUNCH/LEARN COLON HEALTH	50.00	OTHER LIBRARY GRANT EXI
152968	04/13/2023	BAKER & TAYLOR CO BOOKS AND ENTERTAINMENT 2023	2,158.18	OFFICE SUPPLIES
152992	04/13/2023	EBSCO INDUSTRIES, INC DATABASE PKG NOVELIST	4,116.00	PER CAPITA GRANT EXPENS
153034	04/13/2023	MIDWEST TAPE, LLC LIBRARY AV AND STREAMING SERVICES	1,013.29	OFFICE SUPPLIES
153046	04/13/2023	PAETEC ACCT 633318933001	40.42	TELEPHONE
153092	04/13/2023	WHITEHEAD, MICHELLE REIMBURSEMENT FOR SNACKS	13.86	OTHER LIBRARY GRANT EXI
153096	04/13/2023	WORLD TRADE PRESS A TO Z DATABASE RENEWAL	2,800.00	PER CAPITA GRANT EXPENS
153101	04/20/2023	AMAZON PAYMENTS BLANKET PO FOR SUPPLIES/BOOKS	1,226.67	BOOKS & PERIODICALS
153106	04/20/2023	BAKER & TAYLOR CO BOOKS AND ENTERTAINMENT 2023	3,417.93	OFFICE SUPPLIES
153148	04/20/2023	GALE GROUP, INC. GALE EBOOK HOSTING FEE	300.00	BOOKS & PERIODICALS

**CITY OF DECATUR
LIBRARY FUNDS CHECK REGISTER**

For invoices from -- 4/1/2023 to 4/30/2023

35 -- LIBRARY FUND

Check #	Check Date	Vendor	Check Amt	Account Description
153152	04/20/2023	HARGADON, STEVE WEBINAR CHATGPT BOOTCAMP	298.00	CONFERENCES & TRAVEL
153167	04/20/2023	KILEY KLEIN, LTD LEGAL SERVICES	345.00	PROFESSIONAL SERVICES
153175	04/20/2023	MAVERIK MARKETING 21 READ ICULOUS TEES	349.65	OTHER LIBRARY GRANT EXI
153179	04/20/2023	MIDWEST TAPE, LLC LIBRARY AV AND STREAMING SERVICES	591.48	OFFICE SUPPLIES
153210	04/20/2023	THE FRIENDS OF THE SAINT PAUL PUBLIC LIBRARY STRATEGIC PLANNING LODGING/MILEAGE REIMBUF	7,179.58	PROFESSIONAL SERVICES
153219	04/20/2023	UNIQUE MANAGEMENT SERVICES MAR'23 PLACEMENTS	214.80	PROFESSIONAL SERVICES
153227	04/20/2023	WATTS COPY SYSTEMS PRINTER RENTAL	75.00	OTHER LIBRARY GRANT EXI
153230	04/20/2023	ZOUBEAN INC ANNUAL SUSCRIPTION APRIL 23-24	2,295.00	COMPUTER SOFTWARE
153242	04/27/2023	BAKER & TAYLOR CO BOOKS AND ENTERTAINMENT 2023	2,386.01	OFFICE SUPPLIES
153252	04/27/2023	CHATHAM AREA PUBLIC LIBRARY LOST OR DAMAGED MATERIALS	22.00	LOST OR DAMAGED BOOKS
153266	04/27/2023	DEMCO INC OFFICE SUPPLIES AND PROGRAM MATERIALS	500.00	OFFICE SUPPLIES
153270	04/27/2023	ELECTRICAL SERVICE CO.,INC SERVICE TO MAINTAIN BUILDING	1,845.00	SERVICE TO MAINT BUILDIN
153271	04/27/2023	ELKHART PUBLIC LIBRARY DISTRICT LOST OR DAMAGED MATERIALS	19.00	LOST OR DAMAGED BOOKS
153293	04/27/2023	JONES & THOMAS WEB SERVICES	670.00	PROFESSIONAL SERVICES
153295	04/27/2023	KANOPY LIBRARY STREAMING SERVICE	351.00	BOOKS & PERIODICALS
153299	04/27/2023	LYNGSOE SYSTEMS INC SERVICE AGREEMENT JULY'22-JULY'23 B25589-922-C	5,300.00	SERV-OFFICE EQUIPMENT
153307	04/27/2023	MIDWEST TAPE, LLC LIBRARY AV AND STREAMING SERVICES	6,703.44	OFFICE SUPPLIES
153318	04/27/2023	PEERLESS NETWORK, INC ACCT 1212890	335.96	TELEPHONE

