

REGULAR MEETING AGENDA
DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES
Thursday, July 20, 2006 @ 4:30 p.m.
(in the DPL Board Room)

- I. Call to order –Eugene King, President
- II. Approval of minutes
 - A. Regular meeting of June 15, 2006
- III. Communication from the public
- IV. City Librarian's report
- V. Reports of committees
 - A. Personnel, Policy & Public Relations Committee
 - i. No meeting in June
 - B. Finance and Properties Committee
 - i. No meeting in June
 - ii. June 2006 check register
 - iii. YTD budget report
 - C. Rolling Prairie Library System
 - i. Report of July meeting
 - D. Friends of the Library
 - i. No meeting in July.
 - E. Foundation
 - i. Next meeting scheduled for July 31, 2006
- VI. Serving Our Public: Standards for Illinois Public Libraries
 - A. Chapter IX: Facilities
- VII. Old Business
- VIII. New business
- IX. Adjournment

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES

Regular Meeting

June 15, 2006

I. CALL TO ORDER

Eugene King, President, called the meeting to order at 4:33 p.m. Members present: Mr. King, Nicholette Rademacher, Linda Rowden, Sally Krigbaum, Carol Craig, and Garry Davis. Absent: Ty Cocagne, Patricia Greanias, and Shirley Moore. Staff present: Lee Ann Fisher and Scott Pointon.

II. APPROVAL OF MINUTES

Mrs. Rowden moved that the minutes of the May 25, 2006 meeting be approved as presented. The motion was seconded by Mrs. Krigbaum and was unanimously approved.

III. COMMUNICATION FROM THE PUBLIC

Ms. Fisher noted that the library received notice that we will not be receiving the NEH Challenge Grant this year. She explained that Mr. Pointon had requested the grant reviewer's comments and that they were mostly positive. We will resubmit our request in November 2006 for funding in June 2007. In other capital campaign news, Ms. Fisher noted that two other sizable grant awards are expected soon. Ms. Fisher also reported that Caterpillar is making a sizable contribution to the "I Shot Ray Charles" photographic exhibit project, and that part of this exhibit series will be a musical performance in the library by Ray Charles' former saxophonist David "Fat Head" Newman.

IV. CITY LIBRARIAN'S REPORT

The City Librarian's written report was previously mailed. Mr. King inquired as to the nature of "professional assists." Ms. Fisher explained that professional assists are instances where patrons come to any of the DPL service desks and ask questions requiring assistance pertaining to collections, services, informational research, etc. To her written report Ms. Fisher added that the 1,000th child had signed up for the Summer Reading Program, which is slightly ahead of last year's count. Ms. Craig commented that the Ullrich Trust was indeed making a contribution to the capital campaign, with projected disbursements in 2006 and 2007.

V. REPORTS OF COMMITTEES

Personnel, Policy, and Public Relations Committee:

Mr. Davis noted that the committee did not meet in June.

Finance and Properties Committee:

Mr. King stated that the committee did not meet in June, and that he found nothing of note in the monthly check register. Mrs. Rowden made a motion to approve the bills as presented. Mrs. Rademacher seconded and the motion carried unanimously by roll call vote. The YTD Budget statement was reviewed and Ms. Fisher commented that the Personnel Services budget reflects the union's retroactive payout. Mr. King presented the annual Ordinance Determining Prevailing Wage Rates. Mrs. Rademacher moved to adopt the ordinance as presented. Mrs. Rowden seconded and the motion passed unanimously by roll call vote.

Rolling Prairie Library System:

There was no report from RPLS. Ms. Fisher stated that everything was set for Mr. Davis to step in as the DPL Board of Trustees representative on the RPLS Board.

Friends of the Library:

Mr. Pointon stated that the Friends met on June 8th and reported another successful 2nd Saturday Sale in June. He also reported that the Friends approved the Master Gardener's annual funding request and the library's request to fund the purchase of two book basket carts to assist patrons carrying materials in the library.

Foundation:

Mr. King noted that the Foundation Board will next meet July 24th.

VI. SERVING OUR PUBLIC: STANDARDS FOR ILLINOIS PUBLIC LIBRARIES

Chapter VIII: Public Relations and Marketing was reviewed and Ms. Fisher noted that she feels the library does an excellent job in this area. She further noted that it is time for a patron survey to be conducted at some point in the near future.

VII. OLD BUSINESS

There was no old business.

VIII. NEW BUSINESS

There was no new business.

IX. ADJOURNMENT

Mr. Davis made a motion to adjourn. Mrs. Rademacher seconded the motion and it carried unanimously. Mr. King adjourned the meeting at 5:17 p.m.

Respectfully submitted,

Scott Pointon

Scott Pointon
Assistant City Librarian

CITY LIBRARIAN'S REPORT
July 10, 2006
DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES

CITY LIBRARIAN: The city finished the handicapped sidewalk cutout in front of the outside door to the Madden room. We had a leak in the boiler room over the cataloging area and relocated staff to the Computer Lab to continue to work, while their area dried out. In addition to my regular meetings, I met with a vendor, city HR, union steward, library attorney and the library tenant during the month. I attended a forum on "Workforce Development", the annual Decatur Legacy luncheon, was job shadowed for the Partners in Education-Making the Right Choices Program. I will be on vacation July 14-30.

FOUNDATION: I spoke and Scott presented a power point presentation to the Chamber Breakfast on June 7th. We also had a good article in the H & R as a follow-up to that event. We have received a commitment from the Ullrich Foundation for a donation and received \$25,000 as a first installment on a \$100,000 grant from the state. We have a 123 donors contributing \$73,695. The next meeting has been moved to July 31st @ 4:30, where we will discuss what to do next.

FRIENDS: The Friends' membership drive has 196 members as of today. The Second Saturday's book sale on the 8th was \$668.00.

PNG: I received the PNG contract from the state library to sign and return. The state still needs to sign before it is final. We will be receiving \$11,000 this year.

RPLS/SIRSIDYNIX: There was no report. Both Governing Board and the User's group meeting were canceled.

STAFF: There were no significant personnel actions to report this month.

ADMINISTRATION: Total DPL circulation for June was 60,632 as compared to 60,259 in June of 2005 for a difference of +0.6%. The gate count was 31,790 this month as compared to 31,895 in June 2005 (or -0.3%). The YTD total is +2.2% as compared to last year at this time. The meeting rooms were booked 20 times earning \$930.00 in fees. Caterpillar gave us \$1,500 as a deposit for the "I Shot Ray Charles" photographic exhibit project, which we will be hosting in 2007.

ADULT DIVISION: Our only program this month was a presentation by local artist/humorist Larry Wetherholt, who had 65 individuals attended his talk at the June Books Between Bites. We have signed on for a DVD standing order plan with B&T to get hot DVD's automatically, like we do best sellers. This should significantly shorten the lag time between the release date and our getting it. It is periodical renewal time. In past few years, we have been tweaking our holdings, adding more popular titles and dropping expensive unused titles that are available full text on our online databases. With the records gone, we did some shifting in the AV area, moving audio cassettes down to where the records were. We added a range of shelving

for DVDs and pulled out shelving holding books on cd-rom. Our 835 online book club members accessed it 16,700 times last month. The Local History Room had 89 visitors and 21 were from out of town

BUILDING DIVISION: We had a water pump malfunction in the boiler room and lost a lot of water; unfortunately, T.S. captured most of it. We moved the desks apart and extracted the carpet for three days, let it dry and air out for two days, then replaced everything. The steps on #549 bookmobile were jammed against the curb and broken; they no longer make that style of mechanical system anymore. We had to order the complete motor replacement assembly. We also had a few more mechanical repairs than usual. Equipment and machinery are starting to show their age.

