

DECATUR PUBLIC LIBRARY  
Decatur, Illinois

Minutes of the Board of Director's Meeting, Jan. 22, 1960

Mr. Dean Madden, president called the meeting to order at 4 PM, January 22, 1960 in the Anne Boyd Room of the Public Library. Those present were: Mr. Madden, Mr. Burnett, Mr. Felts, Mr. Hart, Mr. Koslofski, Mrs. Moothart, Mrs. Greider, Mrs. Ridgley, and Mrs. Howe, Mr. John Sweetnam, architect and Mike Carr, reporter were present.

Members of the Staff Association served coffee and homemade cookies to all those in attendance.

Mrs. Moothart moved the approval of the Minutes for the December 3, 1959 meeting. Mr. Felts seconded the motion. All present voted aye. Motion was carried.

Mr. Burnett moved the approval of the Finance committee report with the payment of the bills for January 1960:

Staff Salaries -	\$15, 353.40
Janitor's Salary-	471.83
Operating Expenses	4, 201.00
Total Expend:	<del>\$</del> 20, 026.23

Mr. Hart seconded the motion. All present voted aye. Motion carried.

The Directors were informed the 1960/61 budget would be due February 12, 1960. The problem of buying gas from the City pump was discussed and referred to the Properties committee to be considered at the February meeting. Mr. Hart moved the library employees buy gas for the bookmobiles and station wagon from the Consumers Gas station in the meantime. Mrs. Greider seconded the motion. All present voted aye. Motion carried.

Mr. Hart moved to table the problem of the audit until it is known who the auditors will be. Mr. Burnett seconded the motion. All present voted aye. Motion carried.

Additional checks were requested for the Librarian's Expense Account, Macmillan Co., and the regular postage account which had been overlooked in the current bill list. Mr. Burnett moved the approval of these checks. Mr. Felts seconded the motion. All present voted aye. Motion carried.

The insurance account was placed on the agenda for the February meeting.

Mrs. Moothart, chairman of the properties committee, presented the results of the bid opening for the Magic Carpet shelves which had been held Thursday, January 14, 1960 at 4 PM in the Boyd Room.

<u>Name of Firm.</u>	<u>Steel Shelves</u>	<u>Wooden Shelves</u>
Broart	\$4,650.75	\$5,078.50
Chicago Seating	4,600.00	4,400.00
Remington Rand	2,988.00	5,149.00
Swain & Myers		2,787.33
Walrus		5,250.00

Swain and Myers asked to withdraw their bid because they were unable to meet the specifications at the price quoted. John Sweetnam, architect, made the explanations to the Board. Mrs. Moothart moved the acceptance of the Remington Rand bid for steel shelves without cabinets. Mr. Hart seconded the motion. All present voted aye. The motion carried.

The matter of cash registers was tabled as suggested by Mr. Hart and Mrs. Greider.

The Librarian suggested \$5,000 of the unappropriated balance for 1959/60 be invested in short term U.S. Govt bonds. Mr. Felts so moved. Mr. Koslofski seconded the motion. All present voted aye. Motion carried.

The Board of Directors reaffirmed the policy of the Decatur Public Library as stated in the American Library Association Bill of Rights. Mr. Felts so moved and Mrs. Moothart seconded the motion. All present voted aye. Motion carried.

Miss Marjorie Stafford made a detailed report on Friends of the Library groups and how they are organized and work. A statement of the purpose and progress report on a local group was asked for the February meeting.

The members of the Board expressed their thanks to the Staff Association for the coffee and cookies.

The meeting adjourned at 5:50 PM.

Respectfully submitted,

Mary T. Howe  
Secretary