

DECATUR PUBLIC LIBRARY

BOARD OF TRUSTEES

Regular Meeting Minutes

April 19, 2012

I. CALL TO ORDER:

Teena Zindel-McWilliams-president called the meeting to order at 4:32 p.m. Members present: Michael Deatherage, Carol Craig, Gail Crookshank, Jim Alpi, Edward Costa, Eugene King and Mary Gendry. Ann Chambliss was absent. Staff present: Lee Ann Fisher, City Librarian, Karen Bjorkman, Asst. City Librarian.

II: AGENDA

Motion to approve agenda by Mr. King and seconded by Mr. Costa to approve the agenda as presented. Motion carried unanimously.

III. MINUTES:

Motion by Mrs. Crookshank and seconded by Mr. King to approve the March 15, 2012 minutes as corrected. Motion carried unanimously.

IV. COMMUNICATIONS FROM THE PUBLIC:

None.

V. CITY LIBRARIAN'S REPORT

Ms. Fisher explained the enhanced features of Novelist that are now on the library OPAC (Online Public Access Computer). It allows the patron to search for similar items. This is currently on a trial basis.

Mr. Deatherage asked if the water leak in the city librarian's report is a new leak. Ms. Fisher stated that this was the second leak in that area. Mr. Tipton has a plan to repair the entire hot water system. Mrs. Zindel-McWilliams asked that the information and cost of repairs be presented to the Finance & Property Committee at their May 8, 2012 meeting.

VI. REPORTS OF COMMITTEES:

Personnel, Policy, and Public Relations Committee:

Motion by Mr. King at 4:43 p.m. and seconded by Mrs. Gendry to go into closed session under the Open Meeting Act (5 ILCS 120/2(c)(2)) "I move that the Board enter into closed session for the purpose of discussing collective negotiating matters between the public body and its employees or representatives." Motion carried on a voice vote of yes.

Motion by Mr. Costa and seconded by Mr. Alpi at 4:50 p.m. to return to an open meeting.
Motion carried on a voice vote of yes.

Finance and Properties Committee:

Mr. Deatherage questioned the bill for the ADT security. Ms. Fisher explained that this was a once a year lease for the security equipment.

Motion by Mr. Deatherage and seconded by Mr. Alpi to approve the check register as presented.
Motion carried on a voice vote of yes.

Budget report was presented for information

Illinois Heartland Library System:

Ms. Fisher reported that the SHARE (Sharing Heartland's Available Resources Equally) governing board met and that the meeting to dissolve has been postponed until further decisions are reached on the cost of the new computer system and what features will be included in the package. The governing board has sent a letter to Leslie Bednar head of IHLS that we do not have bylaws, membership information and a complete pricing package for Polaris. The governing board meets again on May 3, 2012.

Friends of the Decatur Public Library:

Mrs. Gendry reported that the Friends will have a scrolling sign on the inside sale shelf. She stated that the newsletter Connections had recently gone out. The Friends made between \$1,500 and \$1,800 at the non-fiction Saturday Sale.

Foundation:

Waiting on the Long Range Plan and will meet again on July 9, 2012.

VII. NEW BUSINESS:

Mrs. Zindel-McWilliams asked the members of the board to forward suggestions for replacement members to the Personnel, Policy and PR Committee for the May 3, 2012, meeting.

Ms. Gendry agreed to handle the Nominating Committee for board officers for the next fiscal year.

IX. OLD BUSINESS:

Presentation from Mr. Bibb and the students will be at 12:45 p.m. at Millikin on May 14, 2012.

Next Long Range Plan Committee meeting will be June 12, 2012, at 5:00 p.m. after the Finance & Property Committee regular meeting. Mrs. Zindel-McWilliams asked that the focus be on facilities.

X. SERVING OUR PUBLIC:

Serving Our Public 2.0: Standards for Illinois Public Libraries:

Chapter 4: Facilities

Ms. Fisher stated that with the changes we do not meet the requirement for a fire-proof bookdrop.

XII. COMMENTS FROM PUBLIC:

None

XIII. ADJOURNMENT:

Motion by Mr. King and seconded by Mr. Alpi to adjourn the meeting. Motion carried unanimously.

Meeting adjourned at 5:25 p.m.

Respectfully submitted,
Robert Edwards
Assistant City Librarian

Approved 6/24/2012