

ROBERT H. DUMAS, City Librarian

457 NORTH MAIN STREET DECATUR, ILLINOIS 62523

BOARD OF DIRECTORS MEETING

AGENDA

DECEMBER 17, 1971

- I. CALL TO ORDER
ALBERT L. MILLER, PRESIDENT
- II. APPROVAL OF MINUTES:
 - A. REGULAR BOARD MEETING NOVEMBER 12, 1971
- III. STATISTICAL REPORT
- IV. REPORTS OF COMMITTEES:
 - A. PROPERTIES AND FINANCE
 - B. POLICIES, PUBLIC RELATIONS AND PERSONNEL
 - 1. RESOLUTION RE EMERGENCY EMPLOYMENT ACT
 - C. NEW CENTRAL LIBRARY BUILDING
- V. OLD BUSINESS
- VI. NEW BUSINESS
- VII. ADJOURNMENT

MEMBERS EXPECTED TO BE PRESENT:

- MRS. BRANDT
- MR. BUTLER
- MR. DICK
- MR. FARRELL
- MRS. HEDRICK
- MR. MILLER

DECATUR PUBLIC LIBRARY
DECATUR, ILLINOIS

MINUTES OF BOARD OF DIRECTORS MEETING - DECEMBER 17, 1971

The regular meeting of the Board of Directors of the Decatur Public Library was held December 17, 1971 in the board room of the main library.

Members Present:

Mrs. Brandt
Mr. Butler
Mr. Dick
Mr. Farrell
Mrs. Hedrick
Mr. Miller

Members Absent:

Mr. Brechnitz
Mr. Schuerman
Mr. Whitacre

Others Present:

Curt Greene
(Herald & Review)
Mr. Dumas
Miss Schwegman

The meeting was called to order at 4:40 P.M. by Mr. Miller.

Mr. Miller announced that the tour of the Technical Services Division of the library by the board members preceding this meeting was excellent and informative and that he would like to do this again of another division of the library preceding the January board meeting.

The minutes of the regular board meeting of November 12, 1971 were approved.

It was reported by Mr. Dumas that circulation gained in November by approximately 3000. In percentages, Extension was down 20%, Main Youth up 72%, Main Juvenile up 37% and Main Adult up 22%. Mr. Dumas stated that the trend toward transfer of patronage from Extension to the Central Library is evident also in the registration statistics which are at a high mark. Registration increased overall by 321 to a total of 29,258, while Extension registration showed a registration of 68 compared with an expiration of 81 for a net loss. Readers Assistance statistics at Main also show a dramatic increase: 120% in Home Reading, 90% in Reference, 20% in Youth and 77% in the Children's Room. The Children's librarian also reports an increase in class visits (9 last year; 13 this year) which has brought 340 youngsters to the library. Seventy-one children have attended 5 story hours during the month where they listened to 18 different stories. None were held in November of 1970. Technical Services continues production at a high level. Mrs. Veach reports about \$317 collected in old debts. She judges that the response to our mailings is about 50%.

As Chairman of the Properties and Finance Committee, Mr. Farrell gave an informational report on the summary of income and expenditures through November 30, 1971 and bills approved through November 30, 1971. The motion for approval of the report by Mr. Farrell was seconded by Mr. Butler and was unanimously approved by a roll-call vote.

Mr. Dumas announced that the State has allocated a certain amount of federal funds to each regional library of which a part is to be given to individual libraries in the system. The amount available to Decatur Public is approximately \$4,500. We are spending practically all of this money on business books and industrial reference material Mr. Dumas stated.

The question of the relationship of the Decatur Public Library to Maconland Junior College was posed by Mr. Miller. Mr. Dumas stated that the Adult Services Division of the library is now making an assessment of the projected needs of the junior college in hopes of providing the best services available for the college in much the same way that the library now serves the public schools of the city. Mr. Dumas further stated that the library cannot hope to serve the college in any other way but in a supplementary role.

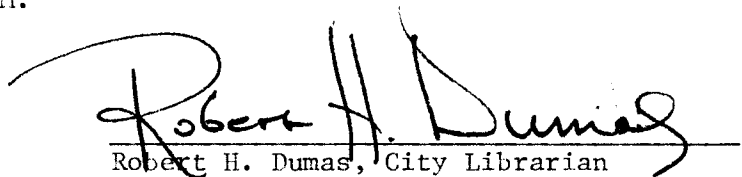
Mr. Farrell reported that the Industrial Appraisal Company of St. Louis places the replacement value of the new library building at slightly more than \$1,100,000, and that the library is currently insured for \$2,000,000. Mr. Farrell further stated that we have put \$1,400,000 in the building including furnishing, land and all and that the appraisers probably have not considered the purchase price of the building. Mr. Miller requested that a meeting be scheduled in the near future between a principal of the appraisal company, the library attorney, the insurance broker, the architect, and the board in order to iron out the differences between the appraisal report and the value placed on the building by the board for insurance purposes.

As Chairman of the Policies, Public Relations and Personnel Committee, Mrs. Brandt moved that a resolution regarding the library's participation under The Emergency Employment Act of 1971 be approved by the board. Mr. Dick seconded the motion and it was approved. A copy of this resolution becomes a part of these minutes.

It was reported by Mr. Dick that he had met with the architect (Mr. Bradley) and Mr. Dumas during the past month to discuss 4 or 5 items in the new building that are yet to be changed to meet requirements. He stated that we are hoping we can get the items finalized within the next month. Mr. Dick further stated that there are a couple of items yet to be taken care of by Remington Rand on the adjustable shelving.

Mr. Miller announced that there will be another tour of a division of the library at 4:00 o'clock preceding the next board meeting to be held in January, and that there is a possibility of a special meeting of the board in the event we can get the appraiser's representative here for a meeting.

Mr. Miller wished the board members a Merry Christmas and a Happy New Year, and the meeting was adjourned at 5:20 P.M.


Robert H. Dumas, City Librarian

For Secretary of the Board