

# DECATUR PUBLIC LIBRARY

247 EAST NORTH STREET DECATUR, ILLINOIS 62523

ROBERT H. DUMAS, City Librarian



## BOARD OF DIRECTORS MEETING

### AGENDA

JUNE 16, 1983

- I. CALL TO ORDER  
SHIRLEY MOORE, PRESIDENT
- II. APPROVAL OF MINUTES:
  - A. REGULAR AND ANNUAL BOARD MEETING MAY 26, 1983
- III. CITY LIBRARIAN'S REPORT
- IV. REPORTS OF COMMITTEES:
  - A. FINANCE AND PROPERTIES
    1. Approval of Bills
    2. Passenger Elevator Contract
  - B. PERSONNEL AND PUBLIC RELATIONS
    1. Amendment to Policy Code
- V. OLD BUSINESS
- VI. NEW BUSINESS
  - A. Resolution re Wage Rates
- VII. ADJOURNMENT

#### MEMBERS EXPECTED TO BE PRESENT:

Mr. Grieve  
Mrs. Jackson  
Mr. Marshall  
Mrs. Moore  
Mr. Mueller  
Mrs. Rossiter  
Mr. Seidman

DECATUR PUBLIC LIBRARY  
DECATUR, ILLINOIS

Minutes of Board of Directors Meeting - June 16, 1983

The regular meeting of the Board of Directors of the Decatur Public Library was held June 16, 1983 in the board room of the main library.

Members Present:

Mr. Grieve  
Mrs. Jackson  
Mr. Marshall  
Mrs. Moore  
Mr. Mueller  
Mrs. Rossiter  
Mr. Seidman

Members Absent:

Mrs. Alpi  
Mr. Susler

Others Present:

Ms. Burch  
Mr. Dumas  
Miss Schwegman

The meeting was called to order at 4:30 p.m. by the President, Shirley Moore.

The minutes of the regular and annual meeting of the Board on May 26, 1983, were approved as printed and mailed.

In his monthly report to the Board, Mr. Dumas stated May was a rather uneventful month as the Library prepared and initiated summer programs for Books Between Bites, Summer Reading Club, story hours, etc. But uneventful though it was in noteworthy events, the circulation showed an astonishing gain of 17% in the central library, which provided an overall gain of 12.5%.

Continuing, Mr. Dumas informed he had talked with the Secretary of State this morning, together with a number of other librarians from Skokie, Morton Grove, Aurora, Peoria and several others. The Secretary remains convinced of the rightness of the COMLOS legislation and pointed out that it was merely enabling legislation, and the decision to convert is totally up to the local libraries. As a bright spot, however, he did agree to meet and discuss the rules and regulations which he will promulgate.

Further reporting, Mr. Dumas stated word has been received from the State Library regarding the jobs stimulus bill funding of LSCA, which was discussed at the May meeting of the Board. Letters of intent and project proposals are due July 15. The letter indicated the State Library will assist in the development of these documents. I will meet with Les Allen next Tuesday to discuss the matter and ascertain what the City bias is, Mr. Dumas concluded.

As Chairman of the Finance and Properties Committee, Mr. Marshall moved on behalf of his Committee the approval of library bills through

May 31, 1983, Mrs. Rossiter seconded the motion, and it was unanimously approved by a roll-call vote.

Mr. Marshall further moved on behalf of his Committee the approval of the Otis Elevator Company contract for service and maintenance of the Library's passenger elevator. Mr. Marshall explained that even though the Long Elevator Company's bid was \$17.00 a month less, the Committee's reasoning was that the differences are relatively insignificant compared to what we believe are the benefits of having the manufacturer provide the maintenance and parts. Mrs. Rossiter seconded the motion and the motion carried.

As Chairman of the Personnel and Public Relations Committee, Mrs. Jackson reported her Committee had met and the language in the Policy Code governing sick leave was discussed, but the Committee did not make any recommendations as it was felt it was not a big problem at this time. Mrs. Jackson stated her Committee had also discussed the Library's policy regarding the acquisition of magazines and moved that Article V, "Material Selection and Collection Development" of the Code of Library Policy be amended in Paragraph D, Section 4, by the addition of the following:

- (d) The inclusion of a title in the Reader's Guide to Periodical Literature, however, requires that that title be subscribed for and retained so long as that volume of the Reader's Guide is retained.

