

in a memo. Mr. Cocagne moved that the proposed budget be approved. Ms. Moore seconded and the motion carried unanimously by roll call vote.

Rolling Prairie Library System:

Ms. Greanias was unable to attend the RPLS meeting.

Friends of the Library:

Mr. Pointon attended the Friends meeting on March 10, 2005 and reported that a proposal was heard from the Master Gardeners to change the nature of their support for the Library gardens from providing labor to providing educational opportunities to others. Furthermore, the Friends approved the disbursement of over \$6,000 in grants to three local organizations (Baby Talk, Master Gardeners, and Project Read). It was also decided that the four copiers operated by the Friends within the Library would be replaced by four new analog copiers leased from Watts.

Foundation:

The Foundation Board of Directors did not meet.

VI. SERVING OUR PUBLIC: STANDARDS FOR ILLINOIS PUBLIC LIBRARIES

Chapter VI was reviewed and Ms. Craig commended the Library on the quantity and quality of programming being offered.

VII. OLD BUSINESS

Ms. Fisher reported that disbursement of the settlement from our "video vandal" case should arrive soon.

VIII. NEW BUSINESS

No new business was discussed.

IX. ADJOURNMENT

Ms. Craig made a motion to adjourn and Ms. Moore seconded the motion. Mr. King adjourned the meeting at 5:30p.m.

Respectfully submitted,

Scott Pointon

Scott Pointon
Assistant City Librarian

CITY LIBRARIAN'S REPORT
April 11, 2005
DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES

CITY LIBRARIAN: In addition to my regular meetings, Robyn and I presented an encore presentation of buying on eBay. I attended site visits, budget presentations and final hearings for the United Way allocations. I was a guest speaker at the Service to Mankind Awards banquet for Shirley Moore and spoke to Networking at Noon. I met with Harmon Greenblatt, the new executive director of the Arts Council, the pages, union stewards, and Ed Booth. I attended two grievance arbitrations and interviewed ten candidates for various positions.

PROJECT NEXT GENERATION: We have received \$10,000 from the state to fund PNG. Sandy and I will be reevaluating the project to see how best to proceed.

DYNIX: The "everywhere but DPL" fix to our request list did not cut down on our list, which continues to be 400-500 items per day, way more than any library in the system. Dynix reps will be here later in April and RPLS continue to seek an answer for us. We have tried everything suggested by Dynix and RPLS that might solve our problem and seen no results.

FOUNDATION: The Foundation met with the Library Board in a special called meeting on March 17th @ 5:30 for the BWC presentation on the proposed local history room expansion. The current balance is \$101,850. The next regular Foundation meeting will be April 25th @ 4:30.

FRIENDS: Their next meeting is April 14th @ 4:00. I was out sick at their last meeting and Scott attended in my place. Shirley, Sally and I met with Barbara to discuss the Board's concerns about recent issues that have come up.

STAFF: We were all deeply saddened by the death of Tony Delgado this month. Many staff attended his viewing and funeral and a large donation was given from the staff to Tony's wife Karen. On March 14th two half-time Children's Library Assistants (Amanda Young and John Schirle), two half-time Circulation Clerks I (Jane Sherwood and Susan Johnson), and three Pages (Bob Reed, Ashley Ridley, and Linda Wayne) started. Chris Wrigley, our new Assistant Head of Building Division started on March 21st. We still have five unfilled positions: Head of Extension Division, Assistant Head of Circulation, Librarian – Adult Division, Building Custodian, Circulation Clerk I.

ADMINISTRATION: We are planning our annual Volunteer Luncheon for April 19th. Scott has been working on grant ideas and received \$500 from Rotary for books for the bookmobiles. He is also learning Munis on his own and has been able to generate the budget report.

ADULT DIVISION: We had good program attendance again this month as 394 people attended one of five programs offered this month. Our tax assistance program with Millikin has ended and 175 people had their taxes prepared free here at the library. Sue did a special program and tour for the Millikin Center for Entrepreneurship's First Step class for 20 students. Bev attended a workshop on healthcare resources at RPLS. We once again will utilize using a MLS student from U of I for 100 hours of practicum work this summer. The online book club has 565

CITY LIBRARIAN'S REPORT

April 11, 2005

Page 2

members who accessed the site 11,300 times this month. The Local History Room had 87 visitors and 2 were from out of town.

BUILDING DIVISION: With winter out of the way Bill has started outside maintenance on the little things that build up. Parking lot patching, repairing the dock and removing the snow plow from the truck are a few of those items. We are systematically replacing, refurbishing and repairing book drops. We had an inspection from the fire marshal and were cited for a few violations', we are getting them fixed ASAP. All vehicles are up and running and the building is in good shape.

CHILDREN'S DIVISION: The children's division is finally fully staffed. Work has begun on the summer reading program "Superheroes- Powered by Books." Our 15 programs had 313 attendees; we had 10 group visits bringing in 236 people.

CIRCULATION DIVISION: Robyn reports that we are seeing a 50% return rate on fines and materials with Unique Management Services, our new collection agency. Circulation was up 11% from February. Patrons placed 2,777 holds and 2,012 were picked up here. We had 3,622 items routed out to other libraries and 1,717 items routed in for DPL patrons this month. There were 412 new cards issued this month.

EXTENSION DIVISION: The bookmobiles made it a whole month without any mechanical breakdowns. Staff on the other hand were stretched as Ken was out nearly 3 weeks for surgery. Twenty volunteers donated 239 hours this month, a new high since 2002.

GATES COMPUTER LAB: Computer class attendance was 4 higher this month as 205 people attended one of the 11 different classes we offered.

SYSTEMS ADMINISTRATION: Matt has been making up a wish list of items to get/replace as we approach the end of the year. He added a Spanish translator to our website and an online Room Request page to book our meeting rooms.

TECHNICAL DIVISION: We underwent our final express authority file upgrade from LTI this month. From now on RPLS will be doing this on a regular basis. January 2007 is the adoption date for the new 13 digit ISBN number. We are already seeing a few trickle through. As this will impact cataloging, Dynix is working on a fix. We will not have to do a retrospective conversion of the existing 10 digit ISBN number. Kathy attended a cataloging class in Bloomington and 8 staff members received in-house training on Word and Excel.

Respectfully submitted,

Lee Ann Fisher

Lee Ann Fisher

City Librarian

**DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES
SPECIAL CALLED MEETING
March 17, 2005**

I. CALL TO ORDER

Eugene King, President, called the meeting to order at 5:34 p.m. Members present: Mr. King, Ty Cocagne, Carol Craig, Garry Davis, Shirley Moore, Nicholette Rademacher, Sally Krigbaum, and Linda Rowden. Absent: Patricia Greanias. Staff present: Lee Ann Fisher and Scott Pointon. Others present: DPL Foundation Board Members Rhonda England, Sherri Arnold, and Susan Gentry. Friends of DPL Board Members Donald Wachter and Mark Sorensen.

II. PRESENTATION OF PROPOSAL FOR LOCAL HISTORY ROOM PROJECT

Dan Homann of BWC and Randy Price of PSA presented the drawings and figures they came up with for converting unfinished space on the second floor of the library into dedicated space for Local History and Exhibit spaces. The Board expressed its appreciation for Mr. Holman and Mr. Price's hard work. Discussion of the proposal was tabled for future consideration.

III. ADJOURNMENT

Mr. King adjourned the meeting at 6:30p.m.

Respectfully submitted,

Scott Pointon
Scott Pointon
Assistant City Librarian

Personnel, Policy, and Public Relations Committee
April 7, 2005

Gary Davis called the meeting to order at 4:30 p.m. Members present: Gary Davis, Eugene King, Sally Krigbaum, Carol Craig, and Linda Rowden. Staff present: Lee Ann Fisher and Scott Pointon.

Mr. Davis asked for an update on outstanding Union grievances. Ms. Fisher reported that an arbitrator arrived at DPL on Tuesday April 5th and heard two grievance cases. We will hear her ruling sometime in the next few months. Also, in addition to two other previously reported grievances, a record five more were received the last week of March.

Mr. Davis inquired about resuming contract negotiations. Ms. Fisher reported that the negotiations are set to resume on Tuesday, April 19th. She further reported that the City of Decatur has settled its contract.

Ms. Fisher asked for reactions to the architectural proposal from BWC/PSA. Discussion followed concerning funding such a large project. Ms. Fisher asked Mr. Pointon to outline some preliminary grant and corporate gift options that the library is pursuing. Board members offered the names of several local Trusts/Foundations that should be considered. Mr. Davis commended the Library for these efforts.

Ms. Fisher displayed a proposed draft of a new DPL organizational chart. She explained that this chart addresses goals outlined in the Long Range Plan. Mr. Davis asked for a clarification of which positions were union and which were management. Mr. Pointon clarified this point.

