

**DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES**

**Regular Meeting**

**April 21, 2011**

**I. CALL TO ORDER:**

Teena Zindel-McWilliams, president called the meeting to order at 4:30 p.m. Members present: Michael Deatherage, Gail Crookshank, Mary Gendry, Eugene King, Carol Craig, James Alpi, and Darryl Barbee. Edward Costa was absent. Staff present: Karen Bjorkman, Asst. City Librarian. Ms. Lee Ann Fisher, City Librarian was absent due to illness.

**AGENDA**

Motion by Mr. Alpi and seconded by Mr. Deatherage to approve the agenda as presented. Motion carried unanimously.

**III. MINUTES:**

Motion by Mr. Deatherage and seconded by Mrs. Crookshank to approve the March 17, 2011 minutes as presented. Motion carried unanimously.

**IV. COMMUNICATIONS FROM THE PUBLIC:**

None

**V. LIBRARIAN'S REPORT:**

Mrs. Bjorkman stated that Ms. Fisher was ill and would email her report as soon as possible.

**VI. REPORTS OF COMMITTEES:**

**Personnel, Policy, and Public Relations Committee:**

No meeting was held in April and nothing is pending at this time

**Finance and Properties Committee:**

Motion by Ms. Craig and seconded by Mr. Alpi to approve the bills for March 2011. Motion carried on a roll call vote yes.

Budget was presented for discussion.

Motion by Ms. Craig and seconded by Mr. Deatherage at 4:40 p.m. to go into Closed Session (5 ILCS 120/2(c)(11) I move that the Board enter into closed session for the purpose of discussing pending litigation. Motion carried on a yes vote.

Motion by Ms. Craig and seconded by Mr. King at 4:45 p.m. to return to open session. Motion carried on a yes vote.

### **Rolling Prairie Library System:**

Ms. Gendry stated that the merger is proceeding and that an outside firm is being considered to handle the search for a director of the Illinois Heartland Library System.

Mr. Alpi asked who we would need to contact about the new system using the Library Annex since the building is empty.

### **Friends of the Decatur Public Library:**

Mrs. Gendry reported that the April non-fiction sale brought in over \$2,000.00. They had discussed buying a replacement for the handicapped cart and would like a formal proposal. Sid had explained at the meeting that they were cutting the number of copy machines to 3 and would be getting new machines. The membership drive will start June 1, 2011

### **Foundation:**

Mrs. Zindel-McWilliams appointed Mr. Barbee to the Foundation Board.

## **VII. OLD BUSINESS:**

Long-Range-Plan outline was discussed in depth. Mr. Alpi wanted to be sure that it included a comprehensive set of goals and objectives dealing with the building issues. Felt that a physical needs assessment was a necessity for the building. Expand the building and grounds section in the plan. Questions were raised as to whether it should be a 3 or 5 year plan. Technology section needed an area that included replacement of the computer hardware. What are some possible ideas for the bookmobiles? What needs to be addressed on the budget planning for capitol projects and what is the continuing impact of the various budget issues? Funding projections for the future? Where does the library fit in the Decatur beautification plan? Local History needs to be covered in depth and staffing needs and costs for this area need to be in the Long-Range Plan. Energy consumption and the projected goals for improvement. Materials need to be considered books versus e-books.

## **VIII. NEW BUSINESS:**

Board set June 14, 2011 at 3:00 p.m. ad the meeting for a Long-Range Planning session.

## **IX. SERVING OUR PUBLIC:**

Serving Our Public 2.0: Standards for Illinois Public Libraries: Chapter 6: Access was postponed until the May 26, 2011, meeting.

## **X. COMMENTS FROM PUBLIC:**

None

## **XI. ADJOURNMENT:**

Meeting adjourned at 5:30 p.m.

Respectfully submitted,  
*Karen Bjorkman*  
Assistant City Librarian

Pending approved 5/26/2011

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