

## BOARD OF DIRECTORS MEETING

### AGENDA

OCTOBER 16, 1980

- I. CALL TO ORDER  
SHIRLEY MOORE, PRESIDENT
- II. APPROVAL OF MINUTES
  - A. REGULAR BOARD MEETING SEPTEMBER 18, 1980
- III. CITY LIBRARIAN'S REPORT
- IV. REPORTS OF COMMITTEES
  - A. FINANCE AND PROPERTIES
    1. Approval of Bills
  - B. PERSONNEL AND PUBLIC RELATIONS
- V. OLD BUSINESS
- VI. NEW BUSINESS
- VII. ADJOURNMENT

#### MEMBERS EXPECTED TO BE PRESENT:

Mrs. Batterham  
Mr. Grieve  
Mrs. Jackson  
Mr. Marshall  
Mrs. Moore  
Mr. Seidman  
Mr. Susler  
Ms. Taylor

DECATUR PUBLIC LIBRARY  
DECATUR, ILLINOIS

Minutes of Board of Directors Meeting - October 16, 1980

The regular meeting of the Board of Directors of the Decatur Public Library was held October 16, 1980 in the board room of the main library.

Members Present:

Mrs. Batterham  
Mr. Grieve  
Mrs. Jackson  
Mr. Marshall  
Mrs. Moore  
Mr. Seidman  
Mr. Susler  
Ms. Taylor

Members Absent:

None

Others Present:

Mr. Dumas  
Miss Schwegman

The meeting was called to order at 4:35 p.m. by the President, Mrs. Moore.

The minutes of the regular board meeting of September 18, 1980 were approved as printed.

In his monthly report to the Board, Mr. Dumas noted that the shelving problem which has had an adverse effect on circulation the past several months has now been brought under control, with circulation increasing this month by some 13%, bringing us ahead in the year-to-date figure also.

Mr. Dumas stated that during the past month a survey was made of our collection to determine the extent of losses we are suffering. A similar survey was accomplished in 1975, Mr. Dumas explained. We took a sampling of approximately 1,000 volumes and came up with some interesting findings. The median age of the collection in 1975 was 15 years, and that is essentially what it is right now, which shows the staff has been doing their housekeeping fairly efficiently. The rate of availability has gone up and you now have an 86% chance of getting any book you want in the Library at any given time. In 1975 there was only a 73% chance. This significant improvement in rate of availability has improved the confidence of patrons in their Library, and has helped cause circulation to grow by some 31,000 volumes, Mr. Dumas noted. The 2-2% loss figure means that approximately 2,500 books have been lost during the year, amounting to some \$20,000 of book money, which represents almost 15% of our book budget. This does not include audio-visual materials lost, which would probably account for another 7 or 8 thousand dollars. Mr. Grieve urged Mr. Dumas to investigate in depth security systems available and their cost. Mr. Dumas stated this was his plan, and he would present his findings for board approval or disapproval before budget making time.

As Chairman of the Finance and Properties Committee, Mr. Marshall gave an informational report on the summary of income and expenditures through September 30, 1980 and bills approved through that date. Mr. Marshall noted that on Voucher No. 71777, a CLSI maintenance billing, a deduction of \$133 had been made because of items they had billed us for which were not in service. Mr. Marshall also noted a bill from Betty and Bob's Florists for a bouquet sent to Mr. Stewart while hospitalized. The motion for approval of the report by Mr. Marshall was seconded by Mr. Grieve and was unanimously approved by a roll-call vote.

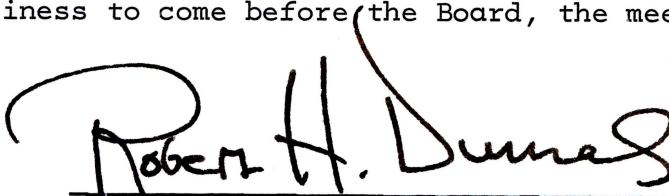
Mr. Marshall queried as to the status of the library security training program to be presented to staff by Western Illinois University personnel. Mr. Dumas replied he had written several letters outlining our needs and concerns and was now awaiting a reply to his last letter as to the probable cost of such a workshop so that a recommendation could be made to the Board.

As Chairman of the Personnel and Public Relations Committee, Mr. Grieve stated his Committee had no report at this time.

