

ROBERT H. DUMAS, City Librarian

457 NORTH MAIN STREET DECATUR, ILLINOIS 62523

BOARD OF DIRECTORS MEETING

AGENDA

NOVEMBER 13, 1970

- I. CALL TO ORDER
ROBERT L. SCHUERMAN, PRESIDENT
- II. APPROVAL OF MINUTES:
 - A. REGULAR BOARD MEETING OF OCTOBER 16, 1970
 - B. SPECIAL BOARD MEETING OF OCTOBER 23, 1970
- III. STATISTICAL REPORT
- IV. REPORTS OF COMMITTEES:
 - A. PROPERTIES AND FINANCE
 - B. POLICIES, PUBLIC RELATIONS AND PERSONNEL
 - C. NEW CENTRAL LIBRARY BUILDING
 - D. PROPERTIES DISPOSITION
- V. OLD BUSINESS
- VI. NEW BUSINESS
 - A. SELECTION OF NOMINATING COMMITTEE FOR OFFICE OF SECRETARY
- VII. ADJOURNMENT

MEMBERS EXPECTED TO BE PRESENT:

MRS. BRANDT
MR. BUTLER
MR. DICK
MR. FARRELL
MRS. HEDRICK
MR. MILLER
MR. OLSEN
MR. SAPPINGTON
MR. SCHUERMAN

DECATUR PUBLIC LIBRARY
DECATUR, ILLINOIS

MINUTES OF BOARD OF DIRECTORS MEETING - NOVEMBER 13, 1970

The regular meeting of the Board of Directors of the Decatur Public Library was held November 13, 1970 in the Board Room of the main library.

Members Present:

Mrs. Brandt
Mr. Butler
Mr. Dick
Mr. Farrell
Mrs. Hedrick
Mr. Miller
Mr. Olsen
Mr. Sappington
Mr. Schuerman

Members Absent:

None

Others Present:

Dawn Ricchio (Herald Review)
Mr. Dumas
Miss Schwegman

The meeting was called to order at 4:30 P.M. by Mr. Miller, Vice President.

The minutes of the regular board meeting of October 16, 1970 and of the special board meeting of October 23, 1970 were approved.

Mr. Schuerman then took over the chair of the meeting.

City Librarian Mr. Dumas reported that the library has circulated over 40,000 books this month, with roughly the same amount last year. Mr. Dumas stated that he thought we were in a leveling off period at the present time, even though there has been a slight decline in bookmobile circulation because of the breaking in of new personnel. Registration has gone up again, this month by 165, making the third month in a row that registration has increased. Mr. Dumas further reported that the work on the catalog for the new building is proceeding fairly smoothly, even though the catalog clerk has been on vacation for two weeks.

Mr. Dumas stated that problems still exist between the City Data Processing Center and the library. Books are being returned by patrons, and then patrons receive overdue notices and sometimes even second notices of the books being overdue. Mr. Dumas stated that the library is in constant communication with the Data Processing Center and we notify them of all the errors that are found, but to date the problems continue. Mr. Schuerman suggested that Mr. Miller and Mr. Dumas meet with Mr. Cufaude of the Data Processing Center to discuss these problems and see what can be worked out.

As Chairman of the Properties and Finance Committee, Mr. Butler gave an informational report on the summary of income and expenditures through October 31, 1970 and bills approved through October 31, 1970. The motion for approval of the report by Mr. Butler was seconded by Mr. Farrell and was unanimously approved by a roll-call vote.

Mr. Butler further moved that \$425 be transferred from the Contingencies Account, Code 402, to the Service Recognition Payroll Account, Code 415. Mr. Sappington seconded the motion and it was approved.

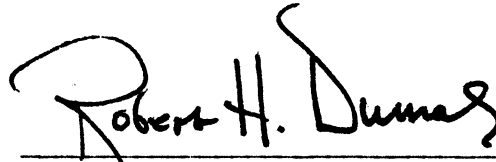
As Chairman of the New Building Committee, Mr. Dick stated that the board members are familiar with the problems on the arrival of the shelving for the new building. The architect has contacted the shelving suppliers and they have promised that delivery will be made at the earliest possible date. Mr. Dick stated that right now we are a victim of circumstances and helpless to move ahead until the shelving arrives. Therefore, the opening date of the new library is indefinite at present.

Mr. Miller reported that the Properties Disposition Committee has disposed of the old building with the assistance and cooperation of the board, and that some equipment in the building has been tentatively sold, and that private sale to other libraries and organizations is progressing. What is left after the private sale will be auctioned to the public.

Mr. Schuerman appointed Mr. Olsen, Chairman, Mr. Miller and Mr. Sappington to act as members of a nominating committee for the office of Secretary of the board.

The next regularly scheduled board meeting will be held Friday, December 11, 1970 at 4:30 P.M. in the board room of the main library.

The meeting was adjourned at 5:15 P.M.



Robert H. Dumas, City Librarian

For Secretary of the Board