

**Decatur Public Library Board of Trustees
FINANCE AND PROPERTIES**

**Tuesday
August 17, 2010
4:30 p.m.**

Decatur Public Library Board Room

AGENDA

- I. Call to order – Carol Craig, Chair
- II. Approval of agenda
- III. Approval of the July 13, 2010 minutes
- IV. New Business:
 - A. Meeting dates for 2010/2011
 - B. Other
- V. Old business
 - A. Doors – Fire Door Rating Tabled
 - A. Education Coalition – August 31, 2010 – 10:00 am
 - B. Project Read – Changes Pending
 - C. Baby Talk -- Update
 - D. Other
- VI. Adjournment

If you have questions please contact:

Lee Ann Fisher, City Librarian
421-9713 or lfisher@decatur.lib.il.us

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES
Finance & Properties Committee Meeting
July 13, 2010

I. CALL TO ORDER:

Carol Craig, Chair, called the meeting to order at 4:39 p.m. Members present: Jim Alpi, Nicholette Rademacher, and Teena Zindel-McWilliams, ex-officio. Staff present: Lee Ann Fisher, City Librarian, Karen Bjorkman, Assistant City Librarian.

II: AGENDA:

Motion by Mrs. Rademacher and seconded by Mr. Alpi to approve the agenda as presented. Motion carried unanimously.

III. MINUTES:

Motion by Mrs. Rademacher and seconded by Mrs. Zindel-McWilliams to approve the June 15, 2010 minutes as presented. Motion carried unanimously.

IV: NEW BUSINESS:

Ms. Fisher presented a proposal for a door on the second floor of the library in close proximity to the patron's elevator. This would give the library better information on the number of people actually coming into the building as they would need to pass through the counter to use the elevator. It would also reduce wear and tear on the freight elevator. The committee members discussed the fire rating on the hall wall. The committee toured the area and recommended that information be obtain on the fire rating of the wall and the compatibility with the door.

Ms. Fisher stated that negotiations are proceeding with the AFSME (library Union staff) The suggested increase is 1.5% for a period of two (2) years with the contract to remain the same. Contract will expire on April 30, 2011. Ms. Fisher is working with the attorney on the wording of the contract.

Ms. Fisher reported that she is looking to start the Customer Service Training with Management.

Ms. Fisher presented the Supervisor Technical Services job description, level 3 for approval. She also presented the ½ time Route Clerk description for information.

Drafts of the leases for Baby Talk and the Education Coalition are still in processing and the additional information should be available by the Board Meeting. Lease for Project Read is actually with Richland Community College and is a year to year with an option to renew.

Ms. Craig suggested that the Board draft a letter to Claudia Quigg applauding her letter to the Heard and Review.

Mrs. Rademacher proposed that the library put a copy of the annual report on the web-

V. NEW BUSINESS

None

VI. ADJOURNMENT

Motion by Mrs. Zindel-McWilliams and seconded by Mrs. Rademacher that the meeting be adjourned. Motion carried unanimously.

Meeting adjourned at 5:40 p.m.

Respectfully submitted,

Karen Bjorkman

Karen Bjorkman

Assistant City Librarian

Approval pending

REGULAR MEETING AGENDA
DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES

Thursday, August 19, 2010

4:00 p.m.

Decatur Public Library Board Room

- I. Call to order – Teena Zindel-McWilliams, President
- II. Introduction of New Board Members
- III. Induction of New Board Members
- IV. Approval of agenda
- V. Approval of minutes for July 15, 2010, regular meeting
- VI. Communications from the public
- VII. City Librarian's report
- VIII. Reports of committees
 - A. Personnel, Policy & Public Relations Committee – Eugene King

- i. No meeting in August

- ii. Employment/Appointment Matters: Closed Session (5 ILCS 120/2(c)(1))

I move that the Board enter into closed session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

- B. Finance and Properties Committee – Carol Craig

- i. Approval of bills for July 2010

- ii. Budget Report

- iii. Recommendations from Committee meeting

- C. Rolling Prairie Library System

- i. Mary Gendry

- D. Friends of the Library

- i. August 12, 2010 meeting – Karen Bjorkman

- ii. Need representative

- E. Foundation

- i. No meeting is scheduled

- ii. Appointments

- IX. Old business

- A. Leases:

- i. Baby Talk -- Update
- ii. Education Coalition -- Update
- iii. Project Read

B. Negotiations: Closed Session (5 ILCS 120/2(c)(2) I move that the Board enter into closed session for the purpose of discussing collective negotiating matters between the public body and its employees or representatives.

C. Meeting time

D. Other

X. New business

A. Trustee Orientation – Set date

XI. Serving Our Public 2.0: Standards for Illinois Public Libraries: Postponed until September Board Meeting.

XII. Public comments – 15-minute time period for citizens to appear and express their views before the Decatur Public Library Board. Limit of 3 minutes per speaker; total of 15 minutes.

No immediate response will be given by the Library Trustees or Library staff members.

XIII. Adjournment

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES

Regular Meeting

July 15, 2010

I. CALL TO ORDER:

Teena Zindel-McWilliams, president called the meeting to order at 4:05 p.m. Members present: Eugene King, Carol Craig, Mary Gendry, and Edward Costa. Nicholette Rademacher, William Faber, Darryl Barbee, and Jim Alpi were absent. Staff present: Lee Ann Fisher and Karen Bjorkman. Members of the public present: Mike Deatherage, Amy McEvoy, Kathy Collett, and Ken Banning.

II. AGENDA:

Motion by Ms. Craig and seconded by Mr. King to approve agenda as amended. Motion carried unanimously.

III. MINUTES:

Motion by Mr. King and seconded by Ms. Craig to approve the minutes of the June 17, 2010, meeting as presented. Motion carried unanimously.

IV. COMMUNICATIONS FROM THE PUBLIC:

None

V. LIBRARIAN'S REPORT:

Ms Fisher reported that the benches have been returned to the outside of the building and they and the hoses used by the Master Gardner's were bolted in place. The planters have been cleaned out. Maintenance is getting estimates on tuck-pointing for the outside of the building and will be filling in low spots that are causing water to set next to the building. Discovered that the windows on Franklin are not double-paned like the rest of the building and that this is a waste of heating and cooling resources. A child was discovered pulling up plants around the building and the library will be receiving an apology.

VI. REPORTS OF COMMITTEES:

Personnel, Policy, and Public Relations Committee:

Motion by Mr. King at 4:08p.m. that pursuant to ILCS 120/2(c)(1) the Board enter into closed session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Seconded by Ms. Craig. Motion carried on a roll call vote of all yes.

Motion by Ms. Craig at 4:15 p.m. that the Board return to open session. Seconded by Mr. Costa. Motion carried on a roll call vote of all yes.

Motion by Mr. King and seconded by Mrs. Gendry to approve the new job descriptions of Supervisor Technical Services and Route Clerk II half-time. Motion carried on a roll call vote of yes.

Finance and Properties Committee:

Motion by Ms. Craig and seconded by Mr. Costa to approve the bills for June 2010. Motion carried on a roll call vote yes.

Budget was presented for information.

Ms. Craig stated that the first installment of city taxes has been received.

Rolling Prairie Library System:

Ms. Gendry reported that the July meeting is next week Tuesday. Ms. Fisher reported on the meetings that she has attended with the Rolling Prairie Library System merge. The Northern Systems want to be up and functioning by November. The Southern System group has scheduled additional meetings.

Friends of the Decatur Public Library:

Amy McEvoy reported that the Friends had 103 children from the Summer Reading program visit the Second Saturday Sale in June. They collected \$915.00 at the sale.

Foundation:

Ms Fisher stated that members are still needed for the Foundation Board. They also need a board representative.

There is currently no meeting scheduled.

VII. OLD BUSINESS:

Ms. Fisher reported that the Baby Talk proposal is now in the hands of the Federal Agency for review. Project Read needs a floor plan to attach with the lease. Our attorney is trying to determine the legal entity to use in the lease with the Education Coalition.

Motion by Mr. King and seconded by Mrs. Gendry at 4:25 p.m. to go into closed session (5ILCS1202(c)(2) for the purpose of discussing collective negotiating matters between the public body and its employees or representatives. Motion carried on a roll call vote of yes.

Motion by Ms. Craig and seconded by Mr. Costa at 4/30 p.m. to return to open session. Motion carried on a roll call vote of yes.

Motion by Mr. King and seconded by Mrs. Gendry to approve the 1.5% pay increase over the next two (2) years and to extend all other parts of the contract for two (2) years. Motion carried on a roll call vote of yes.

Ms. Craig pointed out that the meeting time listed for the Finance & Property Committee was again incorrect in the Herald & Review. Ms. Fisher responded that the correct time had been sent to the Herald & Review twice.

There was consensus from the Board to send a letter of thanks to Claudia Quigg for her article in the Herald & Review promoting libraries.

VIII. NEW BUSINESS:

The dates and times of the regular board meeting and the committee meeting was discussed and a decision was postponed until August after the new board members have been appointed and assigned to committees for the coming year.

IX. SERVING OUR PUBLIC:

Discussion will resume in September.