The committee considered a proposal from Ms. Nancy Rostek of the Circulation Division to allow staff members who contribute \$1 each week to wear blue jeans on Fridays (similar to the recent "Denim Days" fundraiser). Ultimately the Committee felt that this should not be allowed year-round, but rather only during "official" local fundraising events that are approved by Library administration.

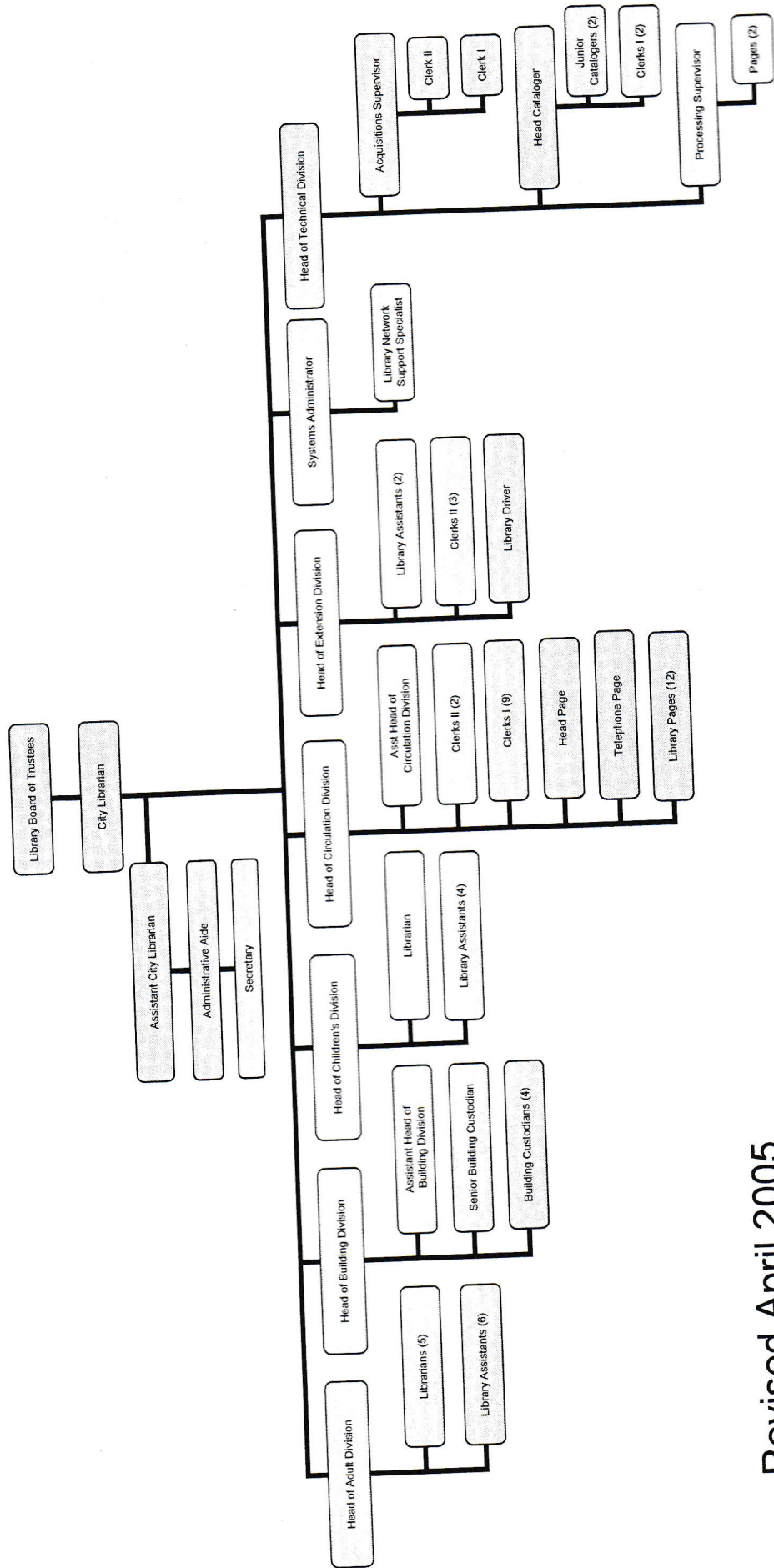
There was no further business and Mr. Davis adjourned the meeting at 5:40pm.

Respectfully submitted,

Scott Pointon

Scott Pointon
Assistant City Librarian

Decatur Public Library Organizational Chart



Revised April 2005

TO: MS. LEE ANN FISHER, CITY LIBRARIAN

FROM: NANCY ROSTEK, CIRCULATION CLERK

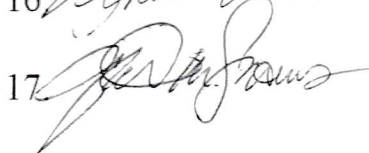
I am presenting this petition with a few names. We would like to be able to wear jeans on Friday's. Some of us would be willing to pay \$1.00 each Friday to the Library, Friends of the Decatur Public Library or any organization you think would be appropriate to receive this donation.

I have heard Richland Community College has done this for a long time and their money is used for a staff party and scholarships.

Thank you for taking the time to consider this request.

TO: LEE ANN FISHER

WE THE UNDERSIGNED ARE ASKING YOU TO GRANT
PERMISSION TO HAVE CASUAL DRESS ON FRIDAYS,
WHICH WOULD ALLOW US TO WEAR JEANS.

1. Nancy Rostek
2. Janet Denton
3. Brunda Dickey
4. Paula M. Gates
5. Ethel Mitchell
6. Darlene Ruskin
7. Barb Jynner
8. Kathy Kline
9. Joan Price
10. Shelley Whiteside
11. Shirley Lee
12. Sally Petro
13. Bob Reed
14. Sherry Mallory
15. Bev Hackney
16. Linda Wilhelm
17. 
18. Margie Hallin
19. Ruby Edmonds
20. Mrs Sweet
- 21.
- 22.
- 23.
- 24.
- 25.

Finance and Properties Committee
April 12, 2005

Mr. Cocagne called the meeting to order at 4:30 p.m. Members present: Ty Cocagne, Shirley Moore, Nicholette Rademacher, and Patricia Greanias. Absent: Eugene King. Staff present: Lee Ann Fisher and Scott Pointon.

Financial Statements

The Check Register and YTD Budget Statement were presented for March 2005. The bills were reviewed and recommended for approval as presented. Mr. Cocagne commented that the financials look to be right on track with just one month left in the fiscal year. Ms. Fisher explained that revamping library Acquisitions procedures in the past year has led to book orders being placed faster – allowing the materials budget to be spent in a controlled and timely manner.

Old Business

There was no old business.

New Business

Mr. Cocagne inquired about the FY 2005-2006 materials budget included in the packet. Ms. Fisher explained that this was simply an informational item, illustrating how the book budget would be spent in the coming year.

Ms. Fisher asked for reactions to the architectural proposal from BWC/PSA. Discussion followed concerning funding such a large project. Ms. Fisher and Mr. Pointon outlined some preliminary grant and corporate gift options that the library is pursuing.

There was no other business. The meeting was adjourned at 5:11 p.m.