Under New Business, Mrs. Moore appointed the following nominating committee to fill the vice presidential vacancy on the Board: Mrs. Batterham, Chairman, Mrs. Jackson and Mr. Susler.

Having attended a Rolling Prairie Libraries board meeting, Mr. Susler reported that a seminar on the budgeting process is in the offing and there was a great to-do about pending legislation affecting regional libraries. Mr. Dumas explained that the legislation being considered is a change in the governance of regional libraries. Currently trustees are made up of delegates from individual member public libraries, and the other libraries represented are affiliates in a non-governing capacity. What is being proposed is that these libraries be given a voice on the board, which would mean dilution in the voice of public library trustees. Depending on how the legislation is written, it could mean a provision for additional funding to regional libraries; if not, it could mean greater competition for financially limited services. I have reservations about the funding problems, Mr. Dumas stated, as it could have serious consequences. The systems' boards are now composed primarily of laymen representing public libraries and if professional librarians from non-public libraries are appointed, it could be a mixed blessing. There are all sorts of questions to be raised if they do change the governance, Mr. Dumas concluded.

With no further business to come before the Board, the meeting was adjourned at 5:35 p.m.



Robert H. Dumas, City Librarian

## STATISTICAL REPORT

September, 1980

### CIRCULATION

	<u>Adult</u>	<u>Youth</u>	<u>Juvenile</u>	<u>Total</u>	<u>Y-Date</u>
Total Books, 1980 -	25,330	1,998	18,419	45,747	237,010
1979 -	23,168	2,087	15,686	40,941	232,290
A-V Materials, 1980 -	1,281	--	144	1,425	7,592
1979 -	1,267	--	90	1,357	7,189
Total Circulation, 1980 -	26,611	1,998	18,563	47,172	244,602
1979 -	24,435	2,087	15,776	42,298	239,479

### TECHNICAL PROCESSING

#### Cataloging

New books added	1,333
New titles added	373
Books withdrawn	498
Books mended	1,498

#### Acquisitions

Books checked in	2,074
Telephone Directories	35
Pamphlets	230
Gifts	0

#### Materials in the State of Processing

Materials (physical items) -	583
Titles -	344

### FINANCIAL REPORT

	<u>Budgeted</u>	<u>YTD Expended</u> <u>1979/80</u>	<u>YTD Expended</u> <u>1980/81</u>	<u>P.O.'s</u> <u>Out</u>	<u>Unencumbered</u>
Personal Services	885,083	265,597	344,199	--	540,884
Operating	145,702	50,824	64,387	28,693	52,622
Capital and Books	190,696	72,192	68,036	8,345	114,315

### STAFF STRENGTH

	<u>Strength</u> <u>Previous Month</u>	<u>Terminations</u>	<u>New Staff</u>	<u>Present</u> <u>Strength</u>
Professional	7	--	--	7
Library Assistants	8 + 3 (240 hrs)	--	--	8 + 3 (240 hrs)
Clerical	19 + 12 (720 hrs)	1	2	20 + 12 (840 hrs)
CETA	3	--	--	3
Maintenance	3	--	--	3

Current Vacancies: 3 Technical Services Clerks I, 1 Library Clerk I

Computer Down-time for Month - None

DECATUR PUBLIC LIBRARY  
COLLECTION SAMPLE ANALYSIS  
CENTRAL LIBRARY  
CIRCULATING DEPARTMENTS

September 27, 1980

LOST IN STOCK RATE (Annualized)

Central Library 944 Vols. 2.5%	Home Reading 2.6%	H.R-Fic 2.8%	H.R. N-F 2.2%	YA 1.5%	Child. Dept. 2.6%	JE 1.4%	J 2.9%	J-NF 3.3%
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Titles in Sample

Central Library 740 Med.Yr. of Publ. 1967	Home Reading 527 1965	HR Fic 68 1964	H.R. N-F 459 1966	YA 59 1968	Child Dept 154 1970	JE 32 1970	J 48 1971	JNF 74 1970
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% Collection by Decade

1940's or before	12%	15%	18%	14%	3%	7%	0%	17%	4%
1950's	16%	18%	18%	18%	10%	12%	19%	6%	13%
1960's	28%	26%	41%	24%	53%	24%	22%	21%	30%
1970's	44%	41%	23%	44%	34%	57%	59%	56%	53%

