

ROBERT H. DUMAS, City Librarian

457 NORTH MAIN STREET DECATUR, ILLINOIS 62523

COMBINED ANNUAL MEETING FOR 1969/1970  
AND MONTHLY MEETING FOR MAY, 1970

AGENDA

May 15, 1970

- I. CALL TO ORDER  
ROBERT L. SCHUERMAN, PRESIDENT
- II. APPROVAL OF MINUTES:
  - A. REGULAR BOARD MEETING APRIL 17, 1970
- III. COMMUNICATIONS
- IV. STATISTICAL REPORT
- V. REPORTS OF COMMITTEES:
  - A. PROPERTIES AND FINANCE
  - B. POLICIES, PUBLIC RELATIONS AND PERSONNEL
  - C. NEW CENTRAL LIBRARY BUILDING
- VI. OLD BUSINESS
- VII. NEW BUSINESS
- VIII. ADJOURNMENT

ANNUAL MEETING

- I. ANNUAL REPORT OF CITY LIBRARIAN
- II. ANNUAL REPORT OF THE BOARD OF DIRECTORS
- III. ELECTION OF OFFICERS
- IV. ADJOURNMENT

DECATUR PUBLIC LIBRARY  
DECATUR, ILLINOIS

MINUTES OF MONTHLY MEETING FOR MAY, 1970  
AND ANNUAL MEETING FOR 1969/1970

The regular meeting of the Board of Directors of the Decatur Public Library was held May 15, 1970 in the Board Room of the main library.

MEMBERS PRESENT:

Mrs. Bralley  
Mrs. Brandt  
Mr. Butler  
Mr. Dick  
Mr. Olsen  
Mr. Sappington  
Mr. Schuerman

MEMBERS ABSENT:

Mr. Miller

OTHERS PRESENT:

Karen Lobeck (Herald)  
Larry Paine (Review)  
Al Rowe (WDZ)  
George Albers, Architect  
Mr. Dumas  
Miss Schwegman

The meeting was called to order at 3:05 P.M. by Mr. Schuerman.

The minutes of the regular board meeting of April 17, 1970 were approved.

City Librarian Robert Dumas reported that registration is up slightly over the same month of last year and that circulation is up over 5,000 this month.

Chairman of the Properties and Finance Committee, Mr. Butler, gave an informational report on the summary of income and expenditures through April 30, 1970 and bills approved through April 30, 1970. The motion for approval of the report by Mr. Butler was seconded by Mr. Sappington and was unanimously approved by a roll-call vote.

Mr. Sappington, as Chairman of the Policies, Public Relations and Personnel Committee, moved:

That the schedule entitled "City of Decatur Pay Grades" adopted by reference in the Wages and Salary Policy of the Decatur Public Library, passed July 12, 1968 and amended May 16, 1969, be replaced by the current schedule entitled "City of Decatur Pay Grades, May 1, 1970", and that this adoption become effective May 1, 1970.

The Committee further moves that this schedule be amended by an augmentation in each grade and step of 2%, and that the augmented schedule be adopted as of the official pay grade schedule effective November 1, 1970.

The Committee further moves the amendment of Salaries and Wages Policy of the Decatur Public Library, as passed July 12, 1968 and as subsequently amended by the addition of the following articles:



11. That full-time, permanent library staff will receive annually as of each employee's anniversary date of employment, a Service Recognition Pay amounting to \$5.00 for each year of service completed from 5 years through 20 years;
12. That each staff member, upon retirement, will receive \$2.00 compensation for each day of accumulated sick leave, and that the sick leave policy of the library be brought into line with that of the city;
13. That the Decatur Public Library will assume the cost of \$2,000 life insurance for each full-time staff member;
14. That full-time permanent staff members below the rank of Supervisor will at the discretion of the Library Director be compensated for authorized overtime at a straight time rate instead of receiving compensatory time off.

Mr. Olsen seconded the motion and it was approved.

Mr. Sappington announced that the meeting of his committee with patrons of the Dill Branch area had been postponed to a later date.

A letter of resignation from Mr. Ed Freyfogle dated May 4, 1970 was read by Mr. Schuerman. It was suggested that Mr. Schuerman forward the resignation to the mayor so that a replacement member of the board may be appointed. Mr. Schuerman announced that Mr. Dick has been appointed to the New Central Library Building Committee in Mr. Freyfogle's place and will act as chairman of the committee. Mr. Schuerman also stated that Mr. Dick will serve on the Board of Directors of the DPL Corporation as Vice President, with the other officers of the corporation remaining the same. Mr. Schuerman requested that a letter of appreciation and commendation to Mr. Freyfogle be prepared by the Secretary of the Board.

Mr. Dick moved that the following change orders affecting the construction of the new building be approved:

1. That the sewer line in the southeast corner of the project be relocated at a cost of \$923.89;
2. That the ceilings be lowered in the employee's lounge and that stainless steel toilet partition grab rails, in lieu of chromium plated brass, be installed in the two main restrooms at a cost of \$613.00;
3. That infra-red heating units be installed at the North Street entrance of the building at a cost of \$1,093.

Mr. Sappington seconded the motion and it was approved.

Mr. Dick announced that the bids on the furnishing for the interior of the new library had been received, but because of the large number of alternates included in the bids, the architect has not yet been able to evaluate them.

As the Board Representative to the Friends of the Library, Mrs. Brandt reported that the Friends would like to give a preview party prior to the opening of the new library facility for board members and other interested parties. The Friends would assume the cost of the party and in this way express their appreciation to the board. Mr. Dick suggested that an open house sponsored by the Friends for the general public and Board members might be more suitable. Mr. Schuerman referred the matter to the Policies, Public Relations and Personnel Committee and asked that they report at the next board meeting.

The meeting was adjourned at 3:35 P.M.

#### ANNUAL MEETING

The Annual Meeting of the Board of Directors was called to order by the President at 3:36 P.M.

Mr. Dumas presented the opening remarks of his annual report to the Board of Library Directors and asked that the members read the remainder of the report carefully at their leisure. A copy of this report becomes a part of these minutes.

Mr. Schuerman presented to the Board copies of the Annual Report of the Board of Directors to be forwarded to the Mayor and City Council. Mr. Sappington moved that the President be authorized to sign the report and forward it as addressed. Mr. Olsen seconded the motion and it was approved. A copy of this report becomes a part of these minutes.

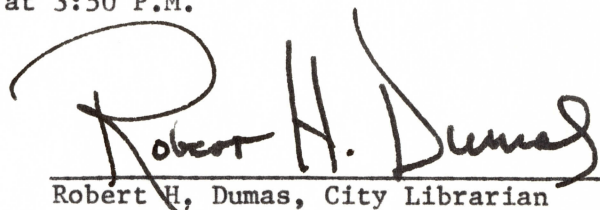
As Chairman of the Nominating Committee, Mr. Olsen presented the following slate of officers:

Robert L. Schuerman - President  
Albert L. Miller - Vice President  
Rosemary K. Bralley - Secretary

Mr. Sappington moved that a unanimous ballot for this slate of officers be cast. Mr. Dick seconded the motion and it was unanimously approved by a roll-call vote.

Mr. Schuerman announced that Mr. Albers would conduct a tour of the new library facility immediately following the meeting for all board members and press media personnel who were interested.

The Annual Meeting was adjourned at 3:50 P.M.

  
Robert H. Dumas, City Librarian

For Secretary of the Board