

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES
Finance and Properties Committee
Minutes of Meeting

Date: November 13, 2013

Time: 4:30 p.m.

Location: Decatur Public Library Board Room

In Attendance: Teena Zindel-McWilliams (President) **Staff:** Robert Edwards, Asst. City Librarian
Jim Alpi
Mary Gendry
Garry Davis
John Phillips
Mark Sorensen

1. Call to order

Mrs. Zindel-McWilliams called the meeting to order at 4:35 p.m.

2. Agenda

Motion to approve agenda made by Mrs. Gendry, seconded by Mr. Davis

3. Minutes of Previous Meeting

Motion to accept agenda by Mr. Alpi, seconded by Mr. Phillips

4. OLD AND NEW BUSINESS

There was discussion about the water bill. Mr. Edwards gave a suggestion of what he thought about the water. Mr. Alpi mentioned that it was a bit high. Motion to approve financial documents by Mrs. Gendry, seconded by Mr. Davis

Mr. Edwards gave a brief summary on some of the expenditures over the past month. Mr. Alpi discussed the check register. There was discussion about the City allocations and reviewing them later. Mr. Phillips mentioned that his concern was the consistency in which the allocations were being applied. Mrs. Zindel-McWilliams asked about the budget and the budget meeting with the City Manager. Mr. Alpi mentioned some of the highlights of the City meeting. Mr. Sorensen asked about the pension. Mr. Alpi discussed the allocations of the pension and the property tax. Mrs. Zindel-McWilliams mentioned the letter to the City Council that the Board had discussed at a previous meeting. Mr. Davis asked if the Board was still going to send the letter. Mr. Phillips mentioned that he was willing to say what a great job the library has done and suggest other options for a portion of the fees. Mr. Phillips mentioned that he didn't feel the need to address

some of the same issues after the meeting with the City Manager. Mrs. Zindel-McWilliams mentioned that the past opportunities to meet for budget talks had been lost.

Motion to go into closed session by Mr. Alpi, seconded by Mr. Phillips

Out of closed session

Mr. Sorensen gave an overview of his visit with through the library with Mr. Alpi and his meeting with Ms. Dampz. Mr. Davis asked how much it would cost. Mr. Sorensen gave his views and some of scenarios that would affect costs. Mr. Davis asked if the Archivist could be funded with some of the funds. Mr. Sorensen gave his thoughts on funding staff. He mentioned that they had met with the Foundation and presented the Board's options. Mr. Alpi discussed the spatial needs and the possible modifications. Mrs. Gendry added her thoughts about the Local History room and the present location. Mr. Sorensen mentioned that he had presented a report to Ms. Fisher 2 years ago. There was discussion about the continuance of the subcommittee. Mr. Davis asked about Mrs. Gendry's idea for a police presence in the lot. Mr. Edwards mentioned that he would contact Todd Walker and ask about police driving through the lot.

Mr. Alpi mentioned that they had visited the African-American Cultural and Genealogical Society (AACGS) and discussed the idea of using library space. Mr. Alpi added that he thought that it would be a good idea if they might be able to use some of the library's unfinished space for storage. Motion to recommend to the Board that the AACGS use some of the Library's unfinished storage space on the second floor by Mr. Phillips, seconded by Mr. Davis

Meeting Adjourned

Motion to adjourn by Mrs. Gendry, seconded by Mr. Phillips

Adjourned at 6:20 p.m.

Scribe,

Robert L. Edwards

Assistant City Librarian

Approval 12/11/2013