Respectfully submitted,

Scott Pointon
Scott Pointon
Assistant City Librarian

**CITY OF DECATUR
CITY CLERK REGISTER
FOR INVOICES FROM 3/1/2005 TO 3/31/2005**

DATE: 4/6/2006
TIME: 8:25:58 AM

CHECK NO.	CHECK DATE	VENDOR	ITEM AMOUNT	ITEM DESCRIPTION	ACCOUNT #	ACCOUNT DESCRIPTION
35 LIBRARY FUND						
11525	3/1/2005	TREAS-GENERAL FUND	100.00	0305-TRANSF TO GEN FD	35593512 - 441500	TRANSFER TO GENERAL FD
11526	3/1/2005	TREAS-MIS OPERATING	1,469.50	0305-TRANSF TO MIS OPERA FD	35593512 - 423000	MIS SERVICES
11527	3/1/2005	TREAS-SELF INSURANCE FUND	264.58	0305 TRANSF TO SELF INS FD	35593512 - 441800	MOTOR VEHICLE INSURANCE
11527	3/1/2005	TREAS-SELF INSURANCE FUND	179.50		35593512 - 442000	BOILER INSURANCE
11527	3/1/2005	TREAS-SELF INSURANCE FUND	1,152.92		35593512 - 442100	PROPERTY INSURANCE
11527	3/1/2005	TREAS-SELF INSURANCE FUND	1,155.00		35593512 - 442300	GENERAL LIABILITY INS
11550	3/8/2005	COMMERCIAL MAIL SERVICES	113.70	MO PRESORT/BAR CODING-MAIL	35593512 - 424500	POSTAGE
11558	3/8/2005	DEMCO INC	1,171.15	OFFICE SUPPLIES	35593512 - 434500	OFFICE SUPPLIES
11562	3/8/2005	EDWARD BOOTH	25.00	GENERAL BUSINESS	35593512 - 428000	PROFESSIONAL SERVICES
11562	3/8/2005	EDWARD BOOTH	85.00	LONGBONS RESIDENCY QUESTION	35593512 - 428000	PROFESSIONAL SERVICES
11562	3/8/2005	EDWARD BOOTH	100.00	KUPISH EMPLOYMENT MATTER	35593512 - 428000	PROFESSIONAL SERVICES
11562	3/8/2005	EDWARD BOOTH	325.00	MORSTATTER GRIEVANCE	35593512 - 428000	PROFESSIONAL SERVICES
11562	3/8/2005	EDWARD BOOTH	400.00	CLYNE LAWSUIT	35593512 - 428000	PROFESSIONAL SERVICES
11566	3/8/2005	GARRATT CALLAHAN	1,250.00	CHEMICALS-WATER TREATMENT-BOI	35593512 - 432000	MATERIALS - BUILDINGS
11567	3/8/2005	GAYLORD BROS.	273.52	OFFICE SUPPLIES	35593512 - 434500	OFFICE SUPPLIES
11582	3/8/2005	MCLEOD USA	26.23	#3292627 ACCT	35593512 - 423300	TELEPHONE
11587	3/8/2005	NCI BUSINESS SYSTEMS	50.12	3160 SAVIN-DUPLICATOR	35593512 - 421300	SERV-OFFICE EQUIPMENT
11589	3/8/2005	PARK, CHUB	350.00	SALTING SLICK AREAS	35593512 - 421000	SERVICE TO MAINT BUILDING
11596	3/8/2005	SAM'S CLUB	46.22	JANITORIAL SUPPLIES	35593512 - 431200	JANITORIAL SUPPLIES
11598	3/8/2005	SBC	112.92	#217 /28-0408 284 3 ACCT	35593512 - 423300	TELEPHONE
11598	3/8/2005	SBC	579.37	#217 362-2230 082 0 ACCT	35593512 - 423300	TELEPHONE
11598	3/8/2005	SBC	1,015.41	#217 R26-2855 989 2 ACCT	35593512 - 423300	TELEPHONE
11606	3/8/2005	TREAS-PETTY CASH	17.90	DPL	35593512 - 421300	SERV-OFFICE EQUIPMENT
11606	3/8/2005	TREAS-PETTY CASH	24.48		35593512 - 421300	SERV-OFFICE EQUIPMENT
11606	3/8/2005	TREAS-PETTY CASH	7.47		35593512 - 424500	POSTAGE
11606	3/8/2005	TREAS-PETTY CASH	44.90		35593512 - 424500	POSTAGE
11606	3/8/2005	TREAS-PETTY CASH	16.97		35593512 - 424500	POSTAGE
11606	3/8/2005	TREAS-PETTY CASH	24.91		35593512 - 432000	MATERIALS - BUILDINGS
11606	3/8/2005	TREAS-PETTY CASH	33.52		35593512 - 433700	MATERIAL - AUTO EQUIP
11606	3/8/2005	TREAS-PETTY CASH	80.36		35593512 - 434500	OFFICE SUPPLIES
11606	3/8/2005	TREAS-PETTY CASH	99.36		35593512 - 434500	OFFICE SUPPLIES
11606	3/8/2005	TREAS-PETTY CASH	61.25		35593515 - 458000	BOOKS & PERIODICALS
11612	3/8/2005	UPSTART	14.50	BOOKMARKS-BOOKMOBILES	35593512 - 434500	OFFICE SUPPLIES
11612	3/8/2005	UPSTART	50.75		35593512 - 434500	OFFICE SUPPLIES
11614	3/8/2005	VERIZON WIRELESS	24.37	#504590334 ACCT	35593512 - 423300	TELEPHONE
11614	3/8/2005	VERIZON WIRELESS	30.31	#504591851 ACCT	35593512 - 423300	TELEPHONE
11614	3/8/2005	VERIZON WIRELESS	38.47	#504522581 ACCT	35593512 - 423300	TELEPHONE
11614	3/8/2005	VERIZON WIRELESS	50.72	#504522580 ACCT	35593512 - 423300	TELEPHONE
11616	3/8/2005	WALLENDER-DEDMAN PRINTING	325.00	MAR/APR 2005-CONNECTIONS NEWSL	35593512 - 420200	PRINTING AND BINDING
11621	3/15/2005	AMERENIP	7,695.87	#0000180012 ACCT	35593512 - 423100	ELECTRICITY
11621	3/15/2005	AMERENIP	7,167.41		35593512 - 423200	NATURAL GAS

**CITY OF DECATUR
CHECK REGISTER
FOR INVOICES FROM 3/1/2005 TO 3/31/2005**

DATE: 4/6/2008
TIME: 8:25:58 AM

CHECK NO.	CHECK DATE	VENDOR	ITEM AMOUNT	ITEM DESCRIPTION	ACCOUNT #	ACCOUNT DESCRIPTION
11661	3/15/2005	MCLEOD USA	92.43	#3318933 ACCT	35593512 - 423300	TELEPHONE
11669	3/15/2005	ONYX WASTE	276.47	#F3022429-3 ACCT-GARBAGE SERV	35593512 - 421000	SERVICE TO MAINT BUILDING
11701	3/22/2005	AMAZON CREDIT PLAN	9.44	714422757745691	35593512 - 434500	OFFICE SUPPLIES
11701	3/22/2005	AMAZON CREDIT PLAN	199.99		35593512 - 449900	SMALL CAPITAL ITEMS
11703	3/22/2005	AMERICAN LIBRARY ASSOCIATION	160.00	FISHER, L-REG-ALA CONF	35593512 - 424100	CONFERENCES & TRAVEL
11706	3/22/2005	ARAMARK UNIFORM SERVICES, INC.	90.99	MATS	35593512 - 421000	SERVICE TO MAINT BUILDING
11709	3/22/2005	BODINE ELECTRIC	210.00	BKMOBILE INSPEC, LEAK	35593512 - 421200	SERV - AUTO EQUIPMENT
11709	3/22/2005	BODINE ELECTRIC	135.14		35593512 - 433700	MATERIAL - AUTO EQUIP
11724	3/22/2005	DEMCO INC	125.26	MAILING LABELS	35593512 - 434500	OFFICE SUPPLIES
11724	3/22/2005	DEMCO INC	251.82	PAPER TRIMMER	35593512 - 449900	SMALL CAPITAL ITEMS
11736	3/22/2005	HASTINGS, SCOTT A.	300.00	SECURITY 2/28,3/8,3/14	35593512 - 428000	PROFESSIONAL SERVICES
11737	3/22/2005	HEART TECHNOLOGIES INC	99.75	QTRLY MAINT	35593512 - 423300	TELEPHONE
11739	3/22/2005	HOULT, DANNY R.	300.00	SECURITY 3/1,3/7,3/11	35593512 - 428000	PROFESSIONAL SERVICES
11768	3/22/2005	RIGSBY, PAUL	300.00	SECURITY 2/25,3/4,3/15	35593512 - 428000	PROFESSIONAL SERVICES
11774	3/22/2005	SLEETH, ALAN	200.00	SECURITY 3/2,3/9	35593512 - 428000	PROFESSIONAL SERVICES
11775	3/22/2005	SMITH, EDWARD	200.00	SECURITY 3/10,3/3	35593512 - 428000	PROFESSIONAL SERVICES
11777	3/22/2005	SPHERION CORPORATION	121.44	YOUNG, AMANDA-122604	35593512 - 427100	TEMP AGENCY SERVICES
11777	3/22/2005	SPHERION CORPORATION	242.88	YOUNG, AMANDA-012305	35593512 - 427100	TEMP AGENCY SERVICES
11779	3/22/2005	STANCKIEWITZ, MARCIA	35.24	030405-SHP/D PLANNING CONF	35593512 - 424100	CONFERENCES & TRAVEL
11781	3/22/2005	T A BRINKOETTER & SONS, INC.	157.50	HOT WATER PIPE	35593512 - 421000	SERVICE TO MAINT BUILDING
11781	3/22/2005	T A BRINKOETTER & SONS, INC.	34.28	DOCK BUMPER	35593512 - 432000	MATERIALS - BUILDINGS
11784	3/22/2005	THORNTON WELDING SERVICE, INC	95.00	0205-DPL FUEL USAGE	35593512 - 421000	SERVICE TO MAINT BUILDING
11786	3/22/2005	TREAS-FLEET MAINTENANCE	518.32	FEBRUARY POSTAGE	35593512 - 431000	GASOLINE
11787	3/22/2005	TREAS-GENERAL FUND	704.44	#13 095241 ACCT	35593512 - 424500	POSTAGE
11788	3/22/2005	TREAS-WATER FUNDS	238.13	#504590334 ACCT	35593512 - 423400	WATER
11886	3/29/2005	VERIZON WIRELESS	24.37	#504591851 ACCT	35593512 - 423300	TELEPHONE
11886	3/29/2005	VERIZON WIRELESS	30.31	#504591268 ACCT	35593512 - 423300	TELEPHONE
11886	3/29/2005	VERIZON WIRELESS	30.32	#504522581 ACCT	35593512 - 423300	TELEPHONE
11886	3/29/2005	VERIZON WIRELESS	38.47	#504522580 ACCT	35593512 - 423300	TELEPHONE
11886	3/29/2005	VERIZON WIRELESS	46.59	#505679087 ACCT	35593512 - 423300	TELEPHONE
11886	3/31/2005	APPLE BOOKS	48.02	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
11899	3/31/2005	ARAMARK UNIFORM SERVICES, INC.	247.49	DPL-CLEAN MATS	35593512 - 421000	SERVICE TO MAINT BUILDING
11900	3/31/2005	ASSOCIATED OFFICE FURNISHINGS	82.93	BRT TN 540 toner cartridge for	35593512 - 434500	OFFICE SUPPLIES
11904	3/31/2005	AVCAFE	143.91	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
11907	3/31/2005	BABY TALK, INC.	52.44	BABY TALK PROGRAM	35593512 - 428000	PROFESSIONAL SERVICES
11908	3/31/2005	BAKER & TAYLOR CO	275.00	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	3.07	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	3.38		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	4.30		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	4.91		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	5.87		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	6.76		35593515 - 458000	BOOKS & PERIODICALS

