

E I G H T E E N T H  
A N N U A L R E P O R T  
O F  
T H E B O A R D O F D I R E C T O R S  
O F T H E  
P U B L I C L I B R A R Y  
O F  
D E C A T U R , I L L I N O I S .

The library  
of 21, 1893.  
incl.

ANNUAL REPORT of the PRESIDENT and BOARD OF DIRECTORS of the  
PUBLIC LIBRARY of the City of DECATUR, ILLINOIS,

To the HONORABLE MAYOR and CITY COUNCIL of the City of DECATUR:  
Gentlemen:-

We have the honor to submit herewith the Eighteenth Annual Report of the condition and statistics of the Public Library for the year ending May 31st, 1905.

The report of the Secretary, made under oath, is herewith appended, showing the various sums of money received from all sources and how the same was expended, the number of books and periodicals added or purchased during the year, the number lost and missing and the number held at the date of this report.

The Board are justified to report that since the destruction of our reading rooms which occurred on November 1st, 1900, there has been a very perceptible increase of interest manifested in the library of the general public. This is very manifest in the constantly increasing transactions being transacted, as is shown by the Secretary's report submitted herewith.

To accommodate this increase of business we have been compelled to increase the necessary running expenses of the library, and that the public may be promptly and properly served and the efficiency of the library maintained, the Board respectfully ask for an appropriation of Five Thousand Dollars for the present year.

All of which is respectfully submitted:

May 31, 1893

FREE PUBLIC LIBRARY

--O--

LIBRARIAN'S REPORT

May 31st, 1893.

of the Library is a subject which will also demand our attention

Decatur, Ill., May 31, 1893.

TO THE BOARD OF DIRECTORS

OF THE DECATUR FREE PUBLIC LIBRARY:-

I have the honor to submit herewith the Eighteenth Annual Report on the condition and statistics of the Public Library for the year ending May 31, 1893.

At the time of re-opening the Library in its present quarters, Nov. 1st, 1892, we began a new registration of borrowers, issuing a card for two years only, requiring a renewal at the expiration of that time. This plan has been used with satisfactory results in other libraries, obviating the annoyance and labor occasioned by "calling in" all the cards at one time. Since we began the new issue 2645 cards have been issued.

Since Jan. 1st, 1893, the Library has been open during the hours from 12 to 1 and from 6 to 7, thus giving the public continuous library service from 9 A.M. to 9 P.M. each week day. The result has been very satisfactory many who are employed availing themselves of these hours.

Frequent inquiries for new catalogues show the great need of beginning the preparation of one as soon as possible. We hope to get some helpful ideas for this work at the meeting of the A.L.A. and the Library Exhibit at the Exposition this summer. The re-classification of the Library is a subject which will also demand our attention soon.

The total number of books on hand at the time of the last report(May 31,1892)was 6,661 volumes. Since that date 5,154 vols.have been added. Of these,3085 volumes were to replace books destroyed by the fire,1970 are new additions by purchase,and 99 are donations. 35 volumes are worn out and off the shelves and 5 volumes are missing and unaccounted for,leaving on the shelves of the Library at present date,11,775 volumes.

---00-00---

CIRCULATION.

Whole number of books loaned during the year,	64,531
Largest " " " " in one month,	7,561
Smallest " " " " " " "	4,017
Largest " " " " " " day,	630
Smallest " " " " " " "	71
Average " " " " monthly,	5,795
" " " " daily,	231

CLASSIFICATION OF CIRCULATION.

Literary & Scientific,	14 per cent
Prose Fiction,	45 " "
Juvenile	41 " "

Number of Cards issued(new series)since Novem.1,1892,----- 2,645

VISITORS.

Whole number visitors to Reading Room during the year,	49,259
Largest " " " " " " in one month,	6,558
Smallest " " " " " " "	3,104
Largest " " " " " " day,	498
Smallest " " " " " " "	43
Average " " " " " " monthly,	4,427
" " " " " " daily,	176
Total " " " both R'd'g R'm & Library,	113,790

CASH COLLECTED.

Amount collected for fines,	-----	\$120.70
" " " old papers sold,	-----	6.55
" " " non-resident cards,	-----	12.00
" " " lost & damaged books,	-----	5.25
	-----	
		\$ 144.50

NON-RESIDENT CARDS.

Linn Waltz, one year card,	-----	\$2.50
Walter Mills, " " "	-----	2.50
May " " "	-----	2.50
Miss Montgomery, 1-2 " "	-----	1.50
Miss Nora Smith, " " "	-----	1.50
F. P. Roddy, " " "	-----	1.50
	-----	
		\$12.00

LOST & DAMAGED BOOKS.

W.H.Hatfield,	-----	1.25
Miss Kyner,	-----	.95
Miss Ricketts,	-----	1.00
F.W.Wismer(guarantor)	-----	1.00
Mrs.H.Bartholomew,	-----	1.05
	-----	
		\$ 5.25

DONATIONS.

U.S., Public Documents,	69 vols.
Rev.M.M.Goodwin,	21 "
Sunset Club, Chicago,	1 "
Mrs.Anna Newton,	1 "
F.R.Shull,	1 "
A. G. Webber,	2 "
Capt.Charles Bendire,	1 "
Mrs.B.K.Durfee,	1 "
Miss Tyler,	1 "
Volta Bureau,	1 "
	-----
	99 vols.

1892-  
93  
18th

READING - ROOM .

The Reading Room is supplied with 81 Papers and Periodicals, as follows:- 8 dailies, 37 weeklies, 2 semi-monthlies, and 34 monthlies. Of these 61 are purchased and 20 are donated-

The following is a list of papers & periodicals purchased:-

DAILIES.

- |                 |                         |
|-----------------|-------------------------|
| Chicago Times   | St.Louis Globe-Democrat |
| Chicago Tribune | St.Louis Republic       |

WEEKLIES.

- |                       |                                 |
|-----------------------|---------------------------------|
| Frank Leslie's Weekly | Nachrichten aus Deutschland &c. |
| Harper's Weekly       | Scientific American             |
| Harper's Bazar        | Scientific Am.Supplement        |
| Harper's Young People | Springfield(Mass)Republican     |
| Youth's Companion     | Electrical World                |
| New York Herald       | Christian Union                 |
| The Critic            | Waverly Magazine                |
| The Graphic(Chicago)  | American Field                  |
| Literary Digest       | Illustrated London News         |
| The Nation            | Science                         |
| Life                  | New York Ledger                 |
| Illustrated American  | Sunday School Times             |

SEMI-MONTHLIES.

- |                |          |
|----------------|----------|
| Literary World | The Dial |
|----------------|----------|

MONTHLIES.

- |                       |                                |
|-----------------------|--------------------------------|
| Eclectic              | Carpentry & Building           |
| Atlantic              | St.Nicholas                    |
| Century               | American Agriculturist         |
| Harper                | Leslie's Popular Monthly       |
| Magazine of Art       | Library Journal                |
| Book Buyer            | Forum                          |
| Lippincott            | Review of Reviews              |
| North American Review | Educational Review             |
| Popular Science       | Home Magazine(Mrs.Logan's)     |
| Nineteenth Century    | Ladies' Home Journal           |
| Chautauquan           | Scribner                       |
| Contemporary Review   | Fortnightly Review             |
| Popular Science News  | Sci.American, Arch & Build.Ed. |
| Musical Visitor       | Columbian Exposition, Illust.  |
| Arena.                | Cosmopolitan.                  |
|                       | Wide-Awake                     |

The following is a list of papers & periodicals donated:-

DAILIES.

Decatur Republican  
Decatur Review

Decatur Herald-Despatch  
Decatur Bulletin

WEEKLIES

Blue Mound Independent  
Blue Mound Leader  
Moultrie Co. News  
Warrensburg Enterprise  
Warrensburg Times

The Golden Rule  
Union Signal  
Woman's Tribune  
Patent Office Gazette  
Macon Leader

Sentinel  
Voice  
Bethany Echo

MONTHLIES.

Cook's Excursionist.

The Illini.

Christian Science Monthly

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All of which is respectfully submitted,

*Alida G. Evans.*

-----  
Librarian.

PUBLIC LIBRARY,  
May 31, 1893.



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SECRETARY'S REPORT  
TO THE  
LIBRARY BOARD  
FOR THE YEAR ENDING  
May 31, 1893.

TO THE BOARD OF DIRECTORS OF

THE DECATUR FREE PUBLIC LIBRARY :-

I hereby respectfully submit the following report of financial and statistical condition of the Public Library for the ending 31st Dec, 1907.

DEBITS & BALANCE SHEET.

Dr.

Appropriation for 1892,-----	400.00
Insurance on books & furniture destroyed by fire,-----	497.00
Balance of Insurance Policies,-----	15.00
Cost of the L.F.B., for church basement,-----	50.00
Amount received from sale of old stove,-----	3.00
" " " fines,-----	150.70
" " " papers sold,-----	2.00
" " " non-resident cards,-----	11.00
" " " loss & damaged books,-----	1.00
" " " balance, 1907,-----	312.00

-----  
\$ 9577.00

Cr.

Amount overdrawn, 1907,-----	39.36
" " paid for salaries,-----	1771.00
" " " books,-----	5713.77
" " " furniture,-----	1544.75
" " " binding and binders,-----	237.25
" " " periodicals,-----	131.75
" " " rent,-----	247.75
" " " heating,-----	44.75
" " " Insurance,-----	130.00
" " " lighting,-----	159.07
" " " globe and lamp,-----	35.00
" " " freight and drayage,-----	54.00
" " " incidentals,-----	29.00
" " " printing,-----	20.75
" " " extra services,-----	14.00
" " " cleaning,-----	14.75
" " " ice,-----	2.00
" " " repairs,-----	70.00

-----  
\$ 9577.00

Number of books on hand May 31st, 1893,-----	11,775
" lost & missing during the year,-----	5
" books purchased during the year,-----	5,055

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of Illinois  
 at  
 St. Louis, Mo.

