

Budget File
1972-73

BUDGET COMMITTEE REPORT

Approved by Annual Mtg
3-8-72
e.g.

<u>RECEIPTS</u>	1971-72	Proposed	Proposed
	Budget	1972-73	Alternate
		Budget	1972-73
			Budget
Dues (130 members)*	\$1048.00	\$1040.00	\$1430.00
Contributions - Members	400.00	400.00	300.00
- Non-members	900.00	900.00	900.00
From Reserves**	142.00	262.00	----
Total Receipts	\$2490.00	\$2602.00	\$2630.00
 <u>EXPENDITURES</u>			
A. General Administration			
1. President's Expense	\$ 25.00	\$ 25.00	\$ 25.00
2. Board Expense	55.00	55.00	55.00
3. Committees			
a. Resource	50.00	50.00	50.00
b. Public Relations--Publicity	20.00	20.00	20.00
c. Membership	35.00	35.00	35.00
d. Yearbook	65.00	65.00	65.00
e. Finance Drive***	25.00	35.00	35.00
4. Delegates			
a. Convention	300.00	300.00	300.00
b. Other Meetings	150.00	100.00	100.00
B. Operating Costs			
1. Supplies	60.00	60.00	60.00
2. Postage***	50.00	65.00	65.00
3. Telephone and Telegraph	5.00	5.00	5.00
4. Bank Charges	12.00	12.00	15.00
C. Publications			
1. Local	50.00	50.00	50.00
2. Bulletins***	300.00	450.00	450.00
D. Activities			
1. Meetings	50.00	50.00	50.00
2. Voter Service	175.00	175.00	175.00
3. Action in Community	75.00	50.00	75.00
E. Pledge to State and National****	988.00	1000.00	1000.00
Total Expenditures	\$2490.00	\$2602.00	\$2630.00

Proposed

- * Based on \$8.00 per member.
- ** To balance the budget.
- *** Increase due to increase in postal rates.
- **** Figured with 1972 Finance Formula suggested by State.

Proposed Alternate

- * Based on \$11.00 per member. - *Approved, Annual Meeting 3-8-72*
- ** Use of reserve monies not required with dues increase.

BUDGET DESCRIPTION
League of Women Voters of Decatur, Illinois
- EXPENDITURES -

A. General Administration

1. President's Expense - To cover miscellaneous expenses. (Travel expenses are paid under "Delegates - 4 a or b".)
2. Board Expense - Duplicate President's Mailings, National Board Reports; Local League Handbooks; any publications necessary in each portfolio.
3. Committees
 - a. Resource - Publications needed by members of the resource committees and expenses for speakers, etc. (Does not include factsheets or other publications that might be printed as a result of committee research. These items are budgeted under Local Publications or Action in the Community, whichever applies.)
 - b. Public Relations - Publicity - To cover expense incurred promoting League activities that do not come specifically under Membership, Finance, Voter Service, or Action in Community.
 - c. Membership - Kits for new members, publications for new or prospective members, meetings, orientations (inc. sitters), supplies; any expense incurred encouraging membership.
 - d. Yearbook - Publishing costs.
 - e. Finance Drive - Cost of the drive; stationery, envelopes, postage, printing, solicitors kits, publications to contributors and any other costs related to the drive.

4. Delegates

- a. Convention - National, even years. State, odd years. For expenses of delegates. (See information from State & National on registration fees, travel equalization, and reimbursement policies.)
- b. Other Meetings - State and Regional meetings - travel expenses, meals, hotel and babysitting. (See Decatur League Travel Reimbursement Policy.)

B. Operating Costs

1. Supplies - Stationery, envelopes, mimeo paper, carbon paper, stencils and masters, any office supplies for general use. (Bulletin not included.)
2. Postage - For general use. (Bulletin, Finance, Membership, Subscription Service not included.)
3. Telephone and Telegraph - Business calls.
4. Bank Charges - Bank service charge for handling checking account. Audit - not budgeted; this has been a contributed service.

C. Publications

State & National - not budgeted. Publications purchased for and sold from the suitcase. Subscription Service amounts are entered here. Publications Chairman keeps the detailed records.

1. Local - Factsheets printed - including all resource factsheets.
2. Bulletins - Cost of printing and postage.
Other - To handle publishing and selling of booklets, e.g. "This Is Macon County".