X. COMMENTS FROM PUBLIC:

None

XI. ADJOURNMENT:

Motion by Ms. Craig and seconded by Mrs. Gendry to adjourn the meeting at 4:35 p.m. Motion carried unanimously on a roll call vote.

Meeting adjourned at 4:35 p.m.

Respectfully submitted,
Karen Bjorkman
Assistant City Librarian

Submitted for approval – August 17, 2010

CITY LIBRARIAN'S REPORT
August 17, 2010
DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES

CITY LIBRARIAN: The library was close Saturday, August 7th for the Celebration, we had no problems. The Local History room was closed for almost three weeks due to a broken air conditioner. A replacement part was ordered and the AC repaired. The temperature is ten degrees higher than what is required in the preservation of historical materials. The library will restart Sunday hours on September 12th. On the 22nd I attended the Decatur Legacy Professional's Luncheon, Mark Gibson and I attended a conference call at Baby Talk on the 26th. I was on vacation from July 31-August 15.

FRIENDS: Plans are moving forward for their annual book sale Labor Day weekend. The Boy Scouts once again manned the library parking lot from Friday evening till Sunday for the Celebration.

FOUNDATION: The Foundation still needs 2 new board members and a representative from the library board.

RPLS: I went with RPLS to attend the Southern Systems meeting on July 14th. They had another meeting on August 12th, which I missed due to vacation. They are in the process of setting up working subcommittees. RPLS began their new scheduled deliveries on Tuesday through Friday last month. The heaviest receiving day is Wednesday.

PNG: We hosted a regional meeting of about 15 PNG members on July 30th. Planning is underway for the fall session.

STAFF: On July 7th, Robert Edwards was promoted to the recently approved Supervisor Technical Services. Ellen Chappell, Circulation Page, is out for at least 6 weeks for surgery and recovery

ADMINISTRATION: The gate count was 31,144 a decrease of -6% from this time last year. The higher temperatures during the month may have been responsible for these decreases. There were 65 total uses of the meeting rooms for July 2010 up slightly from June. 34 of the meetings were for library programs or meetings, and 31 were outside groups. A total of \$210 was collected for room fees during the month.

ADULT DIVISION: We slow down programming in the summer, but our 4 programs brought in 105 attendees. The new partnership with St. Mary's is working well and attendance continues to grow for their programs. A full schedule for fall is in the works and nearly completed. Our home delivery service is back up and running again, we are rebuilding clients. The kinks are getting worked out of Interlibrary Loan. Patrons requested 62 items, 61 were filled, we filled 195 request; A total of 364 people used the Database computers. Of the 364 people, 211 (58%) were doing job search related work. The total number of Adult Professional Assists was 5,413 a +2.1% increase since June 2010. Our online book club has 1,129 members who accessed the 11 book clubs 22,580 times, a +0.8% increase over last month; +6.3% increase over July 2009. In addition our new downloadable had 105 checkouts. In the week that the Local History room was open it had 20 guests, 9 from out of town.

BUILDING DIVISION: We had elevator problems at the Library Annex, which required a part to be ordered before it could be fixed. We purchased, painted and installed a box in the former Project Read Classroom to protect our computer router and switches for the second floor. Book donations are pouring in anticipation of the big sale, building staff will be assisting with the transfer and setup for the Friends book sale.

CHILDREN'S DIVISION: We had 1,449 kids signed up for the summer reading program by the end of July, at which point we stopped taking sign-ups. The Friends sponsored the 3 *Truly Remarkable Loon* "Read Books & Juggle Everything Else" programs on July 21, which had more than 100 attend each show. Volunteers (teens to retirees) gave 181.5 hours of assistance. By giving people the option of including their e-mail address on the summer reading registration forms, we boosted the children's dept. e-mail list to 1,138 addresses, a +23.4% increase from May. We had 483 kids sign up to use the computer. Our 30 programs had 1,773 attendees, and we had 12 groups use the department.

CIRCULATION DIVISION: Total number of checkouts during the month of July is 56,521 items, down -11% as compared to the 63,421 items checked out in June, and down -7% as compared to 60,721 items checked out in July 2009. There were 6,567 items checked out of the DPL by patrons from other libraries and DPL patrons checked out 2,914 items at other libraries. There were 2,855 items were into the DPL from other libraries to fill requests for pick-up at the DPL and 3,175 items were routed out of the DPL to fill requests at other RPLS libraries. When all items routed out of the DPL to fill requests at surrounding libraries is added to the total checkouts for the month of July, the combined total is 59,696. We placed 5,888 requests in July, down -13% from last July. We resolved 7,867 requests and of these, 4,210 items were picked up at the DPL. There were 289 new accounts opened in July.

GATES COMPUTER LAB: Computer classes are not offered during June or July. Registration for August classes began on July 19th.

SYSTEMS ADMINISTRATION: The time consuming problem with the new web server continues. Dell and Matt have narrowed it down to either an operating system problem or Dell problem. Our website is currently running on the Contentserver. We upgraded our three Linux servers (proxy server, staff proxy server, web calendar) to the latest Ubuntu operating system, 10.0.4. DPL Wireless had 99 users connected 220 times, for 245 hours, downloading 4,679 megabytes while uploading 635 megabytes. We had 1,282 patrons logged on to CybraryN computers 5,171 times and used a total of 2,933 hours. 1,021 DPL cards were used and 251 guest passes were issued.

TECHNICAL DIVISION: This is Robert Edwards's first monthly report as the new Technical Services Supervisor. Several staff members attended an all day Copy Cataloging class at RPLS on July 21st. This class is a warm-up for future Copy Cataloging certification training that will eventually lead up to the State Copy Cataloging certification. Most of Acquisitions activities this month were assisting cataloging with projects. They brought in 400 new OCLC records and over laid 102 records. Printed 80 invoices and processed 39 added 32 donated items, and bar-coded 375 items. There were 363 magazines were processed and 33 were withdrawn and purged. We received 25 bins of mail and 223 bins from RPLS. Acquisitions also processed 263 incoming newspapers and delivered 68 packages received. The Catalogers cataloged 567 new titles last month, 808 database changes, and 35,528 agency transfers were made. We imported 103 OCLC records into Horizon, there were 30 reinstatements and 62 volumes were reclassified. We completed item work in the amount of 353 volumes, updated 319 bibliographic holdings in OCLC and processed 2569 withdrawn items (i.e. withdraws, lost items, missing items) for disposal or to be delivered to the book sale. Processing worked on 1,895 items and bound 83 paperbacks. They processed 3 unclassified paperbacks, 361 periodicals, and mended 633 books & periodicals.

