

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES

Finance and Properties Committee Minutes

Date: March 19, 2013

Time: 4:30 p.m.

Location: Decatur Public Library Board Room

In Attendance: Mike Deatherage (Chair)
Garry Davis
Mary Gendry
Jim Alpi

Staff: Lee Ann Fisher, City Librarian
Robert Edwards, Asst. City Librarian

Absent: Teena Zindel-McWilliams (President)

Guests:

1. Call to order

Mr Deatherage called the meeting to order at 4:34 p.m.

2. Agenda

Motion made by Mr. Alpi to approve the agenda, seconded by Mr Davis

3. Minutes of Previous Meeting

There was a motion made by Mr. Alpi to approve the minutes from the February 19, 2013 meeting, the motion was seconded by Mr Davis.

4. Financial Reports

There was discussion about the budget information received from the City. Ms. Fisher discussed the differences in the budget recording between purchasing for books done by Acquisitions in Technical Services and the purchasing of materials done by Joann Stanbery in Administration. Mr. Deatherage and Mr Alpi asked about two items on the check register Ms. Fisher explained the expenditures, mentioning that she would check into the garbage service fees that were listed twice.

Motion made by Mrs. Gendry to recommend financial documents to the Board of Trustees, seconded by Mr. Alpi. All approve.

5. OLD BUSINESS

Ms. Fisher mentioned that library had recent discussions with the City about fiber optics. There was discussion about bringing fiber optics into the library

Mrs. Gendry mentioned that the Friends were still interested finding out more information about hanging the stained glass. She mentioned that they wanted to meet with Mr Alpi to discuss their options.

Mr Deatherage asked if there had been any more discussions from the parties interested in the Annex. Ms. Fisher answered that there had not been any One of the members thought that they might know someone who would be interested. Mr Alpi mentioned that maybe the Board needed to think about putting out a RFP There was more discussion about the Annex. Mr Alpi stated concerns about taxes, if the Annex were to be leased out. Ms. Fisher explained the experiences that the library had encountered with past tenants who had leased. The Board had more discussion about the Annex, remodeling the Annex, taxes and involving the City

6. New Business

The Board discussed the budget evaluation spreadsheet compiled by Mr Edwards. Mr Alpi mentioned that he was looking for something a little different, may something that evaluated all the units of service. Mr Davis agreed, he mentioned that maybe what the library also needed was a memo about their present relationship with the City Ms. Fisher discussed the past relationship with the City and the Library Board in regard to the tax levy Mr Davis stated that it appears that the City decides what the library gets. There was more discussion about the State law the City and the levy. Mrs. Gendry asked about Ms. Fisher about the meeting with Gregg Zientara. Ms. Fisher discussed the budget meeting that she had with Mr. Zientara the new Finance officer for the City Mr Davis stated that he felt that the relationship between the City and Library needed to be defined. He agreed with the rest of the Board that a capital account was needed. There was more discussion about the library budget and approaching the City Manager and the City Council. There was discussion about removing the trusts from the City budget reporting.

Ms. Fisher discussed the new fine rate changes. She discussed the need for updating the present fine changes.

Motion to present to the full Board by Mr Davis, seconded by Mr Alpi, all approved

Ms. Fisher discussed the increasing popularity of the Amnesty program. She discussed the recent FOIA request. The Board discussed the current and pending laws regarding FOIA.

Meeting Adjourned

Motion to adjourn by Mr. Davis, seconded by Mr Alpi
Meeting adjourned at 6:05 p.m.

Scribe,
Robert L. Edwards
Assistant City Librarian

Approved 04/23/2013