I, J. W. Jones, Secretary of the Board of Directors of the  
 Public Library of St. Louis, Missouri, do hereby certify that the  
 above statement of the condition and statistics of the library is  
 true to the best of my knowledge and belief.

-----  
 Secretary, Public Library.

I  
 SUBSCRIBED and SIGNED in before me, a Notary Public,  
 this            day of June, A.D. 1893.

-----

*Handwritten note:*  
 The above is a true and correct copy of the original as filed in my office.



NINETEENTH  
ANNUAL REPORT  
OF  
THE BOARD OF DIRECTORS  
OF THE  
FREE PUBLIC LIBRARY  
OF  
DECATUR, ILLINOIS.

Public Library,

June 1, 1894.

ANNUAL REPORT of the PRESIDENT and BOARD OF DIRECTORS of the  
FREE PUBLIC LIBRARY of the City of DECATUR, ILLINOIS.

To the HONORABLE MAYOR and CITY COUNCIL of the City of DECATUR:-  
GENTLEMEN:-

We have the honor to submit herewith the NINETEENTH Annual Report of the condition and statistics of the Public Library for the year ending May 31st, 1894.

It affords the Board great pleasure to report a constantly increasing interest shown by the public in the Public Library. This is specifically shown by the fact that the visitors to the Library during the past year numbered almost <sup>62</sup> 62,000 as against about <sup>49</sup> 49,500 last year; and the number of books loaned was nearly <sup>\$1,000</sup> 62,000 as compared with less than <sup>65</sup> 49,500 last year.

To accommodate this increase of business the Board has felt it necessary to secure an additional room for a reading-room. This has been done at an additional expense of about \$300.00; being \$150. for rent and heating, and \$150. for fitting up the room etc.

This, with other seemingly unavoidable expenses has compelled the Board to over-draw their account about \$520.00. This we have done very reluctantly, as it has always been the policy of the Board to keep its expenses within its appropriations, and we exceedingly regret the necessity of having to ask your Honorable Body for a small increase in the appropriation to meet these expenditures. We trust we shall be able to run the Library in a manner that will be reasonably satisfactory to the public with an appropriation of \$4300.00 for the ensuing year.

All of which is respectfully submitted:-

STATISTICS FOR THE YEAR 1893-94.

R  
R E C E I P T S .

From appropriation for 1893,-----	&4000.00
Rebate on Insurance policies,-----	25.35
Donation from Mr. Rosenthal through Mr. R. I. Hunt,---	10.00
Rebate on freight, Wabash R.R.,-----	18.49
Fines collected,-----	161.01
Papers sold,-----	5.15
Non-resident cards,-----	12.00
Lost and damaged books,-----	9.00
Library binders sold,-----	1.20
Amount over-drawn, 1894,-----	521.46
	-----
	\$4764.06

E X P E N D I T U R E S .

Amount over-drawn, 1893,-----	\$ 369.24
Salaries,-----	1552.25
Books,-----	1271.72
Binding,-----	312.80
Periodicals,-----	187.70
Furniture and fixtures,-----	227.09
Rent and heating,-----	325.00
Insurance,-----	231.75
Lighting,-----	161.23
Freight and drayage,-----	15.68
Printing,-----	18.00
Cleaning rooms,-----	38.85
Ice,-----	8.05
Incidentals,-----	35.70
Stationery,-----	9.00
	-----
	\$4764.06

C O N T E N T S O F L I B R A R Y .

June 1st, 1893, -Books on hand,-----11,775

Additions--

By purchase,-----	1002
" donations,-----	145
" magazines bound,--	27 27

-----  
1174

Losses-----

Lost and paid for,-----	9
Worn out & temporarily off the shelves,-----	44
Withdrawn from use,-----	4
Lost & unaccounted for,--	3

-----  
60

Number of books now on hand, June 1st, 1894, ---12,889 vols.

1893-94

1893-94

Librarian's report. Decatur, Ill.

May 31, 1894.

To the Board of Directors

Of the Decatur Free Public Library:

I have the honor to submit herewith the Nineteenth Annual Report on the condition and statistics of the Public Library for the year ending May 31, 1894.

The most important work now in the hands of the library staff is the preparation & issue of a printed catalog or finding list the manuscript for which will soon be ready for the printer. Such a catalog. is soon out of date but serves the use of the public; but I would respectfully remind the Board that the preparing of an accurate card catalog according to modern methods is a very important work which will open out to use ~~all~~ material in the library, much of ~~has~~ <sup>which</sup> is now unavailable.

The re-classification of the library will also have to receive attention soon and these two matters we hope to see <sup>taken up</sup> ~~begin~~ in the coming year.



## C I R C U L A T I O N .

Whole number books loaned during the year,						80,883
Largest	"	"	"	in one month,		8,539
Smallest	"	"	"	" " "		5,758
Largest	"	"	"	day,		781
Smallest	"	"	"	" " "		114
Average	"	"	"	monthly,		6,931
"	"	"	"	daily,		271

## CLASSIFICATION OF CIRCULATION.

Literary and scientific,			14 per cent
Prose fiction,			50 " "
Juvenile,			36 " "

## MEMBERSHIPS.

Number of cards issued during the year,			1287
Total number cards now in force,			3932

## V I S I T O R S .

Whole number visitors to Reading Room during year,						61,680
Largest	"	"	"	"	in one month,	6,432
Smallest	"	"	"	"	" " "	4,233
Largest	"	"	"	"	one day,	620
Smallest	"	"	"	"	" " "	72
Average	"	"	"	"	monthly,	5,245
"	"	"	"	"	daily,	207
Total no. visitors to both Reading Room & Library,						142,563

## CASH COLLECTED.

For fines,			\$161.01
Old papers sold,			5.15
Non-resident cards,			12.00
Lost & damaged books,			9.00
Library binders,			1.20
			\$188.36

## NON-RESIDENT CARDS.

Allie Davis, 1 year card,			\$2.50
Walter Mills, " " "			2.50
Ida Mills, " " "			2.50
Lucy Kretzer, 6 month card,			1.50
Miss Bunker, " " "			1.50
Mrs. Montgomery, " " "			1.50
			\$12.00

LOST & DAMAGED BOOKS.

H.W. Waggoner, (guarantor)-----	\$2.00
Mrs. C.M. Allison, lost book,-----	1.00
Bently Harris,-----	.70
Walter Adams,-----	1.00
Miss Rankin-----	1.00
Corinne Leach,-----	1.40
William Eaton,-----	80
Miss Laux,-----	70
Miss Petsch,-----	40
	-----
	\$9.00 .

DONATIONS.

U.S. Government,-----	131 vols.
V. Woodhull,-----	1
Sunset Club, Chicago,-----	2
C.A. White,-----	1
Miss Dill,-----	2
Miss Tyler,-----	7
<i>N. P. Hill</i> -----	1
	-----
	145 vols.

P E R I O D I C A L S .

The Reading Room is supplied with ~~xxx~~ 85 papers and periodicals which are always accessible to the public; 65 of these are purchased and 20 are donated. They are divided as follows:-

Dailies,-----	8
Weeklies,-----	39
Semi-monthlies,-----	2
Monthlies,-----	36
	-----
Total,	85

PERIODICALS IN READING-ROOM.

The following is a list of those purchased:-

DAILIES.

Chicago Times	St.Louis Globe Democrat
Chicago Tribune	St.Louis Republic.

WEEKLIES.

American Field	Nation
Critic	New York Herald
Electrical World	New York Ledger
Graphic	Outlook
Harper's Bazar	Publishers' Weekly
" Weekly	Science
" Young People	Scientific American
Illustrated American	Sci.Am.Supplement
Leslie's Weekly	Springfield(Mass.) Republican
Life	Sunday School Times
Literary Digest	Waverly Magazine
London News (Illustrated)	Week's Current
Nachrichten aus Deutschland	Youth's Companion

SEMI-MONTHLIES.

Literary World	Dial
----------------	------

MONTHLIES.

American Agriculturist	Library Journal
Arena	Lippincott
Atlantic	Literary News
Bookbuyer	Magazine of Art
Carpentry & Building	Music
Century	North American Review
Chautauquan	Nineteenth Century
Contemporary	Our Little Men & Women
Cosmopolitan	Outing
Eclectic	Pansy
Educational Review	Popular Science Monthly
Fortnightly	Popular Science News
Forum	Review of Reviews
Harper	Saint Nicholas
Ladies' Home Journal	Sci.American Architect
Leslie's Popular Monthly	Scribner
Journal of Spec.Philosophy.	

The following are donated:-

DAILIES.

Decatur Bulletin	Decatur Republican
Decatur Herald-Despatch	Decatur Review

*Congressional Record*

Weeklies.

American Youth.(don.by C.A.Wait.)  
 Blue Mound Leader  
 Golden Rule. (Decatur C.E.Union)  
~~Macon Leader~~  
 Moultrie County News  
 Patent Office Gazette  
 Puck. (don.by Mr.Rosenthal)  
 State Sentinel

*The Seven*

*The Voice (don.by Dr. Bridgman)*

Weeklies. (Cont'd.)

Union Signal (don. by W.C.T.U.)

~~Warrensburg Enterprise~~

Warrensburg Times

Woman's Journal (don. by Mrs. Adelaide C. Foulke)

Woman's Tribune (don. by W.C.T.U.)

MONTHLIES.

Christian Science Journal (don. unknown)

Cook's Excursionist

The Illini. (Champaign University).

S E C R E T A R Y ' S R E P O R T

T O T H E

L I B R A R Y B O A R D

F O R T H E Y E A R E N D I N G

May 31, 1894.

S E C R E T A R Y ' S R E P O R T .

TO THE BOARD OF DIRECTORS of the

DECATUR FREE PUBLIC LIBRARY:-

I hereby respectfully submit the following report of the financial and statistical condition of the Public Library for the year ending May 31st, 1894.

R E C E I P T S .