**CIT V O F D E C A T U R
C I K R E G I S T E R
FOR INVOICES FROM 3/1/2005 TO 3/31/2005**

DATE: 4/6/200
TIME: 8:25:58 AM

<u>CHECK NO.</u>	<u>CHECK DATE</u>	<u>VENDOR</u>	<u>ITEM AMOUNT</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>ACCOUNT DESCRIPTION</u>
11910	3/31/2005	BAKER & TAYLOR CO	7.07	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	7.35		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	7.68		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	7.96		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	7.99		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	8.00		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	8.25		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	8.60		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	8.61		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	8.82		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	9.19		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	9.23		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	9.30		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	9.81		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	9.84		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	9.87		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	10.00		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	10.42		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	10.42		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	10.45		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	11.04		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	11.65		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	11.77		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	11.78		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	11.95		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	12.27		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	12.62		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	12.95		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	14.13		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	14.20		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	14.72		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	14.72		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	14.75		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	15.15		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	15.31		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	15.34		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	15.37		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	15.47		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	15.90		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	16.20		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	16.49		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	16.94		35593515 - 458000	BOOKS & PERIODICALS

DATE: 4/6/200
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 FOR INVOICES FROM 3/1/2005 TO 3/31/2005

CHECK NO.	CHECK DATE	VENDOR	ITEM AMOUNT	ITEM DESCRIPTION	ACCOUNT #	ACCOUNT DESCRIPTION
11910	3/31/2005	BAKER & TAYLOR CO	17.21	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	17.64		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	17.70		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	17.96		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	18.42		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	18.44		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	18.95		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	19.04		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	19.22		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	19.99		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	20.58		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	20.65		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	21.79		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	21.98		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	22.71		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	24.50		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	24.95		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	25.31		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	26.31		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	26.55		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	27.57		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	27.95		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	28.08		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	28.45		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	28.49		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	29.20		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	30.03		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	30.78		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	30.92		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	31.54		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	31.83		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	32.50		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	34.43		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	37.44		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	37.46		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	38.93		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	40.29		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	41.58		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	42.02		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	43.60	12862,12863,12876,12898,	35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	43.69	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	43.80		35593515 - 458000	BOOKS & PERIODICALS

**CITY OF DECATUR
CHECK REGISTER
FOR INVOICES FROM 3/1/2005 TO 3/31/2005**

DATE: 4/6/2005
TIME: 8:25:58

CHECK NO.	CHECK DATE	VENDOR	ITEM AMOUNT	ITEM DESCRIPTION	ACCOUNT #	ACCOUNT DESCRIPTION
11910	3/31/2005	BAKER & TAYLOR CO	43.86	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	45.76		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	45.96		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	47.31		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	47.50		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	49.02		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	50.69		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	52.23		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	52.65		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	58.40		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	58.52		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	59.40		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	60.72		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	61.88		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	66.81		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	70.20		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	77.76		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	80.05		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	88.75		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	90.94		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	99.50		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	100.72		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	101.46		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	111.80		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	115.90		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	121.71		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	129.64		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	133.29		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	158.79		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	168.70		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	175.00		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	178.76		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	178.84		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	179.10		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	185.18		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	185.36		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	223.60		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	232.30		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	233.28		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	297.49		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	301.03	12862,12863,12876,12898,	35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	304.75		35593515 - 458000	BOOKS & PERIODICALS

DATE: 4/6/2005
 TIME: 8:25:58

CITY OF DECATUR
 CHECK REGISTER
 FOR INVOICES FROM 3/1/2005 TO 3/31/2005

CHECK NO.	CHECK DATE	VENDOR	ITEM AMOUNT	ITEM DESCRIPTION	ACCOUNT #	ACCOUNT DESCRIPTION
11910	3/31/2005	BAKER & TAYLOR CO	307.51	books	35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	334.25		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	340.56		35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	431.50	12862,12863,12876,12898,	35593515 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	433.97	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
11911	3/31/2005	BAKER & TAYLOR ENTERTAINMENT	4.99		35593515 - 458000	BOOKS & PERIODICALS
11911	3/31/2005	BAKER & TAYLOR ENTERTAINMENT	7.19		35593515 - 458000	BOOKS & PERIODICALS
11911	3/31/2005	BAKER & TAYLOR ENTERTAINMENT	7.46		35593515 - 458000	BOOKS & PERIODICALS
11911	3/31/2005	BAKER & TAYLOR ENTERTAINMENT	8.48		35593515 - 458000	BOOKS & PERIODICALS
11911	3/31/2005	BAKER & TAYLOR ENTERTAINMENT	10.18		35593515 - 458000	BOOKS & PERIODICALS
11911	3/31/2005	BAKER & TAYLOR ENTERTAINMENT	20.21		35593515 - 458000	BOOKS & PERIODICALS
11911	3/31/2005	BAKER & TAYLOR ENTERTAINMENT	29.96		35593515 - 458000	BOOKS & PERIODICALS
11911	3/31/2005	BAKER & TAYLOR ENTERTAINMENT	29.99		35593515 - 458000	BOOKS & PERIODICALS
11911	3/31/2005	BAKER & TAYLOR ENTERTAINMENT	37.41		35593515 - 458000	BOOKS & PERIODICALS
11911	3/31/2005	BAKER & TAYLOR ENTERTAINMENT	38.18		35593515 - 458000	BOOKS & PERIODICALS
11911	3/31/2005	BAKER & TAYLOR ENTERTAINMENT	44.98		35593515 - 458000	BOOKS & PERIODICALS
11911	3/31/2005	BAKER & TAYLOR ENTERTAINMENT	57.57		35593515 - 458000	BOOKS & PERIODICALS
11911	3/31/2005	BAKER & TAYLOR ENTERTAINMENT	59.90		35593515 - 458000	BOOKS & PERIODICALS
11911	3/31/2005	BAKER & TAYLOR ENTERTAINMENT	63.69		35593515 - 458000	BOOKS & PERIODICALS
11911	3/31/2005	BAKER & TAYLOR ENTERTAINMENT	377.46		35593515 - 458000	BOOKS & PERIODICALS
11911	3/31/2005	BAKER & TAYLOR ENTERTAINMENT	625.10		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	-3.59	CREDIT	35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	3.59	3/11 INVS	35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	3.59	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	4.77		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	5.94		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	8.49		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	9.00		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	9.59		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	9.60		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	9.71		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	10.17		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	10.20		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	10.79		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	12.73		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	12.74	3/11 INVS	35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	12.99		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	13.96		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	14.41	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	15.56		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	16.98		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	17.96		35593515 - 458000	BOOKS & PERIODICALS