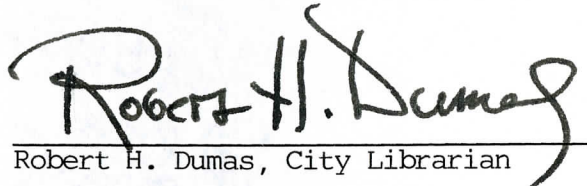
and be further amended in Paragraph E, Section 4(c)iii by striking "Denominational magazines, except denominational magazines of general interest such as Christian Century, Commonweal, or Commentary, are not added" and substituting in its place the following: "Religious magazines are not added to the collections except those general titles that are indexed in the Reader's Guide to Periodical Literature."

Mr. Dumas explained the reason for the motion is not to change our policy but to reaffirm the policy and make it more explicit so that the Library will not be open to pressures from outside groups to include magazines for which the Library is not currently subscribing. Mr. Seidman asked if this meant the Library must take all magazines listed in the Reader's Guide, and Mr. Dumas answered affirmatively, stating that according to the "Measures of Quality" a library of this size should take at least those magazines listed in Reader's Guide as they are the most popular magazines. Mr. Mueller seconded the motion and it was approved.

Under New Business, Mr. Marshall moved the approval of the Resolution establishing Prevailing Wage Rates, copies of which were previously mailed. Mrs. Rossiter seconded the motion and it was approved. A copy of this Resolution and the Prevailing Wage Rates become a part of these Minutes.

Mrs. Moore stated since this is her last meeting as President of the Board, she had a few little things she wanted to say: "It has been a privilege for me to serve as President of the Board, and has afforded me a growth experience, but most importantly it has given me the chance to work with and get to know you all better, and Bob and Helen and the Staff. I think Decatur is very fortunate to have a Library like this with the dedicated Staff we have, as it is a tremendous asset to the community. I hope the Council, among others, continues to recognize this. Lastly, I want to thank all of you for the support and encouragement you have given me the past three years, and I look forward to the two years on the Board I have yet to serve." The Board thanked and applauded Mrs. Moore.

The meeting was adjourned at 5:00 p.m. by the President.

A handwritten signature in black ink that reads "Robert H. Dumas". The signature is written in a cursive style with a large, looping initial "R".

Robert H. Dumas, City Librarian

For Secretary of the Board

STATISTICAL REPORT

May, 1983

CIRCULATION

	<u>Adult</u>	<u>Youth</u>	<u>Juvenile</u>	<u>Total</u>	<u>12 Month to Date</u>
Total Books 1983 -	26,802	2,286	17,191	46,279	618,614
1982 -	24,272	1,864	15,370	41,506	587,437
A-V Materials, 1983 -	2,681	--	263	2,944	33,929
1982 -	2,002	--	237	2,239	30,921
Total Circulation, 1983 -	29,483	2,286	17,454	49,243	652,543
1982 -	26,274	1,864	15,607	43,745	618,358

TECHNICAL PROCESSING

Cataloging

New books added	1,102
New titles added	403
Books withdrawn	824
Books mended	1,138

Acquisitions

Books checked in	1,323
Telephone Directories	99
Pamphlets	470
Gifts	360

Materials in the State of Processing

Materials (physical items) -	909
Titles -	806

FINANCIAL REPORT

	<u>Budgeted</u>	<u>YTD Expended 1982/83</u>	<u>YTD Expended 1983/84</u>	<u>Unencumbered</u>
Personal Services	1,081,520	70,359	78,125	1,003,395
Operating	212,741	10,426	11,173	201,568
Capital and Books	221,400	8,963	12,831	208,569

STAFF STRENGTH

	<u>Strength Previous Month</u>	<u>Terminations</u>	<u>New Staff</u>	<u>Present Strength</u>
Professional	6	--	--	6
Library Assistants	7 + 6 (480 hrs)	--	--	7 + 6 (480 hrs)
Clerical	22 + 17 (1160)	½	½	22 + 17 (1172 hrs)
Maintenance	3½	--	--	3½

Current Vacancies: 1 Technical Services Clerk I, 1 Supervisor, Technical Services  
1 A-V Youth Librarian

