

DECATUR PUBLIC LIBRARY

247 EAST NORTH STREET DECATUR, ILLINOIS 62523

ROBERT H. DUMAS, City Librarian



BOARD OF DIRECTORS MEETING

AGENDA

JUNE 15, 1973

- I. CALL TO ORDER
HUGH BUTLER, PRESIDENT
- II. APPROVAL OF MINUTES:
 - A. REGULAR BOARD MEETING MAY 11, 1973
- III. STATISTICAL REPORT
- IV. REPORTS OF COMMITTEES:
 - A. PROPERTIES AND FINANCE
 - B. POLICIES, PUBLIC RELATIONS AND PERSONNEL
- V. OLD BUSINESS
- VI. NEW BUSINESS
- VII. ADJOURNMENT

MEMBERS EXPECTED TO BE PRESENT:

MRS. BRANDT
MR. BUTLER
MR. FARRELL
MRS. HEDRICK
MR. HOLCOMB
MR. LINDSAY
MR. PRINCE
MR. ROBINSON
MR. WHITACRE

DECATUR PUBLIC LIBRARY
DECATUR, ILLINOIS

MINUTES OF BOARD OF DIRECTORS MEETING - JUNE 15, 1973

The regular meeting of the Board of Directors of the Decatur Public Library was held June 15, 1973 in the board room of the main library.

Members Present:

Mrs. Brandt
Mr. Butler
Mr. Farrell
Mrs. Hedrick
Mr. Holcomb
Mr. Lindsay
Mr. Robinson
Mr. Whitacre

Members Absent:

Mr. Prince

Others Present:

Cheryl Peck
(Herald & Review)
Mr. Dumas
Miss Schwegman

The meeting was called to order at 4:30 P.M. by Mr. Butler

The minutes of the regular board meeting of May 11, 1973 were approved.

In his statistical report to the board, Mr. Dumas stated that May is one of the lightest months of the year, like December, and not a great deal is happening in the library, mainly because of the breaking off of school. In June and July things start picking up again. However, circulation for May of this year was up over 1500 volumes over May of last year. Juvenile circulation also showed an increase, partly due to the bookmobile stops at the schools.

Mr. Dumas reported that in order to determine what effect the seven-day grace period is having on fines, he had compared April and May of this year with April and May of last year. There is a \$502 difference for the two months which averages out to approximately a 16% decrease. Since we have just initiated the new fine policy, it is difficult to know what to expect, but Mr. Dumas stated that he does not expect the fine picture to change a great deal even though we have doubled the fine, since more books will be returned on time. It was further reported by Mr. Dumas that the Friends of the Library in their last board meeting decided to give the library one or more dome-top exhibit tables which they have done previously. Mr. Dumas suggested that after a fair number of the tables are obtained that perhaps the Friends could sponsor exhibits utilizing the tables for special historical or fine book displays.

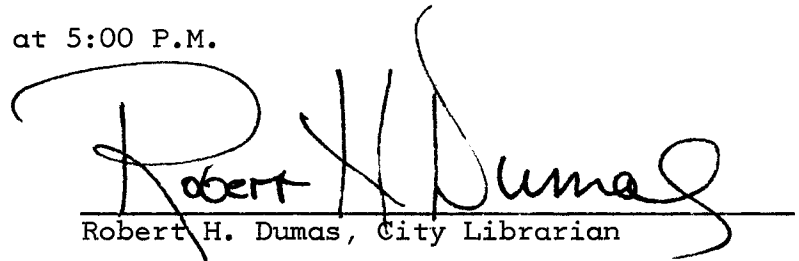
It was announced by Mr. Dumas that the new Children's Librarian, Mrs. Preslan, assumed her duties June 5. Mrs. Preslan has her Masters Degree in Library Science from the University of Wisconsin and has spent the last couple of years associated with the Madison Public Library. She has swung right into action with all dispatch and has already made plans for a pre-school story hour for 3 year olds, as well as one for 4 and 5 year olds, plus plans for the Summer Reading Program. The 4 and 5 year old story hour is already fully subscribed. Mr. Dumas further announced that on June 18, Mr. Charles Bates will

be taking over his duties as the Reference Librarian. Mr. Bates has a Masters Degree in Education from Loyola and a Master of Arts Degree in Library Science from Rosary College. While attending school, he has been working part-time in the Skokie Public Library. Mr. Dumas stated that library counsel has been trying to get an answer from the Secretary of State's Office regarding the need for Class D licenses for bookmobile drivers. Conflicting answers were issued by the Secretary of State's Office; therefore, Mr. Booth suggested that to be on the safe side of the law our drivers should get the Class D licenses. This has now been accomplished.

As Chairman of the Properties and Finance Committee, Mr. Whitacre gave an informational report on the summary of income and expenditures through May 31, 1973 and bills approved through May 31, 1973. The motion for approval of the report by Mr. Whitacre was seconded by Mr. Farrell and was unanimously approved by a roll-call vote.

Mrs. Brandt stated she would like the record to show the Board's appreciation to retiring President Hugh Butler for his dedication and service to the library during his term on the board. Mr. Butler thanked the members of the board and asked that they meet in Executive Session at the adjournment of this meeting.

The meeting was adjourned at 5:00 P.M.



Robert H. Dumas, City Librarian

For Secretary of the Board