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BOARD OF TRUSTEES

Personnel, Policy, and Public Relations Committee

AGENDA

Thursday, June 4, 2020 4:30 p.m.

Remote Meeting via Zoom

Meeting Video Link: <https://us02web.zoom.us/j/85302449099>

Meeting Phone Number: 312 626 6799

Meeting ID: 880 4499 7437

- I. Call to Order – Samantha Carroll
Remote Attendance. Pursuant to State Executive Orders 2020-07 and 2020-18, which temporarily suspend the in-person presence requirements and eliminate the limitation on remote access of the Illinois Open Meetings Act due to the COVID-19 pandemic, the Board is not requiring physical attendance at the meeting, and will allow all Board members to attend this meeting remotely and fully participate remotely.
- II. Approval of agenda
- III. Minutes
 1. Minutes of March 5, 2020 meeting
- IV. **Public comments** – Due to the Governor’s stay-at-home order, The Decatur Public Library’s Board Room will be not be open to the public during this Library Board Committee Meeting. For those wishing to provide public input, please email your statement to rmeyer@decaturlibrary by 4:00 pm Wednesday May 13, 2020. The statement will be read into the record per Library Board public input rules. Anyone can attend virtually via Zoom. Additional instructions are attached. Written Communications from the Public
- V. Old Business
 1. Equity, Diversity, Inclusion (Discussion)
 2. Public Relations/Marketing Plan (Discussion)
 3. Strategic Plan (Discussion)

4. Drug- and Alcohol-Free Workplace Policy (Action)
 5. Procedure for Determining On-the-Job Intoxication—Alcohol and Drugs (Action)
 6. Other (Discussion)
- VI. New Business
1. FOIA Report (Discussion)
 2. Personnel Update (Discussion)
 3. Curbside Service (Discussion)
 4. Opening Date Target (Discussion)
 5. Sick Leave Policies (Action)
 6. Travel Policy (Action)
 7. Board By-Laws, Electronic Participation (Action)
 8. Meeting Room Policy (Action)
 9. Other (Discussion)
- VIII. Adjournment

If you have questions please contact:

Rick Meyer, City Librarian

421-9713 rmeyer@decaturlibrary.org