



DECATUR PUBLIC LIBRARY

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BOARD OF TRUSTEES

Personnel, Policy, and Public Relations Committee

AGENDA

Thursday, December 7, 2023

4:30 p.m.

Board Room

- I. Call to Order – Karl Coleman
- II. Consent agenda (Agenda; November 2, 2023 minutes) (Action)
- III. **Public comments** – – 15-minute time period for citizens to appear and express their views before the Decatur Public Library Board. Limit of 3 minutes per speaker; total of 15 minutes. No immediate response will be given by the Library Trustees or Library staff members.
- IV. Written Communications from the Public
- V. New Business
 1. Presentation and Proposal from Cass Concepts (Discussion)
 2. Presentation and Proposal from Clanin Marketing (Discussion)
 3. Presentation and Proposal from DCC Marketing (Discussion)
 4. Selection of Marketing Firm (Action)
 5. Other (Discussion)
- VI. Old Business
 1. Other (Discussion)
- VIII. Adjournment

If you have questions please contact:

Rick Meyer, City Librarian

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DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES Personnel, Policy and Public Relations Minutes

Date: November 2, 2023

Time: 4:30 p.m.

Board Room

Board President: Karl Coleman **Board Members:** Alana Banks,
LaTonya Ricks, Elizabeth Rivera, Sofia Xethalis, Jecobie Jones, Emily West

Present

Karl Coleman
LaTonya Ricks
Elizabeth Rivera

Absent: None

Staff: Rick Meyer, City Librarian

Guests: None

Call to Order: Mr. Coleman called the meeting to order at 4:30p.m.

Consent Agenda with October 5, 2023 Meeting Minutes- Mr. Coleman requested a motion to approve the consent agenda. No discussion. Passed by unanimous consent

Public comments: None

Written Communications from the Public: None

New Business

Personnel Update (Discussion) Mr. Meyer stated that Shelli Brunner resigned from the Board of Trustees.

Local History Use of Room Policy (Action) Ms. Rivera moved to table the item, seconded by Ms. Ricks. All in favor. The motion was adopted.

Volunteer Policy (Action) Mr. Meyer stated Mr. Coleman recommended to send the policy to the full Board, seconded by Ms. Ricks. All in favor. The motion was adopted.

Old Business

Diversity, Equity, Inclusion (Discussion) Mr. Meyer stated he has requested deliverables

from the committee.

Child Abuse & Neglect Reporting Policy (Action) Ms. Rivera made a motion to table this discussion, seconded by Ms. Ricks. All in favor. The motion was adopted.

Adjournment

Ms. Rivera made a motion to adjourn at 5:10pm, seconded by Ms. Ricks. All in favor. The motion was adopted.

Scribe,
Michelle Whitehead, Executive Administrative Assistant

Final 11.2.23