DATE: 4/6/2006
 TIME: 8:25:58

CITY OF DECATUR
 CHECK REGISTER
 FOR INVOICES FROM 3/1/2005 TO 3/31/2005

CHECK NO.	CHECK DATE	VENDOR	ITEM AMOUNT	ITEM DESCRIPTION	ACCOUNT #	ACCOUNT DESCRIPTION
11923	3/31/2005	BOOK WHOLESALERS, INC.	17.98	3/11 INVS	35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	19.14		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	19.14	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	19.17		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	19.18	3/11 INVS	35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	19.18	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	19.76		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	19.78	3/11 INVS	35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	20.14	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	20.38		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	22.25		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	22.46		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	23.96		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	23.98		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	24.00		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	25.15		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	25.48		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	25.98		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	26.24		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	26.68		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	26.94		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	28.17		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	28.71		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	29.67		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	29.98		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	30.34		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	32.22		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	32.98		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	36.07		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	40.17		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	40.67		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	43.01		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	43.44	3/11 INVS	35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	53.11	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	55.69	3/11 INVS	35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	55.89	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	58.02		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	61.08		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	80.10		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	91.48	3/11 INVS	35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	101.70	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	112.59		35593515 - 458000	BOOKS & PERIODICALS

DATE: 4/6/2006
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CITY OF DECATUR
 CITY CLERK REGISTER
 FOR INVOICES FROM 3/1/2005 TO 3/31/2005

CHECK NO.	CHECK DATE	VENDOR	ITEM AMOUNT	ITEM DESCRIPTION	ACCOUNT #	ACCOUNT DESCRIPTION
11923	3/31/2005	BOOK WHOLESALERS, INC.	117.09	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	172.12		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	185.06		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	210.60	3/11 INVS	35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	231.73	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	240.55	3/11 INVS	35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	283.97	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	363.59		35593515 - 458000	BOOKS & PERIODICALS
11923	3/31/2005	BOOK WHOLESALERS, INC.	515.78		35593515 - 458000	BOOKS & PERIODICALS
11947	3/31/2005	GING	309.10	DPL	35593512 - 420100	ADVERTISING
11981	3/31/2005	FAST IMPRESSIONS	200.58	book plates - 500 In Honor o	35593512 - 420200	PRINTING AND BINDING
12009	3/31/2005	JAN MASTER, INC.	87.85	JANITORIAL SUPPLIES	35593512 - 431200	JANITORIAL SUPPLIES
12025	3/31/2005	MARSHALL CAVENDISH CORP.	129.75	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
12037	3/31/2005	MIDWEST COMPUTER SUPPLY	64.46	HP Laserjet print cartridge fo	35593512 - 434500	OFFICE SUPPLIES
12038	3/31/2005	MIDWEST MICROFILM CO	161.30	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
12063	3/31/2005	ORKIN EXTERMINATING	69.30	EXTERMINATING SERVICE	35593512 - 421000	SERVICE TO MAINT BUILDING
12073	3/31/2005	RANDOM HOUSE, INC	199.75	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
12073	3/31/2005	RANDOM HOUSE, INC	271.15		35593515 - 458000	BOOKS & PERIODICALS
12076	3/31/2005	RECORDED BOOKS	31.75		35593515 - 458000	BOOKS & PERIODICALS
12078	3/31/2005	REGENT BOOK CO			35593515 - 458000	BOOKS & PERIODICALS
12087	3/31/2005	SBC	35.55		35593515 - 458000	BOOKS & PERIODICALS
12087	3/31/2005	SBC	112.92	#217 Z28-0408 284 3 ACCT	35593512 - 423300	TELEPHONE
12097	3/31/2005	SPHERION CORPORATION	1,012.54	#217 R26-2855 989 2 ACCT	35593512 - 423300	TELEPHONE
12097	3/31/2005	SPHERION CORPORATION	77.12	021305-EGBERT, RYAN	35593512 - 427100	TEMP AGENCY SERVICES
12097	3/31/2005	SPHERION CORPORATION	101.92	022005-IRONS, LETA	35593512 - 427100	TEMP AGENCY SERVICES
12097	3/31/2005	SPHERION CORPORATION	115.68	EGBERT	35593512 - 427100	TEMP AGENCY SERVICES
12097	3/31/2005	SPHERION CORPORATION	161.92	YOUNG	35593512 - 427100	TEMP AGENCY SERVICES
12097	3/31/2005	SPHERION CORPORATION	192.80	COLEMAN	35593512 - 427100	TEMP AGENCY SERVICES
12097	3/31/2005	SPHERION CORPORATION	236.96	DWYER	35593512 - 427100	TEMP AGENCY SERVICES
12097	3/31/2005	SPHERION CORPORATION	242.88	022005-YOUNG, AMANDA	35593512 - 427100	TEMP AGENCY SERVICES
12097	3/31/2005	SPHERION CORPORATION	242.88	YOUNG	35593512 - 427100	TEMP AGENCY SERVICES
12097	3/31/2005	SPHERION CORPORATION	273.99	022005-DWYER, MARY	35593512 - 427100	TEMP AGENCY SERVICES
12097	3/31/2005	SPHERION CORPORATION	322.32	IRONS, WACHTER	35593512 - 427100	TEMP AGENCY SERVICES
12097	3/31/2005	SPHERION CORPORATION	424.16	022005-COLEMAN, G/EGBERT, R	35593512 - 427100	TEMP AGENCY SERVICES
12097	3/31/2005	SPHERION CORPORATION	443.44	COLEMAN, EGBERT	35593512 - 427100	TEMP AGENCY SERVICES
12102	3/31/2005	STRIGLOS/HAINES & ESSICK	54.66	10 oz compressed gas duster	35593512 - 434500	OFFICE SUPPLIES
12102	3/31/2005	STRIGLOS/HAINES & ESSICK	381.72	FAX NOTES	35593512 - 434500	OFFICE SUPPLIES
12108	3/31/2005	THE GALE GROUP	326.64	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
12109	3/31/2005	THOMSON GALE	21.71		35593515 - 458000	BOOKS & PERIODICALS
12109	3/31/2005	THOMSON GALE	26.36		35593515 - 458000	BOOKS & PERIODICALS
12110	3/31/2005	THOMSON LEARNING	40.81		35593515 - 458000	BOOKS & PERIODICALS
12135	3/31/2005	WATTS COPY SYSTEMS	317.00	COPIER RENTAL	35593512 - 421300	SERV-OFFICE EQUIPMENT
12136	3/31/2005	WEST GROUP	200.00	BOOKS	35593515 - 458000	BOOKS & PERIODICALS

DATE: 4/6/2006
 TIME: 8:25:56 AM

CITY OF DECATUR
 CHECK REGISTER
 FOR INVOICES FROM 3/1/2005 TO 3/31/2005

CHECK NO.	CHECK DATE	VENDOR	ITEM AMOUNT	ITEM DESCRIPTION	ACCOUNT #	ACCOUNT DESCRIPTION
12136	3/31/2005	WEST GROUP	496.00	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
			53,734.23			
			35 LIBRARY FUND Total			
59 LIBRARY TRUST FUNDS						
11910	3/31/2005	BAKER & TAYLOR CO	7.50	BOOKS	59595912 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	10.45		59595912 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	10.59		59595912 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	11.63		59595912 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	12.49		59595912 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	14.13		59595912 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	14.25		59595912 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	14.72		59595912 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	14.75		59595912 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	15.31		59595912 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	15.37		59595912 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	15.93		59595912 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	17.67		59595912 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	22.80		59595912 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	23.26		59595912 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	24.65		59595912 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	27.35		59595912 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	29.90		59595912 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	31.54		59595912 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	32.29		59595912 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	42.25		59595912 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	46.52		59595912 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	185.60		59595912 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	5.28		59595942 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	7.16		59595942 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	7.96		59595942 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	8.96		59595942 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	10.98		59595942 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	12.50		59595942 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	13.29		59595942 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	15.99		59595942 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	17.99		59595942 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	22.18		59595942 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	23.28		59595942 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	24.09		59595942 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	25.37		59595942 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	25.74		59595942 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	25.93		59595942 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	27.30		59595942 - 458000	BOOKS & PERIODICALS

DATE: 4/6/2007
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CITY OF DECATUR
 CHECK REGISTER
 FOR INVOICES FROM 3/1/2005 TO 3/31/2005

