

ROBERT H. DUMAS, City Librarian 457 NORTH MAIN STREET DECATUR, ILLINOIS 62523

BOARD OF DIRECTORS MEETING

AGENDA

AUGUST 13, 1971

- I. CALL TO ORDER
ALBERT L. MILLER, PRESIDENT
- II. APPROVAL OF MINUTES:
 - A. REGULAR BOARD MEETING JULY 16, 1971
- III. COMMUNICATIONS
 - A. LETTER FROM MENTAL HEALTH ASSOCIATION OF MACON COUNTY
- IV. STATISTICAL REPORT
- V. REPORTS OF COMMITTEES:
 - A. PROPERTIES AND FINANCE
 - B. POLICIES, PUBLIC RELATIONS AND PERSONNEL
 - C. NEW CENTRAL LIBRARY BUILDING
- VI. OLD BUSINESS
- VII. NEW BUSINESS
- VIII. ADJOURNMENT

MEMBERS EXPECTED TO BE PRESENT:

MR. BUTLER
MR. DICK
MR. FARRELL
MRS. HEDRICK
MR. MILLER
MR. SCHUERMAN
MR. WHITACRE

DECATUR PUBLIC LIBRARY
DECATUR, ILLINOIS

MINUTES OF BOARD OF DIRECTORS MEETING - AUGUST 13, 1971

The regular meeting of the Board of Directors of the Decatur Public Library was held on August 13, 1971 in the Board Room of the main library.

Members Present:

Mr. Butler
Mr. Dick
Mr. Farrell
Mrs. Hedrick
Mr. Miller
Mr. Schuerman
Mr. Whitacre

Members Absent:

Mrs. Brandt

Others Present:

Curt Greene
(Herald & Review)
Mr. Dumas
Miss Schwegman

The meeting was called to order at 4:30 P.M. by Mr. Miller.

The minutes of the regular meeting of July 16, 1971 were approved.

A letter from the Macon County Drug Abuse Council was read by Mr. Dumas, in which the Council requests space in the library for the further carrying out of their program. Mr. Dumas stated that he had located space in the library where they can set up a desk, a filing cabinet and a telephone, and that he would recommend that this space be granted to the Council. Mr. Butler moved that the necessary space in the library be granted to the Macon County Drug Abuse Council. Mr. Dick seconded the motion and it was approved.

In his statistical report to the Board, Mr. Dumas remarked that the Extension Division of the library is still showing a drop in circulation, but the central library is holding its own. Mr. Dumas noted that the registration figures are up. The 26,987 resident registrations represents a 1,000 increase over the corresponding month of last year. Mr. Dumas reported that a new head of the Home Reading Department, Mr. Wayne Puricelli, came to us from the University of Illinois, thus filling a position that has been vacant for a year. Mr. Dumas further reported that a coin operated copying machine has been installed in the Reference Department of the library which will be a great convenience for the patrons and the staff. The library has added a little over a thousand books this month, which is a good number, but we have been lagging a little in some other aspects of the work in the Cataloging Department. This was the result of a vacancy in the department for two months, which has now been filled. Mr. Dumas stated that some 90 meetings had been held in the library meeting rooms since January of this year. Approximately 15 groups are using the meeting rooms, with 9 groups meeting regularly. Attendance at the 90 meetings was estimated at approximately 2000 for this same period. Mr. Dumas reported that the Children's Librarian, Mrs. Anderson, is planning on giving story telling lessons this winter so that persons taking the instruction can participate in story telling in the parks and recreation program next summer.

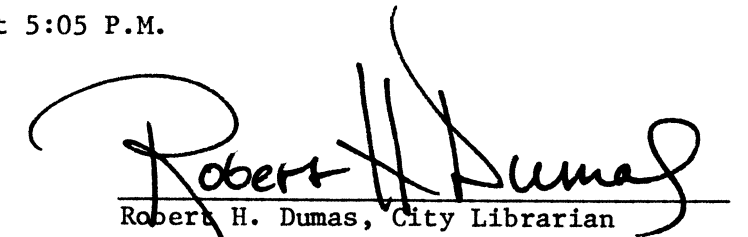
As Chairman of the Properties and Finance Committee, Mr. Farrell gave an informational report on the summary of income and expenditures through July 31, 1971 and bills approved through July 31, 1971. Mr. Farrell noted that D.P.L.'s note and mortgage at the Millikin National Bank were paid off with the bond proceeds of the City of Decatur. The motion for approval of the report by Mr. Farrell was seconded by Mr. Dick and was unanimously approved by a roll-call vote.

Mr. Farrell moved that \$9,000 be transferred from Code 402, Contingencies, to Code 231, Electricity, and that \$1,850 be transferred from Code 402, Contingencies, to Code 423, Insurance. Mr. Whitacre seconded the motion and it was approved.

It was reported by Mr. Farrell that, since the Board had requested that an appraisal be made of the new library building for insurance purposes, his committee had received four proposals from appraisal firms as follows: Lloyd Thomas, \$1,600; Marshall & Stevens, \$875; Monarch Appraisal Co., \$1,150; and Industrial Appraisal Co., \$625.00. Mr. Farrell moved that the proposal of the Industrial Appraisal Company be accepted. Mr. Whitacre seconded the motion and it was approved.

As Chairman of the New Building Committee, Mr. Dick stated that we are still waiting to hear from the Remington Rand Company regarding the compliance with specifications on the shelving. Mr. Miller stated that this committee will continue until the architects have been discharged and all bills are paid for on the new building.

The meeting was adjourned at 5:05 P.M.



Robert H. Dumas, City Librarian

For Secretary of the Board