CHILDREN'S DIVISION: The summer reading program "Voyage to Book Island" got off to a great start. On June 1st we signed up 236 kids, 20 more than last year's first day, and we ended the month with 1,233 participants, 22 ahead of last year. Once I get back from vacation we will be reorganizing the children's AV, reference area to accommodate the growing collections, and the new Nims computers. Volunteers worked 44 hours in June, mostly at the summer reading desk. Our 26 programs had 493 attendees. We had 9 group visits bringing in 213 people, and 19 groups used the children's story room.

CIRCULATION DIVISION: Total number of checkouts during the month of June was 56,707 items, up 39% as compared to 40,716 items checked out in May 2006, and up 2% when compared to 55,554 items checked out in June 2005. There were 9,402 items checked out of the DPL by patrons from other libraries, 3,804 items were checked out to DPL patrons at other libraries. We placed 3,846 requests, up 3% from May and up 35% from last May. We resolved 5,912 requests and of these, 2,960 items were picked up here at the DPL. We routed in 2,425 items to fill holds picked up at the DPL and routed out 3,804 items to other libraries to fill requests. We had 403 new accounts opened in June, up 33% from May, and up 6% from June of 2005. We are still showing an overall increase of 47% for resolved requests from FY 04-05. \$692.90 worth of material was returned and \$1,108.70 fines and fees were paid through the Unique Collection Agency. This brings us to a grand total of \$51,118.03 of material and cash returns collected through this agency over the past two years, which we are very happy with.

EXTENSION DIVISION: We experimented with having a week where the bookmobiles didn't go out. This gave us a chance to catch up on reshelving and other duties around the department. It also allowed us to complete two bigger projects: we finished shifting the books stored in Extension and opening a Middle Passage through the shelves, and we reorganized the books on 548. Our weekly stop at Hope Academy has been slow, but I hope it will pick up soon as Hope will start year-round classes later this month. We also scheduled biweekly stops at Baum school for the first time, especially to reach the ESL students. We had 19 volunteers donate 138 hours of service this month.

GATES COMPUTER LAB: No classes were scheduled in June due to the low attendance in April and May. We will resume a full schedule of classes in July.

SYSTEMS ADMINISTRATION: We received the four new Nims computers for Children's. They will be configured for limited internet access and we are still in the process of getting software loaded on them. We also received a new Dell server. This will be our new domain controller. Matt is preparing to rename and renumber our servers in July and will be sending out more information later. We still have CybraryN issues and have received a patch that caused more problems. The Gates laptops had a problem with Centurion Guard and they sent Dave Nelson here to repair them. There were 988 work orders received from the staff for this month.

TECHNICAL DIVISION: Our patrons' ILL requests sent out to other libraries increased this month. We processed 680 periodicals as well as 531 paperbacks (bound and unclassified) this month. Also in June, 1,155 items were mended or reworked by the Processing staff. The Cataloging Department; cataloged 1671 titles, including 191 items that were donated to the library; imported 126 records from OCLC into our Horizon database; bar-coded 1,552 items; withdrew 2,360 books from our collection; recataloged 199 items; reinstated 89 items back into our collection; and made over 1,700 database changes. To date, over 1,100 biographies have been added to the biography collection since this special project began. After finishing the massive record withdrawal project, Kay Nims started withdrawing the audiocassettes that were being weeded by the AV librarian. So far, approximately 1600 audiocassettes have been withdrawn. Julie attended a "Barcoding Basics" class at RPLS this month. Robert taught a class for DPL staff in the Gates Lab during the first two weeks of June that covered basic Cataloging principles, basic Marc record editing and barcoding requirements. He explained the progress made on the RPLS version of the "barcoder test" and also covered materials that would be on the test.

Respectfully submitted,

Lee Ann Fisher

Lee Ann Fisher
City Librarian

CIT OF DECATUR
LIBRARY FUNDS CHECK REGISTER
FOR INVOICES FROM 6/1/2006 TO 6/30/2006

DATE: 7/3/2006
 TIME: 11:30:10AM

CHECK NO.	CHECK DATE	VENDOR	ITEM AMOUNT	ITEM DESCRIPTION	ACCOUNT #	ACCOUNT DESCRIPTION
35 LIBRARY FUND						
21938	6/2/2006	AT & T	114.58	#217 Z28-0408 284 3 ACCT	35593512 - 423300	TELEPHONE
21938	6/2/2006	AT & T	1,092.05	#217 R26-2855 989 2 ACCT	35593512 - 423300	TELEPHONE
21943	6/2/2006	BIBBY, SCOTT	300.00	DPL-SEC-0516,0523,053006	35593512 - 428000	PROFESSIONAL SERVICES
21955	6/2/2006	COMMERCIAL MAIL SERVICES	133.05	MO PRESORT/BAR CODING	35593512 - 424500	POSTAGE
21978	6/2/2006	HASTINGS, SCOTT A.	100.00	SEC-052206-DPL	35593512 - 428000	PROFESSIONAL SERVICES
22017	6/2/2006	RIGSBY, PAUL	80.00	052506-SEC-DPL	35593512 - 428000	PROFESSIONAL SERVICES
22020	6/2/2006	SLEETH, ALAN	100.00	SEC-051806-DPL	35593512 - 428000	PROFESSIONAL SERVICES
22022	6/2/2006	SMITH, EDWARD	300.00	SEC-DPL-0517,0524,053106	35593512 - 428000	PROFESSIONAL SERVICES
22038	6/2/2006	VERIZON WIRELESS	24.46	#504590334 ACCT	35593512 - 423300	TELEPHONE
22038	6/2/2006	VERIZON WIRELESS	30.43	#504591851 ACCT	35593512 - 423300	TELEPHONE
22038	6/2/2006	VERIZON WIRELESS	40.10	#504522581 ACCT	35593512 - 423300	TELEPHONE
22044	6/6/2006	AT & T	647.16	#217 362-2230 082 0 ACCT	35593512 - 423300	TELEPHONE
22077	6/6/2006	TREAS-FLEET MAINTENANCE	743.34	DPL FUEL USAGE-0506	35593512 - 431000	GASOLINE
22090	6/13/2006	BABY TALK, INC.	275.00	PROFESSIONAL SERVICES	35593512 - 428000	PROFESSIONAL SERVICES
22099	6/13/2006	BRADFIELD'S COMPUTER SUPPLY	71.14	140198A toner for Lexmark 5N	35593512 - 434500	OFFICE SUPPLIES
22106	6/13/2006	CDW	59.85		35593512 - 434500	OFFICE SUPPLIES
22138	6/13/2006	EMBRY LTD	411.50	OFC SUPPLIES-100 EA CASES	35593512 - 434500	OFFICE SUPPLIES
22143	6/13/2006	FISHER, LEE ANN	89.99		35593512 - 423300	TELEPHONE
22149	6/13/2006	GARRATT CALLAHAN	1,250.00	BLDG MATL-CHEM-WATER TREATME	35593512 - 432000	MATERIALS - BUILDINGS
22151	6/13/2006	GAYLORD BROS.	61.24		35593512 - 434500	OFFICE SUPPLIES
22151	6/13/2006	GAYLORD BROS.	145.20		35593512 - 434500	OFFICE SUPPLIES
22157	6/13/2006	HOUCHEM BINDERY LTD	466.45		35593512 - 420200	PRINTING AND BINDING
22179	6/13/2006	JAN MASTER, INC.	56.50	JANITORIAL SUPP	35593512 - 431200	JANITORIAL SUPPLIES
22179	6/13/2006	JAN MASTER, INC.	98.63		35593512 - 431200	JANITORIAL SUPPLIES
22202	6/13/2006	MCLEOD USA	137.00		35593512 - 431200	JANITORIAL SUPPLIES
22202	6/13/2006	MCLEOD USA	30.65	#3292627 ACCT	35593512 - 423300	TELEPHONE
22203	6/13/2006	METROPOLITAN LIBRARY SYSTEM	78.39	#3318933 ACCT	35593512 - 423300	TELEPHONE
22205	6/13/2006	MIDWEST COMPUTER PRODUCTS, INC	175.00	NOVELIST K-8 APPLICATION/INVOI	35593515 - 458000	BOOKS & PERIODICALS
22217	6/13/2006	NCI BUSINESS SYSTEMS	362.71	TONER	35593512 - 434500	OFFICE SUPPLIES
22222	6/13/2006	OFFICE DEPOT	56.02		35593512 - 421300	SERV-OFFICE EQUIPMENT
22235	6/13/2006	RECORD SYSTEMS INC.	23.60	BIC GSM11-bk med pt black pen	35593512 - 434500	OFFICE SUPPLIES
22237	6/13/2006	RESEARCH PRODUCTS	333.00		35593512 - 434500	OFFICE SUPPLIES
22244	6/13/2006	SAM'S CLUB	31.10	BLDG SUPP-THERMOCOUPLE	35593512 - 432000	MATERIALS - BUILDINGS
22246	6/13/2006	SCHINDLER ELEVATOR CORP.	59.95	#77105090511989550 ACCT	35593512 - 434500	OFFICE SUPPLIES
22260	6/13/2006	TENNANT SALES AND SERVICE CO	1,064.46		35593512 - 421000	SERVICE TO MAINT BUILDING
22260	6/13/2006	TENNANT SALES AND SERVICE CO	166.40		35593512 - 432000	MATERIALS - BUILDINGS
22260	6/13/2006	TENNANT SALES AND SERVICE CO	172.30	BLDG MATL	35593512 - 432000	MATERIALS - BUILDINGS
22261	6/13/2006	THOMPSON ELECTRONICS CO.	198.08		35593512 - 432000	MATERIALS - BUILDINGS
22272	6/13/2006	UNITED PARCEL SERVICE	1,000.00	BLDG MATL-BATTERIES	35593512 - 424500	POSTAGE
22281	6/13/2006	WATTS COPY SYSTEMS	317.00	#21201W SHIPPER	35593512 - 421300	SERV-OFFICE EQUIPMENT
22290	6/20/2006	2D MARKETING & COMMUNICATIONS	611.25	MONTHLY MAINT/COPIERS	35593512 - 428000	PROFESSIONAL SERVICES