CHECK NO.	CHECK DATE	VENDOR	ITEM AMOUNT	ITEM DESCRIPTION	ACCOUNT #	ACCOUNT DESCRIPTION
11910	3/31/2005	BAKER & TAYLOR CO	28.08	BOOKS	59595942 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	30.68		59595942 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	37.98		59595942 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	40.42		59595942 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	149.36		59595942 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	196.06		59595942 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	262.73		59595942 - 458000	BOOKS & PERIODICALS
11910	3/31/2005	BAKER & TAYLOR CO	290.57		59595942 - 458000	BOOKS & PERIODICALS
11911	3/31/2005	BAKER & TAYLOR ENTERTAINMENT	-7.19	CREDIT	59595912 - 458000	BOOKS & PERIODICALS
12109	3/31/2005	THOMSON GALE	58.38	BOOKS	59595912 - 458000	BOOKS & PERIODICALS
			2,002.02			

59 LIBRARY TRUST FUNDS Total

WARRANT TOTAL:

55,736.25

CITY OF DECATUR
YEAR-TO-DATE BUDGET REPORT
REVENUE AND EXPENSE SUMMARY MARCH 2005

FOR 2005 11

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
35 LIBRARY FUND							
3559350 LIBRARY FUND							
300000 BEGINNING FUND BALANCE	-329,112	-329,112	-365,558.14	.00	.00	36,446.14	111.1%
301103 REAL ESTATE TAXES	-2,936,796	-2,936,796	-2,934,524.27	.00	.00	-2,271.73	99.9%
302104 STATE REPLACEMENT TAX	-235,000	-235,000	-167,678.74	-19,468.18	.00	-67,321.26	71.4%
302107 STATE GRANTS OR OTHER	-102,325	-102,325	-102,243.14	-102,243.14	.00	-81.86	99.9%
305509 FINES AND FEES	-40,000	-40,000	-51,938.76	-3,394.11	.00	11,938.76	129.8%
305510 NON-RESIDENTIAL FEES	-500	-500	-410.15	-82.51	.00	-89.85	82.0%
305511 LOST OR DAMAGED BOOKS	-5,000	-5,000	-5,672.96	-536.22	.00	672.96	113.5%
305514 COPIES AND MISCELLANEOUS	-18,000	-18,000	-22,180.72	-1,153.66	.00	4,180.72	123.2%
305515 MEETING ROOM FEES	-10,000	-10,000	-8,875.00	-480.00	.00	-1,125.00	88.8%
307101 INVESTMENT INCOME	-13,100	-13,100	-13,310.32	.00	.00	210.32	101.6%
307102 POOLED INTEREST	0	0	.00	.00	.00	.00	.0%
308805 CONTRIBUTIONS	0	0	-3,315.00	-2,700.00	.00	3,315.00	100.0%
308846 LEASE OF LIBRARY PROPERTY	-40,000	-40,000	-36,666.63	-9,999.99	.00	-3,333.37	91.7%
308899 MISCELLANEOUS INCOME	-8,988	-8,988	.00	.00	.00	-8,988.00	.0%
TOTAL LIBRARY FUND	-3,738,821	-3,738,821	-3,712,373.83	-140,057.81	.00	-26,447.17	99.3%
35593511 DPL - PERSONNEL SERVICES							
409000 SALARIES	1,944,186	1,944,186	1,643,855.39	137,149.64	.00	300,330.61	84.6%
410100 OVERTIME	5,000	5,000	14,277.05	1,583.74	.00	-9,277.05	285.5%
410200 TEMPORARY SALARIES	26,000	26,000	22,111.55	1,541.75	.00	3,888.45	85.0%
410400 RETIREMENT - IMRF	209,715	209,715	192,102.32	20,174.20	.00	17,612.68	91.6%
411100 LIFE INSURANCE	3,582	3,582	2,698.23	187.38	.00	883.77	75.3%
411200 MEDICAL INSURANCE	335,316	335,316	301,469.40	28,294.15	.00	33,846.60	89.9%
411300 UNEMPLOYMENT INSURANCE	2,233	2,233	1,849.12	163.52	.00	383.88	82.8%
411400 WORKERS COMPENSATION	28,259	28,259	24,328.76	2,061.52	.00	3,930.24	86.1%
411500 SERVICE REC/LONGEVITY	23,522	23,522	19,167.71	1,528.40	.00	4,354.29	81.5%
TOTAL DPL - PERSONNEL SERVICES	2,577,813	2,577,813	2,221,859.53	192,684.30	.00	355,953.47	86.2%
35593512 DPL - OPERATING EXPENSES							
420100 ADVERTISING	250	250	1,210.32	309.10	.00	-960.32	484.1%
420200 PRINTING AND BINDING	6,000	6,000	6,364.39	525.58	64.75	-429.14	107.2%
421000 SERVICE TO MAINT BUILDINGS	30,000	30,000	28,485.84	1,122.19	1,205.81	308.35	99.0%
421100 SERV TO MAINT IMPROVEMENTS	3,500	3,500	.00	.00	.00	3,500.00	.0%

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CITY OF DECATUR
YEAR-TO-DATE BUDGET REPORT
REVENUE AND EXPENSE SUMMARY MARCH 2005

PAGE 2
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FOR 2005 11

ACCOUNTS FOR:	LIBRARY FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
35								
421200	SERV - AUTO EQUIPMENT	2,500	2,500	5,631.66	210.00	.00	-3,131.66	225.3%
421300	SERVICE-OFFICE EQUIP	20,000	20,000	16,633.45	409.50	436.19	2,930.36	85.3%
423000	MIS SERVICES	17,634	17,634	16,164.50	1,469.50	.00	1,469.50	91.7%
423100	ELECTRICITY	150,000	150,000	132,698.03	7,695.87	.00	17,301.97	88.5%
423200	NATURAL GAS	20,000	20,000	8,239.49	7,167.41	.00	11,760.51	41.2%
423300	TELEPHONE	30,000	30,000	25,252.75	3,413.52	.00	4,747.25	84.2%
423400	WATER	3,100	3,100	2,939.88	238.13	.00	160.12	94.8%
424000	TRAINING SCHOOL EXPENSES	3,000	3,000	663.60	.00	.00	2,336.40	22.1%
424100	CONFERENCES & TRAVEL	7,000	7,000	559.82	195.24	.00	6,440.18	8.0%
424500	POSTAGE	17,000	17,000	14,075.40	870.51	.00	2,924.60	82.8%
424700	COMPUTER SOFTWARE	20,000	20,000	25,023.97	.00	.00	-5,023.97	125.1%
426500	MEDICAL EXPENSES	0	0	1,950.00	.00	.00	-1,950.00	100.0%
427100	TEMPORARY AGENCY FEES	20,000	20,000	34,200.47	3,200.39	.00	-14,200.47	171.0%
427200	TUITION REIMBURSEMENT	1,000	1,000	.00	.00	.00	1,000.00	.0%
427300	TRAVEL INTERVIEW EXP	250	250	.00	.00	.00	250.00	.0%
428000	PROFESSIONAL SERVICES	46,340	46,340	54,295.65	2,510.00	550.00	-8,505.65	118.4%
428400	MEMBERSHIP FEES	1,400	1,400	1,607.00	.00	.00	-207.00	114.8%
428900	RENTAL- EQUIPMENT	5,000	5,000	2,019.96	.00	.00	2,980.04	40.4%
431000	GASOLINE	3,700	3,700	4,739.66	518.32	.00	-1,039.66	128.1%
431200	JANITORIAL SUPPLIES	8,000	8,000	4,788.75	468.43	200.00	3,011.25	62.4%
432000	MATERIAL - BUILDINGS	18,000	18,000	13,134.22	1,301.25	.00	4,865.78	73.0%
433700	MATERIAL-AUTO EQUIP	1,500	1,500	3,458.53	160.05	.00	-1,958.53	230.6%
434500	OFFICE SUPPLIES	30,000	30,000	29,073.73	2,664.58	975.92	-49.65	100.2%
435700	EMPLOYEE RECOG SUPPLIES	0	0	53.49	.00	.00	-53.49	100.0%
441500	TRANSFER TO GENERAL FD	1,200	1,200	1,100.00	100.00	.00	100.00	91.7%
441800	MOTOR VEHICLE INSURANCE	3,175	3,175	2,910.38	264.58	.00	264.62	91.7%
442000	BOILER INSURANCE	2,154	2,154	1,974.50	179.50	.00	179.50	91.7%
442100	PROPERTY INSURANCE	13,835	13,835	12,682.12	1,152.92	.00	1,152.88	91.7%
442300	GENERAL LIABILITY INSURANCE	13,860	13,860	12,705.00	1,155.00	.00	1,155.00	91.7%
449900	SMALL CAPITAL ITEMS	20,000	20,000	12,814.89	451.81	.00	7,185.11	64.1%
451000	AUTOMOTIVE EQUIPMENT	0	0	.00	.00	.00	.00	.0%
	TOTAL DPL - OPERATING EXPENSES	519,398	519,398	477,451.45	37,753.38	3,432.67	38,513.88	92.6%
35593515	DPL - OPERATING EXPENSES							
458000	BOOK AND PERIODICALS	355,000	355,000	282,698.44	17,185.77	.00	72,301.56	79.6%
458841	MAG/PAPERS - MAIN ADULT	0	0	18,874.24	.00	.00	-18,874.24	100.0%
458842	MAG/PAPERS MAIN YOUTH	0	0	817.89	.00	.00	-817.89	100.0%
458843	MAG/PAPERS MAIN JUVENILE	0	0	1,555.97	.00	.00	-1,555.97	100.0%
458844	MAG/PAPERS - MAIN REFERENCE	0	0	5,370.15	.00	.00	-5,370.15	100.0%
458845	MAG/PAPERS - MAIN PROFESSIONAL	0	0	592.00	.00	.00	-592.00	100.0%
458847	MAG/PAPERS - EXPENSION ADULT	0	0	3,542.21	.00	.00	-3,542.21	100.0%
	TOTAL DPL - OPERATING EXPENSES	355,000	355,000	313,450.90	17,185.77	.00	41,549.10	88.3%

