

**ILLINOIS PUBLIC LIBRARY  
ANNUAL REPORT  
1975-1976**

**IDENTIFICATION**

Location				
1	City (a)	<u>Decatur</u>	County (b)	<u>Macon</u>
2	Librarian (a)	<u>Robert Hugh Dumas</u>	System (b)	<u>Rolling Prairie Libraries</u>
3	Type of Library	District (a) _____	County (b) _____	Township (c) _____
		Town (e) _____	Village (f) _____	Association (g) _____
				City (d) <u>X</u>
				Endowed (h) _____
4	Population Served (1970 Census or approved special Federal census)	<u>90,397</u>		
5	Name of Library	<u>Decatur Public Library</u>		
6	Library telephone (include area code)	<u>(217) 428-6617</u>		
7	Address of Library (include street & zip code)	<u>247 East North Street, Decatur, Illinois 62523</u>		
8	Mailing address, if different than line 7 above	_____		

**GENERAL INFORMATION (Report status as of October, 1975)****Public Service Outlets**

## Library Buildings

9	Number of central library buildings open to the public	<u>1</u>	9
10	Number of branch library buildings open to the public	<u>0</u>	10

## Other Public Service Outlets

11	Number of stops served by bookmobile and other mobile units (places that receive service periodically)	<u>15</u>	11
12	Number of other public service outlets (specify type)	<u>Stations 6</u>	12
13	Total number of public service outlets (sum of lines 9 through 12)	<u>22</u>	13

**Library Physical Facilities**

14	Gross area, in square feet (inside dimensions)			
	Central library (a)	<u>59,500</u>	Branch libraries (b)	<u>0</u>
			Total (c)	<u>59,500</u>
15	Net area, in square feet, of space assigned for library purposes (exclude custodial, mechanical, and general access areas)			
	Central library (a)	<u>48,000</u>	Branch libraries (b)	<u>0</u>
			Total (c)	<u>48,000</u>
16	Total length, in feet, of shelving available for library materials (shelving capacity)			
	Central library (a)	<u>50,500</u>	Branch libraries (b)	<u>0</u>
			Total (c)	<u>50,500</u>
17	Number of seats available for library users			
	Central library (a)	<u>345</u>	Branch libraries (b)	<u>0</u>
			Total (c)	<u>345</u>

**Library Hours and Days Open Per Week (Report for the Central Library Only)**

18	Total number of hours open per typical week in October (whole hours only, omit fractions)	<u>68</u>	18
19	Total number of days open two hours or more per typical week in October (Count each day open for 2 hours or more as a whole day, omit fractions)	<u>6</u>	19

**Registered Borrowers**

20	Does your library register borrowers	Yes (a) <u>X</u>	No (b) _____	20
	If no, go directly to line 23. Do NOT estimate.			
21	What is the length of registration	<u>Three (3) years</u>		21
22	Total number of resident cards in force at end of October (Specify type)	<u>Adult - 16,773; Young Adult - 4,371; Juvenile - 7,207; Total 28,351</u>		22
23	Does your library have a fee for non-resident borrowers unless taxpayers	Yes (a) <u>X</u>	No (b) _____	23
	If no, go directly to line 26.			
24	If yes, what is the annual fee charged for each of the following types of cards			
	Family (a) \$ <u>17</u>	Individual (b) \$ _____	Student (c) \$ <u>0</u>	Other (specify) (d) \$ _____
25	Total number of non-resident cards in force at end of October (Specify type)	<u>Adult - 141; Young Adult - 215; Juvenile - 581; Total - 937</u>		25

**FINANCIAL INFORMATION (REPORT WHOLE DOLLARS ONLY — REPORT FOR YOUR ENTIRE FISCAL YEAR)**

NOTE: If a certified audit of library accounts is prepared, please submit a copy as a supplement to this report on or before October 1, 1976.

**Library Receipts by Source**

26	Local Government DO NOT REPORT REVENUE SHARING FUNDS HERE	\$ <u>718,571.62</u>	26
27	State Government (exclude Federal moneys distributed by the state)	\$ <u>--</u>	27
	Federal Government (include Federal moneys distributed by the state)		
	Revenue Sharing		
28	Revenue Sharing received for operating expenditures	\$ <u>--</u>	28
29	Revenue Sharing received for capital expenditures	\$ <u>--</u>	29