DATE: 7/3/2006
 TIME: 11:30:10AM

CIT OF DECATUR
LIBRARY FUNDS CHECK REGISTER
FOR INVOICES FROM 6/1/2006 TO 6/30/2006

CHECK NO.	CHECK DATE	VENDOR	ITEM AMOUNT	ITEM DESCRIPTION	ACCOUNT #	ACCOUNT DESCRIPTION
22298	6/20/2006	ARAMARK UNIFORM SERVICES, INC.	117.05		35593512 - 421000	SERVICE TO MAINT BUILDING
22301	6/20/2006	AZURADISC, INC	52.08		35593512 - 434500	OFFICE SUPPLIES
22304	6/20/2006	BIBBY, SCOTT	200.00		35593512 - 428000	PROFESSIONAL SERVICES
22321	6/20/2006	DELL INC. -	1,219.35		35593512 - 449900	SMALL CAPITAL ITEMS
22326	6/20/2006	EBSCO INDUSTRIES, INC	19,860.46	MAGAZINE SUBSCRIP RENEW	35593515 - 458841	MAG/PAPERS - MAIN ADULT
22326	6/20/2006	EBSCO INDUSTRIES, INC	588.28		35593515 - 458842	MAG/PAPERS MAIN YOUTH
22326	6/20/2006	EBSCO INDUSTRIES, INC	1,534.90		35593515 - 458843	MAG/PAPERS MAIN JUVENILE
22326	6/20/2006	EBSCO INDUSTRIES, INC	-19.95	CREDIT	35593515 - 458844	MAG/PAPERS - MAIN REFEREN
22326	6/20/2006	EBSCO INDUSTRIES, INC	6,000.00	MAGAZINE SUBSCRIP RENEW	35593515 - 458844	MAG/PAPERS - MAIN REFEREN
22326	6/20/2006	EBSCO INDUSTRIES, INC	509.00		35593515 - 458845	MAG/PAPERS - MAIN PROFESS
22326	6/20/2006	EBSCO INDUSTRIES, INC	3,587.25		35593515 - 458847	MAG/PAPERS - EXTENSION AL
22328	6/20/2006	EDWARD BOOTH	960.00		35593512 - 428000	PROFESSIONAL SERVICES
22329	6/20/2006	EZ LAWN CARE	380.00		35593512 - 421000	SERVICE TO MAINT BUILDING
22333	6/20/2006	GAYLORD BROS.	54.14		35593512 - 434500	OFFICE SUPPLIES
22341	6/20/2006	HASTINGS, SCOTT A.	200.00		35593512 - 428000	PROFESSIONAL SERVICES
22362	6/20/2006	MICROTEK	1,036.00		35593512 - 421300	SERV-OFFICE EQUIPMENT
22366	6/20/2006	MOORE WALLACE-AN RR DONNELLEY CO	287.28		35593512 - 434500	OFFICE SUPPLIES
22371	6/20/2006	ONYX WASTE	279.41	GARBAGE SERVICE FOR CITY	35593512 - 421000	SERVICE TO MAINT BUILDING
22382	6/20/2006	RESEARCH PRODUCTS	90.00		35593512 - 431200	JANITORIAL SUPPLIES
22382	6/20/2006	RESEARCH PRODUCTS	137.54		35593512 - 432000	MATERIALS - BUILDINGS
22383	6/20/2006	RIGSBY, PAUL	100.00		35593512 - 428000	PROFESSIONAL SERVICES
22387	6/20/2006	SCHIRLE, JOHN	96.00		35593512 - 428000	PROFESSIONAL SERVICES
22391	6/20/2006	SHOW SHOP	60.00	BOOKMOBILES/VANS	35593512 - 421200	SERV - AUTO EQUIPMENT
22393	6/20/2006	SLEETH, ALAN	280.00		35593512 - 428000	PROFESSIONAL SERVICES
22394	6/20/2006	SMITH, EDWARD	100.00		35593512 - 428000	PROFESSIONAL SERVICES
22395	6/20/2006	SOMERSET COUNTY/HILLSBOROUGH LIBRARY	52.20		35593512 - 428000	PROFESSIONAL SERVICES
22403	6/20/2006	STOKES, RICHARD	500.00	TUITION	35593512 - 427200	TUITION REIMBURSEMENT
22404	6/20/2006	TECHNICAL SOLUTIONS SERVICES	703.25		35593512 - 421000	SERVICE TO MAINT BUILDING
22408	6/20/2006	THOMAS, RHALO	108.00		35593512 - 428000	PROFESSIONAL SERVICES
22413	6/20/2006	TREAS-GENERAL FUND	100.00	MTHLY TRANS	35593512 - 441500	TRANSFER TO GENERAL FD
22414	6/20/2006	TREAS-MIS OPERATING	1,736.25		35593512 - 423000	MIS SERVICES
22415	6/20/2006	TREAS-PETTY CASH	18.00	DPL	35593512 - 424100	CONFERENCES & TRAVEL
22415	6/20/2006	TREAS-PETTY CASH	5.51		35593512 - 424500	POSTAGE
22415	6/20/2006	TREAS-PETTY CASH	48.00		35593512 - 428000	PROFESSIONAL SERVICES
22415	6/20/2006	TREAS-PETTY CASH	8.59		35593512 - 432000	MATERIALS - BUILDINGS
22415	6/20/2006	TREAS-PETTY CASH	7.92		35593512 - 434500	OFFICE SUPPLIES
22415	6/20/2006	TREAS-PETTY CASH	22.35		35593515 - 458000	BOOKS & PERIODICALS
22416	6/20/2006	TREAS-SELF INSURANCE FUND	384.08	MTHLY TRANS	35593512 - 441800	MOTOR VEHICLE INSURANCE
22416	6/20/2006	TREAS-SELF INSURANCE FUND	174.67		35593512 - 442000	BOILER INSURANCE
22416	6/20/2006	TREAS-SELF INSURANCE FUND	2,049.33		35593512 - 442100	PROPERTY INSURANCE
22416	6/20/2006	TREAS-SELF INSURANCE FUND	2,104.67		35593512 - 442300	GENERAL LIABILITY INS
22417	6/20/2006	TREAS-WATER FUNDS	818.93	#13 095241 acct	35593512 - 423400	WATER