04/01/2005
09:55:07

CITY OF DECATUR
YEAR-TO-DATE BUDGET REPORT
REVENUE AND EXPENSE SUMMARY MARCH 2005

PAGE 3
glytbdud

FOR 2005 11

ACCOUNTS FOR:

35 LIBRARY FUND

35593522 DPL LEASE- OP EXPENSES

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
440900 PRINCIPAL PAYMENTS	21,875	21,875	21,875.00	.00	.00	.00	100.0%
441000 INTEREST PAYMENT	5,469	5,469	5,468.75	.00	.00	.25	100.0%
TOTAL DPL LEASE- OP EXPENSES	27,344	27,344	27,343.75	.00	.00	.25	100.0%
TOTAL LIBRARY FUND	-259,266	-259,266	-672,268.20	107,565.64	3,432.67	409,569.53	258.0%
TOTAL REVENUES	-3,738,821	-3,738,821	-3,712,373.83	-140,057.81	.00	-26,447.17	
TOTAL EXPENSES	3,479,555	3,479,555	3,040,105.63	247,623.45	3,432.67	436,016.70	

04/01/2005
09:55:07

CITY OF DECATUR
YEAR-TO-DATE BUDGET REPORT
REVENUE AND EXPENSE SUMMARY MARCH 2005

PAGE 4
glytbdud

FOR 2005 11

35 LIBRARY FUND

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	-259,266	-259,266	-672,268.20	107,565.64	3,432.67	409,569.53	258.0%

CITY OF DECATUR
YEAR-TO-DATE BUDGET REPORT
REVENUE AND EXPENSE SUMMARY MARCH 2005

FOR 2005 11

ACCOUNTS FOR:	LIBRARY TRUST FUNDS	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
5959590 DPL TRUST FUND REVENUES								
300590	BEG FUND BA - CANTONI	-115,610	-115,610	-102,356.23	.00	.00	-13,253.77	88.5%
300591	BEG FUND BAL- MEYERS	-269,719	-269,719	-270,138.20	.00	.00	419.20	100.2%
300592	BEG FUND BAL- BRIDGES	-1,001	-1,001	-1,001.01	.00	.00	.01	100.0%
300593	BEG FUND BAL - DONATIONS	-2,800	-2,800	-1,593.81	.00	.00	-1,206.19	56.9%
307103	INTEREST INC - CANTONI	-875	-875	-2,501.35	-1,094.16	.00	1,626.35	285.9%
307104	INTEREST INC - MEYERS	-2,000	-2,000	-3,500.14	-258.28	.00	1,500.14	175.0%
307105	INTEREST INC - BRIDGES	-205	-205	-213.03	-.77	.00	8.03	103.9%
307142	INTEREST - DONATIONS	-5,000	-5,000	.00	.00	.00	-5,000.00	.0%
308805	CONTRIBUTIONS	0	0	-12,273.59	-10,175.00	.00	12,273.59	100.0%
	TOTAL DPL TRUST FUND REVENUES	-397,210	-397,210	-393,577.36	-11,528.21	.00	-3,632.64	99.1%
59595912 TRUST CANTONI EXPENSES								
458000	BOOK AND PERIODICALS	34,000	34,000	7,351.22	776.28	.00	26,648.78	21.6%
	TOTAL TRUST CANTONI EXPENSES	34,000	34,000	7,351.22	776.28	.00	26,648.78	21.6%
59595922 TRUST MEYER EXPENSES								
449900	SMALL CAPITAL ITEMS	8,000	8,000	3,585.13	.00	.00	4,414.87	44.8%
458000	BOOK AND PERIODICALS	4,000	4,000	2,287.50	.00	.00	1,712.50	57.2%
	TOTAL TRUST MEYER EXPENSES	12,000	12,000	5,872.63	.00	.00	6,127.37	48.9%
59595932 TRUST BRIDGES EXPENSES								
458000	BOOK AND PERIODICALS	1,200	1,200	.00	.00	.00	1,200.00	.0%
	TOTAL TRUST BRIDGES EXPENSES	1,200	1,200	.00	.00	.00	1,200.00	.0%
59595942 TRUST DONATION EXPENSES								

04/08/2005
09:34:47

CITY OF DECATUR
YEAR-TO-DATE BUDGET REPORT
REVENUE AND EXPENSE SUMMARY MARCH 2005

PAGE 2
glytdbud

FOR 2005 11

ACCOUNTS FOR: LIBRARY TRUST FUNDS ORIGINAL APPROP REVISED BUDGET YTD ACTUAL MTD ACTUAL ENCUMBRANCES AVAILABLE BUDGET PCT USED

458000 BOOK AND PERIODICALS 1,200 1,200 3,922.89 1,331.36 .00 -2,722.89 326.98
TOTAL TRUST DONATION EXPENSES 1,200 1,200 3,922.89 1,331.36 .00 -2,722.89 326.98

59595945 DPL DONATION CAPITAL

451500 OFFICE EQUIPMENT 1,200 1,200 .00 .00 .00 1,200.00 .08
TOTAL DPL DONATION CAPITAL 1,200 1,200 .00 .00 .00 1,200.00 .08
TOTAL LIBRARY TRUST FUNDS -347,610 -347,610 -376,430.62 -9,420.57 .00 28,820.62 108.38
TOTAL REVENUES -397,210 -397,210 -393,577.36 -11,528.21 .00 -3,632.64
TOTAL EXPENSES 49,600 49,600 17,146.74 2,107.64 .00 32,453.26

04/08/2005
09:34:47

CITY OF DECATUR
YEAR-TO-DATE BUDGET REPORT
REVENUE AND EXPENSE SUMMARY MARCH 2005

PAGE 3
glytdbud

FOR 2005 11

59 LIBRARY TRUST FUNDS ORIGINAL APPROP REVISED BUDGET YTD ACTUAL MTD ACTUAL ENCUMBRANCES AVAILABLE BUDGET PCT USED
GRAND TOTAL 147,610 147,610 176,430.62 9,420.57 .00 28,820.62 108.38

**BOOKS, PERIODICALS & AUDIO VISUAL
2005 – 2006
PER ACQUISITION PROGRAM**

ALLOCATION	ANNUAL BUDGET
MAIN ADULT – Books	\$110,000.00
Generalities	3,500.00
Philosophy, psychology	1,500.00
Religion	1,500.00
Social Sciences	10,000.00
Language	1,000.00
Natural Sciences	2,500.00
Applied Sciences	12,000.00
Fine Arts and Entertainment	7,500.00
Literature	3,500.00
Geography and History	8,500.00
Large Print Collection	10,000.00
Fiction	42,000.00
Paperback Fiction	1,500.00
Replacement/Lost Fiction	5,000.00
 MAIN ADULT – Audio Visual	 \$45,000.00
Videocassettes	6,000.00
Compact Discs	7,000.00
Books-on-Tape	7,000.00
Books-on-Compact Disc	7,000.00
Digital Video Discs	18,000.00
 MAIN ADULT – Reference	 \$73,000.00
Generalities	5,000.00
Philosophy, psychology	100.00
Religion	300.00
Social Sciences	8,000.00
Language	300.00
Natural Sciences	2,000.00
Applied Sciences	1,000.00
Fine Arts and Entertainment	1,000.00
Literature	1,000.00
Geography and History	5,400.00
Microfilm Collection(s)	3,000.00
Electronic Subscriptions	45,000.00

**EXTENSION DIVISION FUNDS
2005 – 2006
PER ACQUISITION PROGRAM**

ALLOCATION	ANNUAL BUDGET
EXTENSION	\$35,000.00
Adult Collection	16,000.00
Young Adult Collection	2,000.00
Children's Collection	16,000.00
CHILDREN'S	\$52,000.00
Children's Books	46,000.00
Children's Audio-Visual	6,000.00
PERIODICALS	\$37,000.00
Main Adult	21,000.00
Main Young Adult	1,000.00
Reference	8,000.00
Extension	4,000.00
Children's	2,000.00
Professional	1,000.00
YOUNG ADULT	\$7,000.00
PROFESSIONAL COLLECTION	\$2,000.00
SHIPPING FUND	\$1,988.00
TOTAL	\$362,988.00

Access refers to the ease with which all residents can use the library. Some of the factors that affect access are hours of service; quality of cataloging; the physical facility and distance to the physical facility; the quantity, quality, relevance, formats, and arrangement of the collections; quality and quantity of staff; public relations; policies on use of collection and services; and availability of collections and services outside the library. The extent to which the library uses existing and emerging technology to provide in-house as well as remote access is an additional factor. While existing budget limitations may prevent immediate use of some technology, it is important that those responsible for long-range planning keep current on products and services so that informed decisions can be made if funding becomes available.

