



# DECATUR PUBLIC LIBRARY

knowledge | creativity | inspiration

**Board of Trustees  
FINANCE AND PROPERTIES COMMITTEE  
Meeting AGENDA  
Wednesday, March 8, 2023  
4:30 p.m.  
Board Room**

- I. Call to Order** – Jacobie Jones
- II. Approval of Agenda**
- III. Minutes**—February 8, 2023 Meeting
- IV. Written Communications from the Public**
- V. Public Comment**— 15-minute time period for citizens to appear and express their views before the Decatur Public Library Board. Limit of 3 minutes per speaker; total of 15 minutes. No immediate response will be given by the Library Trustees or Library staff members
- VI. Old Business**
  - A. Capital Needs (Discussion)
  - B. Friends of the Library Relocation (Discussion)
  - C. Increase Security Hours (Discussion)
  - D. Other
- VII. New Business**
  - A. February 2023 Check Register (Action)
  - B. FY2023 Budget Actuals (Discussion)
  - C. Vendor Report (Discussion)
  - D. Other
- VIII. Adjournment**



## DECATUR PUBLIC LIBRARY

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### DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES

Finance and Properties

Minutes

**Date: February 8, 2023**

**Time: 4:30 p.m.**

**Location: Board Room**

**Present:** Sofia Xethalis

Jeffrey Cancienne

Jecobie Jones (Chair)

**Staff:** Rick Meyer, City Librarian, Michelle Whitehead, Executive Administrative Assistant, Alissa Henkel, Programs, Resources, & Services

**Absent:**

Alana Banks

**Guests:** None

**Call to Order:**

Mr. Jones called the meeting to order at 4:34pm.

**Approval of Agenda**

Mr. Jones requested a motion to approve the agenda. Ms. Xethalis made a motion to approve the agenda, seconded by Mr. Cancienne. All in favor. The motion was adopted.

**Approval of Minutes: January 11, 2023 meeting minutes**

Mr. Jones requested a motion to approve the January 11, 2023 meeting minutes. Ms. Xethalis made a motion to approve the minutes, seconded by Mr. Jones. All in favor. The motion was adopted.

**Written Communication from the Public:** None

**Public Comments:** None

**Old Business**

Capital Needs (Discussion) Mr. Meyer no updates

Friends of the Library Relocation (Discussion) Mr. Meyer stated it will likely be June when they are able to move into their new space.

**New Business**

January 2023 Check Register (Action). Ms. Xethalis made a motion to send the check register to the full Board, seconded by Mr. Cancienne. Mr. Jones requested a roll call vote, Mr. Jones, yes, Ms. Xethalis, yes, Mr. Cancienne, yes. The motion was adopted.

FY2023 Budget Actuals (Discussion) Mr. Meyer gave a summary of the current budget.

Vendor Report (Discussion) There was a discussion about the vendor report.

Annual Report (Action) Mr. Meyer presented the Annual Report that will go to the Mayor and City Council. Ms. Xethalis made a motion to approve the Annual Report, seconded by Mr. Cancienne. Mr. Jones requested a roll call vote, Mr. Jones, yes, Ms. Xethalis, yes, Mr. Cancienne, yes. The motion was adopted.

Increase Security Hours (Action) Mr. Meyer will check on having a security assessment completed for the Library. Necklace or key fob to call 911 for all employees, panic buttons in several locations in the Library, increase the hours of security with additional funding from the City, and automatic locks at various work stations.

### **Adjournment**

Ms. Xethalis made a motion to adjourn at 5:24pm, seconded by Mr. Cancienne. All in favor. The motion was adopted.

