



# DECATUR PUBLIC LIBRARY

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## AGENDA

### REGULAR MEETING

### BOARD OF TRUSTEES

Thursday, January 21, 2021

4:30 p.m.

### Remote Meeting via Zoom

Meeting Video Link: <https://us02web.zoom.us/j/88049756296>

Meeting Phone Number: 1 312 626 6799 US

Meeting ID: 880 4975 6296

**I. Call to order** – Samantha Carroll

**Remote Attendance.** Pursuant to State Executive Orders 2020-07 and 2020-18, which temporarily suspend the in-person presence requirements and eliminate the limitation on remote access of the Illinois Open Meetings Act due to the COVID-19 pandemic, the Board is not requiring physical attendance at the meeting, and will allow all Board members to attend this meeting remotely and fully participate remotely.

**II. Consent Agenda (Approval of Agenda, Approval of November 18 2020 Minutes, November 19, 2020 Minutes, and January 11, 2021 Minutes) (Action)**

**III. Swearing in of Kate Wrigley**—Sofia Xethalis

**IV. Public comments** – Due to the pandemic mitigation efforts The Decatur Public Library’s Madden Auditorium will be not be open to the public during this Library Board Committee Meeting. For those wishing to provide public input, please email your statement to [rmeyer@decaturlibrary](mailto:rmeyer@decaturlibrary) by 4:00 pm Thursday January 21, 2020. The statement will be read into the record per Library Board public input rules. Anyone can attend virtually via Zoom. Additional instructions are attached.

**IV. Written Communications from the public**

**V. City Librarian’s report** –Rick Meyer (Discussion)

**VI. Division Head reports**—Robert Edwards, Becky Damptz, Alissa Henkel, Matt Wilkerson, Carol Ziese

## **VII. Reports of committees**

### **A. Personnel, Policy & Public Relations Committee, November 5 Meeting—Michael Sexton**

- a. Personnel Update (Discussion)
- b. Adult Computer Use and Internet Access Policy (Action)
- c. Art and Artifacts Display Policy (Action)
- d. City Librarian Performance Evaluation Process (Action)
- e. Diversity, Equity, Inclusion (Discussion)
- f. Other (Discussion)

### **A. Finance and Properties Committee, November 11 Meeting—Amy Stockwell**

- i. November and December 2020 Check Register (Action)
- ii. December 2020 Budget Report (Discussion)
- iii. Capital Needs (Discussion)
- iv. Other (Discussion)

### **C. Foundation—Rick Meyer**

- i. Annual Appeal Update (Discussion)

### **D. Friends of the Library—Rick Meyer**

- i. December and January Meetings (Discussion)

### **F. Illinois Heartland Library System—Rick Meyer**

- i. SHARE Executive Council (Discussion)

## **VIII. Old Business**

- i. Board Opening (Discussion)
- ii. Other (Discussion)

## **IX. New Business**

- i. FMLA Leave Expansion and Emergency Paid Sick Leave Policy Due to COVID-19 Policy (Action)
- ii. 2021 Meeting Schedule
- iii. Other (Discussion)

## **X. SERVING OUR PUBLIC 4.0: STANDARDS FOR ILLINOIS PUBLIC LIBRARIES**

- i. Approach to Review (Discussion)—Rick Meyer

## **XI. Adjournment**

If you have questions please contact:  
Rick Meyer, City Librarian  
421-9713 or [rmeyer@decaturlibrary.org](mailto:rmeyer@decaturlibrary.org)