D. Activities

1. Meetings - Room rentals, refreshments, babysitter, etc.
2. Voter Service - Publications and information given to voters; all costs related to Candidates Meetings. (Major election years usually require a large budgeted amount.)
3. Action in Community - Expenses incurred promoting League stands on issues.
Other

E. Pledge to State and National - Pledged financial support.

(Feb. 1972)

League of Women Voters of Illinois
67 East Madison, Chicago, Illinois 60603

Charlene
Form Revised - see Jan. 1972
December 1, 1971

Figures inked are same as sent in.

Pledge Formula for Local Leagues - Fiscal 1972-73

I. Pledge Base per League

League's under 50 - \$200	300 - 349 - \$1650
50 - 99 - 375	350 - 399 - 2000
100 - 149 - <u>625</u> <i>same</i>	400 - 449 - 2325
150 - 199 - 875	450 - 499 - 2675
200 - 249 - 1125	500 & over - 3050
250 - 299 - 1375	

\$625.00

(enter new category in 3rd consecutive year of change)

II. League Effectiveness (maximum 10 pts.) 0=poor; 1=adequate; 2=good

145
145
131
129

41550
137+

1. How do you rate the effectiveness of your total program? 0
2. How is your communication with elected officials? 2
3. How do you rate your effectiveness in informing the community of league positions? *PR, publicity, action* 0
4. How do you rate your Voters Service? *effort* 2
5. How do you rate your effort in involving membership in some phase of league activity? 0

5pts

Total pts. x 50¢ x 4-yr. average membership:

5 x 50¢ x 139 = ~~695~~
\$342.50

III. Financial Potential of the Community (maximum 15 pts.)

1. Median Income (0 - 5 pts.)

- Under \$9,000 - 0 pts. ✓
- \$9,000-11,500 - 1 pt. ✓
- 11,500-13,000 - 2 pts.
- 13,000-15,500 - 3 pts.
- 15,500-18,000 - 4 pts.
- 18,000 & over - 5 pts.

0

2. Business located in community (0=few; 1=some; 2=many)

take in past exper. considers potential

- a. Factories, warehouses, etc.
- b. Corporate offices
- c. Shopping centers
- d. Professionals (e.g. lawyers, doctors, etc.)
- e. Neighborhood businesses (gas stations, beauty shops)

Some 1
Few 0
Few 0
Some 0
many 0

Total pts. x \$50.00

total 1
x 50

\$50

Suggested Pledge: Total of I, II, & III

Credits: If your League was recognized within the last fiscal year pay 1/3; if recognized in 69-70 pay 2/3 of total formula.

(1017⁵⁰ actual) \$1000
decided upon

There will be a mini-regional Jan 20, 21 or 22 in Springfield covering budget making.

Pledge Formula for Local Leagues 1972-73

I. Pledge base per League (use 4-year average membership)

Leagues under 50 - \$200	300 - 349 - \$1650	4-Year Average Membership	<u>137/37</u>
50 - 99	375 350 - 399	1950	Years in above category <u>5 5</u>
100 - 149	625 400 - 449	2275	Previous 4-year Average
150 - 199	875 450 - 499	2625	Membership <u>143/43</u>
200 - 249	1125 500 and over	3000	
250 - 299	1375		Pledge Base \$ <u>625.00</u>

II. League Effectiveness (maximum 10 points) 0=poor 1=adequate 2=good

- 1. How do you rate the effectiveness of your total program? 1
- 2. How is your communication with elected officials? 2
- 3. How do you rate your effectiveness in informing the community of League positions? 0
- 4. How do you rate your Voters Service? 2
- 5. How do you rate your effort in involving membership in some phase of League activity? 0

Total points 5 x 4-year average membership 137 x \$.50 = \$ 342.50

III. Financial Potential of the Community (maximum 15 points)

- 1. Median Income (0 - 5 points)
 - Under \$9,000 - 0 points
 - \$ 9,000 - 11,500 - 1 point
 - 11,500 - 13,000 - 2 points
 - 13,000 - 15,500 - 3 points
 - 15,500 - 18,000 - 4 points
 - 18,000 and over - 5 points
 Total points 0
- 2. Business located in community (0=few; 1=some; 2=many)
 - a. Factories, warehouses, etc. 1
 - b. Corporate offices 0
 - c. Shopping centers 0
 - d. Professionals (e.g. lawyers, doctors) 0
 - e. Neighborhood businesses (gas stations, beauty shops) 0

Total points 1 x \$50.00 = \$ 50.00

Total of I, II, III = \$ 1017.50

League of Women Voters of Decatur pledges \$ 1000.00
for State and National Services for 1972-73

Credits: If your League was recognized within the last fiscal year, pay 1/3 of formula total; if recognized in 1969-70, pay 2/3 of formula total.

Return one copy to State Office by March 1, 1972 ✓