**CITY OF DECATUR
LIBRARY FUNDS CHECK REGISTER**

For invoices from -- 4/1/2023 to 4/30/2023

35 -- LIBRARY FUND

<u>Check #</u>	<u>Check Date</u>	<u>Vendor</u>	<u>Check Amt</u>	<u>Account Description</u>
153345	04/27/2023	VERIZON WIRELESS ACCT 980380645-00001	107.38	TELEPHONE
153346	04/27/2023	VESPASIAN WARNER PUBLIC LIBRARY LOST OR DAMAGED MATERIALS	13.00	LOST OR DAMAGED BOOKS
153351	04/27/2023	WATTS COPY SYSTEMS IMAGE CHARGES JAN-APR'23 TAXES	92.60	OTHER LIBRARY GRANT EXI
23005265	04/13/2023	JESSICA HILL CONSULTING LLC SOC WORK JESSICA HILL SUB CONTRACTOR	1,384.80	OTHER LIBRARY GRANT EXI
23005281	04/20/2023	REGIONS/CREDIT CARD ACCT 3978	5,012.21	CONFERENCES & TRAVEL
23005285	04/27/2023	JESSICA HILL CONSULTING LLC SOC WORK JESSICA HILL SUB CONTRACTOR	1,442.50	OTHER LIBRARY GRANT EXI
Total for: 35			54,376.38	

59 -- LIBRARY TRUST FUNDS

<u>Check #</u>	<u>Check Date</u>	<u>Vendor</u>	<u>Check Amt</u>	<u>Account Description</u>
152968	04/13/2023	BAKER & TAYLOR CO BOOKS AND ENTERTAINMENT 2023	313.73	BOOKS & PERIODICALS
153106	04/20/2023	BAKER & TAYLOR CO BOOKS AND ENTERTAINMENT 2023	175.80	BOOKS & PERIODICALS
153242	04/27/2023	BAKER & TAYLOR CO BOOKS AND ENTERTAINMENT 2023	23.40	BOOKS & PERIODICALS
153282	04/27/2023	HISTORICAL INFORMATION GATHERERS FIMO LIBRARY EDITION SERVICE	1,670.00	BOOK AND PERIODICALS
Total for: 59			2,182.93	
Total for All:			\$56,559.31	

DPL FY 2023 Budget Report

Prepared: April 2, 2023

At the end of March 25% of the Year Has Passed

Revenue

	FY 2023 Budgeted	% of Budget	Actual YTD	% Collected	FY22 YTD	% Change
Property Taxes	\$ 3,022,000		54.4%	\$ -	0.0%	\$ - #DIV/0!
All Other	\$ 2,529,754		45.6%	\$ 585,698.04	23.2%	\$ 406,778.63 44.0%
Total Revenue	\$ 5,551,754			\$ 585,698.04	10.5%	\$ 406,778.63 44.0%

Expense

	FY 2023 Budgeted	% of Budget	Actual YTD	% Expended	FY22 YTD	% Change
Personnel						
Payroll	\$ 1,782,442		\$ 576,664.27	32.4%	\$ 425,861.36	35.4%
Benefits	\$ 929,958		\$ 274,262.95	29.5%	\$ 238,973.57	14.8%
	\$ 2,712,400		\$ 850,927.22	31.4%	\$ 664,834.93	28.0%

Library Materials

Books, Periodicals, etc.	\$ 245,000		\$ 87,381.78	35.7%	\$ 94,093.81	-7.1%
Per Capita	\$ 104,020		\$ 46,101.99	44.3%	\$ -	#DIV/0!
Lost/Damage	\$ 1,400		\$ 491.62	35.1%	\$ 269.85	82%
Total Materials	\$ 350,420		\$ 133,975.39	38.2%	\$ 94,363.66	42.0%

Professional Services

Security	\$ -		\$ 4,835.17			
Professional Services	\$ 102,000		\$ 20,812.27	20.4%	\$ 13,290.62	56.6%
Temp Agency	\$ 500		\$ -	0.0%	\$ -	#DIV/0!
Bank Service Charges	\$ 150		\$ 67.56	45.0%	\$ 33.01	105%
Total	\$ 102,650		\$ 25,715.00	25.1%	\$ 13,323.63	93.0%

Allocations

Administrative Fee	\$ 108,864		\$ 50,320.00	46.2%	\$ 27,216.00	84.9%
MIS	\$ 36,684		\$ 13,212.00	36.0%	\$ 9,171.00	44.1%
	\$ 145,548		\$ 63,532.00	43.7%	\$ 36,387.00	74.6%