Standards that relate directly to the building or "fixed assets" such as lighting and furniture are included in chapter VIII, Facilities.

Applicable Core Standards

- Core 1.** The library provides uniformly gracious and friendly service to all users.
- Core 3.** The library is in compliance with all other state laws that affect library operations including but not limited to the *Illinois Accessibility Code* [ILL. ADMIN. CODE tit. 71, § 400 et seq.], the *Open Meetings Act* [5 ILL. COMP. STAT. ANN. 120/1], the *Illinois Freedom of Information Act* [5 ILL. COMP. STAT. ANN. 140/1 et seq.], the *State Records Act* [5 ILL. COMP. STAT. ANN. 160/1 et seq.; 70/2 and 5/1-7], the *Library Records Confidentiality Act* [75 ILL. COMP. STAT. ANN. 70/1] and the *Drug Free Workplace Act* [30 ILL. COMP. STAT. ANN. 580/1 et seq.].
- Core 4.** The library is in compliance with all federal laws that affect library operations including but not limited to the *Americans with Disabilities Act* [42 U.S.C. 12101 et seq.], the *Fair Labor Standards Act* [29 U.S.C. 201 et seq.] and the *Bloodborne Pathogens Standard* [29 C.F.R. § 1910.1030]. (See appendix 1.)
- Core 12.** The library has a board-approved mission statement, a long-range plan, a disaster prevention and recovery plan, and policies. Such policies include but are not limited to the following topics: personnel; reference; use of the library's materials, services, and facilities including use of the library for exhibits and meetings; and collection management. Illinois statutory law specifically requires the board to establish and review at least biennially a written policy for the selection of library materials (as part of the library's collection management policy) and the use of library materials and facilities [75 ILL. COMP. STAT. ANN. 5/4-7.2 or 75 ILL. COMP. STAT. ANN. 16/30-60]. All library policies are in compliance with state and federal laws. (See appendix 2.2.)
- Core 16.** The library adopts and adheres to the principles set forth in the American Library Association's *Library Bill of Rights* and other ALA intellectual freedom statements and interpretations. (See appendices 2.4-2.6 for ALA *Library Bill of Rights* and other ALA intellectual freedom statements.)

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- Core 19.** The library is a member of an Illinois multitype library system and participates in resource sharing through interlibrary loan and reciprocal borrowing.
- Core 20.** The library has a telephone, telefacsimile machine, photocopier, and computer with modem. The library provides telephone service to its patrons with hearing disabilities through a TTY (teletypewriter), TDD (Telecommunications Devices for the Deaf) or a voice relay provided by the telephone company.
- Core 21.** The library provides access to ILLINET Online.
- Core 24.** The library is open a minimum of 25 hours per week. The hours, scheduled for the convenience of the public include a minimum of two evenings (total of 6 hours after 5 p.m.) and 4 weekend hours. Branches or other fixed service points, but not bookmobiles, are also open a minimum of 25 hours per week.
- Core 27.** The library informs its community about the collections and services available in and through the library.

Supplemental Standards

1. Hours of service are posted on a sign visible to the public from outside the library building.
2. Hours of operation are established for the convenience of the community. To accommodate school children and working adults, the library is open as many evening and weekend hours as possible. (See appendix 6 for recommended hours of service by population.)
3. All basic services are available when the library is open. For the purpose of this document, basic services are circulation and reference and reader's advisory. If reference and reader's advisory are provided to children and adults from two separate points, then the library provides adequate staffing all both locations at all hours the library is open.
4. The collections are arranged and housed in a way that provides the greatest accessibility for all users.
5. Materials are not sequestered from any user except for the purpose of protection from theft and damage.
6. All circulating materials may be borrowed by all persons with a valid library card who reside within the jurisdictional boundaries of the library regardless of the age, sex, or social or economic status of the patron.
7. All materials, except those judged by the library administrator to be irreplaceable or needed in the collection for reference service, are available for use within the library by all persons regardless of the age, sex, or social or economic status of the patron.

8. Lending regulations facilitate maximum use of library materials.
9. The library publicizes and promotes interlibrary loan to its patrons. The library develops procedures that ensure that interlibrary loan is a simple and effective way for patrons to receive materials and information.
10. Accurate and easily understood bibliographic access is provided through a computerized or manual card catalog.
11. The library's bibliographic and holdings information are in machine-readable form using the MARC format.
12. A current record of the library's holdings is available on ILLINET Online.
13. Through clear signage or logical placement, the services, collections, and amenities of the library are easily located.
14. The library ensures access to its collections and services for patrons with disabilities through the provision of auxiliary aids and alternate formats.
15. The library provides access to its collections and services for patrons unable to travel to the library. (Some of the ways to provide this kind of service are deposit collections, programs held in sites outside the library, and home delivery.)
16. Telephone, text telephone, and telefax numbers are listed in both white and yellow pages. The library has sufficient incoming telephone lines for voice and data transmission to accommodate staff and user needs.

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DECATUR PUBLIC LIBRARY LOCAL HISTORY ROOM

Preliminary Opinion of Probable Construction Cost

Build-Out

1.	Architectural New walls including sound insulation, some windows at the Lobby area, and doors. Enclosing columns, carpet, ceiling, vapor sealing of perimeter walls and doors, entry ornamentation, lockers.	\$295,000
2.	Mechanical Removal of duct from main library, new roof top unit, dehumidification unit, humidifier, energy recovery unit, control system, steam and chilled water connections, VAV distribution boxes, ductwork, and fire sprinkler modification.	\$310,000
3.	Electrical New lighting (indirect), outlets, switches, egress lighting, and wiring.	\$255,000
4.	Contingency	\$90,000
	SUBTOTAL	\$950,000

Furniture

1.	Furniture Shelving, tables, chairs, lobby desk, office furniture, casual furniture.	\$200,000
2.	Contingency	\$20,000
	SUBTOTAL	\$220,000
	PROBABLE TOTAL FINISH-OUT COST	\$1,170,000

Grant Funding Possibilities for Local History Project

(as of 4/8/2005)

May 2005

**Preservation Assistance Grant (NEH) - due by May 16 with money awarded in January 2006.
Awards up to \$5,000**

The initial Preservation Assistance Grant we seek could fund an appropriate consultant to conduct a general preservation assessment, and to help draft a long-range plan for the care of our local history/artifact collections. The consultant would visit DPL to assess policies, practices, and conditions affecting the care and preservation of our items and prepare a report that summarizes the findings and contains prioritized recommendations for future preservation action (this would be useful for obtaining future grants).

October 2005

**Central Illinois Grant (Lumpkin Foundation) – due October 15th with money awarded in December.
Awards up to \$10,000**

Our project is eligible because it:

- Supports education, promotes health or fosters organizational leadership; OR
- Is an educational institution, library or hospital; AND
- Operates within Central Illinois

November 2005

**Challenge Grant (NEH) – due by November 1 with money awarded after June 2006.
Provides seed money for our capital campaign at a 1:3 ratio and could equal \$300,000.**

These grants assist institutions in developing sources of support for humanities programs, and fund-raising is an integral part of the long-term planning required by the program. Because challenge Grants are designed to release funds over a 3 year period, we would not be guaranteed all of the money in year 1. However, we can request a schedule in which the NEH gives us most of the money in year 1 and hope that they have some forfeitures to cover the rest in that year. Otherwise, we would not receive the last payments until year 2.

Late 2005/Early 2006

Local Corporate Giving and Trusts/Foundation Requests sent out

We have already made in-roads with someone at ADM. Additionally, we will be requesting from Tate & Lyle, Caterpillar, Ameren, Millikin Trust, and others (Scott will be working with Carol Craig to approach relevant local trusts/foundations).