Respectfully submitted,

Lee Ann Fisher

Lee Ann Fisher
City Librarian

**CITIFIDECATUR
LIBRARY FUNDS CHECK REGISTER
FOR INVOICES FROM 7/1/2010 TO 7/31/2010**

DATE: 8/9/2010
TIME: 9:13:56AM

<u>CHECK NO.</u>	<u>CHECK DATE</u>	<u>VENDOR</u>	<u>ITEM AMOUNT</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>ACCOUNT DESCRIPTION</u>
35 LIBRARY FUND						
59468	7/6/2010	AMERENIP	28.27	#61754-40011 ACCT	35593532 - 423100	ELECTRICITY
59468	7/6/2010	AMERENIP	184.21	#05795-67017 ACCT	35593532 - 423100	ELECTRICITY
59469	7/6/2010	AMERENIP	4,421.87	#01143-96975 ACCT	35593512 - 423100	ELECTRICITY
59469	7/6/2010	AMERENIP	156.81		35593512 - 423200	NATURAL GAS
59472	7/6/2010	AT & T	99.94	#217 Z07-5232 228 5 ACCT	35593512 - 423300	TELEPHONE
59472	7/6/2010	AT & T	113.25	#217 Z28-0408 284 3 ACCT	35593512 - 423300	TELEPHONE
59472	7/6/2010	AT & T	994.24	#217 R26-4043 285 4 ACCT	35593512 - 423300	TELEPHONE
59474	7/6/2010	BIBBY, SCOTT	375.00	0610,0616,062410 DPL SEC	35593512 - 428000	PROFESSIONAL SERVICES
59507	7/6/2010	FREMONT INDUSTRIES INC	13.13	BLDG MATL/SHIPPING-FLOW INDICA	35593512 - 424500	POSTAGE
59507	7/6/2010	FREMONT INDUSTRIES INC	143.00		35593512 - 432000	MATERIALS - BUILDINGS
59509	7/6/2010	HASTINGS, SCOTT A.	700.00	0609,0617,062310 DPL SEC	35593512 - 428000	PROFESSIONAL SERVICES
59510	7/6/2010	HAWKINS, MICHAEL	287.50	0607,061410 DPL SEC	35593512 - 428000	PROFESSIONAL SERVICES
59512	7/6/2010	HERMANN, JAMES	600.00	0608,0615,0621,062210 DPL SEC	35593512 - 428000	PROFESSIONAL SERVICES
59557	7/6/2010	SAM'S CLUB	140.00	#9550 SUPPLIES/MEMBERSHIP	35593512 - 428400	MEMBERSHIP FEES
59557	7/6/2010	SAM'S CLUB	73.92		35593512 - 431200	JANITORIAL SUPPLIES
59557	7/6/2010	SAM'S CLUB	59.86		35593512 - 434500	OFFICE SUPPLIES
59583	7/6/2010	TREAS-GENERAL FUND	100.00	JUL'10 TRANSF TO GEN FD	35593512 - 441500	TRANSFER TO GENERAL FD
59584	7/6/2010	TREAS-MIS OPERATING	1,615.92	JUL'10 TRANSF TO MIS OPERA FD	35593512 - 423000	MIS SERVICES
59585	7/6/2010	TREAS-PETTY CASH	30.00	DPL PETTY CASH	35593512 - 424100	CONFERENCES & TRAVEL
59585	7/6/2010	TREAS-PETTY CASH	8.59		35593512 - 428000	PROFESSIONAL SERVICES
59585	7/6/2010	TREAS-PETTY CASH	16.73		35593512 - 432000	MATERIALS - BUILDINGS
59585	7/6/2010	TREAS-PETTY CASH	2.16		35593512 - 434500	OFFICE SUPPLIES
59585	7/6/2010	TREAS-PETTY CASH	2.47		35593512 - 434500	OFFICE SUPPLIES
59585	7/6/2010	TREAS-PETTY CASH	3.14		35593512 - 434500	OFFICE SUPPLIES
59585	7/6/2010	TREAS-PETTY CASH	3.69		35593512 - 434500	OFFICE SUPPLIES
59585	7/6/2010	TREAS-PETTY CASH	12.98		35593512 - 434500	OFFICE SUPPLIES
59585	7/6/2010	TREAS-PETTY CASH	18.20		35593512 - 434500	OFFICE SUPPLIES
59586	7/6/2010	TREAS-SELF INSURANCE FUND	175.33	JUL'10 TRANSF TO SELF INS FD	35593512 - 441800	MOTOR VEHICLE INSURANCE
59586	7/6/2010	TREAS-SELF INSURANCE FUND	141.42		35593512 - 442000	BOILER INSURANCE
59586	7/6/2010	TREAS-SELF INSURANCE FUND	1,974.08		35593512 - 442100	PROPERTY INSURANCE
59586	7/6/2010	TREAS-SELF INSURANCE FUND	634.25		35593512 - 442300	GENERAL LIABILITY INS
59597	7/6/2010	WOODSON, PAMELA	300.00	PNG REG MTG-073010-SPEAKER-CON	35593512 - 424100	CONFERENCES & TRAVEL
59598	7/6/2010	WYLDER, JOHN	65.00	CDL LIC RENEWAL	35593512 - 428000	PROFESSIONAL SERVICES
59631	7/13/2010	COMMERCIAL MAIL SERVICES	513.42	POSTAGE 06/16-06/30/10	35593512 - 424500	POSTAGE
59755	7/20/2010	AMEREN ENERGY MARKETING	15,407.83	#GMCDEC0001 ACCT	35593512 - 423100	ELECTRICITY
59760	7/20/2010	ARAMARK UNIFORM SERVICES, INC.	130.06	CLEANING OF MATS	35593512 - 421000	SERVICE TO MAINT BUILDING
59760	7/20/2010	ARAMARK UNIFORM SERVICES, INC.	142.69		35593512 - 421000	SERVICE TO MAINT BUILDING
59766	7/20/2010	AT & T	29.20	#051 564-8308 001 ACCT	35593512 - 423300	TELEPHONE
59816	7/20/2010	DUNKER ELECTRIC SUPPLY, INC	351.00	BLDG SUPPLIES	35593512 - 432000	MATERIALS - BUILDINGS
59828	7/20/2010	GRESSCO LTD	20.34	OFFICE SUPPLIES/SHPG	35593512 - 424500	POSTAGE
59828	7/20/2010	GRESSCO LTD	577.50		35593512 - 434500	OFFICE SUPPLIES

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59832	7/20/2010	HEART TECHNOLOGIES INC	1,532.68	TELE CHGS/PH SYS & LAMP CRD	35593512 - 423300	TELEPHONE
59833	7/20/2010	HERALD & REVIEW	51.04	AD CHGS-NOTICE OF ORDNCE	35593512 - 420100	ADVERTISING
59839	7/20/2010	ICE WARP, INC.	2,352.27	COMPUTER SOFTWARE LICENSE	35593512 - 424700	COMPUTER SOFTWARE
59858	7/20/2010	MENARDS	7.76	BLDG SUPPLIES	35593512 - 432000	MATERIALS - BUILDINGS
59858	7/20/2010	MENARDS	25.48		35593512 - 432000	MATERIALS - BUILDINGS
59858	7/20/2010	MENARDS	49.42		35593512 - 432000	MATERIALS - BUILDINGS
59858	7/20/2010	MENARDS	99.60		35593512 - 432000	MATERIALS - BUILDINGS
59858	7/20/2010	MENARDS	175.19		35593512 - 432000	MATERIALS - BUILDINGS
59875	7/20/2010	NORD CLEANING SERVICE, INC	37.49	JANITORIAL SUPPLIES	35593512 - 431200	JANITORIAL SUPPLIES
59875	7/20/2010	NORD CLEANING SERVICE, INC	347.00		35593512 - 431200	JANITORIAL SUPPLIES
59880	7/20/2010	PAETEC	46.81	#3292627 ACCT	35593512 - 423300	TELEPHONE
59880	7/20/2010	PAETEC	61.53	#3318933 ACCT	35593512 - 423300	TELEPHONE
59887	7/20/2010	RANDOL, JEANISE	32.00	MATLS RETURNED	35593512 - 428000	PROFESSIONAL SERVICES
59890	7/20/2010	RECORD SYSTEMS INC.	10.00	OFFICE SUPPLIES/SHPG	35593512 - 424500	POSTAGE
59890	7/20/2010	RECORD SYSTEMS INC.	260.00		35593512 - 434500	OFFICE SUPPLIES
59899	7/20/2010	SENTINEL PEST CONTROL CO	35.00	EXTERMINATING SERVICES	35593512 - 421000	SERVICE TO MAINT BUILDING
59902	7/20/2010	SHOWCASES	5.00	OFFICE SUPPLIES/SHPG	35593512 - 424500	POSTAGE
59902	7/20/2010	SHOWCASES	23.10		35593512 - 434500	OFFICE SUPPLIES
59916	7/20/2010	STRIGLOS/HAINES & ESSICK	408.04	OFFICE SUPPLIES	35593512 - 434500	OFFICE SUPPLIES
59922	7/20/2010	TREAS-FLEET MAINTENANCE	68.48	DPL FUEL USAGE JUNE 2010	35593512 - 431000	GASOLINE
59933	7/20/2010	UNIQUE MANAGEMENT SERVICES	921.85	COLLECTION SERVS/ JUNE 2010	35593512 - 428000	PROFESSIONAL SERVICES
59938	7/20/2010	VEOLIA ENVIRONMENTAL SERVICES	372.60	GARBAGE SERVICE FOR CITY OFF.	35593512 - 421000	SERVICE TO MAINT BUILDING
59956	7/27/2010	ABRAHAM LINCOLN PRESIDENTIAL LIBRARY	89.70	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
59960	7/27/2010	AMERICAN LIBRARY ASSOCIATION	121.00		35593515 - 458000	BOOKS & PERIODICALS
59967	7/27/2010	BABY TALK, INC.	275.00	BABY TALK	35593512 - 428000	PROFESSIONAL SERVICES
59968	7/27/2010	BAKER & TAYLOR CO	0.75	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
59968	7/27/2010	BAKER & TAYLOR CO	8.56		35593515 - 458000	BOOKS & PERIODICALS
59968	7/27/2010	BAKER & TAYLOR CO	11.47		35593515 - 458000	BOOKS & PERIODICALS
59968	7/27/2010	BAKER & TAYLOR CO	14.10		35593515 - 458000	BOOKS & PERIODICALS
59968	7/27/2010	BAKER & TAYLOR CO	23.15		35593515 - 458000	BOOKS & PERIODICALS
59968	7/27/2010	BAKER & TAYLOR CO	38.31		35593515 - 458000	BOOKS & PERIODICALS
59968	7/27/2010	BAKER & TAYLOR CO	45.74		35593515 - 458000	BOOKS & PERIODICALS
59968	7/27/2010	BAKER & TAYLOR CO	85.85		35593515 - 458000	BOOKS & PERIODICALS
59968	7/27/2010	BAKER & TAYLOR CO	119.82		35593515 - 458000	BOOKS & PERIODICALS
59968	7/27/2010	BAKER & TAYLOR CO	298.91		35593515 - 458000	BOOKS & PERIODICALS
59968	7/27/2010	BAKER & TAYLOR CO	375.80		35593515 - 458000	BOOKS & PERIODICALS
59968	7/27/2010	BAKER & TAYLOR CO	478.24		35593515 - 458000	BOOKS & PERIODICALS
59969	7/27/2010	BAKER & TAYLOR ENTERTAINMENT	11.01		35593515 - 458000	BOOKS & PERIODICALS
59969	7/27/2010	BAKER & TAYLOR ENTERTAINMENT	19.84		35593515 - 458000	BOOKS & PERIODICALS
59969	7/27/2010	BAKER & TAYLOR ENTERTAINMENT	22.04		35593515 - 458000	BOOKS & PERIODICALS
59969	7/27/2010	BAKER & TAYLOR ENTERTAINMENT	28.66		35593515 - 458000	BOOKS & PERIODICALS
59969	7/27/2010	BAKER & TAYLOR ENTERTAINMENT	35.99		35593515 - 458000	BOOKS & PERIODICALS