Grants

Other grants	\$ 75,000	\$ 32,974.97	44.0%	\$ 8,380.91	293.5%
	\$ 75,000	\$ 32,974.97	44.0%	\$ 8,380.91	293.5%
Advertising	\$ 500	\$ -	0.0%	\$ 898.00	-100%
Office Supplies/Maintenance					
Printing/Binding	\$ -	\$ -	#DIV/0!	\$ -	#DIV/0!
Postage	\$ 5,000	\$ 904.06	18.1%	\$ 1,161.12	-22.1%
Service to Office Equipment	\$ 27,000	\$ 8,640.51	32.0%	\$ 2,059.87	319.5%
Telephone	\$ 27,000	\$ 2,322.02	8.6%	\$ 5,209.14	-55.4%
Software	\$ 50,000	\$ 7,297.40	14.6%	\$ 300.00	2332.5%
Office Supplies	\$ 40,000	\$ 9,682.92	24.2%	\$ 3,821.01	153.4%
Small Capital	\$ 45,000	\$ 13,110.08	29.1%	\$ 2,398.04	446.7%
	\$ 194,000	\$ 41,956.99	21.6%	\$ 14,949.18	180.7%
Staff Development					
Conferences/Training/Travel	\$ 20,000	\$ 2,883.88	14.4%	\$ -	#DIV/0!
Tuition Reimbursement	\$ 4,000	\$ -	0.0%	\$ -	#DIV/0!
Membership	\$ 50,000	\$ 2,025.70	4.1%	\$ 2,990.87	-32.3%
	\$ 74,000	\$ 4,909.58	6.6%	\$ 2,990.87	64.2%
Insurance					
Unemployment	\$ 1,056	\$ 360.00	34.1%	\$ 264.00	36.4%
Risk Management	\$ 95,724	\$ 31,700.00	33.1%	\$ 23,931.00	32.5%
	\$ 96,780	\$ 32,060.00	33.1%	\$ 24,195.00	32.5%
Building Costs					
Transfer to Capital	\$ 200,000	\$ -		\$ -	#DIV/0!
Rent	\$ 589,583	\$ 196,460.00	33.3%	\$ 147,345.00	33.3%
Supplies	\$ 50	\$ 109.62	219.2%	\$ -	#DIV/0!
Maintenance	\$ -	\$ 1,845.00	#DIV/0!	\$ -	#DIV/0!
Total Building	\$ 589,633	\$ 198,414.62	15.6%	\$ 147,345.00	34.7%
Total Operations/Services	\$ 1,628,531	\$ 533,538.55	32.8%	\$ 342,833.25	55.6%
Total Expenses	\$ 4,340,931	\$ 1,384,465.77	31.9%	\$ 1,007,668.18	37.4%
Revenue Minus Expense	\$ 1,210,823	\$ (798,767.73)		\$ (600,889.55)	32.9%
Operating fund					

Date	Beginning	Revenue	Expense	Balance Sheet Activit	Equals
1/1/2023	\$ 1,641,004.23	\$ 210,557.45	\$ 316,724.15	\$ -	\$ 1,534,837.53
2/1/2023	\$ 1,534,837.53	\$ 48,940.94	\$ 319,474.78	\$ -	\$ 1,264,303.69
3/1/2023	\$ 1,264,303.69	\$ 132,834.05	\$ 441,279.09	\$ -	\$ 955,858.65
4/1/2023	\$ 955,858.65	\$ 193,365.60	\$ 306,987.75	\$ -	\$ 842,236.50
5/1/2023	\$ 842,236.50				
6/1/2023					
7/1/2023					
8/1/2023					
9/1/2023					
10/1/2023					
11/1/2023					
12/1/2023					
1/1/2024					

Capital Fund

Revenue Expected:

Expense Expected:

Date	Beginning	Plus Received	Minus Expense	Equals Ending
1/1/2023	\$ 1,134,988.71	\$ 762.95	\$ 141,479.60	\$ 994,272.06
2/1/2023	\$ 994,272.06	\$ 741.35	\$ -	\$ 995,013.41
3/1/2023	\$ 995,013.41	\$ 680.80	\$ -	\$ 995,694.21
4/1/2023	\$ 995,694.21	\$ -	\$ -	\$ 995,694.21
5/1/2023	\$ 995,694.21			
6/1/2023				
7/1/2023				
8/1/2023				
9/1/2023				
10/1/2023				
11/1/2023				
12/1/2023				
1/1/2024				