From appropriation for 1893,-----	\$4000.00
Rebate on Insurance policies,-----	25.75
Donation from Mr. Rosenthal through Mr. R. I. Hunt,---	10.00
Rebate on freight, Wabash R.R.-----	18.49
Fines collected,-----	161.01
Papers sold,-----	5.15
Non-resident cards,-----	12.00
Lost and damaged books,-----	9.00
Library binders sold, ,-----	1.20
Amount over-drawn, 1894,-----	521.46
	-----
	\$4764.06

E X P E N D I T U R E S .

Amount over-drawn, 1893,-----	\$ 369.24
Salaries,-----	1552.25
Books,-----	1271.72
Binding,-----	312.80
Periodicals,-----	187.70
Furniture and fixtures,-----	227.09
Rent and heating,-----	325.00
Insurance,-----	231.75
Lighting,-----	161.23
Freight and drayage,-----	15.68
Printing,-----	18.00
Cleaning rooms,-----	38.85
Ice-----	8.05
Incidentals,-----	35.70
Stationery,-----	9.00
	-----
	\$4764.06

Books on hand, June 1st, 1894,-----	12,889	vol.
Books lost and paid for,-----	9	
" " unaccounted for,----	3	
" purchased during the year,---	1,002	

-----0000-00000-----

STATE OF ILLINOIS

SS

COUNTY OF MACON.

I, Mary W. Barnes, Secretary of the Board of Directors of the Free Public Library of Decatur, Illinois, do solemnly swear that the foregoing statement of the condition and statistics of the Library is true to the best of my knowledge and belief.

-----  
Secretary Library Board.

SUBSCRIBED and SWORN TO before me, this -----day  
of June, A.D. 1894.

SEAL.

-----  
Notary Public.





1  
1894-95-

Annual Report of the President and Board of Directors of the Free Public Library of the City of Decatur, Illinois.

To the Honorable Mayor and City Council of Decatur: -

Gentlemen: -

We have the honor to submit herewith the Twentieth Annual Report of the condition and statistics of the Public Library for the year ending May 31st, 1895.

That the Public Library finds increasing favor with the public, is evidenced by the increased patronage it receives from year to year; as during the year 1894 there were 142,563 visitors to the Reading-Room and Library - during the year 1895, 154,908 - an increase of over 12000.

The number of books loaned during the year 1894 was 80,883 and during the year 1895, 86,244 an increase of over 5000.

The addition of the separate Reading-Room has proved a great advantage to the library — as it not only affords more and better room, but has the advantage of that quiet which is so essential to careful and thoughtful reading.

We have been unable to keep within the limits of our appropriation, but have reduced our overdraft by \$203.56, leaving the overdraft at this date \$317.96.

We were seemingly compelled to do this that we might keep the library reasonably well supplied with new publications and give fairly good service to its patrons.

We cannot keep the library even fairly well supplied with the new works that are appearing in the different departments of science, literature &c, for less than \$1000 to \$1200 a year, and as we have had but \$861. to expend in this way the past year we feel perfectly justified in asking for an appropriation of \$4800. for the coming year.

3.

20th

all of which is respectfully submitted: -

~~17~~

Statistics for the year 1894-  
Receipts.



Amount received for

From appropriation for 1894	\$ 4,300.00
Fines collected	176.72
Papers sold	4.10
Non-resident cards	6.00
Lost and damaged books	8.63
Library binders sold	6.00
Lost cards	.50
Advertisements in catalogues	117.50
Catalogues sold	66.50
<del>Amount over-drawn May 31<sup>st</sup> 1894</del>	<u>4,685.95</u>
	5,003.91

By amount paid for Expenditures -

Amount over-drawn, 1894,	\$ 521.46
Salaries,	1,616.20
Books, <del>paid</del>	861.67
Binding,	410.20
Periodicals,	189.54
Furniture and fixtures,	137.45
Rent and heating	436.25
Lighting	173.67

# Expenditures (con.)

Insurance,	\$ 206.00
Freight and drayage,	3.14
Cleaning rooms,	38.00
Ice,	6.65
Incidentals,	34.15
Printing Catalogues &c	346.23
Binders,	18.30
Membership in Am. L. Ass'n	5.00
	<hr/>
	\$ 50.03.91

## Contents of Library

- June 1, 1894 - books on hand,  
Additions --

12,887

x By purchase --	761
x " donation --	338
x " magazines bound --	129
	<hr/>
	1228

Losses --

Lost and paid for -- 9

Worn out --- 15

With drawers from use -- 2  
of duplicate <sup>Public Rooms</sup> ~~Public Rooms~~   
donation to Mattoon Library -- 43  
lost and unaccounted for -- 74

Decatur, Ill.

May 31, 1895.

To the Board of Directors  
Of the Decatur Free Public Library:-  
I have the honor to  
submit herewith the Twentieth Annual  
Report on the condition and statistics  
of the Public Library for the year ending  
May 31st 1895.

During the past year with our other  
duties we have succeeded in finishing our  
catalogue, which has been fully appreciated  
by the Public, and a great help to the  
library staff.

I spoke last year of some other  
work <sup>of which</sup> we feel the need of: The re-classification  
of the library; This should receive attention  
soon and we hope to make a beginning  
during the year.

## Contents of Library.

June 1, 1894. books on hand 12,887

### Additions

By purchase	761
" donation	338
" Magazines bound	129
	<u>1,228</u>

### Losses.

Lost and paid for	9
Worn out	15
Donation to Malton P. L.	43
Lost and unaccounted for	5
Withdrawn from use	<u>2</u>
	74.

Number of books on hand June 1<sup>st</sup> 1895 14,041.

## Circulation

Whole no. books loaned during year	86244
Largest in one month	9302
Smallest " " "	4,146
Largest " " day	3825
Smallest " " "	130
Average " " month	7189
" " " day	294

## Classification of Circulation

Literary & Scientific	15 per cent
Prose Fiction	50 " "
Juvenile	35 " "

## Memberships

Number of Cards issued during year 2438  
Total number of cards now in force 3820

## Visitors

Whole number of visitors to R.R. during year	68664
Largest " " " " " in one month	7338
Smallest " " " " " " "	5009
Largest " " " " " day	796
Smallest " " " " " " "	83
Average " " " " " monthly	5722
" " " " " daily	234
Whole " " both R. R. + Library	154908

## Cash Collected

For Fines	\$176.72
Old papers sold	3.85
Non-resident cards	6.00
Lost & damaged books	8.63
Library binders	6.00
Catalogues sold	6.65
Lost Cards	50 Total \$268.20



## Non-resident Cards.

Miss Kate Hamilton	Six month Card	\$ 1.50
Mr. D. L. Parkhurst	" " "	1.50
Mrs. C. J. Hildebrand	" " "	1.50
Miss Anabrad Chandler	" " "	1.50
		<u>\$ 6.00</u>

## Lost and damaged books.

Ethel Towne.	\$ 1.25
Alta Kaufman.	.75
Jessie Stevenson.	.75
Cecil Chamberlain.	.90
Dr King (quarantor)	.88
Elizabeth Olson.	.65
Cecil Davidson.	.75
Geo. W. Powers.	1.65
Mrs. A. E. Murphy	1.05
	<u>\$ 8.63</u>

## Donations

U. S. Government	41
B. B. Jack	139
W. C. Johns	97
H. C. Moore	31
B. W. Johns	2
Geo. R. Bacon	1
U. H. Dsley	1
Christian Science S. S.	1
L. L. Boblett	4
Mrs. R. L. Waldon	2

Donations (con.)

W. H. Linn	1
Lucy Roberts	12
James Roberts	4
Hackley Pub. Library	1
John Smith	1
	<hr/>
	338

The Reading Room is supplied with 90 papers and periodicals which are always accessible to the Public; 66 of these are purchased and 24 donated.

They are as follows.

Dailies	9
Weeklies	40
Monthlies	38
Semi- "	2
Quarterly	1
	<hr/>
	90

Dailies

Chicago Tribune	St. Louis Globe Demo.
Chicago Times Herald.	" " Republic.

Weeklies

American Agriculturist  
American Field  
Critic  
Electrical World.

Weeklies (Con)

Harper's Bazar

Weekly

Young People

Ill. American

Leslies Weekly

Life

Literary Digest

London Ill. News

Nachrichten <sup>aus</sup> Deutschland.

Nation

New York Herald.

New York Ledger.

Outlook

Public Opinion

Publishers Weekly.

Science

Scientific Am.

Sci. Am. Supplement

Springfield (Mass) Rep.

Waverly Magazine

Weeks Current

Youths Companion

Fortnightlies

The Dial

Literary World.

Monthlies

Arena

Atlantic

Book Buyer

Carpentry + Building.

Century

Chautauquan.

Contemporary

Cosmopolitan

Eclectic

Educational Review

Fortnightly Review

Forum

Harper

Ladies Home Journal

Leslies Popular Monthly

Library Journal

Lippincott

Literary News

Magazine of Art

Missionary Review

Munseys Magazine

Music

N. A. Review.

Nineteenth-Century

Our Little Ones

Outing

Pansy.

Pop. Science Monthly

Review of Reviews.

St. Nicholas

Scientific Am. Arch. + Building

## Quarterlies

Current History

### Donations.

Decatur Bulletin (Pubs)      Decatur Republican (Pubs)  
"      Herald-Dispatch (Pubs)      "      Review      "  
Congressional Record.  
American Youth (C. A. Wait)  
Blue Mound Reader (Pubs.)  
College Rambler  
Golden Rule (Decatur C. E. Union)  
Lever  
Moultrie Co. News. (Pubs.)  
Patent Office Gazette  
Puck (don. by Mr Rosenthal)  
State Sentinel (Pubs)  
Union Signal (don. by W. C. J. U.)  
Voice (don. by Dr. Bridgeman)  
Warrensburg Times (Pubs)  
Woman's Journal. (don. by Mrs. A. C. Foulk)  
"      Tribune (don. by W. C. J. U.)

### Monistals

Christian Science Journal (Miss M. Durfee)  
Cooks Excursionist  
The Clinic (H Schlaademan)  
"      Westyana Argus,  
Tennessee University.

