

DECATUR PUBLIC LIBRARY

247 EAST NORTH STREET • DECATUR, ILLINOIS 62523-1128 • (217) 428-6617

JAMES C. SEIDL, City Librarian



June 5, 1987

Staff
Decatur Public Library
247 East North Street
Decatur, IL 62523

Dear Library Staff:

The Library Board of Trustees at the Annual Board meeting of May 28, 1987, concurred that the past fiscal year has been most productive for our facility. The staff is to be commended for their efforts.

A dedicated and experienced cadre of personnel is important to the success of any program, but even more so to a service organization such as the public library. The board looks forward to working with you to make next year our best.

By direction of the Board of Trustees.

Sincerely,

Janna Lutovsky, Secretary
Board of Trustees

JL:lh

cc: Board of Trustees
Decatur City Council

MINUTES

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES

June 18, 1987

I. Roll Call

In absence of all officers, Mrs. Alpi was appointed President pro tem. The meeting was called to order at 4:33 p.m. Members present: Mrs. Alpi, Mr. Akin, Mrs. Martin, Mrs. Rossiter, and Mr. Seidman. Members absent: Mrs. Lutovsky, Mr. Mueller, Mrs. Murphy, and Mr. Sorensen. Staff present: Ms. Humphreys, Mr. Seidl and Mrs. Brooks.

II. Minutes

There were no additions or corrections to the minutes; they stood approved as mailed.

III. City Librarian's Report

There were no questions on the written report of the City Librarian.

IV. Reports of Committees

Finance and Properties: Mrs. Rossiter made a motion to approve the May bills. The motion was seconded by Mr. Seidman. Mrs. Rossiter noted that purchase orders are now being prepared by the City. The brakes were repaired on one of the bookmobiles, and a window was replaced on Franklin Street. The motion was unanimously carried on roll call vote.

Mrs. Rossiter made a motion to approve the Prevailing Wage Rate Resolution. Motion was seconded by Mr. Akin and carried.

Policies, Public Relations and Personnel: The committee did not meet. Mr. Seidl advised the Board that it has been the practice to charge a ten dollar fee for simple repairs made to VHS tapes damaged by patrons. If the tapes cannot be repaired, the patron is charged the cost of the tape or allowed to replace it in kind.

Evaluation Committee: The committee did not meet.

Endowments Committee: The draft has not been returned from the attorney.

Rolling Prairie: Mrs. Alpi did not attend the RPLS board meeting. Rolling Prairie has advised that neither Mr. Seidl nor Mrs. Lutovsky can serve as the representatives to the RPLS board in the absence of a DPL board representative.

(Mr. Sorensen arrived at 5:00 p.m. As Vice-president, he took over the meeting.)

V. Avenues to Excellence

Mrs. Murphy was absent. Her presentation was tabled until the next meeting.

VI. Old Business

Mrs. Martin asked the City Librarian if there are still problems with patron disturbances, and if a security guard has been necessary. Mr. Seidl replied that there had been no recent disturbances in the library.

VII. New Business

Mr. Sorensen requested that the Board retire to executive session to discuss personnel matters. The Board reconvened from executive session at 5:38.

Mrs. Rossiter made a motion that the Library Board of Trustees increase the annual rate of pay for each step and grade of the respective classified positions, as set out in Appendix I of Article III, Personnel, of the Code of Library Policy, by 4 per cent, based upon the current pay plan which became effective May 1, 1986. Said increase shall be effective May 1, 1987. Motion was seconded by Mrs. Alpi and unanimously carried.

Mr. Sorensen made a motion to increase the salary of the City Librarian from \$42,900 to \$43,900, effective July 1, 1987. Motion was seconded by Mrs. Rossiter and unanimously carried.

Mrs. Alpi made a motion to approve the Annual Report to the City Council. Motion was seconded by Mrs. Rossiter and unanimously carried.

Mr. Sorensen moved approval of Resolutions commending Mr. Seidman, Mrs. Alpi, and Mrs. Rossiter for their service to the Board. Motion was seconded by Mrs. Martin and unanimously carried.

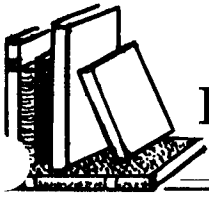
VIII. Adjournment

Mr. Sorensen adjourned the meeting at 6:25 p.m.

Respectfully submitted,



Janna Lutovsky, Secretary
Decatur Public Library Board of Trustees



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JAMES C. SEIDL, City Librarian



DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES

AGENDA

June 18, 1987

- I. Call to Order - John Mueller, President
- II. Approval of Minutes
 - A. Regular and Annual Meeting of May 28, 1987
- III. City Librarian's Report
- IV. Reports of Committees
 - A. Finance and Properties
 1. Approval of bills
 2. Approval of Prevailing Wage Rate Resolution
 - B. Policies, Public Relations & Personnel
 - C. Evaluation Committee
 - D. Endowments Committee
 - E. Rolling Prairie Library System
- V. Avenues to Excellence
 - A. Chapter 8, Mrs. Murphy
- VI. Old Business
- VII. New Business
 - A. Approval of Annual Report to the City Council
- VIII. Adjournment