**FINANCIAL INFORMATION—Continued**

30	Total (sum of lines 28 and 29)	\$	--	30
31	Other Federal	\$	11,784.28	31
32	Total Federal moneys received (sum of lines 30 and 31)	\$	11,784.28	32
33	Monetary Gifts and Donations	\$	--	33
34	All Other Receipts	\$	223,879.45	34
35	TOTAL Receipts (sum of lines 26, 27, 32, 33, 34)	\$	943,235.35	35
			954,235.35	
<b>Library Expenditures by Category</b>				
36	Salaries and Wages for Staff (exclude plant operation and maintenance staff and fringe benefits. Report fringe benefits on line 46 below)	\$	480,504.75	36
<b>Library Materials</b>				
37	Books (exclude microforms and periodicals)	\$	63,537.17	37
38	Periodicals (exclude microforms)	\$	9,040.64	38
39	Microforms	\$	1,305.79	39
40	Audiovisual	\$	1,710.58	40
<b>Library Supplies</b>				
41	Library supplies and materials not reported above (report pre-processing costs here)	\$	9,346.97	41
42	Binding and Rebinding	\$	2,781.05	42
<b>Library Equipment (Do not report fixed assets here; see definitions and instructions for examples)</b>				
43	Audiovisual Equipment (include microform equipment)	\$	259.40	43
44	All Other Library Equipment	\$	1,086.90	44
45	Plant Operation and Maintenance (include salaries and wages, custodial supplies, utilities [heat, water, gas] etc.)	\$	94,771.22	45
46	All other operating expenditures not entered above (Report all fringe benefits here)	\$	57,145.85	46
47	Total operating expenditures (sum of lines 36 through 46)	\$		47
48	Capital outlay for sites, buildings, remodeling of old buildings, purchase of initial bookstock for new or expanded buildings, purchase of new vehicles, etc.	\$		48
49	TOTAL of all expenditures (Sum of lines 47 and 48)	\$	721,490.32	49

RTHB

**RESOURCES (Report for your entire fiscal year)**

		Held at End of Last FY (a)	Added During FY (b)	Withdrawn During FY (c)	Held at End of this FY (d)	
<b>Bookstock (include Government documents; exclude periodicals and microforms)</b>						
50	Number of Volumes	(a) 222,618	(b) 11,882	(c) 8,555	(d) 225,945	50
51	Number of Titles (exclude duplicate copies)	(a) 110,203	(b) 6,376	(c) 3,353	(d) 113,226	51
<b>Periodicals</b>						
<b>Current Subscriptions</b>						
52	Number of titles received				591	52
<b>Back Issues</b>						
53	Number of volumes	(a) 14,263	(b) 874	(c) 298	(d) 14,839	53
54	Number of titles	(a) 881	(b) 26	(c) 33	(d) 874	54
<b>Microforms</b>						
55	Number of book titles represented by all types of microforms	(a) 3	(b) 0	(c) 0	(d) 3	55
56	Number of periodical titles represented by all types of microforms	(a) 196	(b) 11	(c) 0	(d) 207	56
57	Number of Physical Units of all types of Microforms NOT reported on lines 55 and 56	(a) 14,368	(b) 4,292	(c) 0	(d) 18,660	57
<b>Audiovisual Materials</b>						
<b>Films</b>						
58	Number of titles (exclude duplicates)	(a) 73	(b) 37	(c) 0	(d) 110	58
<b>Recordings</b>						
59	Number of titles (exclude duplicates)	(a) 1,267	(b) 187	(c) 33	(d) 1,421	59
<b>Other</b>						
60	Number of titles of all other AV materials not reported above	(a) 29	(b) 1	(c) 0	(d) 30	60
<b>Framed art and sculpture</b>						
61	Number of titles (exclude duplicates)	(a) 171	(b) 13	(c) 0	(d) 184	61
62	Number of titles of all other library materials not reported above (i.e., flat pictures, charts, games, etc., exclude duplicates)	(a) 0	(b) 0	(c) 0	(d) 0	62

**USE OF RESOURCES (Report for your entire fiscal year)**

<b>Direct circulation of all materials to library users</b>			
63	(a) Reciprocal borrowing	29,226	(b) Total Transactions 513,095
	<b>Interlibrary Loans</b>		
64	Received from Other Libraries	662	64
65	Sent to Other Libraries	1968	65
	<b>Bulk Loans and Rotating Collections</b>		
66	Received from Other Libraries	--	66
67	Sent to Other Libraries or Outlets	--	67

**PERSONNEL (Report status as of October, 1975)**

68 Number of hours in your full time work week ..... 40 68

List the information requested below for each person (*including pages*) on your library staff as of the *last day of October*. For vacant positions requiring at least a bachelor's degree, please put VACANT in the "name" column. DO NOT REPORT VACANT POSITIONS REQUIRING LESS THAN A BACHELOR'S DEGREE.