LIBRARY FUNDS CHECK REGISTER
 FOR INVOICES FROM 7/1/2010 TO 7/31/2010

CHECK NO.	CHECK DATE	VENDOR	ITEM AMOUNT	ITEM DESCRIPTION	ACCOUNT #	ACCOUNT DESCRIPTION
60092	7/27/2010	UNITED PARCEL SERVICE	1,000.00		35593512 - 424500	POSTAGE
60093	7/27/2010	VERIZON WIRELESS	297.84	#21201W SHIPPER ACCT#980380645-00001	35593512 - 423300	TELEPHONE
60100	7/27/2010	WEST GROUP	73.00	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
60100	7/27/2010	WEST GROUP	567.63		35593515 - 458000	BOOKS & PERIODICALS
60100	7/27/2010	WEST GROUP	723.50		35593515 - 458000	BOOKS & PERIODICALS
35 LIBRARY FUND Total			71,910.70			

CHECK NO.	CHECK DATE	VENDOR	ITEM AMOUNT	ITEM DESCRIPTION	ACCOUNT #	ACCOUNT DESCRIPTION
59 LIBRARY TRUST FUNDS						
59585	7/6/2010	TREAS-PETTY CASH	20.00	DPL PETTY CASH	59595942 - 458000	BOOKS & PERIODICALS
59804	7/20/2010	DAVIDSON TITLES, INC	23.95	BOOKS	59595912 - 458000	BOOKS & PERIODICALS
59968	7/27/2010	BAKER & TAYLOR CO	15.18		59595912 - 458000	BOOKS & PERIODICALS
59968	7/27/2010	BAKER & TAYLOR CO	55.45		59595912 - 458000	BOOKS & PERIODICALS
59968	7/27/2010	BAKER & TAYLOR CO	60.47		59595912 - 458000	BOOKS & PERIODICALS
59968	7/27/2010	BAKER & TAYLOR CO	74.04		59595912 - 458000	BOOKS & PERIODICALS
59968	7/27/2010	BAKER & TAYLOR CO	107.15		59595912 - 458000	BOOKS & PERIODICALS
59968	7/27/2010	BAKER & TAYLOR CO	124.48		59595912 - 458000	BOOKS & PERIODICALS
59968	7/27/2010	BAKER & TAYLOR CO	271.69		59595912 - 458000	BOOKS & PERIODICALS
59968	7/27/2010	BAKER & TAYLOR CO	302.94		59595912 - 458000	BOOKS & PERIODICALS
59968	7/27/2010	BAKER & TAYLOR CO	18.69		59595942 - 458000	BOOKS & PERIODICALS
59968	7/27/2010	BAKER & TAYLOR CO	25.01		59595942 - 458000	BOOKS & PERIODICALS
59979	7/27/2010	BOOK WHOLESALERS, INC.	5.18		59595942 - 458000	BOOKS & PERIODICALS
59979	7/27/2010	BOOK WHOLESALERS, INC.	120.98		59595942 - 458000	BOOKS & PERIODICALS
59979	7/27/2010	BOOK WHOLESALERS, INC.	409.32		59595942 - 458000	BOOKS & PERIODICALS
60013	7/27/2010	GALE GROUP, INC.	20.06		59595912 - 458000	BOOKS & PERIODICALS
60013	7/27/2010	GALE GROUP, INC.	41.52		59595942 - 458000	BOOKS & PERIODICALS
60015	7/27/2010	GE MONEY BANK/AMAZON	24.95		59595942 - 458000	BOOKS & PERIODICALS
60067	7/27/2010	RANDOM HOUSE, INC	19.50		59595912 - 458000	BOOKS & PERIODICALS
59 LIBRARY TRUST FUNDS Total			1,740.56			

WARRANT TOTAL: 73,651.26

LIBRARY FUNDS CHECK REGISTER
FOR INVOICES FROM 7/1/2010 TO 7/31/2010

CHECK NO.	CHECK DATE	VENDOR	ITEM AMOUNT	ITEM DESCRIPTION	ACCOUNT #	ACCOUNT DESCRIPTION
59969	7/27/2010	BAKER & TAYLOR ENTERTAINMENT	42.60	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
59969	7/27/2010	BAKER & TAYLOR ENTERTAINMENT	74.13		35593515 - 458000	BOOKS & PERIODICALS
59969	7/27/2010	BAKER & TAYLOR ENTERTAINMENT	274.94		35593515 - 458000	BOOKS & PERIODICALS
59974	7/27/2010	BIBBY, SCOTT	285.64		35593515 - 458000	BOOKS & PERIODICALS
59979	7/27/2010	BOOK WHOLESALERS, INC.	375.00	DPL-SEC-0701,0708,071510	35593512 - 428000	PROFESSIONAL SERVICES
59979	7/27/2010	BOOK WHOLESALERS, INC.	51.25	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
59979	7/27/2010	BOOK WHOLESALERS, INC.	53.94		35593515 - 458000	BOOKS & PERIODICALS
59979	7/27/2010	BOOK WHOLESALERS, INC.	118.34		35593515 - 458000	BOOKS & PERIODICALS
59984	7/27/2010	CDW GOVERNMENT INC.	518.26		35593515 - 458000	BOOKS & PERIODICALS
59984	7/27/2010	CDW GOVERNMENT INC.	3.73	SHIPPING	35593512 - 424500	POSTAGE
59984	7/27/2010	CDW GOVERNMENT INC.	8.92		35593512 - 424500	POSTAGE
59984	7/27/2010	CDW GOVERNMENT INC.	13.55		35593512 - 424500	POSTAGE
59984	7/27/2010	CDW GOVERNMENT INC.	50.16		35593512 - 424500	POSTAGE
59984	7/27/2010	CDW GOVERNMENT INC.	49.08	OFFICE SUPP PNG GRANT	35593512 - 434500	OFFICE SUPPLIES
59984	7/27/2010	CDW GOVERNMENT INC.	83.78	OFFICE SUPPLIES PNG GRANT	35593512 - 434500	OFFICE SUPPLIES
59984	7/27/2010	CDW GOVERNMENT INC.	-508.32	CREDIT	35593512 - 449900	SMALL CAPITAL ITEMS
59984	7/27/2010	CDW GOVERNMENT INC.	-105.88		35593512 - 449900	SMALL CAPITAL ITEMS
59984	7/27/2010	CDW GOVERNMENT INC.	302.24	EPSON PROJECTOR/MOUNTING SUPP	35593512 - 449900	SMALL CAPITAL ITEMS
59984	7/27/2010	CDW GOVERNMENT INC.	646.79	EPSON PROJECTOR/MOUNTING SUPP	35593512 - 449900	SMALL CAPITAL ITEMS
59987	7/27/2010	CHICAGO TRIBUNE	299.00	ANNUAL SUBSCRIPTION	35593515 - 458000	BOOKS & PERIODICALS
59996	7/27/2010	ROBERT F BEECHER	550.00	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
59996	7/27/2010	ROBERT F BEECHER	550.00	BOOKS-INV DATE 8/1/10	35593515 - 458000	BOOKS & PERIODICALS
60002	7/27/2010	DEMCO INC	-33.15	CREDIT MEMO 3838880	35593512 - 434500	OFFICE SUPPLIES
60002	7/27/2010	DEMCO INC	595.93	OFc SUPP-ASSORTED	35593512 - 434500	OFFICE SUPPLIES
60005	7/27/2010	DUNKER ELECTRIC SUPPLY,INC	78.70	ELECTRICAL SUPP-BLDG MATL	35593512 - 432000	MATERIALS - BUILDINGS
60007	7/27/2010	EBSCO INDUSTRIES, INC	17,799.86	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
60012	7/27/2010	FREMONT INDUSTRIES INC	418.77	JUL'10 BLDG MATL/CHEMICALS	35593512 - 432000	MATERIALS - BUILDINGS
60015	7/27/2010	GE MONEY BANK/AMAZON	8.45	#8641 BLDG SUPP	35593512 - 424500	POSTAGE
60015	7/27/2010	GE MONEY BANK/AMAZON	28.94	BOOKS	35593512 - 428000	PROFESSIONAL SERVICES
60015	7/27/2010	GE MONEY BANK/AMAZON	185.38	#8641 BLDG SUPP	35593512 - 432000	MATERIALS - BUILDINGS
60015	7/27/2010	GE MONEY BANK/AMAZON	3.99	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
60019	7/27/2010	HASTINGS, SCOTT A.	525.00	DPL-SEC-0630,0707,071410	35593512 - 428000	PROFESSIONAL SERVICES
60020	7/27/2010	HAWKINS, MICHAEL	493.75	DPL-SEC-0628,0712,071910	35593512 - 428000	PROFESSIONAL SERVICES
60021	7/27/2010	HERMANN, JAMES	450.00	DPL-SEC-0629,0706,071310	35593512 - 428000	PROFESSIONAL SERVICES
60031	7/27/2010	INFORMATION TODAY, INC	328.05	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
60052	7/27/2010	NCI BUSINESS SYSTEMS	39.00	SAVIN DUPLICATOR MONTHLY CHAR	35593512 - 421300	SERV-OFFICE EQUIPMENT
60053	7/27/2010	NEWSBANK, INC.	2,610.00	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
60054	7/27/2010	NORD CLEANING SERVICE, INC	566.25	JANITORIAL SUPPLIES	35593512 - 431200	JANITORIAL SUPPLIES
60061	7/27/2010	PIERCE'S LAWN/GARDEN PRODUCTS	7.00	SHARPEN BLADE	35593512 - 421000	SERVICE TO MAINT BUILDING
60061	7/27/2010	PIERCE'S LAWN/GARDEN PRODUCTS	359.99	PRESSURE WASHER	35593512 - 432000	MATERIALS - BUILDINGS
60074	7/27/2010	SCHINDLER ELEVATOR CORP.	832.39	EMERG REPAIR CALL-FREIGHT ELEV	35593512 - 421000	SERVICE TO MAINT BUILDING
60085	7/27/2010	TOP QUALITY ROOFING CO.	520.00	REPAIR DPL BLDG & ANNEX BLDG	35593512 - 421000	SERVICE TO MAINT BUILDING