**CIT OFFICER
LIBRARY FUNDS CHECK REGISTER
FOR INVOICES FROM 6/1/2006 TO 6/30/2006**

DATE: 7/3/2006
TIME: 11:30:10AM

<u>CHECK NO.</u>	<u>CHECK DATE</u>	<u>VENDOR</u>	<u>ITEM AMOUNT</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>ACCOUNT DESCRIPTION</u>
22419	6/20/2006	UNIQUE MANAGEMENT SERVICES	742.85		35593512 - 428000	PROFESSIONAL SERVICES
22428	6/27/2006	AASLH	60.00		35593512 - 428400	MEMBERSHIP FEES
22432	6/27/2006	AMERENIP	9,403.26	#01143-96975 ACCT	35593512 - 423100	ELECTRICITY
22432	6/27/2006	AMERENIP	106.98		35593512 - 423200	NATURAL GAS
22443	6/27/2006	BAKER & TAYLOR CO	-136.26	CREDIT	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	3.68	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	4.30		35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	5.65		35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	5.87		35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	6.12		35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	7.37		35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	7.96		35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	7.99		35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	8.50		35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	8.58		35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	9.19		35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	9.23		35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	9.41		35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	10.00		35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	10.42		35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	10.45		35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	11.07		35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	11.35		35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	11.65		35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	11.66		35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	12.27		35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	12.29		35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	12.30		35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	12.86		35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	13.75		35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	14.13		35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	14.16		35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	14.20		35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	14.53		35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	14.72		35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	14.75		35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	15.31		35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	15.37		35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	16.10		35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	16.49		35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	16.57		35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	17.06		35593515 - 458000	BOOKS & PERIODICALS

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22443	6/27/2006	BAKER & TAYLOR CO	17.67	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	17.94	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	17.96	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	18.44	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	19.14	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	19.62	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	19.76	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	20.00	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	20.90	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	22.69	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	23.28	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	23.34	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	23.39	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	23.70	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	24.59	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	25.12	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	25.33	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	25.95	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	26.86	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	26.95	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	26.99	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	27.10	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	27.14	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	27.61	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	28.02	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	29.20	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	29.47	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	32.38	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	33.90	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	40.38	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	43.31	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	43.64	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	43.80	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	43.89	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	44.45	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	45.50	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	46.50	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	47.45	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	49.50	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	53.70	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	56.04	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	56.10	BOOKS	35593515 - 458000	BOOKS & PERIODICALS

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22443	6/27/2006	BAKER & TAYLOR CO	56.16	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	57.93	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	58.40	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	59.22	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	60.80	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	61.53	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	71.25	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	72.78	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	77.85	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	80.70	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	91.08	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	102.75	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	107.52	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	113.93	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	116.86	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	122.85	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	125.67	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	148.88	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	166.24	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	179.31	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	187.62	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	194.71	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	196.25	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	196.55	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	231.40	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	246.86	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	262.88	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	275.35	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	279.34	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	296.56	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	296.90	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	299.91	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	310.66	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	318.13	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	329.58	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	334.02	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	335.55	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	336.28	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	394.20	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	424.87	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	439.28	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	853.41	BOOKS	35593515 - 458000	BOOKS & PERIODICALS

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22444	6/27/2006	BAKER & TAYLOR ENTERTAINMENT	12.74	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22444	6/27/2006	BAKER & TAYLOR ENTERTAINMENT	14.98		35593515 - 458000	BOOKS & PERIODICALS
22444	6/27/2006	BAKER & TAYLOR ENTERTAINMENT	16.98		35593515 - 458000	BOOKS & PERIODICALS
22444	6/27/2006	BAKER & TAYLOR ENTERTAINMENT	20.22		35593515 - 458000	BOOKS & PERIODICALS
22444	6/27/2006	BAKER & TAYLOR ENTERTAINMENT	35.64		35593515 - 458000	BOOKS & PERIODICALS
22444	6/27/2006	BAKER & TAYLOR ENTERTAINMENT	43.42		35593515 - 458000	BOOKS & PERIODICALS
22444	6/27/2006	BAKER & TAYLOR ENTERTAINMENT	86.01		35593515 - 458000	BOOKS & PERIODICALS
22444	6/27/2006	BAKER & TAYLOR ENTERTAINMENT	99.67		35593515 - 458000	BOOKS & PERIODICALS
22444	6/27/2006	BAKER & TAYLOR ENTERTAINMENT	301.75		35593515 - 458000	BOOKS & PERIODICALS
22444	6/27/2006	BAKER & TAYLOR ENTERTAINMENT	321.44		35593515 - 458000	BOOKS & PERIODICALS
22444	6/27/2006	BAKER & TAYLOR ENTERTAINMENT	336.25		35593515 - 458000	BOOKS & PERIODICALS
22445	6/27/2006	BAKER & TAYLOR ENTERTAINMENT	10.18		35593515 - 458000	BOOKS & PERIODICALS
22445	6/27/2006	BAKER & TAYLOR ENTERTAINMENT	20.96		35593515 - 458000	BOOKS & PERIODICALS
22445	6/27/2006	BAKER & TAYLOR ENTERTAINMENT	21.73		35593515 - 458000	BOOKS & PERIODICALS
22445	6/27/2006	BAKER & TAYLOR ENTERTAINMENT	26.21		35593515 - 458000	BOOKS & PERIODICALS
22445	6/27/2006	BAKER & TAYLOR ENTERTAINMENT	28.47		35593515 - 458000	BOOKS & PERIODICALS
22445	6/27/2006	BAKER & TAYLOR ENTERTAINMENT	33.69		35593515 - 458000	BOOKS & PERIODICALS
22445	6/27/2006	BAKER & TAYLOR ENTERTAINMENT	37.44		35593515 - 458000	BOOKS & PERIODICALS
22445	6/27/2006	BAKER & TAYLOR ENTERTAINMENT	43.42		35593515 - 458000	BOOKS & PERIODICALS
22445	6/27/2006	BAKER & TAYLOR ENTERTAINMENT	44.98		35593515 - 458000	BOOKS & PERIODICALS
22445	6/27/2006	BAKER & TAYLOR ENTERTAINMENT	65.19		35593515 - 458000	BOOKS & PERIODICALS
22445	6/27/2006	BAKER & TAYLOR ENTERTAINMENT	88.00		35593515 - 458000	BOOKS & PERIODICALS
22445	6/27/2006	BAKER & TAYLOR ENTERTAINMENT	97.14		35593515 - 458000	BOOKS & PERIODICALS
22445	6/27/2006	BAKER & TAYLOR ENTERTAINMENT	131.80		35593515 - 458000	BOOKS & PERIODICALS
22445	6/27/2006	BAKER & TAYLOR ENTERTAINMENT	173.62		35593515 - 458000	BOOKS & PERIODICALS
22445	6/27/2006	BAKER & TAYLOR ENTERTAINMENT	238.21		35593515 - 458000	BOOKS & PERIODICALS
22445	6/27/2006	BAKER & TAYLOR ENTERTAINMENT	305.95		35593515 - 458000	BOOKS & PERIODICALS
22445	6/27/2006	BAKER & TAYLOR ENTERTAINMENT	513.17	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22452	6/27/2006	BOB & RON'S REPAIR SERVICE	97.50		35593512 - 421200	SERV - AUTO EQUIPMENT
22452	6/27/2006	BOB & RON'S REPAIR SERVICE	110.43		35593512 - 433700	MATERIAL - AUTO EQUIP
22456	6/27/2006	BOOK WHOLESALERS, INC.	3.93	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	4.89		35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	5.23		35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	5.55		35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	5.90		35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	7.16		35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	7.85		35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	8.74		35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	9.34		35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	9.94		35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	10.17		35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	10.27		35593515 - 458000	BOOKS & PERIODICALS

