

ROBERT H. DUMAS, City Librarian

457 NORTH MAIN STREET DECATUR, ILLINOIS 62523

## BOARD OF DIRECTORS MEETING

### AGENDA

APRIL 19, 1968

- I. CALL TO ORDER  
WILLIAM L. OLSEN, PRESIDENT
- II. APPROVAL OF MINUTES:
  - A. REGULAR BOARD MEETING MARCH 15, 1968
- III. COMMUNICATIONS
- IV. STATISTICAL REPORT
- V. REPORTS OF COMMITTEES:
  - A. PROPERTIES AND FINANCE
  - B. POLICIES, PUBLIC RELATIONS AND PERSONNEL
  - C. NEW CENTRAL LIBRARY BUILDING
- VI. OLD BUSINESS
- VII. NEW BUSINESS
- VIII. ADJOURNMENT

#### MEMBERS EXPECTED TO BE PRESENT:

MRS. BRALLEY  
MR. BUTLER  
MR. FREYFOGLE  
MR. MILLER

DECATUR PUBLIC LIBRARY  
DECATUR, ILLINOIS

MINUTES OF BOARD OF DIRECTORS MEETING - APRIL 19, 1968

THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE DECATUR PUBLIC LIBRARY WAS HELD ON APRIL 19, 1968 IN THE BOARD ROOM OF THE MAIN LIBRARY.

MEMBERS PRESENT:

MRS. BRALLEY  
MR. BUTLER  
MR. FREYFOGLE  
MR. MILLER  
MR. OLSEN  
MR. SAPPINGTON  
MR. SCHUERMAN

MEMBERS ABSENT:

MRS. RUSSELL  
MR. TEBUSSEK

OTHERS PRESENT:

LINDA HUGHES  
(HERALD REVIEW)  
CHARLOTTE HUSER  
(HERALD REVIEW)  
MR. DUMAS  
MISS SCHWEGMAN

THE MEETING WAS CALLED TO ORDER AT 4:35 P.M. BY MR. OLSEN.

THE MINUTES OF THE REGULAR BOARD MEETING OF MARCH 15, 1968 WERE APPROVED.

MR. DUMAS ANNOUNCED THAT THE BOARD HAD BEEN INVITED TO ATTEND THE DEDICATION OF THE NEW PEORIA PUBLIC LIBRARY ON SUNDAY, APRIL 21, 1968 AT 2 P.M. MR. DUMAS ALSO CALLED ATTENTION TO A BULLETIN FROM STATE LIBRARIAN THAT A SPECIAL TAX TO COVER COST OF AUDIT IS AVAILABLE, SHOULD THE TAX CEILING EVER BE REACHED.

PRESIDENT OLSEN STATED THAT A REPRESENTATIVE OF DECATUR PUBLIC LIBRARY IS TO BE APPOINTED TO THE ROLLING PRAIRIE LIBRARIES SYSTEM. MR. SCHUERMAN ASKED THAT HE NOT BE REAPPOINTED BECAUSE OF HIS DUTIES AS CHAIRMAN OF THE LIBRARY BUILDING COMMITTEE.

MR. OLSEN STATED HE WOULD ATTEND THE NEXT MEETING OF THE MACON COUNTY GOVERNMENT COORDINATING COUNCIL AS LIBRARY REPRESENTATIVE.

MR. DUMAS REPORTED THAT THERE WAS NOT MUCH CHANGE IN THE CIRCULATION FOR THIS MONTH. THE TOTAL CIRCULATION IS DOWN VERY SLIGHTLY, PRIMARILY DUE TO THE SHRINKAGE IN CIRCULATION IN THE EXTENSION DIVISION. HE FURTHER REPORTED THAT THE CATALOGING DEPARTMENT SHOWED AN INCREASE OF 600 BOOKS PROCESSED OVER LAST MONTH AND THAT THE NUMBER OF TITLES PROCESSED NEARLY DOUBLED.

MR. OLSEN EXPRESSED THE APPRECIATION OF THE BOARD TO MR. MILLER FOR HIS PRESENTATION TO THE CITY COUNCIL OF THE 1968-69 LIBRARY BUDGET. MR. MILLER

AS CHAIRMAN OF THE PROPERTIES AND FINANCE COMMITTEE, MR. MILLER MOVED:

THAT \$500.00 BE TRANSFERRED FROM OBJECT CODE 402, CONTINGENCIES, TO OBJECT CODE 345, OFFICE SUPPLIES;

THAT \$35.00 BE TRANSFERRED FROM OBJECT CODE 402, CONTINGENCIES, TO OBJECT CODE 231, ELECTRICITY;

THAT \$5.00 BE TRANSFERRED FROM OBJECT CODE 402, CONTINGENCIES, TO OBJECT CODE 233, TELEPHONE AND TELEGRAPH;

THAT \$100.00 BE TRANSFERRED FROM OBJECT CODE 402, CONTINGENCIES, TO OBJECT CODE 320, MATERIALS TO MAINTAIN BUILDINGS AND IMPROVEMENTS; AND

THAT \$125.00 BE TRANSFERRED FROM OBJECT CODE 402, CONTINGENCIES, TO OBJECT CODE 324, MATERIALS TO MAINTAIN AUTOMOTIVE EQUIPMENT.

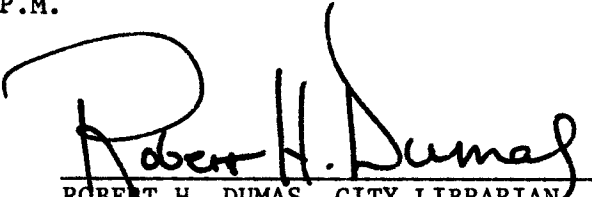
MR. SAPPINGTON SECONDED THE MOTION AND THE MOTION CARRIED.

MR. MILLER GAVE AN INFORMATIONAL REPORT ON THE SUMMARY OF INCOME AND EXPENDITURES THROUGH MARCH 31, 1968 AND BILLS APPROVED THROUGH MARCH 25, 1968. THE MOTION FOR APPROVAL OF THE REPORT BY MR. MILLER WAS SECONDED BY MR. SAPPINGTON AND WAS UNANIMOUSLY APPROVED BY A ROLL-CALL VOTE.

AS CHAIRMAN OF THE NEW CENTRAL LIBRARY BUILDING COMMITTEE, MR. SCHUERMAN PRESENTED A RESOLUTION EXPRESSING APPRECIATION OF THE BOARD TO REPRESENTATIVES OF THE FRIENDS OF THE LIBRARY AND THE LEAGUE OF WOMEN VOTERS, NAMELY, MAURICE BOATMAN, LUCILLE CROW, AND JANET WESTENHAVER, A PRIVATE CITIZEN, FOR ENDORSING THE INCLUSION OF A NEW LIBRARY BUILDING IN THE CITY'S FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM. MR. MILLER SECONDED AND THE RESOLUTION WAS ADOPTED. A SIGNED COPY OF THIS RESOLUTION IS ATTACHED TO THESE MINUTES.

THE BOARD'S ANNUAL MEETING WAS SET FOR MAY 17, 1968, THE DATE OF THE NEXT REGULAR BOARD MEETING, AT WHICH TIME NEW OFFICERS WILL BE ELECTED.

THE MEETING WAS ADJOURNED AT 5:00 P.M.

  
ROBERT H. DUMAS, CITY LIBRARIAN

FOR SECRETARY OF THE BOARD