Respectfully submitted  
Alice G. Evans.



1895-96

1895-  
16  
217

Twenty-first Annual Report  
of the President and Board of  
Directors of the Free Public Library  
of the City of Decatur, Illinois.

To the Honorable Mayor  
and City Council of Decatur:  
Gentlemen:-

We have the honor  
to submit herewith the Twenty-  
first Annual Report of the con-  
dition & statistics of the Public  
Library for the year ending May 31, '96.

The report of the Secretary  
which is handed you herewith,  
shows the number of books now  
in the Library to be 14,835;  
of this number 1240 were added  
during the year, among them are  
several of the most valuable  
works that we have ever purchased  
and which are important acqui-  
sitions to our Reference Library;  
which is being used more and  
more each year by all classes  
of students. This is shown  
by the fact that while the  
number of books loaned has

not increased over last year, the number of visitors to the Library + Reading-Room has increased from 154,208 in 1895 to 173,615 in 1896.

We had hoped this year to keep our expenses within the limits of our appropriation, but we have not quite been able to do so, the Secretary's report showing an overdraft of \$131.63 so that we feel justified in asking your honorable body for an appropriation of \$5,000 which is an increase of \$200 over that of last year. All of which is respectfully submitted:

## Statistics for 1895-6.

### Receipts.

To appropriation for 1895-6	\$ 4800.00
" fines collected	178.12
" papers sold	.55
" non-resident cards sold	20.50
" lost + damaged books	11.32
" catalogues sold	21.00
" rebate on gas	.97
" amount overdrawn, May 31 '96	131.63
	<u>\$ 5164.09</u>

### Expenditures.

By amount overdrawn, 1895	\$ 317.96
" " paid for salaries	1533.50
" " " books	1481.45
" " " binding	310.35
" " " periodicals	191.00
" " " furniture + fixtures	279.02
" " " rent + heating	474.50
" " " lighting	150.30
" " " insurance	216.50
" " " freight + drayage	15.72
" " " cleaning rooms	45.65
" " " ice	9.00
" " " incidentals	46.48
" " " printing	70.46
" " " binders	17.20
" " " membership in "A.S.A."	5.00
	<u>\$ 5164.09</u>



1895-96

Decatur, Ill, May 31, 96.

To the Board of Directors

Of the Decatur Public Library:-

I have the honor to submit herewith the twentyfirst Annual report of the condition and statistics of the Public Library for the year ending May 31, 1896.

This past year has been the busiest year in my knowledge of the Library, Not that the loaning of books has increased, but the reference department has at certain hours in the day, required one person to assist the different literary clubs and pupils of the Public School to look up references, and the debaters have had full sway.

In addition to this, the books saved from the fire to the number of 4,000 have been entered in the Accession book, each book having to be entered by Author, Title, Publisher, the year published, size and source from which it came, which requires a great deal of writing. There are about 2,000 more to be entered. I hope to finish before Fall.

We have also arranged our card catalogue in an Author

index, thus making it a complement to our printed catalogue, which has taken several months at odd times to accomplish.

During the year 64 catalogues were sent to Mr. Gastman for distribution to the different schools.

Books repaired in the Library 7.29  
Contents of Library.

June 1, 1895 - books on hand 14,041

Additions:

By purchase	{ New 195 Renewals 327 }	- 1122
" donation		52
" Magazines bound		<u>66</u>
Total added		1240

Losses:

Withdrawn	{ Worn out 335	} 424
	{ " " (not to be replaced) 22	
	{ Duplicates 67	
Lost and paid for		10
Lost and unaccounted for		<u>12</u>
		446

June 1, 1896 - books on hand 14,835

## Circulation

Whole no. books loaned during year	85,932
Largest " " " in one month	9,224
Smallest " " " " " " " " " "	4,035
Largest " " " " " day	750
Smallest " " " " " " " " " "	103
Average	Monthly 7,127
"	daily 315

## Classification of Circulation

Literary & Scientific	15 per cent
Prose Fiction	50 " "
Juvenile	35 " "

## Memberships

Number of cards issued during year	1,623
Total no of cards in force	4,110

## Visitors

Whole no. visitors to R. R during year	87,683
Largest " " " " " in one month	12,045
Smallest " " " " " " " " " "	4,783
Largest " " " " " day	840
Smallest " " " " " " " " " "	120
Average	Monthly 7,306
" " " " " " daily	334
Total " " " " " Library	173,615

## Cash Collected

Amount collected for fines	\$178.12
" " " old papers.	.55
" " " Non-resident Cards	20.50
" " " lost & damaged books	11.32
" " " Catalogues	21.00
" " " rebate on gas	<u>9.7</u>
	\$232.46

## Lost & damaged books.

Miss Florence Rainey	\$1.05
Mrs. M. Boughtry	1.05
Flora Athey	1.75
F. P. Howard (quarantor)	.88
Mabel Wayne	1.05
George Scanlan	.70
J. G. Lloyd (quarantor)	.99
Mabel Coleman	.25
Eddie Blenz	.50
Mrs. N. Dixon	1.05
W. S. Grubbs	1.05
Collier Calhoun	<u>1.00</u>
	\$11.32

## Non-resident Cards

S. M. Parks	1/2 year card	\$1.50
A. J. Whitel	" " "	1.50
Stella Brooks	" " "	1.50
Charles Davis	" " "	1.50
Miss Ida Spitzer	" " "	1.50
Jessie Wells	" " "	1.50
Mary Wells	" " "	1.50
Jennie Wells	" " "	1.50
W. A. Whitley		1.50
Edwin Davis	1 year	2.50
S. M. Parks	1/2 " "	1.50
Abner Parks	" " "	1.50
Stella Brooks	" " "	1.50
		<hr/>
		\$20.50

## Donations

U.S. Government	34
Geo. H. Daniels	1
M. W. Schultz	1
Alice S. Taylor	1
M. S. New-comer	1
S. S. Jack	5
Lucy Roberts	1
Sadie Newton	1
J. H. Montgomery	5
W. J. Quinlan	1
H. C. Schaub.	1
	<hr/>
	52.

## Periodicals

The Reading-room is supplied with 89 periodicals which are always accessible to the public; 70 of these are purchased + 19 donated.

They are divided as follows:

Dailies, 8

Monthlies 41

Weeklies, 36

Fortnightlies 3

Quarterlies 1

## Dailies

Chicago Times Herald.

" Tribune.

St. Louis Globe-Democrat.

" Republic.

## Weeklies

American Field.

New York Herald.

Critic

" " Sedge.

Electrical World.

Orange Judd Farmer.

Harper's Bazar

Outlook.

" Round Table

Public Opinion.

" Weekly.

Publishers Weekly.

Illustrated American.

Science

Leslie's Weekly.

Scientific American.

Life

" Am. Supplement.

Literary Digest

Springfield (Mass.) Repub.

London News. (Illus)

Sunday School Times.

Nachrichten aus Deutschland

Waverly Magazine.

Nation,

Youth's Companion, Weeks Current.

The Dial. Fortnightly Literary World.

Monthlies

Arena	Literary News.
Atlantic	Magazine of Art.
Bookbuyer	McClure's Magazine
Carpentry + Building	Missionary Review
Century	Munsey's Magazine.
Chautauquan	Music
Contemporary.	North American Review.
Cosmopolitan.	Nineteenth Century.
Current Literature	Our Little Men + Women.
Edictic	Outing.
Educational Review	Pansy.
Fortnightly	Pleasant Hours for Boys + Girls
Forum	Popular Science Monthly
Harper's Magazine.	" " News.
Ladies Home Journal.	Review of Reviews.
Leslie's Popular Monthly.	St. Nicholas.
Library Journal.	See Am. Architect + Builder
Lippincott.	Scribner.

Quarterlies

Current History.

## Donations

Decatur Bulletin (Pubs) Decatur Republican (Pubs.)  
" Herald-Dispatch " " Review "

## Weeklies

Blue Mound Leader (Publishers)  
College Rambler.  
Golden Rule - (Decatur C. E. Union)  
Moultrie County News - (Publisher)  
Patent Office Gazette (U. S. Government)  
Union Signal (W. C. T. U.)  
Warrensburg Times (Publishers)  
Woman's Journal (W. C. T. U.)

## Fortnightlies

Wesleyan Argus.

## Monthlies

Book Reviews (Publishers)  
Christian Science Journal (Miss M. Durfee)  
Cook's Excursionist.  
High School Observer.  
Salem Bulletin (Salem Public Library)  
Tennessee University Magazine.

All of which is respectfully submitted,  
Alice G. Evans.

Public Library.

Librarian

May. 31, 1896.



## Secretary's Report.

To the Board of Directors of  
The Decatur Free Public Library:-

I herewith respectfully  
submit the following report of the  
financial and statistical condition of  
the Public Library for the year ending  
May 31, 1896

### Receipts.

To appropriation for 1895-96	\$4,800.00
" fines collected	178.12
" papers sold	.55
" Non-resident cards	20.50
" lost and damaged books	11.32
" Catalogues sold	21.00
" rebate on gas.	.97
" amount over drawn May 31, 1896	131.63
	<hr/> 5,164.09

## Expenditures

By amount overdrawn 1895	\$ 217.96
" " paid for salaries	1,533.50
" " " " books	1481.45
" " " " binding	310.35
" " " " periodicals	191.00
" " " " furniture + fixtures	2,191.02
" " " " rent + heating	474.50
" " " " lighting	150.30.
" " " " insurance	216.50
" " " " freight + drayage	15.72.
" " " " cleaning rooms	45.65
" " " " ice	9.00
" " " " incidentals	46.48
" " " " printing	70.46
" " " " binders	17.20
" " " " membership to A.S.A	5.00
	<hr/>
	5,164.09

Books on hand May 31, 1896	-----	14,835.
" lost + missing	-	12
" purchased during year		1122

State of Illinois,  
County of Macon.

I, Mary W. Barnes,  
Secretary of the Board of Directors  
of the Free Public Library of Decatur,  
Illinois, do solemnly swear that the  
foregoing statement of the condition  
and statistics of the Library is  
true to the best of my knowledge  
and belief.