Please divide and label the list into three groups: (a) librarians, media and audiovisual specialists, etc., (b) technical, clerical and other staff, and (c) plant operation and maintenance staff.

Please use the following code for education: 1 = less than a bachelor's degree; 2 = a bachelor's degree; 3 = a graduate degree; 4 = a graduate degree in librarianship, information science, instructional technology, or educational media. Please use the following code for sex: F = female; M = male.

NOTE: Salary information will be analyzed and published by category only. Individual salaries will not be published. PLEASE ATTACH ANOTHER PAGE IF NEEDED.

69	Position	Name	Education	Sex	Hrs. Worked Per Week	Hourly Rate or	Annual Salary	69
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See attached listing.

70 Average number of volunteer hours per week ..... 0 70

**REFERENDA**

71	Was your library involved in a referendum during the last fiscal year	Yes (a) _____	No (b) <input checked="" type="checkbox"/>	71		
	If NO, go directly to Line 78.					
72	What was the date of the referendum	_____		72		
73	The Proposition as Presented to the Voters	_____				
				73		
74	Type of Election	General primary (a) _____	General election (b) _____	Special election (c) _____	74	
75	Number of Votes Cast	Yes (a) _____	No (b) _____	75		
76	Was this referendum a first effort to pass the proposition	Yes (a) _____	No (b) _____	76		
77	If NO, which effort	2nd (a) _____	3rd (b) _____	4th (c) _____	5th (d) _____	77

**LIBRARY BOARD AND OTHER OFFICIALS**

78	President	(a) <u>Lois Hedrick</u> Name	(b) <u>136 Point Bluff</u> Home Address	
		(c) <u>(217) 422-4372 (H) 429-4216</u> Area Code Telephone	(d) <u>1973-1976</u> Dates of Term	78
79	Vice-president	(a) <u>Roswell C. Prince</u>	(b) <u>2096 West William</u>	
		(c) <u>(217) 422-1515 (H) 429-4453 (B)</u>	(d) <u>1975-1978</u>	79
80	Treasurer	(a) _____	(b) _____	
		(c) _____	(d) _____	80
81	Secretary	(a) <u>Wilbur B. Lindsay</u>	(b) <u>1527 West Macon</u>	
		(c) <u>(217) 428-8383 (H) 877-9510(B)</u>	(d) <u>1975-1978</u>	81
82	Other Members	(a) <u>Carol Batterham</u>	(b) <u>664 South Crea</u>	
		(c) <u>(217) 429-4960 (H) 424-6214(B)</u>	(d) <u>1975-1978</u>	82
83		(a) <u>Horace H. Butler</u>	(b) <u>2025 Ramsey Drive</u>	
		(c) <u>(217) 428-5753 (H) 428-2138(B)</u>	(d) <u>1973-1976</u>	83
84		(a) <u>Dean Holcomb</u>	(b) <u>55 Southwood Drive</u>	
		(c) <u>(217) 428-2798 (H) 424-4755(B)</u>	(d) <u>1974-1977</u>	84
85		(a) <u>Robley Johnson</u>	(b) <u>2031 N. Monroe</u>	
		(c) <u>(217) 877-8519 (H) 42902528(B)</u>	(d) <u>1975-1977</u>	85
86		(a) <u>Jon Robinson</u>	(b) <u>485 Bay Shore Drive</u>	
		(c) <u>(217) 428-6923 (H) 429-4296(B)</u>	(d) <u>1974-1977</u>	86
87		(a) <u>Harriet Perry</u>	(b) <u>421 Hackberry Drive</u>	
		(c) <u>(217) 423-0225 (H) 429-2454(B)</u>	(d) <u>1976</u>	87
88		(a) _____	(b) _____	
		(c) _____	(d) _____	88
89		(a) _____	(b) _____	
		(c) _____	(d) _____	89

90	Name of Library Attorney (a) <u>Edwin Booth</u>	Address (b) <u>132 S. Water, Decatur, IL 62523</u>	Telephone (c) <u>(217) 423-6076</u>	90
91	Is the Custodian of Library Funds a Member of the Board	Yes (a) _____ No (b) <u>X</u>		91
92	Surety Company Covering Custodian of Funds	<u>Lumberman's Mutual</u>		92
93	Amount of Surety Bond (See Illinois Revised Statutes, Chapter 81, para. 4-9 and P.A. 79-413)	.... \$ <u>1,000,000</u>		93
94	Name of Certified Public Accountant Employed by the Library or Your Corporate Authority	Name (a) <u>Murphey, Jenne Jones</u>	Address (b) <u>240 N. Church, Decatur, IL</u>	94
95	The person to contact (if necessary) concerning the information reported on this form	Name (a) <u>Robert H. Dumas</u>	Telephone (b) <u>(217) 428-6617</u>	95