Scribe, Michelle Whitehead, Executive Administrative Assistant

Final 2/8/2023

**CITY OF DECATUR  
LIBRARY FUNDS CHECK REGISTER**

For invoices from -- 2/1/2023 to 2/28/2023

**35 -- LIBRARY FUND**

<u>Check #</u>	<u>Check Date</u>	<u>Vendor</u>	<u>Check Amt</u>	<u>Account Description</u>
151792	02/02/2023	BAKER & TAYLOR CO BOOKS AND ENTERTAINMENT 2023	1,881.31	OFFICE SUPPLIES
151797	02/02/2023	BOOKPAGE BOOKPAGE PRINT	402.00	PER CAPITA GRANT EXPENSE
151841	02/02/2023	MIDWEST TAPE, LLC LIBRARY AV AND STREAMING SERVICES	13,399.46	OFFICE SUPPLIES
151864	02/02/2023	TOLONO PUBLIC LIBRARY DISTRICT LOST OR DAMAGED MATERIALS	15.00	LOST OR DAMAGED BOOKS
151880	02/09/2023	ALLERTON PUBLIC LIBRARY DISTRICT LOST OR DAMAGED MATERIAL	25.99	LOST OR DAMAGED BOOKS
151881	02/09/2023	AMAZON PAYMENTS RETURN ON INV 1DVK-4Q4M-6RCG RETURN ON INV 1JQH-TWRF-43Y6 BLANKET PO FOR SUPPLIES/BOOKS	1,870.37	OFFICE SUPPLIES
151885	02/09/2023	BAKER & TAYLOR CO BOOKS AND ENTERTAINMENT 2023	3,280.52	OFFICE SUPPLIES
151895	02/09/2023	COMMERCIAL MAIL SERVICES JAN 16 - JAN 31'23	232.23	POSTAGE
151899	02/09/2023	DAUGHERTY PUBLIC LIBRARY DISTRICT LOST OR DAMAGED MATERIAL	29.00	LOST OR DAMAGED BOOKS
151901	02/09/2023	DECATUR CIVIC CENTER AUTHORITY SECURITY FOR LIBRARY	813.05	SECURITY
151909	02/09/2023	EFFINGHAM PUBLIC LIBRARY LOST OR DAMAGED MATERIAL	11.69	LOST OR DAMAGED BOOKS
151915	02/09/2023	FORSYTH PUBLIC LIBRARY LOST OR DAMAGED MATERIAL	32.81	LOST OR DAMAGED BOOKS
151916	02/09/2023	GALE GROUP, INC. RELIGIONS OF AMERICA SUBSCRIPTION 13 DATABASE SUBSCRIPTIONS 2023 EBOOK SUBSCRIPTION MISS HUMBLEBEES ACADEMY SUBSCRIPTION	5,246.11	PER CAPITA GRANT EXPENSE
151929	02/09/2023	ILLINOIS LIBRARY ASSOCIATION 2023 MEMBERSHIP R MEYER	250.00	MEMBERSHIP FEES
151946	02/09/2023	MIDWEST TAPE, LLC LIBRARY AV AND STREAMING SERVICES	2,913.11	OFFICE SUPPLIES

**CITY OF DECATUR  
LIBRARY FUNDS CHECK REGISTER**

For invoices from -- 2/1/2023 to 2/28/2023

**35 -- LIBRARY FUND**

<u>Check #</u>	<u>Check Date</u>	<u>Vendor</u>	<u>Check Amt</u>	<u>Account Description</u>
151953	02/09/2023	PAETEC ACCT 633292627001	87.20	TELEPHONE
151984	02/09/2023	WATTS COPY SYSTEMS SERVICE AND MAINTENANCE OF OFFICE EQUIPMEN	796.15	SERV-OFFICE EQUIPMENT
151985	02/09/2023	WHITEHEAD, MICHELLE EMPLOYEE ANNIVERSARY ITEMS	156.97	OTHER LIBRARY GRANT EXI
151992	02/16/2023	AMAZON PAYMENTS BLANKET PO FOR SUPPLIES/BOOKS	684.06	OFFICE SUPPLIES
152000	02/16/2023	BAKER & TAYLOR CO BOOKS AND ENTERTAINMENT 2023	361.75	OFFICE SUPPLIES
152024	02/16/2023	DECATUR BLUEPRINT, INC. VINYL SIGN	25.00	OFFICE SUPPLIES
152039	02/16/2023	FREITAG, PATTI REIMBURSE FOR EMPLOYEE VALENTINE BOXES	26.46	OTHER LIBRARY GRANT EXI
152048	02/16/2023	ID LABEL PATRON CARD W/ KEY TAG	738.93	OFFICE SUPPLIES
152072	02/16/2023	MIDWEST TAPE, LLC LIBRARY AV AND STREAMING SERVICES	422.69	OFFICE SUPPLIES
152081	02/16/2023	PAETEC ACCT 633318933001	41.24	TELEPHONE
152092	02/16/2023	POLK CITY DIRECTORIES POLK CITY DIRECTORIES	292.00	PER CAPITA GRANT EXPENS
152108	02/16/2023	STRIGLOS/HAINES & ESSICK OFFICE SUPPLIES	92.46	OFFICE SUPPLIES
152110	02/16/2023	SVENDSEN FLORIST, INC CONDOLENCE PLANT CROTON-NIHISER	45.00	OTHER LIBRARY GRANT EXI
152118	02/16/2023	UNIQUE MANAGEMENT SERVICES JAN'23 PLACEMENTS	554.90	PROFESSIONAL SERVICES
152132	02/23/2023	BAKER & TAYLOR CO BOOKS AND ENTERTAINMENT 2023	707.08	OFFICE SUPPLIES
152153	02/23/2023	DAMPTZ, REBECCA RIEMBURSEMENT FOR LOCAL HISTORY VOLUNTEEF	169.45	OTHER LIBRARY GRANT EXI
152154	02/23/2023	DECATUR CIVIC CENTER AUTHORITY SECURITY FOR LIBRARY	2,152.80	SECURITY
152159	02/23/2023	DYNAGRAPHICS READ ICULOUS BACKDROP	2,361.55	OTHER LIBRARY GRANT EXI