DECATUR PUBLIC LIBRARY
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ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCE	AVAILABLE BUDGET	PCT USED
35 LIBRARY FUND							
3559350 LIBRARY FUND							
3559350_ BEGINNING FUND BALANCE	\$ (346,552.00)	\$ (346,552.00)	\$ (312,681.50)	\$ -	\$ -	\$ (33,870.50)	90.2 %
3559350_ REAL ESTATE TAXES	\$ (3,000,000.00)	\$ (3,000,000.00)	\$ (1,544,554.77)	\$ -	\$ -	\$ (1,455,445.23)	51.5 %
3559350_ STATE REPLACEMENT TAX	\$ (325,000.00)	\$ (325,000.00)	\$ (74,773.12)	\$ (37,678.12)	\$ -	\$ (250,226.88)	23 % *
3559350_ STATE GRANTS OR OTHER	\$ (140,000.00)	\$ (140,000.00)	\$ (1,000.00)	\$ -	\$ -	\$ (139,000.00)	0.7 % *
3559350_ FINES AND FEES	\$ (70,000.00)	\$ (70,000.00)	\$ (11,809.02)	\$ (3,824.98)	\$ -	\$ (58,190.98)	16.9 % *
3559350_ NON- RESIDENTIAL FEES	\$ (600.00)	\$ (600.00)	\$ (98.08)	\$ (98.08)	\$ -	\$ (501.92)	16.3 % *
3559350_ LOST OR DAMAGED BOOKS	\$ (17,000.00)	\$ (17,000.00)	\$ (2,185.39)	\$ (766.20)	\$ -	\$ (14,814.61)	12.9 % *
3559350_ COPIES AND MISCELLANEOUS	\$ (17,000.00)	\$ (17,000.00)	\$ (2,623.95)	\$ (1,283.02)	\$ -	\$ (14,376.05)	15.4 % *
3559350_ MEETING ROOM FEES	\$ (12,000.00)	\$ (12,000.00)	\$ (1,250.00)	\$ (210.00)	\$ -	\$ (10,750.00)	10.4 % *
3559350_ INVESTMENT INCOME	\$ (3,000.00)	\$ (3,000.00)	\$ (289.19)	\$ (208.48)	\$ -	\$ (2,710.81)	9.6 % *
3559350_ LEASE OF LIBRARY PROPERTY	\$ (7,000.00)	\$ (7,000.00)	\$ -	\$ -	\$ -	\$ (7,000.00)	0 % *
TOTAL LIBRARY FUND	\$ (3,938,152.00)	\$ (3,938,152.00)	\$ (1,951,265.02)	\$ (44,068.88)	\$ -	\$ (1,986,886.98)	49.5 %
35593511 DPL - PERSONNEL SERVICES							
35593511_ SALARIES	\$ 2,088,758.00	\$ 2,088,758.00	\$ 448,381.90	\$ 147,495.72	\$ -	\$ 1,640,376.10	21.5 %
35593511_ OVERTIME	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00	0 %
35593511_ TEMPORARY SALARIES	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00	0 %
35593511_ IMRF/SOCIAL SECURITY PAYMENT	\$ 230,057.00	\$ 230,057.00	\$ 72,676.74	\$ 23,938.16	\$ -	\$ 157,380.26	31.6 % *
35593511_ LIFE INSURANCE	\$ 3,500.00	\$ 3,500.00	\$ 709.00	\$ 235.92	\$ -	\$ 2,791.00	20.3 %
35593511_ MEDICAL INSURANCE	\$ 280,706.00	\$ 280,706.00	\$ 65,100.40	\$ 21,578.90	\$ -	\$ 215,605.60	23.2 %
35593511_ UNEMPLOYMENT INSURANCE	\$ 1,200.00	\$ 1,200.00	\$ 511.20	\$ 167.56	\$ -	\$ 688.80	42.6 % *
35593511_ WORKERS' COMPENSATION	\$ 27,528.00	\$ 27,528.00	\$ 14,842.80	\$ 4,865.14	\$ -	\$ 12,685.20	53.9 % *
35593511_ SERVICE RECOGNITION	\$ 21,000.00	\$ 21,000.00	\$ 6,964.40	\$ 2,398.78	\$ -	\$ 14,035.60	33.2 % *
TOTAL DPL - PERSONNEL SERVICES	\$ 2,654,749.00	\$ 2,654,749.00	\$ 609,186.44	\$ 200,680.18	\$ -	\$ 2,045,562.56	22.9 %

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ACCOUNTS FOR:	ORIGINAL	REVISED	YTD ACTUAL	MTD ACTUAL	ENCUMBR	AVAILABLE	PCT USED
35 LIBRARY FUND	APPROP	BUDGET			BRAN	BUDGET	
35593512 DPL - OPERATING EXPENSES							
35593512 ADVERTISING	\$ 150.00	\$ 150.00	\$ 51.04	\$ 51.04	\$ -	\$ 98.96	34 % *
35593512 PRINTING AND BINDING	\$ 1,000.00	\$ 1,000.00	\$ 3,934.90	\$ -	\$ 58.12	\$ (2,993.02)	399.3 % *
35593512 SERVICE TO MAINT BUILDINGS	\$ 50,000.00	\$ 51,118.00	\$ 5,669.01	\$ 2,189.43	\$ 318.00	\$ 45,130.79	11.7 %
35593512 SERV TO MAINT IMPROVEMENT	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 5,000.00	0 %
35593512 SERV - AUTO EQUIPMENT	\$ 1,000.00	\$ 1,000.00	\$ 390.00	\$ -	\$ -	\$ 610.00	39 % *
35593512 MIS SERVICES	\$ 26,000.00	\$ 26,000.00	\$ 6,867.75	\$ 39.00	\$ -	\$ 19,132.25	26.4 % *
35593512 ELECTRICITY	\$ 19,391.00	\$ 19,391.00	\$ 4,847.76	\$ 1,615.92	\$ -	\$ 14,543.24	25 % *
35593512 NATURAL GAS	\$ 175,000.00	\$ 175,000.00	\$ 57,616.60	\$ 19,829.70	\$ -	\$ 117,383.40	32.9 % *
35593512 TELEPHONE	\$ 15,000.00	\$ 15,000.00	\$ 526.26	\$ 156.81	\$ -	\$ 14,473.74	3.5 %
35593512 WATER	\$ 37,000.00	\$ 37,000.00	\$ 9,775.05	\$ 3,175.49	\$ -	\$ 27,224.95	26.4 % *
35593512 BANKING SERVICE CHARGES	\$ 7,000.00	\$ 7,000.00	\$ 1,068.84	\$ -	\$ -	\$ 5,931.16	15.3 %
35593512 TRAINING SCHOOL EXPENSES	\$ 1,000.00	\$ 1,000.00	\$ 220.16	\$ 104.46	\$ -	\$ 779.84	22 %
35593512 CONFERENCES & TRAVEL	\$ 500.00	\$ 500.00	\$ -	\$ -	\$ -	\$ 500.00	0 %
35593512 POSTAGE	\$ 4,000.00	\$ 4,000.00	\$ 424.30	\$ 330.00	\$ -	\$ 3,575.70	10.6 %
35593512 COMPUTER SOFTWARE	\$ 18,000.00	\$ 18,000.00	\$ 4,468.88	\$ 1,646.70	\$ -	\$ 13,531.12	24.8 %
35593512 MEDICAL EXPENSES	\$ 10,000.00	\$ 10,000.00	\$ 3,274.17	\$ 2,352.27	\$ -	\$ 6,725.83	32.7 % *
35593512 TEMP AGENCY SERVICES	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00	0 %
35593512 TUITION REIMBURSEMENT	\$ 1,500.00	\$ 1,500.00	\$ 1,365.00	\$ -	\$ -	\$ 135.00	91 % *
35593512 PROFESSIONAL SERVICES	\$ 70,000.00	\$ 70,000.00	\$ 17,859.08	\$ 5,137.63	\$ 2,200.00	\$ 49,940.92	28.7 % *
35593512 MEMBERSHIP FEES	\$ 33,000.00	\$ 33,000.00	\$ 200.00	\$ 140.00	\$ -	\$ 32,800.00	0.6 %
35593512 RENTAL - EQUIPMENT	\$ 200.00	\$ 200.00	\$ -	\$ -	\$ -	\$ 200.00	0 %
35593512 GASOLINE	\$ 5,000.00	\$ 5,000.00	\$ 568.57	\$ 68.48	\$ -	\$ 4,431.43	11.4 %
35593512 JANITORIAL SUPPLIES	\$ 12,000.00	\$ 13,446.00	\$ 4,144.74	\$ 1,024.66	\$ -	\$ 9,301.66	30.8 % *
35593512 MATERIALS - BUILDINGS	\$ 30,000.00	\$ 30,000.00	\$ 9,380.87	\$ 1,911.02	\$ -	\$ 20,619.13	31.3 % *
35593512 MATERIAL - AUTO EQUIP	\$ 2,500.00	\$ 2,500.00	\$ 315.78	\$ -	\$ -	\$ 2,184.22	12.6 %
35593512 OFFICE SUPPLIES	\$ 35,000.00	\$ 36,926.00	\$ 5,985.65	\$ 2,080.22	\$ 812.39	\$ 30,128.41	18.4 %
35593512 TRANSFER TO GENERAL FD	\$ 1,200.00	\$ 1,200.00	\$ 300.00	\$ 100.00	\$ -	\$ 900.00	25 %
35593512 MOTOR VEHICLE INSURANCE	\$ 2,104.00	\$ 2,104.00	\$ 525.99	\$ 175.33	\$ -	\$ 1,578.01	25 %
35593512 BOILER INSURANCE	\$ 1,697.00	\$ 1,697.00	\$ 424.26	\$ 141.42	\$ -	\$ 1,272.74	25 % *
35593512 PROPERTY INSURANCE	\$ 23,689.00	\$ 23,689.00	\$ 5,922.24	\$ 1,974.08	\$ -	\$ 17,766.76	25 %
35593512 GENERAL LIABILITY INS	\$ 7,611.00	\$ 7,611.00	\$ 1,902.75	\$ 634.25	\$ -	\$ 5,708.25	25 %
35593512 COLLISION DEDUCTIBLE	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00	0 %
35593512 SMALL CAPITAL ITEMS	\$ 20,000.00	\$ 20,000.00	\$ 2,664.22	\$ 334.83	\$ -	\$ 17,335.78	13.3 %
TOTAL DPL - OPERATING EXPENSES	\$ 617,792.00	\$ 622,283.00	\$ 150,693.87	\$ 45,212.74	\$ 3,388.51	\$ 468,200.27	24.8 %

