

ROBERT H. DUMAS, City Librarian

457 NORTH MAIN STREET DECATUR, ILLINOIS 62523

BOARD OF DIRECTORS MEETING

AGENDA

NOVEMBER 12, 1971

- I. CALL TO ORDER  
ALBERT L. MILLER, PRESIDENT
  
- II. APPROVAL OF MINUTES:
  - A. REGULAR BOARD MEETING OCTOBER 15, 1971
  - B. SPECIAL BOARD MEETING OCTOBER 21, 1971
  
- III. STATISTICAL REPORT
  
- IV. REPORTS OF COMMITTEES:
  - A. PROPERTIES AND FINANCE
  - B. POLICIES, PUBLIC RELATIONS AND PERSONNEL
  - C. NEW CENTRAL LIBRARY BUILDING
  
- V. OLD BUSINESS
  
- VI. NEW BUSINESS
  
- VII. ADJOURNMENT

MEMBERS EXPECTED TO BE PRESENT:

MRS. BRANDT  
MR. BRECHNITZ  
MR. BUTLER  
MR. FARRELL  
MR. MILLER  
MR. SCHUERMAN  
MR. WHITACRE

DECATUR PUBLIC LIBRARY  
DECATUR, ILLINOIS

MINUTES OF BOARD OF DIRECTORS MEETING - NOVEMBER 12, 1971

The regular meeting of the Board of Directors of the Decatur Public Library was held November 12, 1971.

Members Present:

Mrs. Brandt  
Mr. Brechnitz  
Mr. Butler  
Mr. Farrell  
Mr. Miller  
Mr. Schuerman  
Mr. Whitacre

Members Absent:

Mr. Dick  
Mrs. Hedrick

Others Present:

Curt Greene  
(Herald & Review)  
Mr. Dumas  
Miss Schwegman

The meeting was called to order at 4:30 P.M. by Mr. Miller.

The minutes of the regular meeting of October 15, 1971 and of the special meeting of October 21, 1971 were approved.

Mr. Dumas reported that circulation is down some this month in Extension and in Main, but that there was a considerable increase in readers assistance. Readers assistance in the adult department is up 123% this month. Mr. Dumas stated that it is an unaccountable thing. Traffic and readers assistance are up, yet the over-all circulation figure is down.

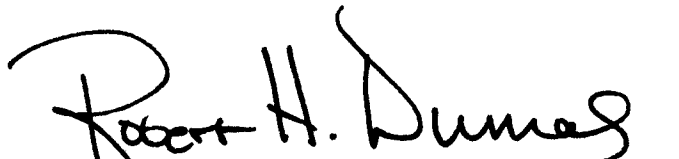
As Chairman of the Properties and Finance Committee, Mr. Farrel gave an informational report on the summary of income and expenditures through October 31, 1971 and bills approved through October 31, 1971. The motion for approval of the report by Mr. Farrell was seconded by Mr. Brechnitz and was unanimously approved by a roll-call vote.

Mr. Farrell further moved that \$150.00 be transferred to Code 102, Overtime, from Code 402, Contingencies. Mr. Butler seconded the motion and it was approved.

Reporting for the New Central Library Committee, Mr. Schuerman stated that the matters concerning the new building are just about to be buttoned up. Mr. Miller remarked that there is still an unfinished problem with the Remington Rand Company regarding shelving.

Mr. Miller invited the board to come one half hour early for the December board meeting in order to tour the Technical Services division of the library. Mr. Miller stated that he thought it would be quite educational and interesting for the board members to see the behind the scenes operations of the library. Reporter Curt Greene was also invited to make the tour.

There being no further old or new business to come before the board, the meeting was adjourned at 4:55 P.M.

  
Robert H. Dumas, City Librarian

For Secretary of the Board