

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes

Date: February 20, 2014

Time: 4:30 p.m.

Location: Decatur Public Library Board Room

In Attendance: Jim Alpi (Acting Chair)

Mary Gendry

John Phillips

Eugene King

Mark Sorensen

Ed Costa

Dr. Priscilla Palmer

Staff: Robert Edwards, Interim City Librarian

Absent: Teena Zindel-McWilliams, Garry Davis

Public comments:

1. Call to order

Meeting called to order by Mr. Alpi at 4:35 p.m.

2. Agenda

Motion to approve the agenda made by Mr. Sorensen, seconded by Dr. Palmer

Minutes of Previous Meeting

Mr. Sorensen mentioned that the closed session times should probably be added to the minutes.

Mr. Alpi mentioned that a word was duplicated on the first page of the minutes. Motion to approve minutes as amended by Mrs. Gendry, seconded by Mr. Sorensen, All approved

3. Communications from the Public

None

4. City Librarian's report

Mr. Edwards gave an overview of the Library events. He mentioned the snow, the closings and the efforts by Maintenance to plow the lot. Mr. Edwards discussed the renewed ordering of books and materials and that the department heads had received the budgets for ordering

materials. He mentioned the reports due for the various grants. He mentioned that the Library had been selected to participate in the Edge initiative.

5. Old Business

There was discussion about the IPLAR. Motion by Mr. King to enter into closed session for the purpose of Employment of City Librarian, discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Section 5 ILCS 120/2(c) (1) at 4:49 p.m., seconded by Mr. Costa. Closed session concluded at 5:10 p.m.

Mr. Alpi stated that the Board had selected the new City Librarian. He announced that the Board had come to the decision to hire Rick Meyer as the next City Librarian. Motion to approve the hiring of Mr. Rick Meyer as the next City Librarian at a salary of \$85,000 by Mr. King, seconded by Mrs. Gendry, all approved.

Mr. Alpi discussed the check register and the recent trend of the water bills. He discussed the meeting with the representatives from SEDAC. He discussed some of the benefits of the program and the plan for future investigation into savings that could be had. Mr. Sorensen asked about the auto repair and the transmission repair. Mr. Edwards discussed the repairs needed on both trucks. Motion to approve check register by Dr. Palmer, seconded by Mr. King, all approved. Mr. Alpi asked the Board to review the budget report. Dr. Palmer asked Mr. Edwards if the Library had applied for the E-Rate. Mr. Edwards mentioned that the Library had in previous years; he mentioned that the new telecommunications package with Heart had been problematic for the e-rate filing. Mr. Phillips mentioned that looking at the budget he noticed that the expenses were high. He mentioned that after investigating with Mr. Edwards, it became apparent that there were 3 payrolls in the January. There was discussion about the budget sheet and the amount of expenditures per month. Dr. Palmer asked about the levy. Mr. Alpi answered that it was the City who set the levy. Mr. Sorensen asked about the carryover. Mr. Phillips discussed how the money flows throughout the year. He mentioned that one of the City fees was \$100,000 higher than anticipated. Mr. Edwards mentioned the addition of the capital line. Mr. Alpi discussed the addition of the capital line.

Mr. Tipton reviewed the recent visit by SEDAC giving an assessment of what they had covered during the visit. Mr. Alpi discussed the interior system and the possible savings and modifications suggested by SEDAC. He mentioned the options to move forward after the reports were received from SEDAC. There were discussions about the air control. Mr. Alpi discussed the air handling and dampers. Mr. Tipton discussed that the computer was not functioning properly and needed upgrading.

Mr. Edwards discussed recent events at IHLS, mentioning that the bi-annual meeting was coming up.

Mrs. Gendry asked Ms. Amy McEvoy to discuss the events at the last Friends meeting. Ms. McEvoy announced that the Friends had recently agreed to fund the summer reading program.

Mr. Phillips announced that the Foundation had agreed to change their meeting date to March.

Mr. Alpi announced that he and some members of Library staff had met with Jeff Haley of Hark. He mentioned that the foundation had agreed to fund the project and fees with stipulations on the initial fees and that construction start in 2014. Mr. Phillips discussed the timeline and that the

project needed to be under \$400,000. Mr. Sorensen mentioned the 8-10 weeks mentioned the minutes.

6. New Business

Mrs. Gendry mentioned the pot holes in the parking lot and complaints. Mr. Edwards stated that Maintenance would try and patch them when the weather got better.

7. Standards for Illinois Libraries

Mr. Edwards discussed the Chapter 5 in the Core Standards for libraries in Illinois.

Meeting Adjourned

Motion to adjourn by Mrs. Gendry, seconded by Mr. King
Meeting adjourned at 6:05 p.m.

Scribe,

Robert L. Edwards

Assistant City Librarian

Approved March 20, 2014