**CITY OF DECATUR  
LIBRARY FUNDS CHECK REGISTER**

For invoices from -- 2/1/2023 to 2/28/2023

**35 -- LIBRARY FUND**

<u>Check #</u>	<u>Check Date</u>	<u>Vendor</u>	<u>Check Amt</u>	<u>Account Description</u>
152160	02/23/2023	ERICKSON DAVIS, ATTORNEYS VARIOUS LEGAL SERVICES PROVIDED	270.00	PROFESSIONAL SERVICES
152171	02/23/2023	GROSSMAN, LEEANN REIMBURSEMENT FOR LOCAL HISTORY VOLUNTEER	37.97	OTHER LIBRARY GRANT EXPENSE
152181	02/23/2023	ILLINOIS AUDUBON SOCIETY 2023 ANNUAL MEMBERSHIP	25.00	PER CAPITA GRANT EXPENSE
152187	02/23/2023	JONES & THOMAS WEB SERVICES	700.00	PROFESSIONAL SERVICES
152188	02/23/2023	KANOPY LIBRARY STREAMING SERVICE	329.00	BOOKS & PERIODICALS
152194	02/23/2023	MIDWEST TAPE, LLC LIBRARY AV AND STREAMING SERVICES	6,502.10	OFFICE SUPPLIES
152204	02/23/2023	PLAYAWAY PRODUCTS REPLACEMENT LAUNCHPAD FEE	69.99	PER CAPITA GRANT EXPENSE
152221	02/23/2023	THE FRIENDS OF THE SAINT PAUL PUBLIC LIBRARY PROJECT RETAINER	4,837.50	PROFESSIONAL SERVICES
152228	02/23/2023	VERIZON WIRELESS ACCT 980380645-00001	107.44	TELEPHONE
23005152	02/02/2023	JESSICA HILL CONSULTING LLC SOC WORK JESSICA HILL SUB CONTRACTOR	1,355.95	OTHER LIBRARY GRANT EXPENSE
23005186	02/16/2023	REGIONS/CREDIT CARD ACCT 3978	2,076.31	OFFICE SUPPLIES
23005192	02/16/2023	JESSICA HILL CONSULTING LLC 1/30-2/10'23 SOC WORK JESSICA HILL SUB CONTRACTOR	1,269.40	OTHER LIBRARY GRANT EXPENSE
<b>Total for: 35</b>			<b>57,699.00</b>	

**59 -- LIBRARY TRUST FUNDS**

<u>Check #</u>	<u>Check Date</u>	<u>Vendor</u>	<u>Check Amt</u>	<u>Account Description</u>
151792	02/02/2023	BAKER & TAYLOR CO BOOKS AND ENTERTAINMENT 2023	167.28	BOOKS & PERIODICALS
151841	02/02/2023	MIDWEST TAPE, LLC LIBRARY AV AND STREAMING SERVICES	10.49	BOOKS & PERIODICALS
151885	02/09/2023	BAKER & TAYLOR CO BOOKS AND ENTERTAINMENT 2023	16.38	BOOKS & PERIODICALS
152092	02/16/2023	POLK CITY DIRECTORIES POLK CITY DIRECTORIES	292.00	BOOK AND PERIODICALS

**CITY OF DECATUR  
LIBRARY FUNDS CHECK REGISTER**

For invoices from -- 2/1/2023 to 2/28/2023

**59 -- LIBRARY TRUST FUNDS**

<u>Check #</u>	<u>Check Date</u>	<u>Vendor</u>	<u>Check Amt</u>	<u>Account Description</u>
152213	02/23/2023	ROCKFORD MAP PUBLISHERS, INC. CHRISTIAN IL 2023 PLAT BOOK	74.70	BOOK AND PERIODICALS
			<hr/>	
			<b>Total for: 59</b>	<b>560.85</b>
			<hr/>	
			<b>Total for All:</b>	<b>\$58,259.85</b>

