

DECATUR PUBLIC LIBRARY  
Decatur, Illinois

MINUTES of the BOARD of DIRECTORS' MEETING  
April 29, 1960

Mr. Dean Madden, President, called the regular monthly meeting to order at 4:10 PM, in the Board Room of the Main Library. Those present were: Mr. Madden, Mrs. Ridgley, Mr. Koslofski, Mrs. Greider, Mr. Cheeks, Mrs. Moothart, Mr. Hart and Mrs. Howe, Secretary.

The minutes of the regular monthly meeting held March 25, 1960, were approved as submitted.

Mr. Hart made the report of the Properties Committee. Bids for floor and beam remodeling were received and opened on April 20th in the Anne Boyd Room of the Main Library:

CONTRACTOR	BID	DATE OF COMPLETION
Christy and Foltz	\$7,065.	45 days after receipt
L. E. DeVore	8,106.	May 30, 1960
Fisher-Stoune	7,605.	June 15, 1960
A. F. Krall	8,680.	June 1, 1960
I. R. Lewis	7,788.	No date
H. T. Thompson	7,060.	June 3, 1960

The Committee recommended to the Board of Directors awarding the contract to the lowest bidder, H. T. Thompson, for \$7,060, who had stated the work could be completed June 3, 1960. Mrs. Greider moved the acceptance of the recommendation. Mr. Cheeks seconded the motion. All present voted aye. The motion carried.

The Finance Committee report was made by Mr. Cheeks. He moved the payment of the payroll for April and approval of May bills he examined (which amounted to \$2,527.21). The total amount of outstanding bills was \$10,509.30.

	April	May (partial)
Salaries - Staff	\$14,453.41	\$ 365.12
- Janitors	481.82	
	<u>\$14,935.23</u>	<u>\$ 365.12</u>
Operating Expenses	2,469.82	2,162.09
	<u>\$17,405.05</u>	Total <u>\$2,527.21</u>
Credits	223.80 -	
Total	<u>\$17,181.25</u>	

Mr. Hart seconded the motion. All present voted aye. Motion carried.

Report of the Personnel Committee was given. All staff members who could take their vacation at the time the Library would be closed would be asked to do so, but it would not be mandatory. Examination for Reference Assistant was given Wednesday morning at the University of Chicago.

Report on the Trustee's Meeting in Peoria May 20th stated four libraries will be represented--Rockford, Springfield, Peoria and Decatur. Meeting rooms will be assigned for special board meetings if desired. Peoria has asked for an early report on the number who will attend and whether they want fish or meat for dinner. The first meeting will be held at 10 AM.

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The Trustee's Meeting in Decatur is a certainty. 28 libraries are interested in attending. The date will be sometime during the second week in June.

The Librarian reported on the lack of standards for statistical reporting and the variety of interpretations that result. This problem will be included on the agenda for the Peoria meeting. This is of great concern to libraries throughout the nation. The librarian has been asked to serve as a consultant in Washington to develop a form for more standard reports. All expenses will be paid by HEW. She asked approval for the trip. Mr. Hart made a motion to approve the trip. Mr. Cheeks seconded the motion. All present voted aye. Motion carried.

It was reported UNESCO has asked for an article on the IBM installation.

Mr. Madden asked if the fire department on Eldorado and Fairview was available for a branch library?

The Annual Meeting was set for May 4th at noon.

The meeting adjourned at 5:10 PM.

Respectfully submitted,

Mary T. Howe  
Secretary