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ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUA	ENCUMBRA	AVAILABLE BUDGET	PCT USED
59 LIBRARY TRUST FUNDS							
5959590 DPL TRUST FUND REVENUES							

5959590_BEG FUND BAL- CANTONI	\$ (89,197.00)	\$ (89,197.00)	\$ (87,284.22)	\$ -	\$ -	\$ (1,912.78)	97.9 %
5959590_BEG FUND BAL- MEYERS	\$ (292,883.00)	\$ (292,883.00)	\$ (295,724.84)	\$ -	\$ -	\$ 2,841.84	101 %
5959590_BEG FUND BAL - BRIDGES	\$ (1,382.00)	\$ (1,382.00)	\$ (1,574.12)	\$ -	\$ -	\$ 192.12	113.9 %
5959590_BEG FUND BAL - DONATIONS	\$ (5,604.00)	\$ (5,604.00)	\$ (16,082.17)	\$ -	\$ -	\$ 10,478.17	287 %
5959590_INTEREST INC - CANTONI	\$ (864.00)	\$ (864.00)	\$ (38.97)	\$ (13.31)	\$ -	\$ (825.03)	4.5 % *
5959590_INTEREST INC - MEYERS	\$ (2,842.00)	\$ (2,842.00)	\$ (137.46)	\$ (48.80)	\$ -	\$ (2,704.54)	4.8 % *
5959590_INTEREST INC - BRIDGES	\$ (13.00)	\$ (13.00)	\$ (0.72)	\$ (0.26)	\$ -	\$ (12.28)	5.5 % *
5959590_INTEREST - DONATIONS	\$ (58.00)	\$ (58.00)	\$ (7.38)	\$ (2.58)	\$ -	\$ (50.62)	12.7 % *
5959590 CONTRIBUTIONS	\$ (3,072.00)	\$ (3,072.00)	\$ (365.00)	\$ (65.00)	\$ -	\$ (2,707.00)	11.9 % *
TOTAL DPL TRUST FUND REVENUES	\$ (395,915.00)	\$ (395,915.00)	\$ (401,214.88)	\$ (129.95)	\$ -	\$ 5,299.88	101.3 %
59 LIBRARY TRUST FUNDS							
59595912 TRUST CANTONI EXPENSES							

59595912 BOOKS & PERIODICALS	\$ 30,000.00	\$ 30,000.00	\$ 7,704.82	\$ 1,050.96	\$ -	\$ 22,295.18	25.7 % *
TOTAL TRUST CANTONI EXPENSES	\$ 30,000.00	\$ 30,000.00	\$ 7,704.82	\$ 1,050.96	\$ -	\$ 22,295.18	25.7 %

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35593515 DPL - OPERATING EXPENSES							
35593515 BOOKS & PERIODICALS	\$ 419,000.00	\$ 419,000.00	\$ 31,719.53	\$ 27,031.76	\$ -	\$ 387,280.47	7.6 %
TOTAL DPL - OPERATING EXPENSES	\$ 419,000.00	\$ 419,000.00	\$ 31,719.53	\$ 27,031.76	\$ -	\$ 387,280.47	7.6 %
35 LIBRARY FUND							
35593532 VILLAGE MALL-OP EXPENSES							
35593532 ELECTRICITY	\$ -	\$ -	\$ 543.48	\$ 212.48	\$ -	\$ (543.48)	100 % *
35593532 CONTRACTUAL SERVICES	\$ -	\$ -	\$ 192.67	\$ -	\$ -	\$ (192.67)	100 % *
TOTAL VILLAGE MALL-OP EXPENSES	\$ -	\$ -	\$ 736.15	\$ 212.48	\$ -	\$ (736.15)	100 %
TOTAL LIBRARY FUND	\$ (246,611.00)	\$ (242,120.00)	\$ (1,158,929.03)	\$ 229,068.28	\$ 3,388.51	\$ 913,420.17	477.3 %
TOTAL REVENUES	\$ (3,938,152.00)	\$ (3,938,152.00)	\$ (1,951,265.02)	\$ (44,068.88)	\$ -	\$ (1,986,886.98)	
TOTAL EXPENSES	\$ 3,691,541.00	\$ 3,696,032.00	\$ 792,335.99	\$ 273,137.16	\$ 3,388.51	\$ 2,900,307.15	
GRAND TOTAL	\$ (246,611.00)	\$ (242,120.00)	\$ (1,158,929.03)	\$ 229,068.28	\$ 3,388.51	\$ 913,420.17	477.3 %

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Revenue Expense Summary July 2010

FOR 2011 03

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ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUA	ENCUMBRA	AVAILABLE BUDGET	PCT USED
59 LIBRARY TRUST FUNDS							
59595922 TRUST MEYER EXPENSES							

59595922 PROFESSIONAL FEES	\$ 200,000.00	\$ 200,000.00	\$ -	\$ -	\$ -	\$ 200,000.00	0 %
59595922 SMALL CAPITAL ITEMS	\$ 90,000.00	\$ 90,000.00	\$ -	\$ -	\$ -	\$ 90,000.00	0 %
59595922 BOOK AND PERIODICALS	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -	\$ -	\$ 2,000.00	0 %
TOTAL TRUST MEYER EXPENSES	\$ 292,000.00	\$ 292,000.00	\$ -	\$ -	\$ -	\$ 292,000.00	0 %
59595942 TRUST DONATION EXPENSES							

59595942 BOOKS & PERIODICALS	\$ 3,000.00	\$ 3,000.00	\$ 1,380.13	\$ 606.04	\$ -	\$ 1,619.87	46 % *
TOTAL TRUST DONATION EXPENSES	\$ 3,000.00	\$ 3,000.00	\$ 1,380.13	\$ 606.04	\$ -	\$ 1,619.87	46 %
TOTAL LIBRARY TRUST FUNDS	\$ (70,915.00)	\$ (70,915.00)	\$ (392,129.93)	\$ 1,527.05	\$ -	\$ 321,214.93	553 %
TOTAL REVENUES	\$ (395,915.00)	\$ (395,915.00)	\$ (401,214.88)	\$ (129.95)	\$ -	\$ 5,299.88	
TOTAL EXPENSES	\$ 325,000.00	\$ 325,000.00	\$ 9,084.95	\$ 1,657.00	\$ -	\$ 315,915.05	
GRAND TOTAL	\$ (70,915.00)	\$ (70,915.00)	\$ (392,129.93)	\$ 1,527.05	\$ -	\$ 321,214.93	553 %