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22456	6/27/2006	BOOK WHOLESALERS, INC.	10.54	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	10.56	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	11.37	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	11.74	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	11.98	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	12.01	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	12.34	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	12.79	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	12.80	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	12.98	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	13.31	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	13.48	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	13.75	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	13.93	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	14.51	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	17.32	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	17.90	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	19.51	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	19.55	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	19.90	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	20.71	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	21.27	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	21.58	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	21.68	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	21.72	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	22.02	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	22.05	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	25.03	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	26.32	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	26.64	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	27.49	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	27.76	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	27.99	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	28.81	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	30.28	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	30.36	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	30.51	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	30.56	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	30.70	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	30.87	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	30.90	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	31.63	BOOKS	35593515 - 458000	BOOKS & PERIODICALS

**CIT OF DECATUR
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FOR INVOICES FROM 6/1/2006 TO 6/30/2006**

DATE: 7/3/2006
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<u>CHECK NO.</u>	<u>CHECK DATE</u>	<u>VENDOR</u>	<u>ITEM AMOUNT</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>ACCOUNT DESCRIPTION</u>
22456	6/27/2006	BOOK WHOLESALERS, INC.	31.90	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	33.27	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	35.01	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	35.90	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	36.90	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	36.96	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	37.74	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	38.65	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	38.75	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	40.16	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	41.16	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	42.05	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	42.88	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	42.89	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	44.28	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	44.51	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	46.34	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	46.96	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	47.72	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	50.22	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	51.01	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	51.70	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	52.58	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	55.11	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	57.53	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	62.93	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	66.85	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	69.65	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	83.22	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	95.34	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	100.92	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	116.56	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	124.70	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	125.70	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	141.70	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	152.95	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	156.87	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	172.01	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	177.36	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	241.23	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	274.00	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	310.82	BOOKS	35593515 - 458000	BOOKS & PERIODICALS

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FOR INVOICES FROM 6/1/2006 TO 6/30/2006

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CHECK NO.	CHECK DATE	VENDOR	ITEM AMOUNT	ITEM DESCRIPTION	ACCOUNT #	ACCOUNT DESCRIPTION
22456	6/27/2006	BOOK WHOLESALERS, INC.	396.93	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22456	6/27/2006	BOOK WHOLESALERS, INC.	408.29		35593515 - 458000	BOOKS & PERIODICALS
22470	6/27/2006	CHAMBER OF COMMERCE	200.00		35593512 - 428400	MEMBERSHIP FEES
22474	6/27/2006	CING	89.58		35593515 - 458000	BOOKS & PERIODICALS
22483	6/27/2006	CREATIVE MEMORIES/LASTING MOMENTS	23.97	MAGAZINE	35593515 - 458841	MAG/PAPERS - MAIN ADULT
22503	6/27/2006	DEMCO INC	753.71		35593512 - 434500	OFFICE SUPPLIES
22531	6/27/2006	H W WILSON CO	749.00	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22535	6/27/2006	HEART TECHNOLOGIES INC	99.75		35593512 - 423300	TELEPHONE
22541	6/27/2006	ILA	734.44		35593512 - 434500	OFFICE SUPPLIES
22544	6/27/2006	INFORMATION TODAY, INC	309.95	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22553	6/27/2006	K WIKEE PRODUCTS	32.39		35593512 - 433700	MATERIAL - AUTO EQUIP
22573	6/27/2006	MR. VIDEO	99.00		35593512 - 424500	POSTAGE
22573	6/27/2006	MR. VIDEO	520.00		35593512 - 434500	OFFICE SUPPLIES
22583	6/27/2006	RANDOM HOUSE, INC	36.80	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
22583	6/27/2006	RANDOM HOUSE, INC	56.00		35593515 - 458000	BOOKS & PERIODICALS
22583	6/27/2006	RANDOM HOUSE, INC	110.40		35593515 - 458000	BOOKS & PERIODICALS
22583	6/27/2006	RANDOM HOUSE, INC	172.00		35593515 - 458000	BOOKS & PERIODICALS
22583	6/27/2006	RANDOM HOUSE, INC	894.20		35593515 - 458000	BOOKS & PERIODICALS
22585	6/27/2006	READERS DIGEST ASSN	59.96		35593515 - 458841	MAG/PAPERS - MAIN ADULT
22585	6/27/2006	READERS DIGEST ASSN	39.96		35593515 - 458847	MAG/PAPERS - EXTENSION AL
22586	6/27/2006	REGENT BOOK CO	13.17		35593515 - 458000	BOOKS & PERIODICALS
22596	6/27/2006	STANBERY, JOANN	140.69		35593512 - 428000	PROFESSIONAL SERVICES
22609	6/27/2006	TREAS-GENERAL FUND	870.16	REIMB-PHYSICAL-MGMT CONTRACT	35593512 - 424500	POSTAGE
22614	6/27/2006	VERIZON WIRELESS	29.67	MAY POSTAGE/COPIES	35593512 - 423300	TELEPHONE
22614	6/27/2006	VERIZON WIRELESS	91.97	#504591268 ACCT	35593512 - 423300	TELEPHONE
22615	6/27/2006	VOICE NEWSPAPER	105.00	BOOKS	35593515 - 458841	MAG/PAPERS - MAIN ADULT
22618	6/27/2006	WEST GROUP	254.00		35593515 - 458000	BOOKS & PERIODICALS
22618	6/27/2006	WEST GROUP	1,064.00		35593515 - 458000	BOOKS & PERIODICALS
22618	6/27/2006	WEST GROUP	2,012.00		35593515 - 458000	BOOKS & PERIODICALS
22620	6/27/2006	WILHELM, LINDA	226.00	TUITION	35593512 - 427200	TUITION REIMBURSEMENT
			97,426.27	35 LIBRARY FUND Total		
59 LIBRARY TRUST FUNDS						
22193	6/13/2006	MACARTHUR HIGH SCHOOL	45.00	2006 CADET YRKB	59595922 - 458000	BOOK AND PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	8.58	BOOKS	59595942 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	8.82		59595942 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	9.64		59595942 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	10.42		59595942 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	12.47		59595942 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	14.75		59595942 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	17.67		59595942 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	19.95		59595942 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	24.26		59595942 - 458000	BOOKS & PERIODICALS

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FOR INVOICES FROM 6/1/2006 TO 6/30/2006

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22443	6/27/2006	BAKER & TAYLOR CO	24.95	BOOKS	59595942 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	128.98		59595942 - 458000	BOOKS & PERIODICALS
22443	6/27/2006	BAKER & TAYLOR CO	452.62		59595942 - 458000	BOOKS & PERIODICALS
22583	6/27/2006	RANDOM HOUSE, INC	20.21		59595942 - 458000	BOOKS & PERIODICALS
22600	6/27/2006	STRIGLOS/HAINES & ESSICK	29.95		59595942 - 458000	BOOKS & PERIODICALS
59 LIBRARY TRUST FUNDS Total			828.27			