Computer Downtime for Month: 3-3/4 Hours

6/17/83

Resolution mailed to  
Dept. of Labor + Office of  
the Secretary State, and  
Notice mailed to Board +  
Review this date - *AS*

regulating  
any public  
political  
approved  
s-12,

WHEREAS, the Board of Directors of the Decatur Public Library investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality the Decatur Public Library employed in performing construction of public works for the Decatur Public Library, exclusive of maintenance work,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DECATUR PUBLIC LIBRARY:

SECTION 1: To the extent and as required by "AN ACT regulating wages of laborers, mechanics and other workers employed in any public works by the State, County, City or any public body or any political subdivision or by anyone under contract for public works", approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in the construction of public works coming under the jurisdiction of the Decatur Public Library is hereby ascertained to be the same as the prevailing rate of wages for construction work in Macon County as determined by the Department of Labor of the State of Illinois as of June, 1983, a copy of that determination being attached hereto and incorporated herein by reference. The definition of any term appearing in this Resolution which is also used in the aforesaid Act shall be the same as in said Act.

SECTION 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of the Decatur Public Library to the extent required by the aforesaid Act.

SECTION 3: The Secretary of the Board of Directors shall publicly post or keep available for inspection by any interested party in the main office of the Decatur Public Library this determination of such prevailing rate of wage.

SECTION 4: The Secretary of the Board of Directors shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed, or hereafter file their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

SECTION 5: The Secretary of the Board of Directors shall promptly file a certified copy of this Resolution with the Secretary of State and the Department of Labor of the State of Illinois.

SECTION 6: The Secretary of the Board of Directors shall, within thirty (30) days, cause to be published in a newspaper of general circulation within the area that this determination is effective a notice of this determination of the prevailing wage rates: and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.

ADOPTED BY THE BOARD OF DIRECTORS OF THE DECATUR PUBLIC LIBRARY  
ON THE 16th day of June, 1983.

Shirley M. Moore  
President

ATTEST:

William G. Grieve  
Secretary

CERTIFICATE

STATE OF ILLINOIS        )  
                                  )  SS  
COUNTY OF   Macon    )

I, the undersigned, Secretary of the Board of Directors of the Decatur Public Library, do hereby certify that the above and foregoing is a true, perfect and correct copy of the Resolution Determining Prevailing Wage Rates duly adopted at a meeting of the Board of Directors of the Decatur Public Library held on   June 16, 1983  .

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Decatur Public Library this   16th   day of   June  , 1983.

William J. Guine  
Secretary



ILLINOIS DEPARTMENT OF LABOR  
 CONCILIATION AND MEDIATION SERVICE  
 PREVAILING WAGES FOR CONSTRUCTION TRADES

PAGE 1  
 MACON  
 6/01/83

THESE PREVAILING WAGES SHALL BE INCLUDED IN THE ADVERTISED SPECIFICATIONS FOR EVERY CONTRACT TO WHICH ANY PUBLIC BODY, AS DEFINED IN CHAPTER 48, SECTION 39S-2, ILL. REV. STAT., IS A PARTY. FOR CONSTRUCTION, RECONSTRUCTION AND/OR REPAIR, INCLUDING PAINTING, REDECORATING AND LANDSCAPING OF PUBLIC BUILDINGS OR PUBLIC WORKS WITHIN THE STATE OF ILLINOIS WHICH REQUIRES OR INVOLVES THE EMPLOYMENT OF MECHANICS AND/OR LABORERS. MINIMUM WAGES, OVERTIME RATE AND FRINGE BENEFITS CERTIFIED HEREIN SHALL BE PAID AND THE SCALE OF WAGES TO BE PAID SHALL BE POSTED BY THE CONTRACTOR IN A PROMINENT AND EASILY ACCESSIBLE PLACE AT THE SITE OF WORK. THIS DETERMINATION IS THE PROPERTY OF THE ILLINOIS DEPARTMENT OF LABOR AND SHALL NOT BE ALTERED WITHOUT THEIR CONSENT IN WRITING.