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES

****For Internal Use Only****

NAME	TERM	PHONE	ADDRESS
Teena Zindel-McWilliams, President	2008-2011	855-0153 (h) 875-7200 (w)	2128 E Wood Street 62521 email: tzindel@richland.edu
Mary Gendry Vice-President	2008-2011	422-5637 (h) 972-1540 (c)	1809 W Forest Avenue 62522 email: m.gendry@comcast.net
Darryl Barbee Secretary	2010-2013*	317-809-6913(c)	3787 Orlean Court 62526 e-mail: darylwbabee@yahoo.com
Jim Alpi	2009-2012	767-2257 (h)	1833 Burning Tree Drive 62521 e-mail: jalpi@comcast.net
Edward Costa	2008-2011	865-2115 (h)	1378 Masters Lane 62521 e-mail: costa@smsjlaw.com
Carol Craig	2009-2012	425-8282 (w) 454-7776 (c) 425-8286 (fax)	130 N Water 62523 e-mail: Carol.Craig@busey.com
Gail Crookshank	2010-2013	420-6782 (w) 412-0174 (c)	3030 E. Fulton Street 62521 email: GailCrookshank@gmail.com
Michael Deatherage	2010-2013	429-1995 (w) 412-6166 (c)	2375 Lost Bridge Road 62521 email: Novelideasbooks@gmail.com
Eugene King	2009-2012	423-3044 (h)	471 S. Boyd 62522 email: tmm0128@att.net

*2nd term

LIBRARY: phone 424-2900; fax 233-4071

Finance & Properties Committee

Carol Craig, Chair
Jim Alpi
Michael Deatherage
Mary Gendry
Teena Zindel-McWilliams, ex-officio

Personnel, Policy & Public Relations Committee

Eugene King, Chair
Darryl Barbee
Edward Costa
Gail Crookshank
Teena Zindel-McWilliams, ex-officio

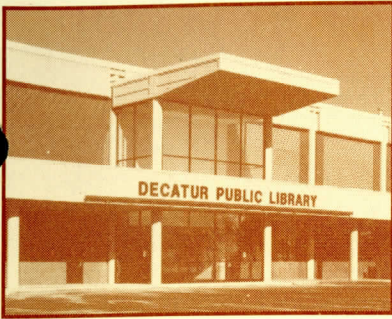
Representative to the DPL Foundation:

Representative to the Friends of the Library:

Representative to the RPLS Board: Mary Gendry

Lee Ann Fisher, City Librarian - 421-9713 (w)
425-1693 (h) -- 3220 Fields Court 62521
521-3104 (cell)

Laren Bjorkman, Asst. City Librarian - 421-9702 (w)
362-0188 (h) -- 1779 South Country Club Road, #110 62521
521-2624 (cell)



Decatur Public Library

www.decatur.lib.il.us

Lee Ann Fisher • City Librarian

PUBLIC NOTICE

2010/2011 REGULAR MEETINGS DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES FINANCE AND PROPERTIES COMMITTEE

The regular meeting of the Finance and Properties Committee of the Decatur Public Library Board of Trustees for 2010/2011 will be held in the Main Library, 130 N. Franklin Street, Decatur, Illinois, at 4:30 p.m. on the Tuesday before the regular Board Meeting. If that Tuesday of the month is a legal holiday, the meeting will be held on the next Tuesday of the month.

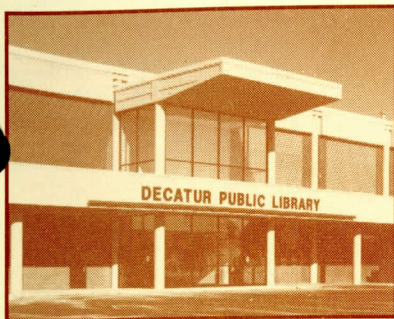
The schedule of regular meetings is as follows:

August 17, 2010
September 14, 2010
October 19, 2010
November 16, 2010
December 14, 2010
January 18, 2011
February 15, 2011
March 15, 2011
April 19, 2011
May 24, 2011
June 14, 2011
July 19, 2011

The schedule of regular meetings is available upon request at Decatur Public Library, 130 N. Franklin St., Decatur, Illinois 62523-1327.

Darryl Barbee / Darryl Barbee _____

Secretary, Library Board of Trustees



Decatur Public Library

www.decatur.lib.il.us

Lee Ann Fisher • City Librarian

PUBLIC NOTICE

2010/2011 REGULAR MEETINGS

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES PERSONNEL, POLICY AND PUBLIC RELATIONS COMMITTEE

The regular meeting of the Personnel, Policy and Public Relations Committee of the Decatur Public Library Board of Trustees for 2010/2011 will be held in the Main Library, 130 N. Franklin Street, Decatur, Illinois, at 4:30 p.m. on the first Thursday of each month. If the first Thursday of the month is a legal holiday, the meeting will be held on the second Thursday of the month.

The schedule of regular meetings is as follows:

August 5, 2010

September 2, 2010

October 7, 2010

November 4, 2010

December 2, 2010

January 6, 2011

February 3, 2011

March 3, 2011

April 7, 2011

May 5, 2011

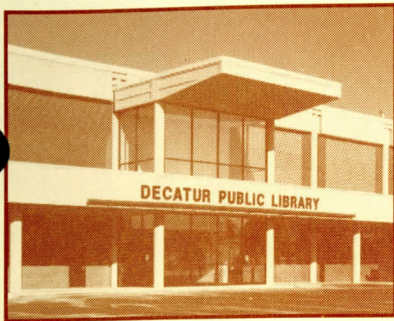
June 2, 2011

July 7, 2011

The schedule of regular meetings is available upon request at Decatur Public Library, 130 N. Franklin St., Decatur, Illinois 62523-1327.

Darryl Barbee Darryl Barbee

Secretary, Library Board of Trustees



Decatur Public Library

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Lee Ann Fisher • City Librarian

PUBLIC NOTICE

2010/2011 REGULAR MEETINGS

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES

The regular meeting of the Decatur Public Library Board of Trustees for 2010/2011 will be held in the Main Library, 130 N. Franklin Street, Decatur, Illinois. The meetings will be held on the third Thursday of each month, except for May, at 4:30 p.m. The regular and annual meetings will be held on the fourth Thursday of May at 4:30 p.m. The schedule of regular meetings is as follows:

August 19, 2010
September 16, 2010
October 21, 2010
November 18, 2010
December 16, 2010
January 20, 2011
February 17, 2011
March 17, 2011
April 21, 2011
May 26, 2011
June 16, 2011
July 21, 2011

The schedule of regular meetings is available upon request at Decatur Public Library, 130 N. Franklin St., Decatur, Illinois 62523-1327.

