

Finance and Properties Committee
April 15, 1994

John Stengel called the meeting to order at 4:30 p.m. Members present: Mr. Stengel, Dan Gaumer, Dick Lockmiller, Ed McClure, and Stan Sitton. Absent: Patricia Williams. Staff present: John Moorman and Linda Humphreys.

Transfer of funds from library general fund to library capital fund: The budget was discussed. It was agreed to increase the carry-over fund by \$20,000 and transfer the funds remaining in the library general fund on April 30 to the library capital fund.

Year end budget status: If any major budget categories are overspent at the end of the fiscal year, the Board will approve the expenditures. Mr. Moorman reported that the City automatically adjusts any line items that are minus at the end of the year.

Discussion of special needs: Mr. Moorman reported on special future needs. The GEAC computer system is running very near capacity now and will have to be upgraded within the next year or two at an estimated cost of \$180,000 to \$250,000. LIBS 100+, the second generation system, will not run on the Altos platform that is now used. There was discussion about the need to develop a plan to pay for such major upgrades in the future, as they will be coming faster as technology expands. Mr. McClure agreed to work with Mr. Moorman to help determine what is needed and what approach to take.

In addition, the bookmobile tractors are over 20 years old and in poor condition. Mr. Moorman recommended looking at used tractors to pull the existing trailers.

Other business: Mr. Moorman reported that he has appointed Karen Anderson as Head of the Extension Division effective May 15, 1994. Mr. Moorman has asked for in-house applications for a replacement for the Head of the Circulation Division.

The possible need for a library working cash fund was discussed.

There was no further business. The meeting was adjourned at 5:50 p.m.

Respectfully submitted,

John A. Moorman, City Librarian