

CITY LIBRARIAN REPORT

May, 1987

Circulation: Circulation declined 3.11% (1,693 items) over the same month last year. Declines were experienced by all of the major circulation departments. Patrons using the library declined 5.6% (1,250 patrons). However, daily circulation for May, 1987 (25 days) was up 16 items over May, 1986 (26 days).

Personnel: Carol Ballinger has been hired as the new Assistant City Librarian, effective July 13, 1987.

Applications were accepted for the Assistant Head of Home Reading position, and interviews were scheduled for June 10.

Ms. Humphreys, Ms. Willis and Ms. Bakula attended a supervisory skills seminar.

Public Relations: Fifteen hundred videocassette spine labels were changed to have the text read horizontally and to include the production date.

We have started labeling the videocassettes with stickers indicating the subject matter (children's, comedy, western, etc.)

The Star Wars debate (which was co-sponsored with the League of Women Voters) was well attended.

Building & Maintenance: New carpeting and the computer line to the city mainframe computer were installed. With the cable line, we were given a free cable television connection.

Emergency lighting was installed in the basement rest rooms, the top floor rest room, and the magazine storage room. Signs were placed above all fire extinguishers.

Electrical and telephone connections were prepared for the summer reading program in the parks.