

Finance and Properties Committee

July 11, 1990 4:00 p.m.

The meeting was called to order at 4:00 p.m. by Chairperson Gaumer. Members attending: Mr. Gaumer, Mr. Lockmiller, and Mr. Smith. Other Board members present: Mrs. Ohlsen and Mr. Sorensen. Staff present: Mr. Seidl, Ms. Gibson, Ms. Humphreys, Ms. Apley, Mr. Serber, and Mr. Dick.

Mr. Gaumer noted that two staff members asked to address the Committee. Jeff Dick, Audio-visual Librarian, spoke about charging for videos. He made several points: 1) charging for videos is a fairly common practice for libraries, however, the charge is usually introduced when the collection is just starting; 2) charging only for feature films would probably result in some patrons switching cases; 3) how would you handle refunds for "unwatchable" videos.

Steve Serber, Extension Librarian, addressed the option of reducing bookmobile services. He stated that if bookmobile services were cut by 1/3 as proposed, some of the residential stops would have to be cut to continue service to the schools. He also did not feel that it would be likely that the service would ever be restored after it was cut. He felt that other options could be implemented which would not effect patrons or staff, including cutting the capital equipment budget, reducing security guard hours, and reducing the materials budget.

Mr. Lockmiller noted that the city might be willing to help the library meet the shortage with part of the \$600,000 in the city's contingency budget. Mr. Sorensen stated that leaving the vacant positions unfilled for a couple of months would save some money.

There was a general consensus in opposition to charging for services, cutting services, or reducing staff. Mr. Lockmiller made a motion to approve changes by implementing three plans as listed below:

PLAN 1

A total of \$25,000 can be cut from the budget in the following areas:

1.	electricity and gas	5,000
2.	data processing rental	5,000
3.	postpone repair of east wall	6,000
4.	reduce services to maintain office	2,000
5.	office supplies	1,000
6.	capital items*	<u>6,000</u>
		25,000

(NOTE: The laser reader and the computer terminal could be purchased with Breckenridge Trust funds.)

PLAN 2

1. Increase the fine for overdue materials. The present rate of \$.05 per day for children's materials and \$.10 per day for adult materials was last changed in the early 1970's.

Fines generated \$46,580 in 1989/90
8 months (September - April) fines = \$30,000
Estimated additional revenue: \$5,000 - \$14,000

2. Reduce materials budget: \$7,000
(increase Cantoni budget \$7,000)
3. Reduce security guard hours: \$3,000
Cut Friday evenings and work only 4 hours Monday to Thursday
4. Do not paint bookmobile: \$1,000

Total saved and/or generated from plan 2: \$16,000 to \$26,000

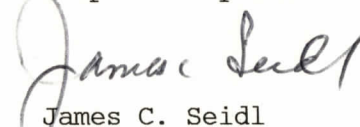
PLAN 3

Try to persuade the city to give the library \$20,000 this fiscal year and \$10,000 next year for the materials budget, rather than the current plan of \$15,000 each year.

Mr. Lockmiller's motion to approve these three plans was seconded by Mr. Smith and unanimously approved.

There was no further business. The meeting was adjourned at 5:30 p.m.

Respectfully submitted,


James C. Seidl
City Librarian