Rate of Availability

Central Library	Home Reading	H.R. Fic	H.R. N-F	YA	Child. Dept.	JE	J	JN-F	
overall	86%	87%	82%	87%	80%	87%	75%	91%	86%
1940's - before	89%	90%	93%	89%	50%	91%	-	87%	100%
1950's	92%	91%	90%	92%	100%	95%	100%	100%	91%
1960's	87%	88%	78%	89%	93%	82%	71%	70%	91%
1970's †	84%	84%	72%	85%	75%	86%	75%	92%	85%

Rate of Availability by Class

	Home Reading	YA	Children	Central Library
000	86%	-	-	86%
100	85%	-	100%	86%
200	78%	0%	50%	71%
300	89%	67%	91%	88%
400	100%	-	100%	100%
500	90%	50%	83%	86%
600	79%	100%	89%	81%
700	82%	80%	71%	81%
800	92%	100%	100%	93%
900	91%	100%	91%	91%
B	100%	100%	100%	100%
Fic	82%	83%	91%	86%
JE	-	-	78%	78%

## CITY OF DECATUR, ILLINOIS

## Decatur Public Library

September, 1980

<u>OU.NO.</u>	<u>PAYMENTS MADE TO:</u>	<u>FOR:</u>	<u>AMOUNT</u>
1197	Citizens National Bank	Investment	42,230.12
1209	Treas-% Employee's Ins Fund	Life & hosp ins	1,331.28
1219	Treas-% Payroll Fund	Pd ending 9-3-80	1,688.98
1229	Harvey J. Inman	Travel reimbursement	19.80
1240	Treas-% Petty Cash Fund	Reimbursement	46.87
1247	Ill Power Co.	Electricity	4,291.40
1270	American Assn for Adv of Science	Books	76.00
1271	" Artist	"	46.00
1272	Dick Blick	Office supplies	53.61
1273	Boy Scout's of America	Books	68.15
1274	Consumer Reports	Books	154.00
1275	Creative Crafts	"	12.00
1276	Dash Disposal	Service for month	16.50
1277	Day's Paint Store	Paint & supplies	101.35
1278	Downtown Decatur Council	Parking for Sept.	440.00
1279	Englewood Electrical Corp.	Breakers	34.72
1280	GirlScouts of USA	Books	66.55
1281	Haines & Essick	Office supplies	29.08
1282	G K Hall & Co.	Books	423.62
1283	Betty Lou Hicks	Travel reimbursement	65.80
1284	Ill Bell Telephone Co.	Telephone charges	843.30
1285	Ill Power Co.	Gas bill	41.96
1286	Jan San Supply Co.	Janitorial supplies	62.56
1287	Kolbeck Electric Co.	Repair service	23.20
1288	Machula Business Interiors	Brackets	12.00
1289	MaconCounty Gutter	Down spouting	30.00

<u>DU,NO.</u>	<u>PAYMENTS MADE TO:</u>	<u>FOR:</u>	<u>AMOUNT</u>
1290	Herman Miller, Inc.	Hardware	20.00
1291	New York Zoetrope	Books	10.95
1292	Norman's Cleaners	Laundry service	4.99
1293	Otis Elevator Co.	Service for month	268.11
1294	Rockfort Industries	Janitorial supplies	69.76
1295	Rolling Prairie Libraries	Control sustem	875.00
1296	Rossiters Office Machines	Repair service	61.80
1297	Sanitary District of Decatur	Sewer bill	23.28
1298	Tica, Inc.	Repair service	1,592.00
1299	Treas-% Water Revenue Fund	Water bill	74.59
1300	Vogue	Books	28.00
1447	Blair & Ketchum's Country Journal	"	15.00
1449	Instructor	"	11.49
1450	Quest	"	12.00
1500	J D Johnson & Son	Workmen's Comp ins	2,557.63
1586	Treas-% Payroll Fund	Pd ending 9-10-80	26,025.81
17446	American Library Assn.	Books	1.35
1712	Postmaster	Postage	26.60
1727	Treas-% Petty Cash Fund	Reimbursement	49.59
1735	Treas-% Payroll Fund	Sept service recog pay	165.00
1743	"	Pd ending 9-17-80	1,539.63
1745	American Library Assn.	Books	20.00
1746	Architectural Digest	"	36.00
1747	Audio Buff Co., Inc.	Audio visual materials	113.11
1748	Betty & Bob's	Flowers	15.00
1749	Black & Co.	Hardware supplies	31.94
750	CLSI	Office supplies	19.18
1751	Calif. Financial Publications	Books	20.33
		"	75.35