Secretary, Library Board.

Subscribed and sworn to before  
me a Notary Public, this                      day  
of June, A. D. 1896.



Twenty-second Annual Report of the President and Board of Directors of the Free Public Library of the City of Decatur, Illinois.

To the Honorable Mayor and City Council of Decatur:

Gentlemen:-

We have the honor to submit herewith the Twenty-second Annual Report of the condition and statistics of the Public Library for the year ending May 31, 1897.

The report of the Secretary which is submitted herewith, shows the number of books in the Library to be 15,962, an increase of 1127 over last year.

The number of books loaned during the year was 87,211, an increase of about 1300 over last year. The number of visitors to the Library and Reading-room during the year was 184,218, an increase of over 10,600 over the previous year.

It is to be remembered that in making these comparisons the present year on account of moving was only eleven months long.

We think that the above, conclusively shows the increasing interest taken by our citizens in the Public Library.

Feeling the necessity for more room, the Board concluded to move to more commodious quarters and are now settled on the fifth floor of the Powers Building, on the corner of East Main and S. Water Streets. The rooms have been fitted up for us in a very neat and substantial manner, and being more commodious, we feel that we can better serve the public, and those who wish to study and use the Reference Library.

Our rent and heating expense will not be increased by our change of quarters, and the actual expense of moving was paid by Mr. Powers. Nevertheless, the change has been attended by considerable expense. We have been obliged to have some new cases for books, some new tables, and to have the floor covered with linoleum and carpets, which has cost

is some five hundred dollars. The most of this expense we should have been compelled to make within a year or two if we had remained in our old quarters, but its being incurred all at one time has compelled us to incur an indebtedness of some eight hundred dollars, but we feel confident that your honorable body, feeling the interest in our Library which we are sure you do, will give us an appropriation sufficient not only to pay off this over-draft but to enable us to keep our Library up to the high standard which we flatter ourselves it has attained. We are compelled to ask you for an appropriation of \$6,000.

We respectfully beg leave to call your attention to section I of the law under which our Library is established, by which you will see that the appropriation we ask. is several hundred dollars less than the amount we are authorized by law to receive. The city/assessment of 1896 was 3,437,072, two mills on which amount would be six thousand eight hundred and seventy-four dollars.

All of which is respectfully submitted:

To the Board of Directors of

The Decatur Free Public Library:-

1896-  
97  
22 out

I herewith respectfully submit the following report of the financial and statistical condition of the Public Library for the year ending May 31, 1897.

Receipts.

To Appropriation for 1896-7	\$4,800.00
To Fines Collected	158.40
To Non-resident cards.	5.25
To lost and damaged books.	7.47
To catalogues sold	10.75
To book rent	.50
To Amount overdrawn May 31, 1897	<u>280.63</u>
	5,263.00

Expenditures.

By amount overdrawn 1896	\$131.63
" paid for salaries	1,732.92
" paid for books	1,395.05
" paid for binding	589.24
" periodicals	211.75
" paid for furniture and fixtures	170.39
" " rent and heating	475.00
" " lighting	151.30
" " insurance	267.08
" " cleaning rooms	15.10
" " ice	10.00
" " incidentals(including drayage.)	63.69
" " printing	44.89
" " Membership in "A.L.A."	<u>5.00</u>
	5,263.00

Books on hand May 31, 1897	15,962
" lost and missing	20
" purchased during year	1,259

State of Illinois,

County of Macon.

I, Mary W. Barnes, Secretary of the Board of Directors of the Free Public Library of Decatur, Illinois, do solemnly swear that the foregoing statement of the condition and statistics of the Library is true to the best of my knowledge and belief.

Secretary, Library Board.

Subscribed and sworn to before me, a Notary Public, this \_\_\_\_\_  
 day of June, A.D. 1897.



Decatur, Ill. 31 May, '97

To the Board of Directors

Of the Decatur Public Library:-

I have the honor to submit herewith the twenty-second annual report of the condition and statistics of the Public Library for the year ending May 31, 1897.

Contents of Library.

June 1, 1896--books on hand----- 14,835

Additions:--

By Purchase- - - - -	New	970
" - - - - -	Renewals	289
By Donation - - - - -		126
" Magazines Bound. - - - - -		<u>125</u>
Total added- - - - -		1510

Losses:--

Worn Out- - - - -		307
Withdrawn(not to be replaced.) - - - - -		17
Duplicates- (Public Documents U.S.) - - - - -		28
Lost and paid for.- - - - -		11
" and unaccounted for- - - - -		<u>20</u>
Total losses- - - - -		383

June 1, 1897--books on hand----- 15,962

Circulation.

Whole no. books loaned during the year-----	87,211
Largest no. books loaned in one month-----	10,103
Smallest no. books loaned in one month-----	4,605
Largest no. books loaned in one day-----	864
Smallest no. books loaned in one day-----	232
Average no. books loaned monthly-----	7,928
"        "        "        daily-----	334

Classification of Circulation.

Literary and Scientific-----	15%
Prose Fiction-----	52%
Juvenile-----	33%

Memberships.

Number of cards issued during year-----	2,009
Total number of cards in force-----	3,702

Visitors.

Whole no. visitors to Reading-room during year----	97,007
Largest        "        "        "        in one month-----	12,628
Smallest        "        "        "        "        -----	6,987
Largest        "        "        "        in one day-----	930
Smallest        "        "        "        "        -----	398
Average no.        "        "        "        monthly-----	8,818
"        "        "        "        daily-----	367
Total no. visitors to Reading-room & Library-----	184,218

Cash Collected.

Amount collected for fines-----	\$158.40
" " " non-res. cards-----	5.25
" " " lost and damaged books-----	7.47
" " " catalogues.-----	10.75
" " " book rent. -----	<u>.50</u>
Total-----	182.37

Lost & Damaged Books.

Charles Laux .88	Kenneth Wood .70
Fred Yount .88	Mrs. O.L.Ailen .70
Flossie Huff .75	Sam Powers .50
Frank Wilson .84	Elmer Murray .88
Charley Blenz .84	Verna Willis .50
Total-----\$7.47	

*omit*

Non-resident cards.

Stella Brooks 6 month card----	\$1.50
Mrs. Boneham " "	1.50
Ernest Bear " "	1.50
M.H.brooks 3 month "	.75
Total-----	\$5.25

*omit*

Books Repaired.

Number of books repaired in Library-----578

Donations.

U. I. Crocker---I	J. F. Schoch---I
S. R. Harshman---I	Mrs. A. M. Hawes---20
C. H. Mc Cormick---I	Dr. W. J. Chenoweth---I
C. Bendire---I	J. A. Connolly---I6
B. Hessling---I	A. F. Barley---I
A. C. McClurg & Co.---I	J. D. Vandercook---I
Good Gov't. Pub. Co---I	Chicago Civil Service Commission---I
Factory Inspector Of Ill.---I	E. Shlaudeman---3
S. S. Jack---40	U. S. Government---25

Total-----II7

Periodicals.

The Reading-room is supplied with II4 periodicals which are  
ys accessible to the public: 79 of these are purchased and 35 dona-

They are divided as follows:--

ies-8 Weeklies-38 Monthlies-63 Fortnightlies-2 Quarterlies-3

Dailies.

icago Times-Herald.

St. Louis Globe-Democrat.

Tribune.

" Republic.

Weeklies.

American Field.	New York Ledger.
Critic.	Orange Judd Farmer.
Electrical World.	Outlook.
Harper's Bazar.	Puck.
" Round Table.	Public Opinion.
" Weekly.	Publisher's Weekly.
Illustrated American.	Science.
Leslie's Weekly.	Scientific American.
Life.	"        " Supplm.
Literary Digest.	Springfield (Mass.) Repub.
London News.(Ill.)	Sunday School Times.
Musical Courier.	Waverly Magazine.
Nachrichten aus Deutschland.	Week's Current.
Nation.	Youth's Companion. 2cops.
New York Herald.	

Fortnightlies.

The Dial.	Literary World.
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Quarterlies.

American Historical Review.  
Cyclopaedic Rev. of Current History.  
Poet Lore.

Monthlies.

Arena.	Leslie's Popular Monthly.
Atlantic.	Literary News. (Free with Lib. Journal.)
Bookbuyer.	Lippincott.
Bookman.	Magazine of Art.
Carpentry and Building.	Mc Clure's Magazine.
Century. 2 cops.	Missionary Rev. of the World.
Chautauquan.	Minsey's Magazine.
Contemporary Rev.	Music.
Cosmopolitan.	North Am. Rev.
Cumulative Index.	Nineteenth Century.
Current Literature.	Our Little Men & Women.
Eclectic.	Outing.
Educational Rev.	Overland.
Engineering Mag.	Popular Science Monthly.
Fortnightly Rev.	" " News.
Forum.	Public Libraries.
Harper's Mag. 2 cops.	Review of Reviews.
Kindergarten Mag.	St. Nicholas.
Jenness Miller Monthly.	Scientific Am. (Architect & Builder.)
Ladies' Home Journal. 2 cops.	Scribner's Mag.
Library Journal.	

Missionary Periodicals--Donated.

Missionary Herald.

Baptist Home Mission Monthly.

" Missionary Magazine.

Gospel in all lands.

Helping Hand.

Home Mission Monthly.

" Missionary.

King's Messengers.

The Kingdom.

Message & Deaconess Advocate.

Woman's Missionary Friend.

" Home Missions.

Tidings.

Missionary Tidings.

Deaconess Advocate.

The American Missionary.

Donations.

Dailies.

Decatur Bulletin. (Pub.)                      Decatur Republican.(Pub.)  
" Herald-Despatch. (Pubs.)                      " Review.(Pubs.)

Weeklies.

Blue Mound Leader.(Pubs.)                      College Rambler.  
Golden Rule.(Decatur C.E.Union.)                      Moultrie Co. News.(Pubs.)  
Patent Office Gazette.(U.S.Gov't.) Twentieth Century.  
Union Signal.(W.C.T.U.)                      Warrensburg Times(Pubs.)  
Woman's Journal.(W.C.T.U.)