RATES FOR THE COUNTY OF MACON , EFFECTIVE AS OF 6/01/83

NAME OF TRADE	RG TYP C	HOURLY RATES		WKLY HRS	OVERTIME RATE			HRLY FRINGE RATES		
		L   BASIC	S   FORMN			WKDY	SA	SU-HL	WELFR	PENSN
ASBESTOS WRKRS	BLD	18.990	19.480	40.0	2.0	2.0	2.0	1.300	1.460	.000
BOILERMAKERS	BLD	18.300	19.300	40.0	1.5	1.5	2.0	1.475	1.800	.000
BRICKLAYERS	BLD	15.975	16.475	40.0	2.0	2.0	2.0	1.100	.500	.000
CARPENTERS	BLD	15.955	16.955	40.0	1.5	1.5	2.0	1.100	1.220	.000
CARPENTERS	HWY	15.755	16.505	40.0	2.0	2.0	2.0	1.100	1.050	.000
CARPENTERS	RES	11.030	11.530	40.0	1.5	1.5	2.0	1.100	1.050	.000
MILLWRIGHTS	BLD	16.455	17.455	40.0	1.5	1.5	2.0	1.100	1.220	.000
PILEDRIVERS	BLD	16.455	17.455	40.0	1.5	1.5	2.0	1.100	1.220	.000
PILEDRIVERS	HWY	11.075	11.825	40.0	2.0	2.0	2.0	.400	.550	.000
		* 9TH HR-MON-FRI-1.5								
CEMENT MASONS	BLD	16.550	17.050	40.0	2.0	2.0	2.0	.650	.575	.000
CEMENT MASONS	HWY	16.100	16.500	40.0	1.5	1.5	1.5	.650	.575	.000
		* OT/2.0 IF CARP OP ENG&LAB ON PJT REC2.0								
ELECTRICIANS	BLD	17.850	19.640	40.0	2.0	2.0	2.0	.650	.650	.000
		* OT/COMMERCIAL MON-FRI/1.5								
		* PENSN - 5% OF GROSS MTHLY LABOR PAYROLL								

NOTICE OF DETERMINATION OF PREVAILING WAGE RATES

TAKE NOTICE that on the 16th day of June, 1983, the Board of Directors of the Decatur Public Library adopted a Resolution Determining Prevailing Wage Rates for public works in accordance with paragraph 39s-9, Chapter 48, Illinois Revised Statutes; and said determination is available for inspection by any interested party at 247 East North Street, Decatur, Illinois.

DATED the 16th day of June, 1983

*William B. Gueve*

Secretary of the Board of Directors  
of the Decatur Public Library

ACTIVITY 940 DECATUR PUBLIC LIBRARY FUND BRIDGES  
MAY 1, 1983 THRU MAY 31, 1983

REVENUE ITEMS	ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
FUND BALANCE MAY 1, 1983	544,592.00	634,190.86	634,190.86	89,598.86-	
CURRENT YEAR TAXES	1,147,825.00	0.00	0.00	1,147,825.00	
PRIOR YEAR TAXES	0.00	0.00	0.00	0.00	
INTEREST ON INVESTMENTS	45,000.00	526.72	526.72	44,473.28	
LIBRARY FINES & FEES	25,000.00	2,820.44	2,820.44	22,179.56	
NON-RESIDENT FEES	5,000.00	266.00	266.00	4,734.00	
LOST & DAMAGED BOOKS	3,100.00	260.73	260.73	2,839.27	
PRINTS MADE ON COPY MACHINE	700.00	91.66	91.66	608.34	
ILL ST PER CAPITA GRANT	47,000.00	0.00	0.00	47,000.00	
MISCELLANEOUS INCOME	3,200.00	234.23	234.23	2,965.77	
TOTAL REVENUE	1,821,417.00	638,390.64	638,390.64	1,183,026.36	35.05