**CERTIFICATION**

96	This Annual Report is Filed by the Undersigned Public Library Pursuant to Chapter 81, Section 4-10, Illinois Revised Statutes, for the fiscal year commencing <u>May 1</u> 19 <u>75</u> and ending <u>April 30</u> 19 <u>76</u> .	96	
97	Legal Name of Library <u>Decatur Public Library</u>	97	
98	Signature of the Librarian <u>Robert H. Dumas</u>	98	
	The Board of Directors during the reporting period herewith accepts the above report, certifies its essential accuracy and transmits it to the Illinois State Library in accordance with the above statute.		
99	(a) <u>[Signature]</u> Secretary (signature)	(b) <u>[Signature]</u> President (signature)	99
100		(a) <u>May 20, 1976</u> Date	100

<u>Position</u>	<u>Name</u>	<u>Edu- cation</u>	<u>Sex</u>	<u>Hrs per Week</u>	<u>Annual Salary</u>
Group (1)					
Supv, Tech Serv	Babicki, Joseph	4	M	40	20,705
Lib. Assistant	Berbaum, Harriet	2	F	40	13,346
Lib. Assistant	Franklin, Barbara	2	F	40	11,256
Lib. Assistant	Harper, Mary	2	F	40	13,346
Children's Lib.	Hippenhammer, C.	4	M	40	14,014
Lib. Assistant	Johnson, Phyllis	2	F	40	13,346
Reference Lib.	Loe, Sharon	4	F	40	13,680
Lib. Assistant	McGregor, Dixie	2	F	40	12,712
Lib. Assistant	Merideth, Dayle	2	F	40	11,256
Supv, Adult Serv	Meyer, Margaret	4	F	40	20,705
Lib. Assistant	Owrey, Carol	2	F	40	11,529
Head, Home Reading	Puricelli, Wayne	4	M	40	15,451
Lib. Assistant	Roberts, George	2	M	40	12,107
Extension Lib.	Seidl, James	4	M	40	13,346
Cataloger (Head)	Zydek, Joan	4	F	40	14,014
City Librarian	Dumas, Robert	4	M	40	25,456
Group (2)					
Lib. Clerk I	Abendroth, Charlotte	1	F	40	7,077
Lib. Clerk II	Anderson, Karen	2	F	40	8,193
Lib. Clerk I	Brooks, Roberta	1	F	40	7,431
Page	Bungardner, Barbara	1	F	40	6,419
Tech Serv Clk I	Carter, Connie	1	F	40	7,077
Tech Serv Clk I	Colebar, Kathy	1	F	40	8,603
Page	Collins, Donna	1	F	40	6,419
Page	Cox, Ellen	2	F	40	6,419
Lib. Clerk II	Crawford, Elizabeth	1	F	40	9,486
Tech Serv Clk II	Ensign, Eunice	1	F	40	9,486
Bkmobile Clk Driver	Fetrow, Mary	1	F	40	8,603
Page	Fryman, Barbara	1	F	40	5,822
Page	Heyer, Pamela	1	F	40	5,822
Tech Serv Clk I	Humphreys, Linda	1	F	40	7,803
Lib. Clerk I	Irvin, Georgia	1	F	40	7,253
Bkmobile Clerk Driver	Johnson, David	2	M	40	7,997
Staff Artist	Larrick, William	1	M	40	9,960
Lib. Clerk I	O'Dell, Pauline	1	F	40	7,431
Lib. Clerk III	Rusk, Ruth	1	F	40	10,458
Clerk Steno II	Schwegman, Helen	2	F	40	10,458
Lib. Clerk I	Tempel, Sharon	1	F	40	8,603
Tech Serv Clerk III	Turnbo, Dorthia	1	F	40	10,458
Tech Serv Clerk III	Vogler, Ozella	1	F	40	10,458
Admin. Clerk II	Wheeler, Margie	1	F	40	9,486
Tech Serv Clk II	Williams, Nancy	1	F	40	9,486
Group (3)					
Maintenance Man	Kratzner, Gilbert	1	M	40	12,107