Monthlies.

Book Reviews(Pubs.)                      Christian Science Journal.(Miss M.Durfee.)  
Cook's Excursionist.                      High School Observer.  
Salem Bulletin.(Salem Pub. Library.)                      Tenn. University Mag.

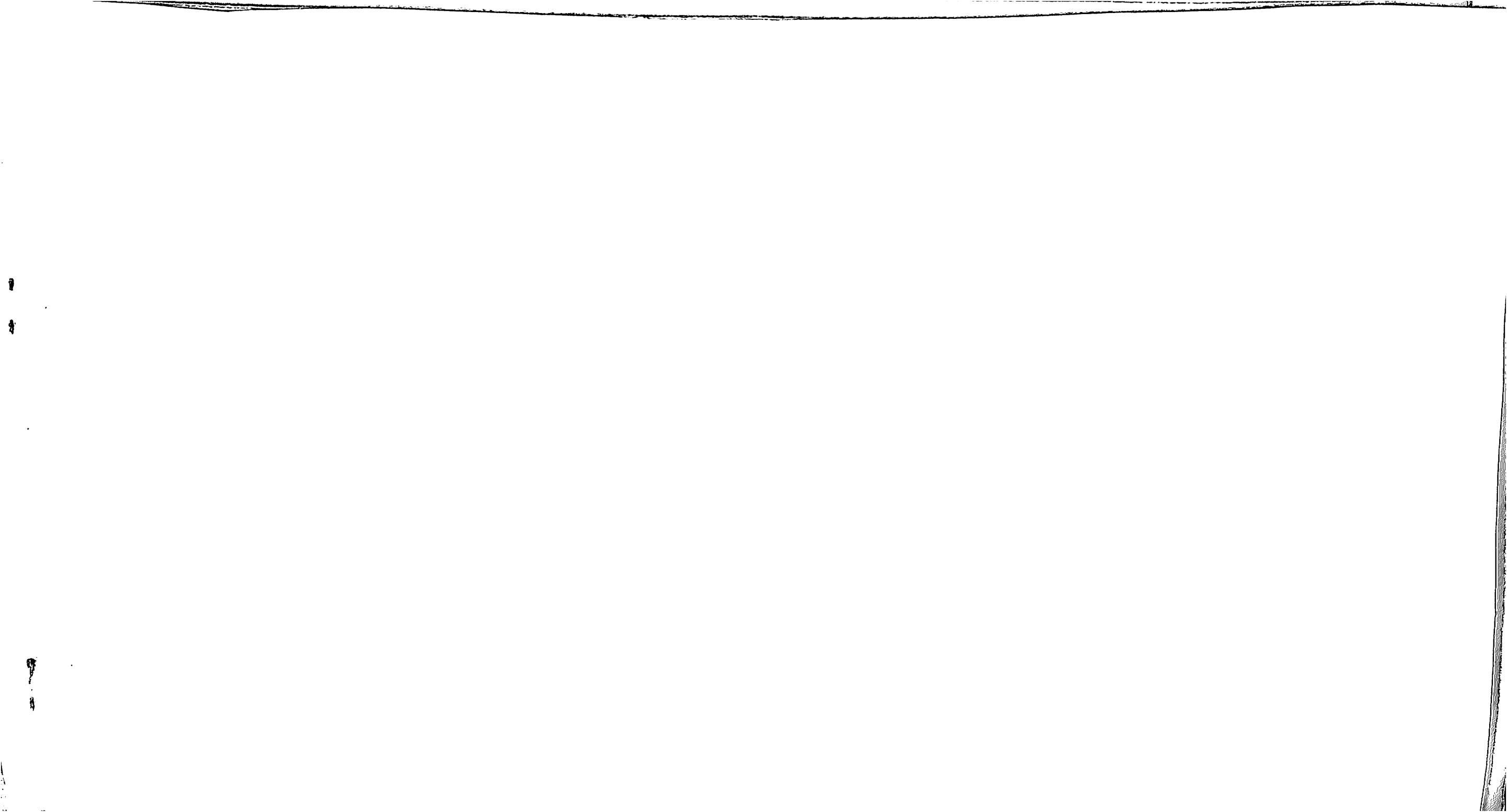
All of which is respectfully submitted,

Alice G. Evans,  
Librarian,

Public Library.

31 May 1897.





# Report of President + Secretary.

Twenty-third annual report of the President and Board of Directors of the Free Public Library of the City of Decatur, Illinois.

To the Honorable Mayor and City Council:

Gentlemen:-

We have the honor to submit herewith the twenty-third annual report of the condition and statistics of the Public Library for the year ending May 31st 1898.

The report of the Secretary herewith submitted shows the number of books in the Library to be 16,850 an increase of 888 over last year. The report shows the number of books loaned to be 96,648, an increase of 437. The number of visitors over last year, 59,784. The past year has been the most prosperous one in the history of the library and shows conclusively the growing interest in the library and a deep and profound interest in the advance of education.

We moved into our new rooms in June 1897. We have found the rooms ample to accommodate the library, possessing every convenience, well lighted and ventilated and are adequate for the requirements of the library until such time as a public library building shall be erected which we hope to be in the near future, and we feel the public sentiment is strong in favor of an exclusive building for library. It must be apparent to your Honor and the City Council from our report that the public have fully approved our removal to our present rooms by the liberal applications for books and by the many visitors. All this is very gratifying to the board of directors.

It is with sincere regret we have to record the death of two valued members of the board.

Dr. Wm. A. Barnes died Aug. 20, 1897. He was president of the board for over 21 years. He was notably careful and considerate in the discharge of his duties as president, his services were invaluable, always taking a personal interest in all the details of the library.

William T. Wells died Mch. 1st 1898. He had been a member of the library board for nearly 21 years. During his connection with the library he gave it his most earnest attention and his ambition seemed to be to promote the advancement of education through the medium of the library.

Both men possessed admirable qualifications for the positions they held, and their loss was keenly felt by their associates, both personally and members of the board. To make the library of greater educational value to the young and to place a larger number of books in the library was the ambition of the board.

The library and the public schools are one in interest in the advancement of education. We feel that the public library is one of the most powerful influences in counter-acting evil habits and idleness in the young.

Our advance in the future as in the past is only limited by our financial ability. The entire community is interested in the education of the people. In looking forward to the future only one question arises, will the library board be able to keep pace with the advancement of learning and education, and the pressing demands of the reading public.

We feel that with the growth of the city and increased assessment of the property in Decatur, we may look for a larger sum from taxation in order to respond to the requirements in the way of purchasing books.

With satisfaction we recognize the able and efficient services rendered during the year by our librarian, assistant librarians, as well as by all the employees.

We would respectfully ask your Honorable Body to levy two mills on the dollar for the coming year, as provided by law under section 1 of law under which our library is established, feeling fully assured that your action will meet with the hearty approval of the citizens of Decatur.

All of which is respectfully submitted:

LIBRARIAN'S REPORT.

To the Board of Directors of the Decatur Free Public Library:

Herewith is submitted the 23rd annual report of the condition

and work of the library for the year ending May 31, 1898. On the second day of June, 1897, the new rooms were thrown open to the public, with many improvements for carrying on the work. The patrons of the library, as well as the staff, have appreciated the lightness, airiness, and increased space of our new quarters. The first year in a new building is generally a critical one for any institution, the strain of adjustment to new surroundings and conditions being greater than could be foreseen; we are happy to report that in our case matters have gone much better than we anticipated.

The year has been an unusually busy one, with a steady increase of circulation, and the special work of re-organizing the library. The library was open 303 days during the year. The total circulation for the year amounts to 96,648 against 87,211 volumes for the preceding year, a gain of 9,437. We have now a special juvenile desk for receiving and loaning books, an innovation which seems to please the children, as well as being a convenience in handling crowds on our busy days.

The number of volumes added to the library during the year has been 898. Some of the more important additions are: Warner's Library of the world's best literature, 30v.; Nansen's Farthest north, 2v.; Lord Tennyson's life by his son, 2v.; Palgrave's Dictionary of political economy, 2v.; Abbott's Law dictionary, 2v.; Harper's Dictionary of classical literature and antiquities; History of banking in all nations, 4v.

It was decided by your Board at the meeting in October, to re-classify and catalogue the library and make a new shelf-list. This is an important work and has long been needed, and when completed will place the library on a better foundation for usefulness than before, making available all of its resources in a complete and satisfactory manner, with infinitely less trouble and waste of time both to patrons and the library

The re-classification was begun Nov. I, by Miss Minnie A. Dill and staff. The re-classification is progressing rapidly, 8554 books having been done to date. The new arrangement is the Dewey decimal classification, with books arranged in each class by the Cutter author tables. In connection with this a new shelf-list on cards is being made by the librarian.

We expect to have the re-classification near enough completed to prepare the books for the new charging system in August and to put the same into operation in September, with the beginning of the school year. We hope to introduce at the same time the two-book system which will afford each borrower the privilege of drawing two books, provided only one book so taken is a work of fiction.

Free access to the reference shelves has been allowed with certain restrictions. With the books inside, and not railed off from those in the circulating department, the plan has not been altogether successful, and is to be improved on by having reference shelves put out in the room for the principal reference books; the others to be called for, or access to be given only on application and in special cases.

The reference work has been in charge of Miss Bertha Randall. In addition to the regular work of the department, special references lists have been made out and posted on the bulletin board on the following subjects: Christmas, Abraham Lincoln, Cuba, Spain, Thanksgiving day, Alaska, George Washington, Easter, Valentine's day, Arbor day, Illustration and design, European travel, Spring reading, Outdoor sports, Memorial day, and many others. The study-rooms have been much used and appreciated by students.

The reading-room has been noticeably more quiet and orderly in our new quarters than at the old place. The number of visitors for the year has been 124,597 an increase of 39,784 over last year.