WARRANT TOTAL: 98,254.54

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CITY OF DECATUR
YEAR-TO-DATE BUDGET REPORT
REVENUE AND EXPENSE SUMMARY JUNE 2006

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ACCOUNTS FOR: LIBRARY FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
3559350 LIBRARY FUND							
300000 BEGINNING FUND BALANCE	-437,943	-437,943	-541,944.19	.00	.00	104,001.19	123.7%
301103 REAL ESTATE TAXES	-3,116,708	-3,116,708	.00	.00	.00	-3,116,708.00	.0%
302104 STATE REPLACEMENT TAX	-235,000	-235,000	-41,691.54	-354.32	.00	-193,308.46	17.7%
302107 STATE GRANTS OR OTHER	-110,810	-110,810	.00	.00	.00	-110,810.00	.0%
305509 FINES AND FEES	-60,000	-60,000	-10,129.83	-5,150.79	.00	-49,870.17	16.9%
305510 NON-RESIDENTIAL FEES	-300	-300	-106.38	-21.27	.00	-193.62	35.5%
305511 LOST OR DAMAGED BOOKS	-7,000	-7,000	-1,087.30	-487.00	.00	-5,912.70	15.5%
305514 COPIES AND MISCELLANEOUS	-25,000	-25,000	-2,079.45	-1,411.20	.00	-22,920.55	8.3%
305515 MEETING ROOM FEES	-10,000	-10,000	-1,630.00	-990.00	.00	-8,370.00	16.3%
307101 INVESTMENT INCOME	-32,000	-32,000	-1,396.09	.00	.00	-30,603.91	4.4%
307102 POOLED INTEREST	0	0	.00	.00	.00	.00	.0%
308846 LEASE OF LIBRARY PROPERTY	-40,000	-40,000	-13,333.32	-9,999.99	.00	-26,666.68	33.3%
TOTAL LIBRARY FUND	-4,074,761	-4,074,761	-613,398.10	-18,414.57	.00	-3,461,362.90	15.1%
35593511 DPL - PERSONNEL SERVICES							
409000 SALARIES	2,105,000	2,105,000	495,239.18	161,552.76	.00	1,609,760.82	23.5%
410100 OVERTIME	5,000	5,000	2,500.01	.00	.00	2,499.99	50.0%
410200 TEMPORARY SALARIES	10,000	10,000	470.40	64.58	.00	9,529.60	4.7%
410400 IMRF/SOCIAL SECURITY PAYMENTS	349,763	349,763	85,920.85	27,845.67	.00	263,842.15	24.6%
411100 LIFE INSURANCE	2,592	2,592	543.02	219.56	.00	2,048.98	20.9%
411200 MEDICAL INSURANCE	403,963	403,963	71,881.25	28,752.50	.00	332,081.75	17.8%
411300 UNEMPLOYMENT INSURANCE	2,849	2,849	468.63	186.69	.00	2,380.37	16.4%
411400 WORKERS COMPENSATION	33,649	33,649	4,937.22	1,966.86	.00	28,711.78	14.7%
411500 SERVICE RECOGNITION	20,845	20,845	4,732.50	1,748.03	.00	16,112.50	22.7%
TOTAL DPL - PERSONNEL SERVICES	2,933,661	2,933,661	666,693.06	222,336.65	.00	2,266,967.94	22.7%
35593512 DPL - OPERATING EXPENSES							
420100 ADVERTISING	400	400	.00	.00	.00	400.00	.0%
420200 PRINTING AND BINDING	8,000	8,000	931.45	466.45	718.20	6,350.35	20.6%
421000 SERVICE TO MAINT BUILDINGS	30,000	31,006	3,989.78	2,544.17	807.33	26,209.04	15.5%
421100 SERV TO MAINT IMPROVEMENTS	2,000	2,000	.00	.00	.00	2,000.00	.0%
421200 SERV - AUTO EQUIPMENT	3,500	3,500	315.00	157.50	.00	3,185.00	9.0%
421300 SERVICE-OFFICE EQUIP	18,500	18,500	4,180.41	1,409.02	3,170.00	11,149.59	39.7%

CITY OF DECATUR
YEAR-TO-DATE BUDGET REPORT
REVENUE AND EXPENSE SUMMARY JUNE 2006

FOR 2007 02

ACCOUNTS FOR:	LIBRARY FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
35								
423000	MIS SERVICES	20,835	20,835	3,472.50	1,736.25	.00	17,362.50	16.7%
423100	ELECTRICITY	140,000	140,000	16,061.39	9,403.26	.00	123,938.61	11.5%
423200	NATURAL GAS	10,000	10,000	213.96	106.98	.00	9,786.04	2.1%
423300	TELEPHONE	25,000	25,000	5,622.57	2,369.20	.00	19,377.43	22.5%
423400	WATER	4,500	4,500	818.93	818.93	.00	3,681.07	18.2%
423901	BANKING SERVICE CHARGES	200	200	.00	.00	.00	200.00	.0%
424000	TRAINING SCHOOL EXPENSES	1,500	1,500	.00	.00	.00	1,500.00	.0%
424100	CONFERENCES & TRAVEL	6,000	6,000	61.34	18.00	.00	5,938.66	1.0%
424500	POSTAGE	15,000	15,000	3,186.55	2,107.72	.00	11,813.45	21.2%
424700	COMPUTER SOFTWARE	30,000	30,000	.00	.00	.00	30,000.00	.0%
426500	MEDICAL EXPENSES	1,000	1,000	.00	.00	.00	1,000.00	.0%
427100	TEMPORARY AGENCY FEES	10,000	10,000	.00	.00	.00	10,000.00	.0%
427200	TUITION REIMBURSEMENT	1,500	1,500	726.00	726.00	.00	774.00	48.4%
427300	TRAVEL INTERVIEW EXP	100	100	.00	.00	.00	100.00	.0%
428000	PROFESSIONAL SERVICES	50,000	50,000	8,999.88	4,793.99	2,750.00	38,250.12	23.5%
428400	MEMBERSHIP FEES	2,000	2,000	260.00	260.00	.00	1,740.00	13.0%
428900	RENTAL-EQUIPMENT	1,000	1,000	.00	.00	.00	1,000.00	.0%
431000	GASOLINE	7,000	7,000	1,426.94	743.34	.00	5,573.06	20.4%
431200	JANITORIAL SUPPLIES	7,000	7,000	1,118.37	570.41	.00	5,881.63	16.0%
432000	MATERIAL - BUILDINGS	20,000	20,000	2,237.00	1,964.01	.00	17,763.00	11.2%
433700	MATERIAL-AUTO EQUIP	2,500	2,500	283.47	175.21	.00	2,216.53	11.3%
434500	OFFICE SUPPLIES	33,000	33,929	7,782.67	4,116.26	2,318.89	23,827.64	29.8%
435700	EMPLOYEE RECOG SUPPLIES	50	50	.00	.00	.00	50.00	.0%
441500	TRANSFER TO GENERAL FD	1,200	1,200	200.00	100.00	.00	1,000.00	16.7%
441800	MOTOR VEHICLE INSURANCE	4,609	4,609	768.16	384.08	.00	3,840.84	16.7%
442000	BOILER INSURANCE	2,096	2,096	349.34	174.67	.00	1,746.66	16.7%
442100	PROPERTY INSURANCE	24,592	24,592	4,098.66	2,049.33	.00	20,493.34	16.7%
442300	GENERAL LIABILITY INSURANCE	25,256	25,256	4,209.34	2,104.67	.00	21,046.66	16.7%
442600	COLLISION DEDUCTIBLE	1,000	1,000	.00	.00	.00	1,000.00	.0%
449900	SMALL CAPITAL ITEMS	15,000	15,000	1,219.35	1,219.35	.00	13,780.65	8.1%
TOTAL DPL - OPERATING EXPENSES		524,338	526,273	72,533.06	40,518.80	9,764.42	443,975.87	15.6%
35593515 DPL - OPERATING EXPENSES								
458000	BOOK AND PERIODICALS	374,005	374,005	68,885.17	25,725.92	.00	305,119.83	18.4%
458841	MAG/PAPERS - MAIN ADULT	0	0	20,098.59	20,049.39	.00	-20,098.59	100.0%
458842	MAG/PAPERS MAIN YOUTH	0	0	588.28	588.28	.00	-588.28	100.0%
458843	MAG/PAPERS MAIN JUVENILE	0	0	1,532.90	1,534.90	.00	-1,532.90	100.0%
458844	MAG/PAPERS - MAIN REFERENCE	0	0	5,682.25	5,980.05	.00	-5,682.25	100.0%
458845	MAG/PAPERS - MAIN PROFESSIONAL	0	0	509.00	509.00	.00	-509.00	100.0%
458847	MAG/PAPERS - EXTENSION ADULT	0	0	3,625.21	3,627.21	.00	-3,625.21	100.0%
TOTAL DPL - OPERATING EXPENSES		374,005	374,005	100,921.40	58,014.75	.00	273,083.60	27.0%

