



DECATUR PUBLIC LIBRARY

247 EAST NORTH STREET DECATUR, ILLINOIS 62523

ROBERT H. DUMAS, City Librarian



BOARD OF DIRECTORS MEETING

AGENDA

JUNE 19, 1975

- I. CALL TO ORDER
EDWARD FARRELL, PRESIDENT
- II. APPROVAL OF MINUTES:
 - A. REGULAR AND ANNUAL BOARD MEETING MAY 15, 1975
- III. STATISTICAL REPORT
- IV. REPORTS OF COMMITTEES:
 - A. PROPERTIES AND FINANCE
 - B. POLICIES, PUBLIC RELATIONS AND PERSONNEL
- V. OLD BUSINESS
- VI. NEW BUSINESS
- VII. ADJOURNMENT

MEMBERS EXPECTED TO BE PRESENT:

MRS. BRANDT
MR. BUTLER
MR. FARRELL
MRS. HEDRICK
MR. HOLCOMB
MR. JOHNSON
MR. PRINCE
MR. ROBINSON

DECATUR PUBLIC LIBRARY
DECATUR, ILLINOIS

Minutes of Board of Director's Meeting - June 19, 1975

The regular meeting of the Board of Directors of the Decatur Public Library was held June 19, 1975 in the board room of the main library.

Members Present:

Mrs. Brandt
Mr. Farrell
Mrs. Hedrick
Mr. Holcomb
Mr. Johnson
Mr. Prince
Mr. Robinson

Members Absent:

Mr. Butler
Mr. Lindsay

Others Present:

Linda Doherty
(Herald & Review)
Mr. Dumas
Miss Schwegman

The meeting was called to order at 4:40 P.M. by Mr. Farrell.

The minutes of the regular board meeting of May 15, 1975 were approved.

In his statistical report to the Board, Mr. Dumas stated he had no comment to make this month as everything has been so ordinary this month compared with the high increase of circulation last month, that there is very little that can be said.

Mr. Dumas commented on the climate in the library, stating that we still have a little bit of air conditioning and a lot of air conditioning trouble. We are presently operating on one compressor. We have contacted Decatur Refrigeration and last Friday people from Marco Sales, the Carrier distributor, were in from St. Louis to try to solve the problems. Decatur Refrigeration is to come up with a proposal of their recommendations for the improvement and correction of the system. An engineer from Carrier checked out the engineering specs and stated that the system had been originally installed in accordance with specifications; however, Mr. Dumas stated problems have been experienced with the system from the very beginning. Mr. Dumas further stated that a letter had been written to Marco Sales requesting extension of our warranty coverage on the compressors, and they replied that neither they nor their insurance company, Marsch-McLennan, could make warranty extensions on equipment which has been in service for five years. Mr. Robinson commented that perhaps it would be a good idea to spend a couple of hundred dollars to have the library counsel, Ed Booth, look over the situation. Mr. Robinson then moved that Ed Booth look into the matter of the library's air conditioning problems to see where we stand and if we have a case. Mr. Prince seconded the motion and it was approved.

As a member of the Properties and Finance Committee, Mr. Robinson gave an informational report on the summary of income and expenditures

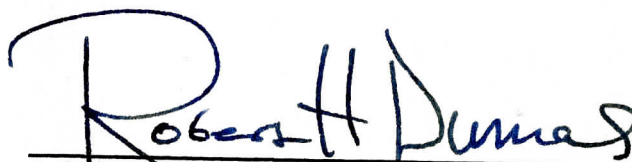
through April 30, 1975 and May 31, 1975, and stated bills had been approved by Mr. Lindsay for these two months. The motion for approval of the report by Mr. Robinson was seconded by Mrs. Brandt, and was unanimously approved by a roll-call vote.

As Chairman of the Policies, Public Relations and Personnel Committee, Mrs. Hedrick stated that her committee is half way through with the last section of the policy schedule and will probably finish with the schedule after one or two more meetings, at which time a complete written report will be presented to the Board for their perusal and approval. Mr. Prince stated that perhaps it would be a good idea to present the articles to the Board as they are produced instead of presenting the policy schedule to the Board all at once, saying he could foresee lengthy meetings of discussion developing over the approval of the entire report.

As a member of the Policies, Public Relations and Personnel Committee, Mr. Holcomb moved that library employee salaries be increased by the amount given to the city employees, a 10.2% increase, for the fiscal year 1975/1976 to keep our salaries in line with the City. Mr. Johnson seconded the motion. Mr. Prince stated he felt the motion should be referred to the Finance Committee for their recommendations in accordance with budget considerations. Mr. Farrell then requested that the motion be withdrawn. The motion and the second to the motion were withdrawn by Mr. Holcomb and Mr. Johnson, respectively.

Mr. Robinson reported under Old Business that members of the Finance Committee have met with city officials and have been negotiating and discussing the library budget.

As outgoing President of the Board, Mr. Farrell thanked Mrs. Brandt for her six years of loyal service as a member of the Board. Mr. Farrell then turned the meeting over to the new President, Mrs. Hedrick, for adjournment. The meeting was adjourned at 5:55 P.M.



Robert H. Dumas, City Librarian

For Secretary of the Board