A notable gift to the library is the bust of ex-Governor R. J. Oglesby, the work of the local sculptor, Leonard Crunelle, which was presented by some of the citizens. The bust of Dr. W. A. Barnes, late president of the Board has also been placed in the library temporarily.

During the year the library has been represented by the librarian

CONTENTS OF LIBRARY.

1,1897--books on hand 15,962

Additions:-

By purchase-New	616
" " -Renewals.	132
" donation	163
" magazines bound	<u>106</u>
Total added-	1017

Losses:-

Worn out	112
Lost and paid for	7
Lost and unaccounted for	<u>10</u>
	129

June 1,1898--books on hand 16,850

CIRCULATING DEPARTMENT.

Registration.

No. cards issued during year-	1729
Total No. cards in force-	5062

Circulation.

Whole number books loaned during year-	96,648
Largest " " " in one month-	9,994
Smallest " " " " " "	6,625
Largest " " " " " day	760
Smallest " " " " " "	118
Average " " " monthly	8,054
" " " " daily	518

Classification of Circulation.

Literary and Scientific-	12%
Prose Fiction-	52%
Juvenile -	36%

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Prose Fiction-	52%
Juvenile.	36%

Binding.

Books newly bound-	106
" re-bound-	827
" repaired in library-	899

READING AND REFERENCE ROOM.

Total No. visitors to Reading-room during year-	124,597
Largest No. " " " " in one month	13,325
Smallest No. " " " " " " "	7,849
Largest No. " " " " " " day	1,030
Smallest No. " " " " " " "	386
Average No. " " " " monthly	10,383
" No. " " " " daily	411
Total No. " " " " and library	221,247

DONATIONS.

Mrs. S. Balch	1 vol.	S. S. Jack	10 vols.
Mrs. S. Society	1 "	C. H. McCormick	1 "
Mrs. S. Cooper	3 "	Munn & Co.	1 "
Mrs. Cope	1 "	Frank Schlaudemann	5 vols.
Mrs. G. Durfee	1 "	Rev. J. F. Schock	1 vol.
Mrs. Guyton	8 "	F. R. Shull	1 "
Mrs. W. Cooke & Co.	1 vol.	Miss Alice Tyler	1 "
Mrs. J. G. Harvey	5 vols.	Unknown source	2 "
Ill. State Gov't.	35 "	U. S. Gov't.	85 "

Total-----163 vols.



Periodicals.

The Reading-room is supplied with 115 periodicals, which are always available to the public; 82 of these are purchased and 33 donated.

They are divided as follows:

Weeklies-38 Fortnightlies-4 Monthlies-61 Quarterlies-4

Dailies.

Times-Herald.  
Tribune.

St. Louis Globe-Democrat.  
" Republic.

Weeklies.

Field.  
World.  
Bazar.  
Weekly.  
ated American.  
Weekly.  
Digest.  
ews.  
Courier.  
ten aus Deutschland.  
Herald. (Sunday.ed.)  
Lodger.

Orange Judd Farmer.  
Outlook.  
Public Opinion.  
Publisher's Weekly.  
Puck.  
Science.  
Scientific American.  
" " Suppl.  
Springfield (Mass.) Republican.  
Sunday School Times.  
Union Signal.  
Waverly Magazine.  
Week's Current.  
Youth's Companion. (2 cops.)

Fortnightlies

Young Lutheran. (Lutherans.)

Quarterlies.

Quarterly Book Review. (Pubs.)

Periodicals.

Monthlies.

- Rev. of Rev.
- Kindergarten Mag.
- 's Popular Science Monthly.
- Ladies' Home Journal. (2 cops)
- Library Journal.
- Lippincott.
- Literary News.
- Little Men and Women.
- McClure's Mag.
- Magazine of Art.
- Missionary Rev. of the World.
- Munsey.
- Music.
- Nineteenth Century.
- North Am. Rev.
- Outing.
- Overland.
- Popular Science News.
- Public Libraries.
- St. Nicholas.
- Scientific Am. (Architect & B)
- Scribner.
- Woman's World & Jenness Miller

Cleaning-	2.25
Membership A.L.A.	9.20
Printing-	5.00
mentals-	117.63
Balance on hand.	55.05
	89.68
	1034 55
	<hr/>
	\$6694.70

Periodicals-Donations.

Dailies.

Bulletin. (Pubs.)

Decatur Republican. (Pubs.)

Herald-Despatch. (Pubs.)

" Review. (Pubs.)

Weeklies.

Atlanta Constitution. (Mr. Linn.)

Blue Mound Leader. (Pubs.)

Bulletin & Good Roads. (Pubs.)

Christian Endeavor World. (C.E. Union.)

Moultrie Co. News. (Pubs.)

Patent Office Gazette. (U.S. Gov't.)

Twentieth Century. (Pubs.)

Unionist. (Pubs.)

Woman's Journal. (W.C.T.U.)

Fortnightlies.

College Rambler. (Pubs.)

Monthlies.

Missionary.

Ill. Climate & Crop Service. (U.S. Gvt)

Home Mission Mo. (Baptists.)

Land of Sunshine. (Pubs.)

Missionary Mag.

"

Mission Studies.

Science Jrnl. (Miss Durfee.)

Missionary Herald.

Building Quar. (Congregationalists.)

Missionary Intelligencer.

National Work.

"

"

Missionary Tidings.

Conversionist. (Pubs.)

Salem Bulletin.

Advocate. (Methodist.)

Woman's Missionary friend.

to the Board of Directors of the Decatur Free Public Library:-  
 I herewith respectfully submit the following report of the  
 financial and statistical condition of the Public Library for the year  
 May 31, 1898.

RECEIPTS.

Appropriation June 1897-	\$3500.00
Library Tax January 1898-	1000.00
"    "    March    "	2000.00
Fines collected-	176.52
Non-resident cards-	6.00
Lost and damaged books-	4.68
Catalogues sold-	6.50
Papers sold-	<u>1.00</u>
	\$6694.70

EXPENDITURES.

Overdrawn June 1897-	\$ 280.63
Salaries-	2204.55
Books-	938.55
Furniture-	547.36
Insurance-	239.65
Periodicals-	212.00
Binding-	391.10
Rent and heating-	475.00
Damages-	92.50

PERIODICALS.

- Cumulative Index to periodicals.
- Dial.
- Literary World.

State of Illinois,

County of Macon.

I, Mary W. Barnes, Secretary of the Board of Directors  
Free Public Library of Decatur, Illinois, do solemnly swear that  
foregoing statement of the condition and statistics of the Library  
to the best of my knowledge and belief.

Secretary, Library Board.

Subscribed and sworn to before me, a Notary Public, this \_\_\_\_\_

June, A. D. 1898.

Quarterlies.

American Historical Review.

Current History.

Poet-Lore.



PRESIDENT'S REPORT.

Twenty-fourth annual report of the President and Board of Directors  
Free Public Library of the City of Decatur, Illinois.  
to the Honorable Mayor and City Council:

Members:  
We submit herewith the twenty-fourth annual report of the condi-  
tion and statistics of the Public Library for the year ending May 31, 1899.  
~~the report of the Secretary submitted,~~ **Statistics herewith appended** shows the number of books in

Library to be 17,500 volumes. The Librarian's report ~~will be found~~  
accounts in detail the work done, all of which has entailed a great  
amount of labor for the purpose of systematising the work of the Library  
in the interest of its patrons. We would ask a careful consideration of  
the facts set forth ~~by the Librarian,~~ which will, we feel, convince you  
that nothing is being left undone to advance the interest of the Library  
and to contribute in every way to the demands of the reading public.

It is very gratifying to the Board of Directors, that the interest in  
the Library continues unabated and that their efforts have the approval  
of a large number of visitors of our own city and the frequent visitors  
from other places.

The growth and prosperity of the Library is now an established fact.

The question that arises is, can we keep pace with the growing de-  
mand of the reading public? Our best efforts will be directed to that

end, and we hope with the hearty co-operation of your Honorable Body. We

anticipate with the growth of the city and increased assessment of the proper-  
ties in Decatur, we may look for a larger sum from taxation, in order to re-

duce to the requirements of purchasing books. We find there is a very

feeling on the part of the citizens of Decatur for a Public Li-

brary building and we feel it is a matter that should have attention, and

that should be taken under the law to raise the necessary amount.

We feel that it is an improvement that will meet with the cordial

approval of our citizens.

We recognize the able and efficient services rendered by the Librar-

ian, as well as all employes, and public endorsment of

the same and impartial attention shown to visitors.

would respectfully ask your Honorable Body to levy two mills on  
for the coming year, as provided by law under Section 1 of law  
which our Library is established, feeling fully assured that your  
will meet with the unanimous approval of the citizens of Decatur.  
of which is respectfully submitted:



## LIBRARIAN'S REPORT.

the Board of Directors of the Decatur Free Public Library:  
Herewith is submitted the 24th annual report of the condition  
of the library for the year ending May 31, 1899.

The year just closed has been a busy one, the number of books loan-  
ed 93,289, the number of visitors to the Reading-room, 122,818,  
a total of 216,107 visitors to the library. 67

A decrease in the circulation has been noticed by most public li-  
braries of the country and is accounted for by the interest in the  
Spanish-American war, which has led to more newspaper reading, hence  
books being drawn from libraries. 41

In the reference department the use of the books has increased.  
The work of re-classification, shelf-listing, and labelling the  
library, of which we spoke in our report of last year, has been

completed. The books were prepared for the new charging system dur-  
ing August and September, an additional force of helpers being neces-  
sary to hasten the work. 60

In October we began the "two-book" system, whereby each reader  
may have two books on a card, only one being fiction. It has met  
with approval, and many are taking advantage of the privilege  
which they may carry on a line of study and have something for re-  
ading at the same time. It is hoped that in this way the stand-  
ard of books read will be gradually raised. 72

In January, a dictionary card catalog was begun. It is being  
done on the typewriter, and is progressing as well as we hoped.