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
101	REGULAR SALARIES	904,650.00	0.00	64,670.70	64,670.70	839,979.30	
102 A	STRAIGHT OVERTIME	126,850.00	0.00	121.36	121.36	126,728.64	
103	RETIREMENT FUND	4,522.00	0.00	9,149.30	9,149.30	117,705.70	
105	WORKMEN'S COMPENSATION	4,209.00	0.00	0.00	0.00	4,209.00	
106	EMPLOYMENT COMPENSATION	16,564.00	0.00	2,048.00	2,048.00	14,516.00	
107	HOSPITALIZATION MEDICAL & LIFE INSURANCE	16,564.00	0.00	2,135.91	2,135.91	14,428.09	
201	TEMPORARY SALARIES	6,500.00	0.00	227.25	227.25	6,272.75	
202	ADVERTISING	10,000.00	0.00	293.28	293.28	9,706.72	
211	PRINTING & BINDING	19,000.00	0.00	16.50	16.50	18,983.50	
212	SERVICE TO MAINTAIN BUILDINGS	19,000.00	0.00	1,520.40	1,520.40	17,479.60	
214	SERVICE TO MAINTAIN IMPROV DTHR	1,000.00	0.00	113.50	113.50	886.50	
215	SERVICE TO MAINTAIN OFFICE EQUIPMENT	650.00	0.00	0.00	0.00	650.00	
221	SERVICE TO MAINTAIN AUTOMOTIVE EQUIPMENT	1,000.00	0.00	0.00	0.00	1,000.00	
229	AUTHORITATIVE SERVICES	74,000.00	0.00	4,664.40	4,664.40	69,335.60	
231	OTHER PROFESSIONAL SERVICES	10,000.00	0.00	671.46	671.46	9,328.54	
233	ELECTRICITY	500.00	0.00	0.00	0.00	500.00	
234	TELEPHONE	5,088.00	0.00	268.38	268.38	4,819.62	
241	CONFERENCE AND OTHER TRAVEL EXPENSE	7,800.00	0.00	315.90	315.90	7,484.10	
245	POSTAGE	1,350.00	0.00	0.00	0.00	1,350.00	
286	PROFESSIONAL ASSOCIATION MEMBERSHIP FEES	5,665.00	0.00	423.29	423.29	5,241.71	
310	RENTALS	2,500.00	0.00	186.68	186.68	2,313.32	
312	GAS OIL & ANTIFREEZE	2,000.00	0.00	46.21	46.21	1,953.79	
320	JANITORIAL SUPPLIES	10,000.00	0.00	60.80	60.80	9,939.20	
324	MATERIALS TO MAINTAIN BLDGNS & IMPROVMT	1,500.00	0.00	0.23	0.23	1,499.77	
330	MATERIALS TO MAINTAIN AUTOMOTIVE EQUIP	5.00	0.00	0.00	0.00	5.00	
345	OFFICE SUPPLIES	18,000.00	0.00	304.90	304.90	17,695.10	
402	CONTINGENCIES	17,500.00	0.00	0.00	0.00	17,500.00	
403	TRANSIT F (ADMIN SERV)	16,232.00	0.00	1,361.00	1,361.00	14,871.00	
415	SERVICE RECOGNITION PAYROLL	1,675.00	0.00	0.00	0.00	1,675.00	

ACTIVITY 940 DECATUR PUBLIC LIBRARY FUND

MAY 1, 1983 THRU MAY 31, 1983

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
423	INSURANCE	8,303.00	0.00	691.00	691.00	7,612.00	
499	SMALL CAPITAL ITEMS	1,940.00	0.00	0.00	0.00	1,940.00	
	TOTAL OPERATING EXPENDITURES	1,234,261.00	0.00	89,298.04	89,298.04	1,204,962.96	6.90
510	AUTOMOTIVE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	
515	OFFICE MACHINERY & EQUIPMENT	16,270.00	0.00	0.00	0.00	16,270.00	
520	OTHER MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	0.00	
525	LIBRARY BOOKS RECORDS & EXHIBITS	160,000.00	0.00	11,857.74	11,857.74	148,142.26	
525 A	AUDIO VISUAL MATERIALS	43,130.00	0.00	11,973.22	11,973.22	44,156.78	
	TOTAL CAPITAL OUTLAY	221,400.00	0.00	12,830.96	12,830.96	208,569.04	5.80
	TOTAL EXPENDITURES	1,515,661.00	0.00	102,129.00	102,129.00	1,413,532.00	6.74

PRINTED IN U.S.A. E-Z-READ



ACTIVITY 943 DECATUR PUBLIC LIBRARY CAPITAL FUND

MAY 1, 1983 THRU MAY 31, 1983

REVENUE ITEMS

ESTIMATED REVENUE

CURRENT MONTH RECEIPTS

YEAR TO DATE RECEIPTS

UNCOLLECTED REVENUE

% OF EST.

