

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES
Personnel, Policy and Public Relations

Board Members

President:

Mark Sorensen

Members:

John Phillips

Donna Williams

Aaron Largent

Samantha Carroll

Gregg Zientara

Michael Sexton

Dr. Ngozi Onuora

Louise Greene

Minutes

Date: January 4, 2018

Time: 4:30 p.m.

Location: Decatur Public Library Board Room

Present: Mark Sorensen (President)

Dr. Ngozi Onuora

Michael Sexton

Louise Greene

Staff: Rick Meyer, City Librarian

Absent: Aaron Largent (Chair)

Guests:

Call to order

The meeting was called to order by Mr. Sorensen at 4:38 p.m.

Agenda

Motion to approve the agenda by Mr. Sexton, seconded by Dr. Onuora, unanimously approved

Minutes

Motion to approve the minutes by Dr. Onuora, seconded by Mrs. Greene, unanimously approved

Old Business

City Librarian's Annual Professional Goals

Mr. Sorensen said they would be discussing the City Librarian's goals. There was discussion about the number of goals on the list that had been presented to Mr. Meyer to revise. There was discussion about partnerships and objectives. There was discussion about Mr. Meyer working with various community groups. Mr. Sorensen said that he thought that if the City Librarian could begin work on the new disaster plan, work on the partnerships and the library's organizational structures then they would be in a good place. Mr. Meyer discussed some examples about some organizational structures that he had already investigated. He said he had visited two libraries to take a look at their structure. The committee discussed the changes in goals 4 and 5.

Motion to approve City Librarian's goals by Mr. Sorensen seconded by Mrs. Greene, unanimously approved

Marketing Plan

There was discussion about the marketing plan. Mr. Meyer stated that he had just received the marketing plan from Jones and Thomas, who planned to recommend a rebrand. There was a

discussion about a name change for the library and a new logo. There was discussion about the new plan. Mr. Meyer said he would present the plan to the full board.

Building Use Policy

There was discussion about the Building Use Policy. There was discussion about individuals calling the library with comments about the exterior facility.

Motion to recommend to full board by Dr. Onuora, seconded Mrs. Greene, unanimously approved

2018 Meeting Dates

There was discussion about the presented meeting dates for 2018. Mr. Meyer said he had checked the dates to ensure there were no conflicts

Motion by Mrs. Greene to present to the full board, seconded by Dr. Onuora, unanimously approved.

Summary of meeting by Mr. Sorensen

Meeting Adjourned

Motion to adjourn by Dr. Onuora, seconded by Mr. Sexton at 4:55 pm, unanimously approved

Scribe,
Robert L. Edwards
Assistant City Librarian

Approved February 1, 2018