This is a careful and exacting work and cannot be hurried. So far we  
have had 100 author and title cards made for the entire class of fiction,  
and 100 cards of the new books added since January 1. This means that  
100 cards have been written. We hope to have the catalog,  
when completed, put out for public use within a week or so. 87

endeavored to give more attention this last year to our bulletins, hoping that the pictures and reading-lists would help suggest that might be enjoyable or helpful to our readers.

The purchase of books has not been as large this year as usual, especially along the line of more expensive works of reference. The aim is to keep up with the popular current publications, and to fill in necessary books in the weaker classes, while giving most of our attention to the work of arranging the resources of the library in the best manner for its intelligent use, as before referred to.

The more important works added are: Seeger & Guernsey- Cyclopaedia of manufactures and products of the U. S.; Traill- Social England; Fashion in Paris, 1797-1897; Suffolk & Berkshire, earl of- Encyclopedia of sports; and Vapereau- Dictionnaire des contemporains.

We received a gift of 255 medical books from Dr. Packard of Philadelphia, through the Medical Library association which was organized "for the purpose of utilizing wasted medical books all over the world". Our library, having received a membership in this association through the kindness of Dr. E. J. Brown, will be the recipient of such gifts from time to time. The books came to be counted in with this year's work.

The librarian attended the meeting of the American Library association at Lakewood, N. Y., in July 1898, and also in Atlanta in May 1899, which were very profitable meetings. One of the chief discussions at the Atlanta meeting was on open shelves, or free access to the books to the readers.

I am heartily in favor of the plan and hope to see its operation here before many years.

The librarian, three of the staff, and two members of your Board, attended the meeting of the Illinois State Library association held in Champaign, Illinois, February 21-22, which was both enjoyable and instructive. This meeting gave the librarians of the state an opportunity to meet and exchange ideas on various problems in their work, to listen to many bright papers, and to see the beautiful library building of our State university, and the Library school conducted by Miss Sharp, which is now

important part of the university.  
 of these meetings give us a new impetus, arousing our enthusiasm  
 work and for our library, which we wish to be in the front rank  
 libraries, as regards usefulness.  
 reduction of the price of non-resident cards from \$2.50 to \$1.00  
 has been a wise change, many people having already taken advantage  
 low price, to obtain cards.  
 has been some talk among certain members of your Board in re-  
 keeping the library open Sunday afternoons from 2 to 6 o'clock.  
 I favor the plan and think the time has come when this can be  
 pushed.  
 staff should be specially commended for faithfulness to duty  
 the earnestness with which they enter into all plans for the suc-  
 the library.  
 Librarian wishes to express her appreciation of your encourage-  
 co-operation in all plans for the library's progress.

Respectfully submitted,

Alice G. Evans.

Librarian.

Public Library.

May 31, 1899.

1899  
 11  
 17  
 18

CONTENTS OF LIBRARY.

1890--books on hand

16,850

Additions:--

By purchase--New	551
" " --Renewals	302
" donation--	69
" magazines bound--	<u>120</u>
Total added-----	1041

Losses:-

Worn out	323
Withdrawn, not deducted previously-	53
Lost and paid for-	5
Lost and unaccounted for-	<u>5</u>
Total lost-----	391

1899--books on hand

17,500

Accessions according to classification.

General works-----	1386
Philosophy-----	268
Religion-----	649
Sociology-----	1226
Philology-----	61
Natural science-----	793
Useful arts-----	682
Fine arts-----	543
Literature-----	1332
Travel-----	1143
Biography-----	1365
History-----	1319
Fiction-----	6183

Total----- 17,500

CIRCULATING DEPARTMENT.

Registration.

Cards issued during the year-----952  
Cards in force-----6014

Circulation.

Number books loaned during year-----93,289  
Number books loaned in one month----- 9,849  
Number books loaned in one month----- 5,813  
Number books loaned in one day----- 798  
Number books loaned in one day----- 121  
Number books loaned monthly-----27,774  
Number books loaned daily----- 299

Classification of Circulation.

Literary and Scientific -----12,058---13%  
Fiction-----49,047---53%  
Juvenile-----32,184---34%

Binding and Repair.

newly bound-----	127
re-bound-----	704
repaired in library-----	2374

Reading and Reference Room.

number visitors to Reading-room during year	122,818
number visitors to Reading-room in one month	12,328
number visitors to Reading-room in one month	7,432
number visitors to Reading-room in one day	592
number visitors to Reading-room in one day	357
number visitors to Reading-room monthly	10,234
number visitors to Reading-room daily	394
number visitors to Reading-room and Library	216,107

Donations.

Mrs. C. W. Arnold -----	1 vol.
Mr. A. H. Cairns-----	1 "
F. M. Heighley-----	1 "
Ill. State Gov't. -----	4 vols.
" " Teacher's Assoc.	1 vol.
International Library Conf.	1 vol.
Mrs. A. K. Lewis-----	1 vol.
D. H. Clinstead-----	1 "
Mrs. C. F. Palmer-----	1 "
Perry Mason Pub. Co. ----	1 "
Reform Club Sound Money Com.	1 "
Henry I. Sheldon-----	1 vol.
F. R. Shull-----	3 vols.
Southern Railway Co. ---	1 vol.
John Tomson-----	1 "
Thomas Tonge-----	1 "
United States Gov't. ---	45 "
University of Ill. -----	1 "
Unknown source -----	1 "
Total -----	68 vols.

PERIODICALS.

Reading-room is supplied with 118 periodicals, which are always  
to the public; 87 of these are purchases and 31 donated.  
They are divided as follows:

Weeklies-38 Fortnightlies-3 Monthlies-66 Quarterlies-3

Dailies.

Times-Herald  
Tribune.

St. Louis Globe-Democrat.  
" Republic.

Weeklies.

Field.  
's Monitor Guide.  
al World.  
and World.  
azar.  
Weekly(2 cops.)  
American Medical Association.  
Weekly. (2 cops.)  
Digest.  
v.  
Courier.  
aus Deutschland.  
erald. (Sunday edition)

New York Times. (Sat. Review.)  
Orange Judd Farmer.  
Outlook.  
Public Opinion.  
Publisher's Weekly.  
Puck.  
Saturday Evening Post.  
Saturday Review.  
Science.  
Scientific American.  
" " Supplement.  
Springfield (Mass.) Republican.  
Sunday School Times.  
Week's Current.  
Youth's Companion. (2 cops.)

Fortnightlies.

Dial. /  
Literary World.

PERIODICALS.

Monthlies.

- Amateur.  
atic.  
Buyer.  
an.  
Country and Building.  
y. (2 cops.)  
auquan.  
emporary Review.  
opolitan.  
ic.  
ative Index to Periodicals.  
at literature.  
tic Magazine.  
onal Review.  
earing Magazine.  
ightly Review.  
Leslie's Popular Monthly.  
(2 cops.)  
e Round Table.  
ated American.  
arten Magazine.  
y Home Journal. (2 cops.)
- Le Monde Moderne  
Library Journal.  
Lippincott.  
Literary News. (Free with Library Journal.)  
Little Men and Women.  
McClure's Magazine.  
Magazine of Art.  
Missionary Rev. of the world.  
Munsey.  
Music.  
Nineteenth Century.  
North American Review.  
Our Dumb Animals.  
Outing.  
Overland Magazine.  
Photographic Times.  
Popular Science Monthly.  
Popular Science News.  
Public Libraries.  
Review of Reviews.  
St. Nicholas.  
School Review.  
Scientific American. (Architect and Builder.)  
Scribner.

Quarterlies.

- American Historical Review.  
Current History.  
Poet-Lore.



PERIODICALS---DONATED.

Dailies.

Bulletin. (Publishers.)      Decatur Republican. (Publishers.)  
Herald-Despatch.      "      "      Review.      "

Weeklies.

Blue Mound Leader. (Publishers.)  
Breeder's Gazette.  
Bulletin and Good Roads. "  
Christian Endeavor World. (C. E. Union.)  
Koultrie Co. News. (Publishers.)  
New York Voice. "  
Patent Office Gazette. (U. S. Gov't.)  
Union Signal. (W. C. T. U.)

Monthlies.

American Missionary.  
Baptist Home Mission Monthly. (Baptists.)  
"      Missionary Magazine.      "  
Book Reviews. (Publishers.)  
Church Building Quarterly. (Congregationalists.)  
Cook's Excursionist. (Pubs.)  
Deaconess Advocate. (Methodist.)  
Hartford Bulletin.  
Ill. Climate and Crop Service. (Ill. State Gov't.)  
Jersey City Library Record.  
Missionary Intelligencer.  
"      Record.  
"      Tidings.  
Omaha Public Library Bulletin.  
Peoria "      "      "  
Salem Bulletin.  
Woman's Home Companion.  
Young Lutheran. (English Lutheran Church)

Fortnightlies.

College Rambler- (Ill. College.)

SECRETARY'S REPORT.

The Honorable Mayor and City Council:

I now with respectfully submit the following report of the financial of the Public Library for the year ending May 31, 1899.

Receipts.

Balance on hand, June 1st. 1898	\$1034.55
Tax-June	2500.00
" Feb.	1000.00
" May	2000.00
collected	179.25
resident cards	14.25
and damaged books	5.40
logs sold	2.15
old	<u>1.05</u>
Total-----	\$6,736.65

Expenditures.

ries	\$2463.75
	999.84
ture	261.90
ance	239.25
icals	234.45
as	472.65
	372.50
ing	34.90
	10.40
	5.00
rchip A. L. A.	110.43
ian's Expenses to Library Conferences	169.32
	229.23
ing and Supplies	69.94
entals	<u>1063.09</u>
ce on hand	Total-----
	\$6736.65

State of Illinois,  
County of Macon.

I, Mary W. Barnes, Secretary of the Board of Directors  
Free Public Library of Decatur, Illinois, do solemnly swear that  
the foregoing statement of the condition and statistics of the Library  
is true to the best of my knowledge and belief.

Secretary, Library Board.

Subscribed and sworn to before me, a Notary Public, this \_\_\_\_\_  
June, A. D. 1899.