DPL FY 2023 Budget Report  
 Prepared: March 1, 2023  
 At the end of February 17% of the Year Has Passed

**Revenue**

	FY 2023 Budgeted	% of Budget	Actual YTD	% Collected	FY22 YTD	% Change
Property Taxes	\$ 3,022,000		54.4%	\$ -	0.0%	\$ - #DIV/0!
All Other	\$ 2,529,754		45.6%	\$ 258,471.49	10.2%	\$ 208,347.23 24.1%
<b>Total Revenue</b>	<b>\$ 5,551,754</b>			<b>\$ 258,471.49</b>	<b>4.7%</b>	<b>\$ 208,347.23 24.1%</b>

**Expense**

	FY 2023 Budgeted	% of Budget	Actual YTD	% Expended	FY22 YTD	% Change
<b>Personnel</b>						
Payroll	\$ 1,782,442		\$ 261,871.72	14.7%	\$ 243,068.99	7.7%
Benefits	\$ 929,958		\$ 125,066.03	13.4%	\$ 143,830.74	-13.0%
	<b>\$ 2,712,400</b>		<b>\$ 386,937.75</b>	<b>14.3%</b>	<b>\$ 386,899.73</b>	<b>0.0%</b>

**Library Materials**

Books, Periodicals, etc.	\$ 245,000		\$ 32,644.60	13.3%	\$ 78,446.47	-58.4%
Per Capita	\$ 104,020		\$ 35,916.14	34.5%	\$ -	#DIV/0!
Lost/Damage	\$ 1,400		\$ 240.33	17.2%	\$ 146.87	64%
<b>Total Materials</b>	<b>\$ 350,420</b>		<b>\$ 68,801.07</b>	<b>19.6%</b>	<b>\$ 78,593.34</b>	<b>-12.5%</b>

**Professional Services**

Security	\$ -		\$ 2,965.85			
Professional Services	\$ 102,000		\$ 8,831.19	8.7%	\$ 7,225.53	22.2%
Temp Agency	\$ 500		\$ -	0.0%	\$ -	#DIV/0!
Bank Service Charges	\$ 150		\$ 55.71	37.1%	\$ 21.94	154%
<b>Total</b>	<b>\$ 102,650</b>		<b>\$ 11,852.75</b>	<b>11.5%</b>	<b>\$ 7,247.47</b>	<b>63.5%</b>

**Allocations**

Administrative Fee	\$ 108,864		\$ 25,160.00	23.1%	\$ 18,144.00	38.7%
MIS	\$ 36,684		\$ 6,606.00	18.0%	\$ 6,114.00	8.0%
	<b>\$ 145,548</b>		<b>\$ 31,766.00</b>	<b>21.8%</b>	<b>\$ 24,258.00</b>	<b>31.0%</b>