<u>OIL NO.</u>	<u>PAYMENTS MADE TO:</u>	<u>FOR:</u>	<u>AMOUNT</u>
1753	Consumer Info Center	Books	34.35
1754	Gestetner Corp.	Office supplies	148.40
1755	Girl Scouts of the U S A	Books	18.41
1756	Housing	"	33.00
1757	Ill History	"	1.50
1758	Infoscan, Inc.	"	21.45
1759	Jan San Supply Co.	Janitorial supplies	48.51
1760	Martin Jeweler's	Books	17.25
1761	Natl Council of Teachers of English	"	30.00
1762	Natl Geographic Society	"	33.90
1763	Random House, Inc.	"	18.99
1764	Skateboarder Magazine	"	12.00
1765	Standard & Poor's Corp.	"	215.00
1766	TV Guide	"	20.00
1767	Universal 16	Film	40.00
1768	Woodall Publ Co.	Books	18.94
1769	Youth Publications	"	8.95
1774	American Chamber of Commerce	Books	50.00
1775	Dick Blick	Office supplies	240.85
1776	Bob's Repair Service	Modification of tractor	2,323.32
1777	C L Systems, Inc.	Maint for 3 mo	1,124.80
1778	Peter Eaton	Books	25.53
1779	Haines & Essick	Books	37.80
1780	Industrial Printing, Inc.	Printed forms	40.98
1781	Morgan Grampian Publ Co.	Books	30.00
1782	Natl Board of YWCA	"	5.95
1783	Natl Historical Society	"	15.00
1784	Schwann Record & Tape Guides	"	25.00
1785	Aviation Week Space Technology	"	100.00



<u>OU.NO.</u>	<u>PAYMENTS MADE TO:</u>	<u>FOR:</u>	<u>AMOUNT</u>
1786	West Publ Co.	Books	145.25
1801	Treas-% Payroll Fund	Service recog pay	5.00
1820	Treas-% Gen Capital Impr Fund	Investment	20,921.48
1841	Lawyers Co-Operative Publ Co.	Books	12.65
1842	Standard Rate & Data Service, Inc.	"	316.50
1843	Supt of Documents	"	8.50
1844	Technical Book Review Index	"	25.00
1934	Treas-% Payroll Fund	Pd ending 9-24-80	27,138.13
1959	Badorek's Garage	Repair to station wagon	87.49
1960	Baker & Taylor - New York	Books	232.24
1961	" Chicago	"	8,885.86
1962	Doubleday & Co., Inc.	"	577.71
1963	Fantasy & Science Fiction	"	30.00
1964	Ill Bell Telephone Co.	Telephone service	91.92
1965	Interiors	Books	18.00
1966	Library Cards Ltd.	Catalog cards	178.00
1967	McGraw Hill Publ.	Books	134.00
1968	NADA Appraisal Guides	"	49.00
1969	Natl Research Bureau, Inc.	"	2.88
1970	Pitney Bowes	Postage meter machine	45.00
1971	Postmaster	Postage	300.00
1972	Yankee	Books	12.00
2133	Treas-% IMR Fund	Retirement charges	8,003.28

TOTAL LIBRARY FUND VOUCHERS

\$157,930.76

ACTIVITY 940 DECATUR PUBLIC LIBRARY FUND

MAY 1, 1980 THRU SEP 30, 1980

VENUE ITEMS	ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
FUND BALANCE MAY 1, 1980	240,825.00	0.00	366,372.05	25,547.05	-
CURRENT YEAR TAXES	1,115,000.00	0.00	390,824.29	724,175.71	0.00
PRIVILEGE TAXES	20,000.00	0.00	10,649.19	9,350.81	0.00
LIBRARY INVESTMENTS	23,000.00	2,251.24	9,085.34	13,714.66	0.00
LIBRARY FINES & FEES	850.00	108.99	486.00	364.00	0.00
NON-RESIDUAL BOOKS	2,100.00	173.79	910.06	1,189.94	0.00
PRINTS & DAMAGED COPY MACHINE	800.00	0.00	32.00	768.00	0.00
ILLUSTRATION COPY MACHINE	25,000.00	1,605.84	6,560.26	23,439.74	0.00
ILLUSTRATION COPY GRANT	8,000.00	0.00	0.00	8,000.00	0.00
ILLUSTRATION COPY INCOME	1,435,575.00	9,447.28	685,211.22	750,363.78	47.73
TOTAL REVENUE					

OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
REGULAR SALARIES	741,367.00	0.00	53,743.15	290,238.55	451,128.45	0.00
STRAIGHT OVERTIME	109,000.00	0.00	7,914.49	42,289.23	59,710.77	0.00
RETIREMENT FUND	12,500.00	0.00	1,259.76	6,232.28	10,267.72	0.00
EMPLOYMENT COMPENSATION & LIFE INSURANCE	14,085.00	0.00	0.00	4,320.52	19,734.48	0.00
HOSPITALIZATION MEDICAL & SALARIES	6,500.00	0.00	0.00	1,200.05	4,999.95	0.00
ADVERTISING	5,000.00	0.00	0.00	1,570.64	3,429.36	0.00
PRINTING & BINDING	10,000.00	976.21	218.98	3,350.49	6,649.51	0.00
SERVICE TO MAINTAIN BUILDINGS	10,000.00	1,335.51	841.11	1,703.89	8,296.11	0.00
SERVICE TO MAINTAIN OTHER THAN BLDGS	13,000.00	6,481.70	26.49	703.89	6,271.11	0.00
SERVICE TO MAINTAIN OFFICE EQUIPMENT	13,300.00	0.00	1,184.00	3,410.59	9,889.41	0.00
SERVICE TO MAINTAIN AUTOMOTIVE EQUIPMENT	1,000.00	0.00	61.45	386.81	613.19	0.00
AUDITING SERVICES	1,000.00	0.00	0.00	0.00	1,000.00	0.00
OTHER PROPERTY	3,000.00	1,000.00	0.00	304.19	2,695.81	0.00
TELEPHONE	9,900.00	3,124.79	4,332.22	15,741.11	3,158.89	0.00
WATER	400.00	378.50	97.87	221.50	178.50	0.00
CONFERENCE ATTENDANCE EXPENSE	3,000.00	0.00	14.49	2,985.51	14.49	0.00
POSTAGE	1,185.00	2,730.00	375.22	1,980.33	1,204.67	0.00
PROFESSIONAL ASSOCIATION MEMBERSHIP FEES	1,170.00	2,186.00	0.00	50.00	1,674.00	0.00
RENTALS	1,800.00	2,186.00	0.00	2,061.57	1,738.43	0.00
GAS OIL & ANTIFREEZE	1,500.00	101.00	8.40	200.12	1,298.88	0.00
JANITORIAL SUPPLIES	6,000.00	35.00	180.83	891.58	5,108.42	0.00
MATERIALS TO MAINTAIN BLDNGS & IMPROVMT	2,500.00	0.00	1,234.51	4,941.09	1,758.91	0.00
MATERIALS TO MAINTAIN AUTOMOTIVE EQUIP	5.00	0.00	56.11	703.20	698.19	0.00
MEDICAL SUPPLIES	16,000.00	5,953.53	514.91	3,796.53	12,203.47	0.00
OFFICE SUPPLIES	13,500.00	0.00	0.00	0.00	13,500.00	0.00
CONTINGENCIES	13,728.00	0.00	0.00	4,443.32	9,284.68	0.00
TRANS TO G.F. (ADMIN SERV)	10,288.00	0.00	179.63	10,108.37	1,179.63	0.00
SERVICE RECOGNITION PAYROLL	10,100.00	0.00	2,557.63	10,199.63	0.00	0.00
INSURANCE						
TOTAL OPERATING EXPENDITURES	1,030,785.00	26,693.21	77,104.04	408,578.04	593,513.75	39.64
AUTOMOTIVE EQUIPMENT	35,000.00	0.00	2,323.32	6,637.32	28,362.68	0.00
OFFICE MACHINERY & EQUIPMENT	24,890.00	7,005.00	875.00	17,476.15	408.85	0.00