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ACCOUNTS FOR:

35 LIBRARY FUND

ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
21,875	21,875	.00	.00	.00	21,875.00	.0%
3,282	3,282	.00	.00	.00	3,282.00	.0%
25,157	25,157	.00	.00	.00	25,157.00	.0%
-217,600	-215,665	226,749.42	302,455.63	9,764.42	-452,178.49	-109.7%
-4,074,761	-4,074,761	-613,398.10	-18,414.57	.00	-3,461,362.90	
3,857,161	3,859,096	840,147.52	320,870.20	9,764.42	3,009,184.41	

35593522 DPL LEASE- OP EXPENSES

440900 PRINCIPAL PAYMENTS

441000 INTEREST PAYMENT

TOTAL DPL LEASE- OP EXPENSES

TOTAL LIBRARY FUND

TOTAL REVENUES

TOTAL EXPENSES

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35 LIBRARY FUND

ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
-217,600	-215,665	226,749.42	302,455.63	9,764.42	-452,178.49	-109.7%

GRAND TOTAL

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ACCOUNTS FOR:	LIBRARY TRUST FUNDS	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
5959590	DPL TRUST FUND REVENUES							
300590	BEG FUND BA - CANTONI	-120,000	-120,000	-86,828.56	-86,828.56	.00	-33,171.44	72.4%
300591	BEG FUND BAL- MEYERS	-274,000	-274,000	-270,034.46	-270,034.46	.00	-3,965.54	98.6%
300592	BEG FUND BAL- BRIDGES	-800	-800	-1,047.47	-1,047.47	.00	247.47	130.9%
300593	BEG FUND BAL - DONATIONS	-400	-400	-11,702.95	-12,287.95	.00	11,302.95	2925.7%
307103	INTEREST INC - CANTONI	-3,000	-3,000	-376.96	.00	.00	-2,623.04	12.6%
307104	INTEREST INC - MEYERS	-7,000	-7,000	-861.38	.00	.00	-6,138.62	12.3%
307105	INTEREST INC - BRIDGES	-100	-100	-2.55	.00	.00	-97.45	2.6%
308805	CONTRIBUTIONS	-13,000	-13,000	-774.95	-154.95	.00	-12,225.05	6.0%
	TOTAL DPL TRUST FUND REVENUES	-418,300	-418,300	-371,629.28	-370,353.39	.00	-46,670.72	88.8%
59595912	TRUST CANTONI EXPENSES							
458000	BOOK AND PERIODICALS	30,000	30,000	742.06	.00	.00	29,257.94	2.5%
	TOTAL TRUST CANTONI EXPENSES	30,000	30,000	742.06	.00	.00	29,257.94	2.5%
59595922	TRUST MEYER EXPENSES							
428000	PROFESSIONAL SERVICES	15,000	15,000	.00	.00	.00	15,000.00	.0%
449900	SMALL CAPITAL ITEMS	5,000	5,000	.00	.00	.00	5,000.00	.0%
458000	BOOK AND PERIODICALS	5,000	5,000	327.50	45.00	.00	4,672.50	6.6%
	TOTAL TRUST MEYER EXPENSES	25,000	25,000	327.50	45.00	.00	24,672.50	1.3%
59595932	TRUST BRIDGES EXPENSES							
458000	BOOK AND PERIODICALS	500	500	.00	.00	.00	500.00	.0%
	TOTAL TRUST BRIDGES EXPENSES	500	500	.00	.00	.00	500.00	.0%
59595942	TRUST DONATION EXPENSES							
458000	BOOK AND PERIODICALS	9,000	9,000	1,068.57	783.27	.00	7,931.43	11.9%
	TOTAL TRUST DONATION EXPENSES	9,000	9,000	1,068.57	783.27	.00	7,931.43	11.9%

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ACCOUNTS FOR: 59 LIBRARY TRUST FUNDS	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL LIBRARY TRUST FUNDS	-353,800	-353,800	-369,491.15	-369,525.12	.00	15,691.15	104.4%
TOTAL REVENUES	-418,300	-418,300	-371,629.28	-370,353.39	.00	-46,670.72	
TOTAL EXPENSES	64,500	64,500	2,138.13	828.27	.00	62,361.87	

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59 LIBRARY TRUST FUNDS	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	-353,800	-353,800	-369,491.15	-369,525.12	.00	15,691.15	104.4%

The physical library remains central to library service. While no one model could meet every unique local need, some requirements are common to all public libraries. These include adequate and accessible space to house and circulate the collections; comfortable and attractive public spaces for readers; space for other public amenities including restrooms and water fountains; efficient and comfortable work and lounge areas for staff; and space for board meetings, story times, and other library programs. The supplemental standards for this section are divided into two sections—those for existing facilities and for new or expanded facilities.

Applicable Core Standards

- Core 3.** The library is in compliance with all other state laws that affect library operations including but not limited to the *Illinois Accessibility Code* [ILL. ADMIN. CODE tit. 71, § 400 et seq.], the *Open Meetings Act* [5 ILL. COMP. STAT. ANN. 120/1], the *Illinois Freedom of Information Act* [5 ILL. COMP. STAT. ANN. 140/1 et seq.], the *State Records Act* [5 ILL. COMP. STAT. ANN. 160/1 et seq.; 70/2 and 5/1-7], the *Library Records Confidentiality Act* [75 ILL. COMP. STAT. ANN. 70/1] and the *Drug Free Workplace Act* [30 ILL. COMP. STAT. ANN. 580/1 et seq.].
- Core 4.** The library is in compliance with all federal laws that affect library operations including but not limited to the *Americans with Disabilities Act* [42 U.S.C. 12101 et seq.], the *Fair Labor Standards Act* [29 U.S.C. 201 et seq.], and the *Bloodborne Pathogens Standard* [29 C.F.R. § 1910.1030]. (See appendix 1.)
- Core 12.** The library has a board-approved mission statement, a long-range plan, a disaster prevention and recovery plan, and policies. Such policies include but are not limited to the following topics: personnel; reference; use of the library's materials, services, and facilities, including use of the library for exhibits and meetings; and collection management. Illinois statutory law specifically requires the board to establish and review at least biennially a written policy for the selection of library materials (as part of the library's collection management policy) and the use of library materials and facilities [75 ILL. COMP. STAT. ANN. 5/4-7.2 or 75 ILL. COMP. STAT. ANN. 16/30-60]. All library policies are in compliance with state and federal laws. (See appendix 2.2.)
- Core 20.** The library has a telephone, telefacsimile machine, photocopier, and computer with modem. The library provides telephone service to its patrons with hearing disabilities through a TTY (teletypewriter), TDD (Telecommunications Devices for the Deaf) or a voice relay provided by the telephone company.
- Core 23.** The library is located in a facility designed or renovated for that purpose and in compliance with applicable federal, state, and local codes.