**Grants**



Other grants	\$ 75,000	\$ 9,408.44	12.5%	\$ 4,191.06	124.5%
	<b>\$ 75,000</b>	<b>\$ 9,408.44</b>	<b>2.0%</b>	<b>\$ 4,191.06</b>	<b>124.5%</b>
Advertising	\$ 500	\$ -	0.01%	\$ 100.00	-100%
<b>Office Supplies/Maintenance</b>					
Printing/Binding	\$ -	\$ -	#DIV/0!	\$ -	#DIV/0!
Postage	\$ 5,000	\$ 577.24	11.5%	\$ 766.37	-24.7%
Service to Office Equipment	\$ 27,000	\$ 1,651.60	6.1%	\$ 1,416.57	16.6%
Telephone	\$ 27,000	\$ 881.07	3.3%	\$ 2,744.99	-67.9%
Software	\$ 50,000	\$ 2,053.00	4.1%	\$ -	#DIV/0!
Office Supplies	\$ 40,000	\$ 3,850.97	9.6%	\$ 1,912.69	101.3%
Small Capital	\$ 45,000	\$ 1,046.85	2.3%	\$ 2,398.04	-56.3%
	<b>\$ 194,000</b>	<b>\$ 10,060.73</b>	<b>5.1%</b>	<b>\$ 9,238.66</b>	<b>8.9%</b>
<b>Staff Development</b>					
Conferences/Training/Travel	\$ 20,000	\$ 2,106.19	10.5%	\$ -	#DIV/0!
Tuition Reimbursement	\$ 4,000	\$ -	0.0%	\$ -	#DIV/0!
Membership	\$ 50,000	\$ 1,006.00	2.0%	\$ 2,002.00	-49.8%
	<b>\$ 74,000</b>	<b>\$ 3,112.19</b>	<b>2.0%</b>	<b>\$ 2,002.00</b>	<b>55.5%</b>
<b>Insurance</b>					
Unemployment	\$ 1,056	\$ 180.00	17.0%	\$ 176.00	2.3%
Risk Management	\$ 95,724	\$ 15,850.00	16.6%	\$ 15,954.00	-0.7%
	<b>\$ 96,780</b>	<b>\$ 16,030.00</b>	<b>2.6%</b>	<b>\$ 16,130.00</b>	<b>-0.6%</b>
<b>Building Costs</b>					
Transfer to Capital	\$ 200,000	\$ -		\$ -	#DIV/0!
Rent	\$ 589,583	\$ 98,230.00	16.7%	\$ 98,230.00	0.0%
Supplies	\$ 50	\$ -	0.0%	\$ -	#DIV/0!
Maintenance	\$ -	\$ -	#DIV/0!	\$ -	#DIV/0!
Total Building	<b>\$ 589,633</b>	<b>\$ 98,230.00</b>	<b>15.6%</b>	<b>\$ 98,230.00</b>	<b>0.0%</b>
Total Operations/Services	<b>\$ 1,628,531</b>	<b>\$ 249,261.18</b>	<b>43.0%</b>	<b>\$ 239,990.53</b>	<b>3.9%</b>
Total Expenses	<b>\$ 4,340,931</b>	<b>\$ 636,198.93</b>	<b>14.7%</b>	<b>\$ 626,890.26</b>	<b>1.5%</b>
Revenue Minus Expense	<b>\$ 1,210,823</b>	<b>\$ (377,727.44)</b>		<b>\$ (418,543.03)</b>	<b>-9.8%</b>
<b>Operating fund</b>					

Date	Beginning	Revenue	Expense	Balance Sheet Activit	Equals
1/1/2023	\$ 1,641,004.23	\$ 210,557.45	\$ 316,724.15	\$ -	\$ 1,534,837.53
2/1/2023	\$ 1,534,837.53	\$ 47,914.04	\$ 319,474.78	\$ -	\$ 1,263,276.79
3/1/2023	\$ 1,263,276.79				
4/1/2023					
5/1/2023					
6/1/2023					
7/1/2023					
8/1/2023					
9/1/2023					
10/1/2023					
11/1/2023					
12/1/2023					
1/1/2024					

**Capital Fund**

Revenue Expected:

Expense Expected:

Date	Beginning	Plus Received	Minus Expense	Equals Ending
1/1/2023	\$ 1,134,988.71	\$ 762.95	\$ 141,479.60	\$ 994,272.06
2/1/2023	\$ 994,272.06	\$ -	\$ -	\$ 994,272.06
3/1/2023	\$ 994,272.06			
4/1/2023				
5/1/2023				
6/1/2023				
7/1/2023				
8/1/2023				
9/1/2023				
10/1/2023				
11/1/2023				
12/1/2023				
1/1/2024				

**Trust Accounts**

**Cantoni**

Date	Beginning	Plus Received	Minus Expense	Equals Ending
1/1/2023	\$ 58,622.65	\$ 42.03	\$ -	\$ 58,664.68
2/1/2023	\$ 58,664.68	\$ -	\$ -	\$ 58,664.68
3/1/2023	\$ 58,664.68			
4/1/2023				
5/1/2023				
6/1/2023				
7/1/2023				

8/1/2023
9/1/2023
10/1/2023
11/1/2023
12/1/2023
1/1/2024

**Meyer  
Date**

	Beginning	Plus Received	Minus Expense	Equals Ending
1/1/2023	\$ 46,201.83	\$ 32.86	\$ 722.35	\$ 45,512.34
2/1/2023	\$ 45,512.34	\$ -	\$ 74.70	\$ 45,437.64
3/1/2023	\$ 45,437.64			
4/1/2023				
5/1/2023				
6/1/2023				
7/1/2023				
8/1/2023				
9/1/2023				
10/1/2023				
11/1/2023				
12/1/2023				
1/1/2024	\$ -			