Trust Accounts

Cantoni

Date	Beginning	Plus Received	Minus Expense	Equals Ending
1/1/2023	\$ 58,622.65	\$ 42.03	\$ -	\$ 58,664.68
2/1/2023	\$ 58,664.68	\$ -	\$ -	\$ 58,664.68
3/1/2023	\$ 58,664.68	\$ 83.91	\$ -	\$ 58,748.59
4/1/2023	\$ 58,748.59	\$ -	\$ -	\$ 58,748.59
5/1/2023	\$ 58,748.59			
6/1/2023				
7/1/2023				

8/1/2023
9/1/2023
10/1/2023
11/1/2023
12/1/2023
1/1/2024

**Meyer
Date**

	Beginning	Plus Received	Minus Expense	Equals Ending
1/1/2023	\$ 46,201.83	\$ 32.86	\$ 722.35	\$ 45,512.34
2/1/2023	\$ 45,512.34	\$ -	\$ 74.70	\$ 45,437.64
3/1/2023	\$ 45,437.64	\$ 65.01	\$ 374.00	\$ 45,128.65
4/1/2023	\$ 45,128.65	\$ -	\$ 1,670.00	\$ 43,458.65
5/1/2023	\$ 43,458.65			
6/1/2023				
7/1/2023				
8/1/2023				
9/1/2023				
10/1/2023				
11/1/2023				
12/1/2023				
1/1/2024	\$ -			

Memorials/Donations

Date	Beginning	Plus Received	Minus Expense	Equals Ending
1/1/2023	\$ 1,564.68	\$ 301.06	\$ 483.55	\$ 1,382.19
2/1/2023	\$ 1,382.19	\$ 40.00	\$ 194.15	\$ 1,228.04
3/1/2023	\$ 1,228.04	\$ 336.68	\$ 369.88	\$ 1,194.84
4/1/2023	\$ 1,194.84	\$ 150.00	\$ 512.93	\$ 831.91
5/1/2023	\$ 831.91			\$ 831.91
6/1/2023				\$ -
7/1/2023				\$ -
8/1/2023				\$ -
9/1/2023				\$ -
10/1/2023				\$ -
11/1/2023				\$ -
12/1/2023				\$ -
1/1/2024				

Total	Beginning	Plus Received	Minus Expense	Balance Sheet activity	Ending
1/1/2023	\$ 2,882,382.10	\$ 211,696.35	\$ 459,409.65	\$ -	\$ 2,634,668.80
2/1/2023	\$ 2,634,668.80	\$ 49,722.29	\$ 319,743.63	\$ -	\$ 2,364,647.46
3/1/2023	\$ 2,364,647.46	\$ 134,000.45	\$ 442,022.97	\$ -	\$ 2,056,624.94
4/1/2023	\$ 2,056,624.94	\$ 193,515.60	\$ 309,170.68	\$ -	\$ 1,940,969.86

5/1/2023	\$	1,940,969.86	
6/1/2023			
7/1/2023			
8/1/2023			
9/1/2023			
10/1/2023			
11/1/2023			
12/1/2023			
1/1/2024			

Library Operating Revenue

Fund	Budgeted	Projected	Difference
Real Estate Taxes	\$ 3,022,000	\$ 3,022,000	\$ -
PPRT	\$ 852,000	\$ 964,704	\$ 112,704
State Grants or other	\$ 104,020	\$ 104,020	\$ -
Other Grants	\$ 1,000,000	\$ 83,374	\$ (916,626)
PILOT	\$ 548,484	\$ 548,484	\$ -
Fines	\$ 6,100	\$ 6,152	\$ 52
Non-Resident Fee	\$ 250	0	\$ (250)
Lost or Damaged Items	\$ 3,800	\$ 5,530	\$ 1,730
Copies/Miscellaneous	\$ 9,500	\$ 15,820	\$ 6,320
Meeting Room Fees	\$ 2,800	\$ 6,286	\$ 3,486
Interest Income	\$ 600	\$ 9,290	\$ 8,690
Investment Income	\$ 1,900	0	\$ (1,900)
Sale of Property	\$ -	0	\$ -
Sublease	\$ -	0	\$ -
Miscellaneous Income	\$ 300	0	\$ (300)
Totals	\$ 5,551,754	\$ 4,765,661	\$ (786,093)