FUND BALANCE MAY 1, 1983  
SALE OF CITY PROPERTY  
INTEREST SAVINGS  
TRANS FROM CITY OF DECATUR

518  
524  
731

21,080.00  
0.00  
1,000.00  
0.00

22,169.43  
0.00  
10.03  
0.00

22,169.43  
0.00  
10.03  
0.00

1,089.43  
0.00  
989.97  
0.00

100.45

TOTAL REVENUE

22,080.00

22,179.46

22,179.46

99.46

ACTIVITY 944 DECATUR PUBLIC TRUST FUND (BRIDGES)

MAY 1, 1983 THRU MAY 31, 1983

REVENUE ITEMS	ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
56 FUND BALANCE MAY 1, 1983	3,273.00	3,988.68	3,988.68	715.68-	
524 REVENUE ON INVESTMENTS	0.00	0.00	0.00	0.00	
799 INTEREST ON INVESTMENTS	400.00	4.09	4.09	395.91	
MISC INCOME	900.00	0.00	0.00	900.00	
TOTAL REVENUE	4,573.00	3,992.77	3,992.77	580.23	87.31

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
58	EXPENDITURES	3,000.00	0.00	463.62	463.62	2,536.38	15.45
	TOTAL EXPENDITURES	3,000.00	0.00	463.62	463.62	2,536.38	15.45

CITY OF DECATUR, ILLINOIS

DECATUR PUBLIC LIBRARY

05/01/83 THRU 05/31/83

VOUCHER #	PAYMENTS MADE TO:	FOR:	AMOUNT
4380	TREAS PAYROLL FUND	PD ENDING 5-4-83	33,478.32
4406	POSTMASTER	POSTAGE	15.90
4448	TREAS CENTRAL SERVICE FND	GASOLINE	179.43

TOTAL OF ALL VOUCHER CHECKS = 33,673.65



CITY OF DECATUR, ILLINOIS

DECATUR PUBLIC LIBRARY

05/01/83 THRU 05/31/83

VOUCHER # PAYMENTS MADE TO: FOR: AMOUNT

4461	TREAS PAYROLL FUND	PD ENDING 5-18-83	33,449.65
4476	AMERICAN LIBRARY ASSN	BOOKS	20.25
4477	BADGE-A-MINIT LTD	BADGE PARTS	74.16
4478	CALLAGHAN & CO	BOOKS	71.75
4479	CHARLTON PUBLICATIONS	BOOKS	15.00
4480	DASH DISPOSAL	DISPOSAL SERVICE	16.50
4481	DECATUR TRIBUNE	BOOKS	20.00
4482	DOWNTOWN DECATUR COUNCIL	MAY PARKING	400.00
4483	EDMUND SCIENTIFIC CO	BOOKS	10.95
4484	FAMILY HANDYMAN	BOOKS	35.80
4485	FIRST NATL BANK DECATUR	SAFE DEPOSIT BOX	12.00
4486	HARGOURT BRACE JOVANDVICH	BOOKS	6.01
4487	HELM INC	BOOKS	6.25
4488	BETTY LOU HICKS	REIMB FOR EXPENSE	240.38
4489	HORSE & RIDER	BOOKS	22.00
4490	ILL DEPT CONSERVATION	BOOKS	9.00
4491	KEY BOOK SERVICE	BOOKS	21.06
4492	K'S MERCHANDISE MART	CALCULATOR	8.97
4493	LUGARI'S	VAN REPAIR	20.98
4494	MILLER PRODUCTS CO	BRUSHES	7.00
4495	MODERN BUSINESS SYSTEMS	SERVICE USAGE	11.29
4496	ROBERT MORRIS ASSOC	BOOKS	27.50
4497	OTIS ELEVATOR CO	MAINTENANCE	293.28
4498	PERFECT WINDOW CLEANERS	WIRE BASKET	13.00
4499	READER'S DIGEST	BOOKS	12.93
4500	ROLLING PRAIRIE LIBRARIES	COMPUTER MAINT	1,205.40
4501	SATLEY'S OFFICE SUPPLIES	OFFICE SUPPLIES	111.28
4502	SEVENTEEN	BOOKS	23.90
4503	SPORTING NEWS	BOOKS	2.63
4504	TECHNOLOGY REVIEW	BOOKS	22.00
4505	BETTY TURNELL	REIMB EXPENSE	28.00
4506	WEST PUBL CO	BOOKS	313.50

