

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES  
AGENDA

September 15, 1994 4:30 P.M.

- I. Call to Order - John Stengel, President
- II. Approval of Minutes
  - A. Monthly Meeting of August 18, 1994
- III. Communication from the Public
- IV. City Librarian's Report
  - A. Report from Beverly Freeman
  - B. Report from John Moorman
- V. Reports of Committees
  - A. Personnel, Policy, and Public Relations Committee
    1. Meeting of September 12, 1994
  - B. Finance and Properties Committee
    1. Approval of Bills for August 1994
    2. No Meeting
  - C. Rolling Prairie Library System
    1. Report on September RPLS Board Meetings
  - D. Friends of the Library
    1. Meeting of September 8, 1994
  - E. Foundation
    1. No Meeting
  - F. Long Range Planning Committee
    1. Meeting of August 22, 1994
- VI. Avenues to Excellence II

**DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES**  
**September 15, 1994**

**I. CALL TO ORDER**

The meeting was called to order at 4:40 p.m. by John Stengel, President. Members present: Mr. Stengel, Richard Lockmiller, David Pritts, and Ellen Spycher. Absent: Janice Lambert, Gary Pasek, and Stanley Sitton. Staff present: Beverly Freeman, Joan Bauer, John Moorman and Linda Humphreys.

**II. APPROVAL OF MINUTES**

The minutes of the meeting of August 18 were approved as mailed.

**III. COMMUNICATIONS FROM THE PUBLIC**

No one from the public was present.

**IV. CITY LIBRARIAN'S REPORT**

Ms. Freeman reported on her activities as Information Specialist--Periodicals.

The City Librarian's report was previously mailed.

Mr. Moorman reported that several staff have signed up to work Sunday hours. Next week, he and Mrs. Bauer will work on the Sunday schedule through December.

**V. REPORTS OF COMMITTEES**

**Personnel, Policy, and Public Relations Committee:** Mr. Pritts reported that the Committee reviewed the revised "Management Staff Personnel Policy". He made a motion to approve the policy as presented. The motion was seconded by Mrs. Spycher and unanimously approved. The Library Personnel Policy is now expunged.

The committee also reviewed a recommendation from Mr. Moorman to combine two vacant Library Clerk I half-time positions in the Circulation Division into one full-time position. Mrs. Spycher made a motion that the positions be combined as recommended. The motion was seconded by Mr. Pritts and unanimously approved.

A recommendation from Mr. Moorman was also reviewed to increase tuition reimbursement for management staff from \$450 to \$650 per