

REGULAR MEETING AGENDA
DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES

Wednesday, February 23, 2011

4:30 p.m.

Decatur Public Library Board Room

- I. Call to order – Teena Zindel-McWilliams, President
 - II. Approval of agenda
 - III. Approval of minutes for January 20, 2011 regular meeting
 - IV. Communications from the public
 - A. University of Illinois/WILL Radio TV Online
 - B. Jerd Morstatter - AFSCME
 - V. City Librarian's report – Lee Ann Fisher
 - VI. Reports of committees
 - A. Personnel, Policy & Public Relations Committee – Eugene King
 - i. No meeting in February
 - ii. Litigation Matters: Closed Session (5 ILCS 120/2(c)(11)

I move that the Board enter into closed session for the purpose of discussing pending litigation.

 - iii. Other - B. Finance and Properties Committee – Carol Craig
 - i. Approval of bills for January 2011
 - ii. Budget Report
 - iii. Other
 - C. Rolling Prairie Library System
 - i. Mary Gendry
 - ii. Migration – March 15-17
 - D. Friends of the Library
 - i. February 10, 2011 meeting – Mary Gendry
 - E. Foundation
 - i. No meeting is scheduled
 - ii. Appointments
- VII. Old business
 - A. Fire Alarm System

- B. Contract
- C. Other
- VIII. New business
 - A. Budget
 - B. Other
- IX. Serving Our Public 2.0: Standards for Illinois Public Libraries:
 - Chapter 4: Facilities
- X. Public comments – 15-minute time period for citizens to appear and express their views before the Decatur Public Library Board. Limit of 3 minutes per speaker; total of 15 minutes.
No immediate response will be given by the Library Trustees or Library staff members.
- XI. Adjournment

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES
Regular Meeting
February 23, 2011

I. CALL TO ORDER:

Teena Zindel-McWilliams, president called the meeting to order at 4:30 p.m. Members present: Michael Deatherage, Mary Gendry, Eugene King, Gail Crookshank, Darryl Barbee and James Alpi. Edward Costa and Carol Craig were absent. Staff present: Lee Ann Fisher, City Librarian and Karen Bjorkman, Assist. City Librarian.

II. AGENDA

Motion by Mr. King and seconded by Mr. Deatherage to approve the agenda as presented. Motion carried unanimously.

III. MINUTES:

Motion by Ms. Crookshank and seconded by Mr. Deatherage to approve the January 20, 2010, meeting minutes. Motion carried unanimously.

IV. COMMUNICATIONS FROM THE PUBLIC:

Thank you from University of Illinois/WILL Radio TV Online that presented the Sam the Science Guy at the library.

Jerd Morstatter asked the Board to put Union Contract with the Library on the Intra City web site.

V. LIBRARIAN'S REPORT:

Ms. Fisher reported that a small car hit one of the new concrete parking signs and snapped it off level with the blacktop.

Several board members raised questions about the library ebook program "Library-On-the-Go". A major concern was as to limits on the number of checkouts. Ms. Fisher stated that the library is offering classes to patrons as many new devices have been added since Christmas.

VI. REPORTS OF COMMITTEES:

Personnel, Policy, and Public Relations Committee:

Motion by Mr. King at 4:55 p.m. that pursuant to Illinois Code 5 ILCS 120/2(c)(11) I move that the Board enter into closed session for the purpose of discussing pending litigation.) Seconded by Mr. Barbee. Motion carried on a roll call vote of all yes.

Motion by Mr. King at 5:05 p.m. that the Board return to open session. Seconded by Mr. Barbee. Motion carried on a roll call vote of all yes.

Finance and Properties Committee:

Motion by Mr. Deatherage and seconded by Mr. King to approve the bills for January 2011. Motion carried on a roll call vote yes.

Mr. Deatherage presented the budget for discussion.

Rolling Prairie Library System:

Ms. Fisher stated that the RPLS board voted to join the Southern System. Rolling Prairie Library System will be gone in July and the new board will take office in July. There will be 2 trustees from each merged system. There will be a transition board established in March and a new director will be hired in April.

Migration and upgrade of the Horizon System will take place on March 15, 16, & 17. Only the checkout portion of the automation system will be working during the 3 days. All materials returned will be held in the former extension area until the system is back up.

Friends of the Decatur Public Library:

Mrs. Gendry reported that the March sale will be on green. Non-fiction sale will be in April. Friends purchased 1 heater for the book sale room. Made over \$1,000.00 in February. The new exit door has come in and been installed.

Foundation:

Ms. Fisher stated that a meeting would need to be scheduled for March.

VII. OLD BUSINESS:

Fire Alarm system was discussed and the information was referred to the Finance Committee for action.

Ms. Fisher presented the budget for the 2011/2012 fiscal year and gave an overview of the various areas.

Motion by Mr. Alpi and seconded by Mr. King to submit the library budget to the city. Motion carried on a voice vote of yes.

VIII. NEW BUSINESS:

None.

IX. SERVING OUR PUBLIC:

Serving Our Public 2.0: Standards for Illinois Public Libraries: Ms. Fisher went over Chapter 4: Facilities. Long term space needs will be in the long range plan. Mr. Alpi would like to see the needed capitol improvements addressed and have these needs presented to the City for inclusion in their capitol improvements. Objective should be to look at what the library needs and schedule this on a long term basis.

Ms. Fisher stated that these items would be included in the Long Range Plan for presentation to the board in March.

X. COMMENTS FROM PUBLIC:

None

XI. ADJOURNMENT:

Meeting adjourned at 6:00 p.m.

Respectfully submitted,
Karen Bjorkman
Assistant City Librarian

Approved 3/17/2011