VR-1412

## CITY OF DECATUR, ILLINOIS

## DECATUR PUBLIC LIBRARY

05/01/83 THRU 05/31/83

VOUCHER #	PAYMENTS MADE TO:	FOR:	AMOUNT
4461	TREAS PAYROLL FUND	PD ENDING 5-18-83	33,449.65
4476	AMERICAN LIBRARY ASSN	BOOKS	20.25
4477	BADGE-A-MINIT LTD	BADGE PARTS	74.16
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4479	CHARLTON PUBLICATIONS	BOOKS	15.00
4480	DASH DISPOSAL	DISPOSAL SERVICE	16.50
4481	DECATUR TRIBUNE	BOOKS	20.00
4482	DOWNTOWN DECATUR COUNCIL	MAY PARKING	400.00
4483	EDMUND SCIENTIFIC CO	BOOKS	10.95
4484	FAMILY HANDYMAN	BOOKS	35.80
4485	FIRST NATL BANK DECATUR	SAFE DEPOSIT BOX	12.00
4486	HARCOURT BRACE JOVANOVIH	BOOKS	6.01
4487	HELM INC	BOOKS	6.25
4488	BETTY LOU HICKS	REIMB FOR EXPENSE	240.38
4489	HORSE & RIDER	BOOKS	22.00
4490	ILL DEPT CONSERVATION	BOOKS	9.00
4491	KEY BOOK SERVICE	BOOKS	21.06
4492	K'S MERCHANDISE MART	CALCULATOR	8.97
4493	LUGARI'S	VAN REPAIR	20.98
4494	MILLER PRODUCTS CO	BRUSHES	7.00
4495	MODERN BUSINESS SYSTEMS	SERVICE USAGE	11.29
4496	ROBERT MORRIS ASSOC	BOOKS	27.50
4497	OTIS ELEVATOR CO	MAINTENANCE	293.28
4498	PERFECT WINDOW CLEANERS	WIRE BASKET	13.00
4499	READER'S DIGEST	BOOKS	12.93
4500	ROLLING PRAIRIE LIBRARIES	COMPUTER MAINT	1,205.40
4501	SATTLEY'S OFFICE SUPPLIES	OFFICE SUPPLIES	111.28
4502	SEVENTEEN	BOOKS	23.90
4503	SPORTING NEWS	BOOKS	2.63
4504	TECHNOLOGY REVIEW	BOOKS	22.00
4505	BETTY TURNELL	REIMB EXPENSE	28.00
4506	WEST PUBL CO	BOOKS	313.50

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VOUCHER #	PAYMENTS MADE TO:	FOR:	AMOUNT
4728	TREAS %NON MED INS ES	INS CHARGES	691.00
4733	TREAS %MED INS ESCROW	MEDICAL INSURANCE	2,048.00
4740	TREAS ILL MUNI RETIREMENT	RETIREMENT	9,149.30
4746	TREAS GNL OPERATING FUND	ADM EXPENSE	1,361.00
4906	BLACK & CO	HARDWARE	38.24
4907	DIV HUMANIST COUNSELING	BOOKS	22.00
4908	ENCYCLOPEDIA OF WORLD ART	BOOKS	72.50
4909	GESTETNER CORP	MAINT CONTRACT	476.94
4910	GREENBERG PUBLISHING	BOOKS	27.45
4911	HAINES & ESSICK CO	OFFICE SUPPLIES	22.71
4912	HERALD & REVIEW	ADVERTISING	7.59
4913	ILL BELL TELEPHONE CO	TELEPHONE SERVICE	624.70
4914	JAN SAN SUPPLY CO	JANITORIAL	33.21
4915	KRIEGER PUBL CO	BOOKS	34.29
4916	NEW CENTURY PUBLISHERS	BOOKS	10.58
4917	TECHNOLOGY REVIEW	BOOKS	72.00

TOTAL OF ALL VOUCHER CHECKS = 14,691.51

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VOUCHER #	PAYMENTS MADE TO:	FOR:	AMOUNT
4998	AUDIO BUFF CO INC	AUDIO VISUAL	382.82
4999	BAKER & TAYLOR CO	BOOKS	667.75
5000	BAKER & TAYLOR CO	BOOKS	10,101.30
5001	BLACK & CO	HARDWARE	15.56
5002	DOUBLEDAY & CO INC	BOOKS	318.62
5003	ILL BELL TELEPHONE CO	TELEPHONE CHARGES	46.76
5004	LIBRARY CARDS LTD	CATALOG CARDS	227.25
5005	SCRIBNER BOOK CO INC	BOOKS	82.79
5006	SOUND/VIDEO UNLTD	BOOKS	590.40
5007	US VOLLEYBALL ASSN	BOOKS	4.00

TOTAL OF ALL VOUCHER CHECKS = 12,437.25



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