**Memorials/Donations**

Date	Beginning	Plus Received	Minus Expense	Equals Ending
1/1/2023	\$ 1,564.68	\$ 301.06	\$ 483.55	\$ 1,382.19
2/1/2023	\$ 1,382.19	\$ 40.00	\$ 194.15	\$ 1,228.04
3/1/2023	\$ 1,228.04			\$ 1,228.04
4/1/2023				\$ -
5/1/2023				\$ -
6/1/2023				\$ -
7/1/2023				\$ -
8/1/2023				\$ -
9/1/2023				\$ -
10/1/2023				\$ -
11/1/2023				\$ -
12/1/2023				\$ -
1/1/2024				

Total	Beginning	Plus Received	Minus Expense	Balance Sheet activity Ending
1/1/2023	\$ 2,882,382.10	\$ 211,696.35	\$ 459,409.65	\$ - \$ 2,634,668.80
2/1/2023	\$ 2,634,668.80	\$ 47,954.04	\$ 319,743.63	\$ - \$ 2,362,879.21
3/1/2023	\$ 2,362,879.21			
4/1/2023				

5/1/2023	
6/1/2023	
7/1/2023	
8/1/2023	
9/1/2023	
10/1/2023	
11/1/2023	
12/1/2023	
1/1/2024	

<b>VENDOR</b>	<b>AMOUNT</b>
<b>ALLERTON PUBLIC LIBRARY DISTRICT Total</b>	\$ 25.99
<b>AMAZON PAYMENTS Total</b>	\$ 2,554.43
<b>BAKER &amp; TAYLOR CO Total</b>	\$ 6,414.32
<b>BOOKPAGE Total</b>	\$ 402.00
<b>COMMERCIAL MAIL SERVICES Total</b>	\$ 232.23
<b>DAMPTZ, REBECCA Total</b>	\$ 169.45
<b>DAUGHERTY PUBLIC LIBRARY DISTRICT Total</b>	\$ 29.00
<b>DECATUR BLUEPRINT, INC. Total</b>	\$ 25.00
<b>DECATUR CIVIC CENTER AUTHORITY Total</b>	\$ 2,965.85
<b>DYNAGRAPHICS Total</b>	\$ 2,361.55
<b>EFFINGHAM PUBLIC LIBRARY Total</b>	\$ 11.69
<b>ERICKSON DAVIS, ATTORNEYS Total</b>	\$ 270.00
<b>FORSYTH PUBLIC LIBRARY Total</b>	\$ 32.81
<b>FREITAG, PATTI Total</b>	\$ 26.46
<b>GALE GROUP, INC. Total</b>	\$ 5,246.11
<b>GROSSMAN, LEEANN Total</b>	\$ 37.97
<b>ID LABEL Total</b>	\$ 738.93
<b>ILLINOIS AUDUBON SOCIETY Total</b>	\$ 25.00
<b>ILLINOIS LIBRARY ASSOCIATION Total</b>	\$ 250.00
<b>JESSICA HILL CONSULTING LLC Total</b>	\$ 2,625.35
<b>JONES &amp; THOMAS Total</b>	\$ 700.00
<b>KANOPY Total</b>	\$ 329.00
<b>MIDWEST TAPE, LLC Total</b>	\$ 23,247.85
<b>PAETEC Total</b>	\$ 128.44
<b>PLAYAWAY PRODUCTS Total</b>	\$ 69.99
<b>POLK CITY DIRECTORIES Total</b>	\$ 584.00
<b>REGIONS/CREDIT CARD Total</b>	\$ 2,076.31
<b>ROCKFORD MAP PUBLISHERS, INC. Total</b>	\$ 74.70
<b>STRIGLOS/HAINES &amp; ESSICK Total</b>	\$ 92.46
<b>SVENDSEN FLORIST, INC Total</b>	\$ 45.00
<b>THE FRIENDS OF THE SAINT PAUL PUBLIC LIBRARY Total</b>	\$ 4,837.50
<b>TOLONO PUBLIC LIBRARY DISTRICT Total</b>	\$ 15.00
<b>UNIQUE MANAGEMENT SERVICES Total</b>	\$ 554.90
<b>VERIZON WIRELESS Total</b>	\$ 107.44
<b>WATTS COPY SYSTEMS Total</b>	\$ 796.15
<b>WHITEHEAD, MICHELLE Total</b>	\$ 156.97
<b>GRAND TOTAL</b>	\$ 58,259.85