Expenditures

Fund	Budgeted	Projected	Difference
Salaries	\$ 1,782,442	\$ 1,729,993	\$ 52,449
Overtime	\$ -	\$ 366	\$ (366)
IMRF	\$ 109,144	\$ 102,778	\$ 6,366
FICA/Medicare	\$ 137,316	\$ 129,860	\$ 7,456
Life insurance	\$ 3,218	\$ 2,781	\$ 437
Medical insurance	\$ 665,600	\$ 571,500	\$ 94,100
Service recognition	\$ 14,680	\$ 15,539	\$ (859)
Total Personnel	\$ 2,712,400	\$ 2,552,817	\$ 159,583
Fund	Budgeted		
Unemployment insurance	\$ 1,109	\$ 1,080	\$ 29
Advertising	\$ 700	\$ -	\$ 700
Printing/binding	\$ -	\$ -	\$ -
Service to maintain Building	\$ -	\$ -	\$ -
Service to Office Equipment	\$ 23,000	\$ 39,589	\$ (16,589)
IT Services	\$ 38,518	\$ 39,636	\$ (1,118)
Telephone/Internet	\$ 21,000	\$ 4,987	\$ 16,013
Banking Service Charges	\$ 250	\$ 277	\$ (27)
Conferences/Travel/Continuin	\$ 40,000	\$ 22,735	\$ 17,265
General Fund	\$ 114,238	\$ 150,960	\$ (36,722)
Postage	\$ 6,000	\$ 2,608	\$ 3,392
Security	\$ -	\$ 200,000	\$ (200,000)
Computer Software	\$ 53,000	\$ 15,589	\$ 37,411
Temp Agency Services	\$ 500	\$ -	\$ 500

Tuition Reimbursement	\$ 10,000	\$ 10,000	\$ -
Professional Services	\$ 141,000	\$ 62,437	\$ 78,563
Membership Fees	\$ 58,000	\$ 58,000	\$ -
Materials for Buildings	\$ 50	\$ 329	\$ (279)
Per Capita Grant	\$ 104,020	\$ 104,020	\$ -
Other Grant	\$ 1,000,000	\$ 98,925	\$ 901,075
Office Supplies	\$ 29,000	\$ 43,959	\$ (14,959)
Risk Management	\$ 100,000	\$ 95,100	\$ 4,900
Small Capital	\$ 30,000	\$ 30,000	\$ -
Rent	\$ 589,583	\$ 589,583	\$ -
Books & Other Materials	\$ 245,000	\$ 245,000	\$ -
Lost or Damaged	\$ 1,400	\$ 2,126	\$ (726)
Transfer to Capital Fund	\$ 200,000	\$ 200,000	\$ -
Total operating	\$ 2,806,368	\$ 2,016,939	\$ 789,429
Total expense	\$ 5,518,768	\$ 4,569,756	\$ 949,012
Surplus (deficit)	\$ 32,986.00	\$ 195,904	\$ (162,918)

VENDOR NAME	VENDOR TOTALS
AMAZON PAYMENTS Total	1226.67
ARGENTA-OREANA PUBLIC LIBRARY DISTRICT Total	8
BAKER & TAYLOR CO Total	8475.05
CHATHAM AREA PUBLIC LIBRARY Total	22
COMMERCIAL MAIL SERVICES Total	183.77
DEMCO INC Total	500
EBSCO INDUSTRIES, INC Total	4116
ELECTRICAL SERVICE CO.,INC Total	1845
ELKHART PUBLIC LIBRARY DISTRICT Total	19
GALE GROUP, INC. Total	300
HARGADON, STEVE Total	298
HISTORICAL INFORMATION GATHERERS Total	1670
ISLAM, KHONDKER Total	50
JERSEYVILLE PUBLIC LIBRARY Total	9.97
JESSICA HILL CONSULTING LLC Total	2827.3
JONES & THOMAS Total	670
KANOPY Total	351
KILEY KLEIN, LTD Total	345
LYNGSOE SYSTEMS INC Total	5300
MATTOON PUBLIC LIBRARY Total	25.99
MAVERIK MARKETING Total	349.65
MIDWEST TAPE, LLC Total	8466.2
NICKI BOND Total	1200
PAETEC Total	111.32
PEERLESS NETWORK, INC Total	335.96
REGIONS/CREDIT CARD Total	5012.21
THE FRIENDS OF THE SAINT PAUL PUBLIC LIBRARY Total	7179.58
UNIQUE MANAGEMENT SERVICES Total	214.8
VERIZON WIRELESS Total	107.38
VESPASIAN WARNER PUBLIC LIBRARY Total	13
WATTS COPY SYSTEMS Total	167.6
WEBB, ALYSON Total	50
WHITEHEAD, MICHELLE Total	13.86
WORLD TRADE PRESS Total	2800
ZOOBEAN INC Total	2295
Grand Total	56559.31