

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES
Finance and Properties

Minutes

Date: October 12, 2016

Time: 4:30 p.m.

Location: Decatur Public Library Board Room

In Attendance: John Phillips (President)
Aaron Largent
Michael Sexton
Jennifer Sykes

Staff: Rick Meyer, City Librarian
Robert Edwards, Asst. City Librarian

Absent: Donna Williams

Call to order

The meeting was called to order by Mrs. Sykes at 4:31 p.m.

Agenda

Motion to approve the agenda by Mr. Largent, seconded by Mr. Sexton, unanimously approved

Minutes

Motion to approve the September 2016 minutes by Mr. Largent, seconded by Mr. Phillips, unanimously approved

Check Register

There was discussion about the check register. Mr. Meyer stated that the UPS line cost of \$1000.00 on the check register was a standard prepared prepayment for UPS services.

Mr. Phillips asked about the new computers. Mr. Meyer answered that the computers had been purchased with Project Next Generation grant funds and library funds.

Motion to approve the check register by Mr. Largent, seconded by Mr. Sexton, unanimous approved

Budget Report/2017 Budget Proposal

Mr. Meyer stated that the library had received another installment of taxes from the City. There was discussion about the budget and the timeline of the Property Replacement Tax.

Mr. Meyer discussed the budgeted amounts for the 2017 year. He talked about the proposed reserve funds and the possible RFID expenditures.

Motion by Mr. Phillips to recommend the 2017 budget for approval to the full board, seconded by Mr. Largent, unanimously approved

RFID

Mr. Meyer discussed the quotes for the RFID. There was discussion about the present RFID and the dissatisfaction with their responsiveness. There was discussion about the counter offer and the library's options.

Meeting Adjourned

Motion to adjourn at 4:47 pm by Mr. Phillips, seconded by Mr. Sexton, unanimously approved

Scribe,
Robert L. Edwards
Assistant City Librarian

Approved 11/9/2016