Darryl Barbee Darryl Barbee
Secretary, Library Board of Trustees

BOOKS, PERIODICALS & AUDIO VISUAL - FY											
PER DRA ACQUISITION PROGRAM											
CODE ALLOCATION	DESCRIP	ANNUAL BUDGET Allocation	Current Month Spending	YTD Spending	Currently Encumbered	PerCent Spent plus Encumbered	PerCent Spent	Unexpended Balance	Available Balance		
801	MAIN ADULT	\$170,000.00	\$2,856.82	\$2,856.82	\$26,303.73	17.15%	1.68%	\$167,143.18	\$140,839.45		
802	MAIN YOUTH	\$11,000.00	\$81.93	\$81.93	\$1,710.98	16.30%	0.74%	\$10,918.07	\$9,207.09		
803	MAIN JUVENILE	\$56,000.00	\$740.73	\$740.73	\$2,562.74	5.90%	1.32%	\$55,259.27	\$52,696.53		
804	MAIN REFERENCE	\$98,000.00	\$22,528.61	\$28,200.37	\$0.00	28.78%	28.78%	\$69,799.63	\$69,799.63		
805	PROFESSIONAL	\$1,000.00	\$0.00	\$0.00	\$0.00	0.00%	0.00%	\$1,000.00	\$1,000.00		
TOTAL BOOKS		\$336,000.00	\$26,208.09	\$31,879.85	\$30,577.45	18.59%	9.49%	\$304,120.15	\$273,542.70		
830	AUDIO-VISUAL	\$53,000.00	\$775.77	\$775.77	\$3,495.50	8.06%	1.46%	\$52,224.23	\$48,728.73		
*SHP	Shipping Fund	\$4,000.00	\$88.41	\$188.13	\$3.99	4.80%	4.70%	\$3,811.87	\$3,807.88		
841	MAIN ADULT	\$18,200.00	\$299.00	\$299.00	\$0.00	0.00%	1.64%	\$17,901.00	\$17,901.00		
842	MAIN YOUTH	\$500.00	\$0.00	\$0.00	\$0.00	0.00%	0.00%	\$500.00	\$500.00		
843	MAIN JUVENILE	\$1,800.00	\$0.00	\$0.00	\$0.00	0.00%	0.00%	\$1,800.00	\$1,800.00		
844	MAIN REFERENCE	\$5,000.00	\$0.00	\$0.00	\$0.00	0.00%	0.00%	\$5,000.00	\$5,000.00		
845	PROFESSIONAL	\$500.00	\$122.98	\$122.98	\$201.00	64.80%	24.60%	\$377.02	\$176.02		
TOTAL Periodicals		\$26,000.00	\$421.98	\$421.98	\$201.00	2.40%	1.62%	\$25,578.02	\$25,377.02		
800 TOTAL		\$419,000.00	\$27,494.25	\$33,265.73	\$34,277.94	16.12%	7.94%	\$385,734.27	\$351,456.33		
*not included in total materials costs											
ENDOWMENT FUNDS PER DRA ACQUISITION PROGRAM											
CODE ALLOCATION	ANNUAL Income Allocation	Current Month Spending	YTD Spending	Currently Encumbered	PerCent Spent plus Encumbered	PerCent Spent	Unexpended Balance	Available Balance			
900C	Ellen & Peter Cantoni	\$30,000.00	\$882.65	\$8,003.33	\$2,020.38	33.41%	26.68%	\$21,996.67	\$19,976.29		
900B	Maude Bridges	\$1,574.12	\$0.00	\$0.00	\$0.00	0.00%	0.00%	\$1,574.12	\$1,574.12		
900M	Margaret Meyer	\$2,000.00	\$0.00	\$0.00	\$0.00	0.00%	0.00%	\$2,000.00	\$2,000.00		
WHI	Whinnery Trust	\$6,754.26	\$0.00	\$0.00	\$0.00	0.00%	0.00%	\$0.00	\$6,754.26		
FOUN	Frankel Foundation	\$6,000.00	\$0.00	\$690.91	\$20.00	11.85%	11.52%	\$5,309.09	\$5,289.09		
DPLR	Rotary Grant (Ext.)	\$750.00	\$0.00	\$0.00	\$0.00	0.00%	0.00%	\$750.00	\$750.00		
DPLC	AV Grant	\$172.87	\$0.00	\$0.00	\$0.00	0.00%	0.00%	\$172.87	\$172.87		
G10 1	Bookmobile 549 #2	\$478.83	\$0.00	\$31.00	\$0.00	0.00%	6.47%	\$500.00	\$447.83		
	Nims Foundation	\$2,532.82	\$0.00	\$0.00	\$0.00	0.00%	0.00%	\$2,532.82	\$2,532.82		
G7 01	Bookmobile 549	\$166.86	\$0.00	\$68.87	\$0.00	0.00%	41.27%	\$97.99	\$97.99		

ADULT DIVISION (Circulating) FUNDS PER DRA ACQUISITION PROGRAM										
CODE	ALLOCATION	DESCRIP	ANNUAL BUDGET Allocation	YTD Spending	Currently Encumbered	PerCent Spent plus Encumbered	PerCent Spent	Unexpended Balance	Available Balance	
801 0	Generalities	BOOKS	\$2,000.00	\$0.00	\$460.15	23.01%	0.00%	\$1,539.85	\$1,539.85	
801 1	Philosophy, psychology	BOOKS	\$3,000.00	\$0.00	\$1,097.87	36.60%	0.00%	\$1,902.13	\$1,902.13	
801 2	Religion	BOOKS	\$4,000.00	\$65.85	\$26.59	2.31%	1.65%	\$3,973.41	\$3,907.56	
801 3	Social Sciences	BOOKS	\$11,000.00	\$148.59	\$2,610.82	25.09%	1.35%	\$8,389.18	\$8,240.59	
801 4	Language	BOOKS	\$1,000.00	\$0.00	\$104.86	10.49%	0.00%	\$895.14	\$895.14	
801 5	Natural Sciences	BOOKS	\$3,000.00	\$0.00	\$926.41	30.88%	0.00%	\$2,073.59	\$2,073.59	
801 6	Applied Sciences	BOOKS	\$15,000.00	\$130.28	\$2,150.26	15.20%	0.87%	\$12,849.74	\$12,719.46	
801 7	Fine Arts and Entertainment	BOOKS	\$11,000.00	\$59.21	\$1,784.07	16.76%	0.54%	\$10,940.79	\$9,156.72	
801 8	Literature	BOOKS	\$5,000.00	\$64.88	\$394.88	9.20%	1.30%	\$4,935.12	\$4,540.24	
801 9	Geography and History	BOOKS	\$11,000.00	\$103.96	\$830.42	8.49%	0.95%	\$10,896.04	\$10,065.62	
801 F	Fiction	BOOKS	\$70,000.00	\$1,554.27	\$12,623.07	20.25%	2.22%	\$68,445.73	\$55,822.66	
801 PBK	Paperback Fiction	PBK BOOKS	\$4,000.00	\$0.00	\$364.23	9.11%	0.00%	\$4,000.00	\$3,635.77	
801 RP	Replace/lost,missing,damaged	BOOKS	\$5,000.00	\$0.00	\$1,079.02	21.58%	0.00%	\$5,000.00	\$3,920.98	
801 BIO	Biography	BOOKS	\$5,000.00	\$678.51	\$88.86	15.35%	13.57%	\$4,321.49	\$4,232.63	
801 LP	Large Print	BOOKS	\$20,000.00	\$1,762.24	\$51.24	9.07%	8.81%	\$18,237.76	\$18,186.52	
	TOTAL BOOKS		\$170,000.00	\$4,567.79	\$24,592.75	17.15%	2.69%	\$165,432.21	\$140,839.46	
AUDIO VISUAL (Circulating) FUNDS PER DRA ACQUISITION PROGRAM										
830 CD	Compact Discs	CD's	\$5,000.00	\$15.73	\$31.47	0.94%	0.31%	\$4,984.27	\$4,952.80	
830 BC	Books-on-Compact Disc	B-O-CD	\$10,500.00	\$0.00	\$1,561.13	14.87%	0.00%	\$10,500.00	\$8,938.87	
830 DV	Digital Video Discs	DVD	\$35,000.00	\$760.04	\$1,595.45	6.73%	2.17%	\$34,239.96	\$32,644.51	
830 VG	Video Games	Games	\$2,500.00	\$0.00	\$307.45	12.30%	0.00%	\$2,500.00	\$2,192.55	
	TOTAL AV		\$53,000.00	\$775.77	\$3,495.50	8.06%	1.46%	\$52,224.23	\$48,728.73	
CHILDREN'S DIVISION FUNDS PER DRA ACQUISITION PROGRAM										
803	Children's Books	Books	\$46,000.00	\$285.45	\$1,657.21	4.22%	0.62%	\$45,714.55	\$44,057.34	
803 AV	Children's Audio-Visual	AV	\$10,000.00	\$455.28	\$905.53	13.61%	4.55%	\$9,544.72	\$8,639.19	
	TOTAL Children's		\$56,000.00	\$740.73	\$2,562.74	5.90%	1.32%	\$55,259.27	\$52,696.53	

ADULT DIVISION (Reference) FUNDS - FY									
PER DRA ACQUISITION PROGRAM									
CODE	ALLOCATION	DESCRIP	ANNUAL BUDGET Allocation	YTD Spending	Currently Encumbered	PerCent Spent plus Encumbered	PerCent Spent	Unexpended Balance	Available Balance
804 0	Generalities	BOOKS *****	\$3,500.00	\$303.05	\$0.00	8.66%	8.66%	\$3,196.95	\$3,196.95
804 1	Philosophy, psychology	BOOKS	\$100.00	\$0.00	\$0.00	0.00%	0.00%	\$100.00	\$100.00
804 2	Religion	BOOKS	\$500.00	\$0.00	\$0.00	0.00%	0.00%	\$500.00	\$500.00
804 3	Social Sciences	BOOKS *****	\$9,000.00	\$842.94	\$0.00	9.37%	9.37%	\$8,157.06	\$8,157.06
804 4	Language	BOOKS	\$500.00	\$0.00	\$0.00	0.00%	0.00%	\$500.00	\$500.00
804 5	Natural Sciences	BOOKS	\$250.00	\$0.00	\$0.00	0.00%	0.00%	\$250.00	\$250.00
804 6	Applied Sciences	BOOKS	\$3,000.00	\$0.00	\$0.00	0.00%	0.00%	\$3,000.00	\$3,000.00
804 7	Fine Arts and Entertainment	BOOKS	\$1,000.00	\$7.49	\$0.00	0.75%	0.75%	\$992.51	\$992.51
804 8	Literature	BOOKS	\$250.00	\$22.49	\$0.00	9.00%	9.00%	\$227.51	\$227.51
804 9	Geography and History	BOOKS	\$3,000.00	\$0.00	\$0.00	0.00%	0.00%	\$3,000.00	\$3,000.00
804 MF	Microfilm Collection(s)	Microforms	\$1,000.00	\$86.70	\$0.00	8.67%	8.67%	\$913.30	\$913.30
804 EL**	Electronic Subscriptions	Internet	\$75,900.00	\$26,957.70	\$0.00	35.52%	35.52%	\$48,942.30	\$48,942.30
	TOTAL BOOKS		\$98,000.00	\$28,220.37	\$0.00	28.80%	28.80%	\$69,779.63	\$69,779.63