ACTIVITY 940 DECATUR PUBLIC LIBRARY FUND

MAY 1, 1990 THRU SEP 30, 1990

OBJECT OF EXPENDITURE

OTHER MACHINERY & EQUIPMENT  
LIBRARY BOOKS, RECORDS & EXHIBITS  
AUDIO VISUAL MATERIALS

TOTAL CAPITAL OUTLAY  
TOTAL EXPENDITURES

BUDGET AND PURCHASE ORDERS YEAR TO DATE UNENCUMBERED % OF  
APPROPRIATION OUTSTANDING EXPENDITURES BALANCE EST.  
2,806.00 1,340.00 0.00 1,466.00  
120,000.00 0.00 42,869.05 77,130.95  
81,000.00 0.00 1,054.15 61,935.85  
190,696.00 8,345.00 68,036.67 114,314.33 35.68  
1,221,481.00 37,038.21 476,614.71 707,828.08 39.02

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ACTIVITY 941A DECATUR PUBLIC LIBRARY BOND & INTEREST FUND

MAY 1, 1980 THRU SEP 30, 1980

NAME ITEMS ESTIMATED CURRENT MONTH YEAR TO DATE YEAR TO DATE UNCOLLECTED % OF

REVENUE	ESTIMATED	CURRENT MONTH	YEAR TO DATE	YEAR TO DATE	UNCOLLECTED	% OF
ITEMS	REVENUE	RECEIPTS	RECEIPTS	REVENUE	REVENUE	EST.
FUND BALANCE MAY 1, 1980	51,079.00	0.00	50,437.60	641.40		
CURRENT YEAR TAXES	26,901.00	0.00	34,379.57	62,521.43		
PRIOR YEAR TAXES	0.00	0.00	0.00	0.00		
REPLACEMENT TAX	10,147.00	0.00	8,447.19	1,699.81		
INTEREST ON INVESTMENTS	3,500.00	0.00	1,552.34	1,947.66		
TOTAL REVENUE	161,624.00	0.00	94,813.70	66,810.30		58.66

OBJECT	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
UNALLOCATED EXPENSES	100.00	0.00	0.00	0.00	100.00	0.00
PRINCIPAL & INTEREST	108,970.00	0.00	0.00	4,485.00	104,485.00	4.12
TOTAL EXPENDITURES	109,070.00	0.00	0.00	4,485.00	104,585.00	4.11