- Core 28.** At least every ten years, and more frequently if necessary, the board of trustees determines if the physical facility is sufficient to meet the needs of the community. If the facility does not meet the needs of the community, the board of trustees takes steps to correct the problem.

Supplemental Standards for Existing Facilities

1. The library provides the right amount of space of the right kind to meet the provisions of its long-range plans.
2. At least once every five years, the board directs a review of the library's long-term space needs.
3. The library develops a plan and annual budget for maintenance of building and grounds and fixed asset replacements.
4. The library building supports the implementation of current and future telecommunications and electronic information technologies.
5. The library, including branches or other service points, is located at a site that is determined to be most convenient for the community. Travel time to the library under normal conditions does not exceed 30 minutes.
6. The library provides adequate, safe, well-lighted, and convenient parking during all hours of service. The minimum number of required parking spaces may be governed by local ordinance. Libraries reached primarily by car should provide 1.3 spaces per 500 population. If based on building size, the parking space provision should be one space per 500 square feet.
7. The library's entrance is easily identified, clearly visible, and well lighted. The entrance faces the direction used by the majority of the patrons.
8. The library has an identifying sign clearly visible from the street. Additional signs guide users from arterial streets to the library.
9. The library has adequate signage. All signage is in compliance with applicable federal, state, and local regulations. Interior signs should be limited in number and not serve as a substitute for logical building arrangement or for staff responses to routine user questions.
10. The library has a designated tornado shelter. Emergency exits and evacuation routes out of the building and to the tornado shelter are clearly marked. Fire extinguishers are clearly marked. Emergency first-aid supplies are readily available.
11. The library provides emergency training for staff, including annual fire and tornado drills, use of fire extinguishers, and location of the first-aid kit.
12. The library has an emergency manual and a disaster plan that are reviewed biennially.

13. The library has telephones and associated communications devices sufficient to meet user and staff needs:
 - . telephones in all offices and at all service desks
 - . telephone number listed in both white and yellow pages
 - . automatic equipment to inform callers of library hours when the library is closed
14. The library has sturdy and comfortable furnishings in sufficient quantity to meet user needs. Space is allocated for child and family use with furniture and equipment designed for use by children. All furniture is in compliance with applicable codes.
15. The library has enough shelving and other types of display and storage to provide patrons with easy access to all materials. All shelving and other display or storage space is designed for library purposes. Shelving in the area serving young children is scaled to their needs.
16. The library's lighting levels comply with the standards issued by the Illuminating Engineering Society of North America. The lighting is evenly distributed, low glare, does not cast shadows, and provides floor-to-ceiling illumination of all vertical surfaces. (For more information on lighting, see #8 under supplemental standards for new or expanded facilities.)
17. The library has fireproof facilities for the return of library materials when the library is closed.
18. The library has heating, ventilating, and air conditioning (HVAC) systems capable of filtering outside air and of maintaining comfortable temperatures throughout the year.
19. The library provides adequate security for staff, users, and collections.

Supplemental Standards for New or Expanded Facilities

1. Public library construction, expansion, and major renovation projects are planned by a team consisting of the board or members of the board of trustees, the library administrator and key staff, a library building consultant, and a registered professional architect.
2. The library, unless it is part of a home rule unit of government, selects an architect in compliance with the *Local Government Professional Services Selection Act* [50 ILL. COMP. STAT. ANN. 510/0.01 et seq.]. There is no legal requirement to contract with the architect offering the lowest fee.
3. The library's attorney reviews all contracts related to the construction project. The American Institute of Architects provides standard legal forms that are used in many situations, but the library can negotiate different terms if it so chooses.
4. Space planning is based on a twenty-year population projection (including probable annexation) and desired improvements in collections and services. Each project takes into account both the correction of current overcrowding and the creation of space for expanded collections and services. Major building projects include specific plans for how and where future expansion will take place.

5. The facilities provide flexibility of design and furnishings.

Buildings are designed with extensive data and electrical conduit or with alternative methods of providing service to all locations in the library.

Lighting is designed to allow extensive rearrangement of library furnishings.

All areas of the library are designed to meet the floor-loading standard of 150 pounds per square foot. Heavier loads, such as microform storage cabinets and compact shelving, require 300 pounds per square foot.

Service counters, service desks, and office work areas are freestanding modular units.

6. The library selects shelving that is designed for library purposes. Heavy-duty steel, bracket-type shelving that can be easily reassembled is the best choice. The depth of the shelving should be appropriate for the material being stored.

7. All construction complies with federal, state, and local codes and regulations including, but not limited to:

national codes, including the *Americans with Disabilities Act* [42 U.S.C. 12101 et seq.]

Illinois codes, including the *Illinois Environmental Barriers Act* of 1985 (410 ILL. COMP. STAT. ANN. 25/1 et seq.), the *Illinois Plumbing Code* [225 ILL. ADMIN. CODE 890.110-890.1950], and the *Illinois Accessibility Code* [ILL. ADMIN. CODE tit. 71, § 400 et seq.], published by the Capital Development Board to implement the *Illinois Environmental Barriers Act*

local codes. Many Illinois municipalities have adopted nationally-formulated codes as their local codes. Most municipalities adopt either the *Building Officials and Construction Administrators (BOCA) Code* or the *Uniform Building Codes* established by the International Conference of Building Officials (ICBO)

8. High-quality lighting is critically important to libraries.

Indirect lighting provides uniform, nonglare illumination. It provides the most flexibility because the light is reflected from a continuous surface (the ceiling) rather than emanating from individual points. In general, extreme down lighting is a very poor idea in libraries because it causes glare, creates troublesome shadows, and does not light vertical surfaces. Glare is a particular nuisance in areas where computer monitors and microform readers with vertical glass screens are in use. Proximity to windows and skylights can also create glare. To test for glare, place a mirror over the screen of a computer monitor and look for reflections of concentrated light sources.

Modern fluorescent lighting technology offers important advantages. Lamps with a CRI (color rendition index) of 75 or better provide much more attractive light than traditional lamps. Electronic ballasts are more efficient than traditional magnetic ballasts, and they eliminate hum and flicker.

High-pressure sodium lighting is the ideal choice for parking lots.

The most recent edition of the *IES Lighting Handbook*, edited by John E. Kaufman, provides recommendations for lighting intensities, but some are too low for library purposes. (For example, the Illuminating Engineering Society [IES] recommendation of 5 to 10 footcandles for halls, elevators, and stairways can create problems for persons with low vision.) IES standards are also included in ALA's *Administrator's Guide to Library Building Maintenance*, by Dianne Lueder and Sally Webb. (See the bibliography following this section.)

9. Provide enough storage space. (This is one of the most frequently overlooked needs in the design of new or expanded facilities.)
10. Especially consider safety and low maintenance when designing landscaping and walkways.
11. Although each library's ultimate space needs will be determined by its unique needs including its programs, services, and collections, some standard guidelines exist for determining the space needed for specific components. These guidelines are based on information from building program consultants, standards from other states, and some measuring tape. (See appendix 7 for more-detailed information.)

Examples of unique needs include extensive local-history or genealogy collections, large meeting rooms, frequent programming, and extensive art- and graphics-related activities. Additional staff office space will be needed for libraries that are responsible for all work and files related to finances and benefits. This is true of all district and many village libraries.

12. Provide space for deliveries and trash removal.

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