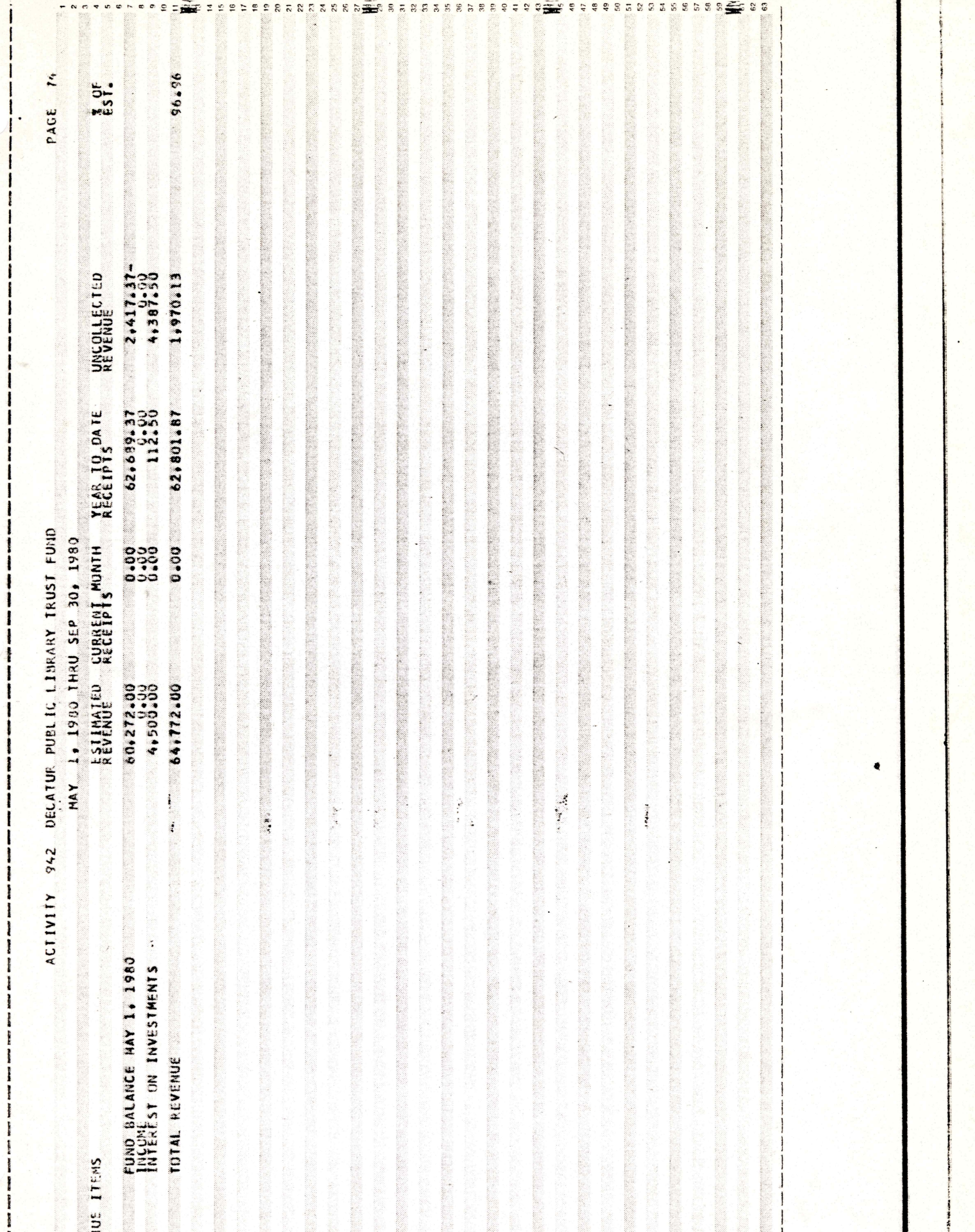
ACTIVITY 942 DELATUR PUBLIC LIBRARY TRUST FUND

MAY 1, 1980 THRU SEP 30, 1980

% OF EST.

REVENUE ITEMS

REVENUE ITEMS	ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
FUND BALANCE MAY 1, 1980	60,272.00	0.00	62,689.37	2,417.37-	
INCOME	0.00	0.00	0.00	0.00	
INTEREST ON INVESTMENTS	4,500.00	0.00	112.50	4,387.50	
TOTAL REVENUE	64,772.00	0.00	62,801.87	1,970.13	96.96



ACTIVITY 943 DECATUR PUBLIC LIBRARY - C E T A  
MAY 1, 1980 THRU SEP 30, 1980

INCOME ITEMS	ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
FUND BALANCE MAY 1, 1980	0.00	0.00	0.00	0.00	
TRANS FROM CITY OF DECATUR	16,650.00	2,013.52	9,841.52	6,808.48	
TOTAL REVENUE	16,650.00	2,013.52	9,841.52	6,808.48	59.11

OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
REGULAR SALARIES	5,000.00	0.00	496.96	1,188.52	3,811.48	
RETIREMENT FUND	700.00	0.00	88.79	678.83	21.17	
HOSPITALIZATION & MEDICAL INSURANCE	700.00	0.00	66.63	310.94	389.06	
GROUP LIFE INSURANCE	250.00	0.00	7.89	36.82	213.18	
TEMP SALARIES	10,000.00	0.00	1,399.20	9,725.88	274.12	
TOTAL OPERATING EXPENDITURES	16,650.00	0.00	2,059.47	11,910.99	4,739.01	71.54
TOTAL EXPENDITURES	16,650.00	0.00	2,059.47	11,910.99	4,739.01	71.54

MAY 1, 1980 THRU SEP 30, 1980

REVENUE ITEMS	ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
FUND BALANCE MAY 1, 1980	2,300.00	0.00	3,186.07	886.07-	
REVENUE	0.00	0.00	0.00	0.00	
INTEREST ON INVESTMENTS	200.00	0.00	58.53	141.47	
MISC INCOME	900.00	0.00	0.00	900.00	
TOTAL REVENUE	3,400.00	0.00	3,244.60	155.40	95.43

OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
EXPENDITURES	1,000.00	0.00	0.00	0.00	1,000.00	0.00
TOTAL EXPENDITURES	1,000.00	0.00	0.00	0.00	1,000.00	0.00

DECATUR PUBLIC LIBRARY  
 DECATUR, ILLINOIS

COMMITTEES OF THE BOARD OF DIRECTORS

NOVEMBER, 1980

NAME	TERM OF OFFICE	TELEPHONE	ADDRESS	ZIP CODE #
MRS. DANIEL MOORE, JR. PRESIDENT	1979-1982	422-2565 (H)	418 WOODHILL DRIVE	62521
MR. DAVID H. MARSHALL VICE PRESIDENT	1979-1982	422-0824 (H) 424-6288 (B)	155 SOUTH GLENCOE 1184 WEST MAIN	62522 62522
MRS. CHARLIE JACKSON SECRETARY	1980-1983	423-3970 (H) 424-3251 (B)	206 DOVER DRIVE 1100 WEST SUNSET	62521 62522
MRS. RONALD BATTERHAM	1978-1981	429-4960 (H) 424-6214 (B)	101 WESTDALE 1184 WEST MAIN	62522 62522
MR. WILLIAM GRIEVE	1980-1983	422-8830 (H) 875-7200 (B) (Ext. 265)	1411 SOUTH 31ST 2425 FEDERAL DRIVE	62521 62526
MR. JOHN W. MUELLER	1980-1982	877-2634 (H) 424-3196 (B)	632 KAREN DRIVE 400 SOUTH MAFFIT	62526 62521
R. MARTIN SEIDMAN	1980-1981	428-0644 (H) 423-4411 (B)	346 WEST MACON NORTH 22ND	62522 62521
MR. MARSHALL SUSLER	1980-1983	428-4204 (H) 428-4385 (B)	2431 FOREST AVE. 132 SOUTH WATER	62522 62522
MS. SHARON TAYLOR	1979-1981	423-8423 (H) 877-9036 (B)	868 WEST WILLIAM ROUTE 51 N.	62522 62526

PERSONNEL AND PUBLIC RELATIONS COMMITTEE:

Mr. Grieve, Chairman  
 Mrs. Batterham  
 Mr. Susler  
 Ms. Taylor

FINANCE AND PROPERTIES COMMITTEE:

Mr. Marshall, Chairman  
 Mrs. Jackson  
 Mr. Mueller  
 Mr. Seidman

ROLLING PRAIRIE LIBRARIES REPRESENTATIVE

Mr. Susler

FRIENDS OF THE LIBRARY REPRESENTATIVE

Ms. Taylor



TO THE COUNCIL OF THE  
CITY OF DECATUR, ILLINOIS

Consent of the Council is hereby requested for the appointment by the Mayor of the following named as members of the boards or commissions set opposite their respective names to serve terms expiring upon the dates set opposite their respective names, or until their respective successors are appointed and qualified:

John W. Mueller	Board of Library Directors	7-1-82
Thomas E. Risley	Human Relations Commission	8-1-82
Steve Chiotakis	Traffic and Parking Commission	10-1-83
Dan H. Brintlinger	Traffic and Parking Commission	10-1-83

DATED this \_\_\_ day of November, 1980.

  
MAYOR

RESOLUTION NO. R 80-231

RESOLUTION APPROVING APPOINTMENTS

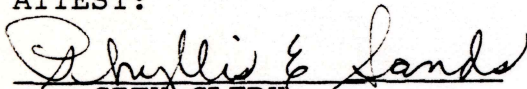
BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That consent of the Council be, and it is hereby, given to the appointment by the Mayor of the persons aforesaid as by said Mayor requested, which said request be, and it is hereby, received, placed on file and approved.

PRESENTED AND ADOPTED this 10<sup>th</sup> day of November, 1980.

  
MAYOR

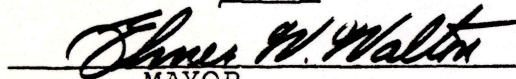
ATTEST:

  
CITY CLERK

TO THE COUNCIL OF THE  
CITY OF DECATUR, ILLINOIS

Having received your consent I hereby appoint those named in the foregoing request by you approved as therein requested.

Dated this 10<sup>th</sup> day of November, 1980.

  
MAYOR